

City of Burien  
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burienwa.gov



## Memorandum

To: Honorable Mayor and Members of the City Council  
From: Brian J. Wilson, City Manager  
Date: December 2, 2019  
Subject: City Manager's Report

### I. INTERNAL CITY INFORMATION

#### A. Burien Police Emphasis Efforts – 148th & 1st Avenue Business Complex

Burien Police have been maximizing their overlap shifts (without additional overtime) in patrol with emphasis efforts in the business complex in the area of 148th & 1st Avenue. These emphasis efforts are coordinated with Safeway to reduce shoplifting incidents. This has occurred at the 148th and also the 128th Safeway locations.

This emphasis involves uniformed officers doing emphasis patrols in the parking lots as well as arrest processing within the store. This past week, four shoplifting interventions occurred with one qualifying for a LEAD arrest diversion. Burien Police have received positive comments from customers and management who have noticed a considerable difference of behavior in and around the properties.

Burien Police have posted their work on Facebook and the public's response to the ongoing emphasis has been very positive.

#### B. Business & Economic Development Partnership (BEDP) in Boulevard Park

As part of their 2019 Work Plan, the BEDP is studying the Boulevard Park commercial corridor to identify possible ways to encourage economic development in the area. At the November 22, 2019 meeting, the membership met in Boulevard Park and took a 30 minute walking tour to understand existing conditions, and talk with several business owners about doing business in the area. The BEDP then met at a local restaurant, with a local commercial broker and the restaurant owner, to discuss challenges and opportunities in the commercial core.

As an initial first step, the BEDP recommended that the City, in partnership with Discover Burien, hold a Boulevard Park Block Party in 2020 to encourage more activity and community gathering in the commercial core. Discover Burien has agreed to organize the event for next year. The BEDP will continue to study other ways to encourage economic activity in Boulevard Park in 2020. Thank you to Gerardo Lopez, owner of the Taqueria Los Potrillos restaurant, for hosting the BEDP!



**C. Emerald Pointe (Page 13)**

Public Works and Community Development staff continue to monitor the integrity of slope stabilization efforts at Emerald Pointe. Minor issues are being resolved as they emerge over time. Brian, see attached the weekly report from the engineer.

**D. Permit Counter Customer Service Hours**

Beginning in early 2020, customer service hours for permits will be 8:00 a.m.– 4:30 p.m. daily. Unchanged from last year, planners will continue to be available on Thursdays by appointment only. The change to 4:30 was made to provide staff with time to wrap-up paperwork before the end of the business day while providing a consistent schedule for the public. We will begin to publicize the new hours soon, and we'll post the hours on our permit center website.

**E. Department of Commerce Sea-Tac Impacts Study (Page 15)**

Attached are the Department of Commerce Sea-Tac Airport Impacts Study meeting agenda for November 18, 2019, and the results of the November 6, 2019, workshop. This study, managed by the Department of Commerce and funded by the State of Washington and the Cities of Burien, Normandy Park, Des Moines, SeaTac, Federal Way, and Tukwila, is to identify the current impacts of Sea-Tac's operations and identify areas where further study is necessary. Burien representatives include Ms. Rose Clark and City Manager Brian Wilson. This study is to be completed in 2020.

**F. PSRC (Puget Sound Regional Council): Demand for commercial service in 2050 will outstrip regional capacity by 22-27 million enplanements annually (Page 23)**

The attached e-mail was received from the PSRC regarding the demand for commercial service in 2050. PSRC is conducting a study regarding future aviation demands in the Puget Sound Region. A copy of the study presentation can be accessed [here](#). The Regional Baseline Aviation study is due to be completed in the fall of 2020.

**G. SCORE Bond Delegation Summary (Page 28)**

The South Correctional Entity facility development authority established pricing on the re-bonding of debt for the facility on November 13, 2019, with successful results. Proceeds of the 2019 bonds will be used (with other available funds of SCORE and a contribution from the City of Federal Way) to refund, in full, all of SCORE’s outstanding 2009 Bonds used to construct the SCORE facility. Closing for the 2019 Bonds is scheduled for December 11, 2019. The aggregate net present value of debt service savings achieved from the refunding, and associated with the portion of the 2009 Refunded Bonds attributable to the Cities of Auburn, Burien, Des Moines, Renton, SeaTac and Tukwila, is \$9.022, 814, or 15/18%. This is good news for the owner cities regarding the bond debt of \$51,055,000.

**H. Q3 Finance Report (Page 29)**

Attached is the 2019 3rd Quarter Financial Report. The report contains a summary narrative of the activity for major expenditure and revenue sources and the following components:

1. A comparison of the operating funds in the 3rd Quarter of 2018 and 2019.
2. Charts comparing major tax revenues over the last three years.
3. The financial status of the 2019 capital improvement projects.
4. Contacts over \$25,000 signed by the City Manager during the 3rd Quarter.
5. A copy of the budgeted transfers.

**I. Renting in Burien Resources Published on City Website**

City staff have posted information about the new rental housing policies on the City website (<https://burienwa.gov/renting>), fulfilling a requirement established in BMC 5.63.030. The section features more plain-language descriptions of the policies, a sign up form for people who would like to be notified by email of changes to the website and other policy updates, and links to support resources for both renters and landlords. The information on this section of the website will evolve over time to include information in multiple languages and other helpful resources. The communications division is working on the information packets for landlords, also required by the Burien Municipal Code. The goal is to have those packets available to landlords in early 2020. The City will also initiate an educational campaign starting in 2020.

**J. Department Contact Information on City Website**

As part of ongoing efforts to improve the City of Burien website, the communications division has launched new [department contact and landing pages](#) . Each department and division has been assigned a group email that will be managed by designated staff who will help triage and respond to incoming emails.

This new process has two goals: increase customer service level by ensuring there is always a department staff on call for responding to incoming emails and better protect the City from certain types of cyberattacks. By removing individual staff emails from the City’s website, this makes it a little harder for hackers to impersonate City staff and try to gain access to our systems. This approach is considered a best practice by [MRSC](#) and members of the Association of City and County Information Systems (ACCIS).

**K. Correspondence – Highline Amateur Radio Club (Page 42)**

The attached letter dated October 25, 2019 from the Highline Amateur Radio Club was received on November 18, 2019. This letter addressed a “Nextdoor” posting about emergency communications (EMCOMM). This letter served as an apology for an ill-informed and inappropriate posting on the web site “Nextdoor” shortly after the July 2019 meeting. The letter reinforced the importance and value of a strong working relationship between EMCOMM and the City of Burien and that this posting did not represent the views of the organization.

**L. Burien Magazine Winter Issue**

The 2019 winter issue of the Burien Magazine arrived in mailboxes starting November 25. The issue features stories about local businesses re-locating or expanding into previously unoccupied businesses, information about new rental housing policies, and more. The digital version of the magazine can be found here:

[https://burienwa.gov/news\\_events/burien\\_magazine](https://burienwa.gov/news_events/burien_magazine)

**M. Eagle Scout Project**

On Saturday, November 16, 2019, Eagle Scout Candidate Connor Lundeen led a group of 12, including scouts and adult volunteers, on his project at Des Moines Memorial Park. The project added two memorial markers with the WWI doughboy emblem to the memorial wall site, planted two Elm trees, and cleaned the entire granite wall and surrounding park grounds. The Burien PaRCS department and Connor collaborated with the Des Moines Memorial Drive Preservation Association, Boy Scout Troop 352 and Forterra on this project.



**N. Big Picture Middle School Students Help at Seahurst Park Cleanup Event**

Burien PaRCS Department in partnership with the Environmental Science Center (ESC) is working with Big Picture Middle School to host monthly Adopt-a-Park projects at Seahurst Park. On Thursday, November 14, 2019, 12 students removed a large patch of blackberry adjacent to the Coral Picnic Shelter and restroom building. The students learned how to use loppers and also how to steer clear of native plants that may be mixed in with the invasive bushes.



**II. COUNCIL REVIEW/ACTION REQUESTED**

**A. Draft Letter to Federal Legislators re: Gun Violence Support Funding (Page 43)**

Attached is a draft letter to Senators Cantwell and Murray, and Congresswoman Jayapal seeking support for the FY 2020 House Labor, Health and Human Services (HHS) and Education consolidated budgets. Parts of the HHS budget make investments in “firearm injury and mortality prevention research”. This is in line with one of City of Burien’s 2020 Federal Legislative Priorities, *Gun Violence: Support of federally funded studies treating gun violence as a public health issue*. These House consolidated agency budgets, H.R. 2740, would enable the Center for Disease Control (CDC) and the National Institute of Health (NIH) to research gun violence as a public health issue. Is there support for this letter to be sent to our federal legislators?

**B. Draft Letter to Port Commission President Bowman (Page 45)**

Attached is a draft thank you letter to Port Commission President Bowman for financial support from the Port of Seattle Commissioners in the amount of \$800,000. These funds will be put towards the Miller Creek Culvert Replacement, Fish Passage, and Stream Restoration Project. Is there support for this letter to be sent to Port Commission President Bowman?

**C. Local Consent for Refugee Resettlement and Executive Order 13888 (Page 47)**

The attached letter was mailed to Mayor Matta on November 12, 2019, regarding Local Consent for Refugee Resettlement and Executive Order 13888. The Executive Order sets new procedures that the federal government, states, and localities must follow regarding resettlement of refugees who have legally been admitted to the United States by the federal government. One provision of the order adds a consent requirement upon states and localities as a condition precedent to receiving new refugees beginning in January of 2020. This consent form has been signed by Governor Inslee on behalf of the State of Washington. Local government executives must also sign the consent forms in order to be eligible to participate in refugee resettlement in the future. It is requested that the attached consent letter be sent to Ms. Sarah Peterson, Washington State Refugee Coordinator, Department of Social and Health Services by December 20, 2019. A list of Refugee Resettlement Agencies, an informational sheet on Executive Order 13888, and a copy of 8 USC 1522 are included as well. This Executive Order is contrary to federal law, which directs the Office of Refugee Resettlement, or ORR, to make geographical resettlement determinations. See 8 U.S.C. 1522(a)(2)(D). ORR may consult with and take into account the recommendations of state and local governments when deciding where to settle refugees; however, states and localities are not authorized to determine the placement of refugees.

Does the Council support the signing of this consent form?

**D. Federal Policy Letters to Congress & FAA (Page 66)**

Attached are two federal policy letters; the first addressed to the Federal Aviation Administration (FAA) Administrator and the second to our federal legislative representatives regarding our shared priorities for implementation of the Subtitle D – Airport Noise and environmental Streamlining section of the FAA Reauthorization Act of 2018. Three top priorities have been identified:

1. The provisions related to evaluation of the 65 DNL noise standard (sections 173, 187, and 188),
2. The study of the impact of overflight noise on human health (section 189), and
3. The proposed environmental mitigation pilot program (section 190).

These letters were coordinated by Eric Schinfeld, Senior Manager, Federal & International Government Relations, Port of Seattle with signatures from the President of the Port of Seattle Commission and representatives from the Cities of Burien, Normandy Park, Des Moines, Tukwila, Federal Way, and SeaTac. Is there Council support to authorize signatures on behalf of the City of Burien? Burien is the last city to sign onto these letters.

**E. Joint Aviation Committee Priorities List – Burien Council Support?**

On November 19, 2019, the airport/aviation committees from the Cities of Burien, Des Moines, and Federal Way met to discuss a list of concerns and priorities with StART (Sea-Tac Advisory Roundtable), the Highline Forum, and what the cities would like to see in order to return to StART and discontinue suspended participation. The list is as follows:

1. Suspend design work until environmental reviews are completed.
2. Outstanding requests from cities the Port has never responded to.

3. Request for Elected participation:
  - a. Potential merge with the Highline Forum.
4. New facilitator (group owns the facilitator).
5. Audio/Visual recording of meetings (find a way).
6. Co-Equal agenda settings:
  - a. Identification of speakers.
7. Advance meeting materials.
8. Outbound messaging/PR by consensus only (consensus by Elected's).
9. Restructuring with Elected's.
10. Diverse perspective of priority (experts from both sides).
11. Intent of StART to address growth and growth of operations.
12. StART is not a vehicle to evidence engagement.
13. Concern over active participation of all stakeholders (be specific).

Does the Burien City Council support this list? Does the Council recommend a process to negotiate this list of concerns/priorities with the Port of Seattle in collaboration with the Cities of Des Moines and Federal Way?

On November 25, 2019, the below e-mail and request for a meeting was received by the Port of Seattle:

**From:** Vann, Tunny [<mailto:Vann.T@portseattle.org>]  
**Sent:** Monday, November 25, 2019 3:36 PM  
**To:** Jimmy Matta <[jimmym@burienwa.gov](mailto:jimmym@burienwa.gov)>; 'mpina@desmoineswa.gov' <[mpina@desmoineswa.gov](mailto:mpina@desmoineswa.gov)>; 'jim.ferrell@cityoffederalway.com' <[jim.ferrell@cityoffederalway.com](mailto:jim.ferrell@cityoffederalway.com)>; Brian Wilson <[BrianW@burienwa.gov](mailto:BrianW@burienwa.gov)>; 'mmatthias@desmoineswa.gov' <[mmatthias@desmoineswa.gov](mailto:mmatthias@desmoineswa.gov)>; 'bill.vadino@cityoffederalway.com' <[bill.vadino@cityoffederalway.com](mailto:bill.vadino@cityoffederalway.com)>  
**Cc:** Carol Allread <[carola@burienwa.gov](mailto:carola@burienwa.gov)>; 'Bonnie Wilkins' <[BWilkins@desmoineswa.gov](mailto:BWilkins@desmoineswa.gov)>; 'kathy.arndt@cityoffederalway.com' <[kathy.arndt@cityoffederalway.com](mailto:kathy.arndt@cityoffederalway.com)>; Merritt, Mike <[Merritt.M@portseattle.org](mailto:Merritt.M@portseattle.org)>; Kaplan, Dave <[Kaplan.D@portseattle.org](mailto:Kaplan.D@portseattle.org)>; Milanese, Marco <[Milanese.M@portseattle.org](mailto:Milanese.M@portseattle.org)>  
**Subject:** Meeting with Port of Seattle, Dec. 17th

*On behalf of Commissioner Bowman, I'd like to invite you to a meeting between her, Managing Director for Aviation Lance Lyttle, and Port of Seattle Executive Director Steve Metruck at Sea-Tac International airport to discuss StART and future potential partnership opportunities.*

*We are hoping to schedule this meeting on **Tuesday, December 17<sup>th</sup>**.*

Please indicate your availability for that day by completing this doodle poll:  
<https://doodle.com/poll/ghpf9nufnkuqptf7>

Thank you.

**Tunny Vann**  
Sr. Commission Assistant  
Port of Seattle  
Pronouns: He/ Him/ His  
P: 206-787-5748  
C: 206-643-5030  
E: [vann.t@portseattle.org](mailto:vann.t@portseattle.org)  
[Port of Seattle Commission Office](#)

Does the Council support the meeting as requested with Mayor Matta and City Manager Wilson representing the City of Burien?

- F. SCA Annual Meeting December 4, 2019 – Dues, Budget, and Bylaw Amendments (Page 72)**  
The following e-mail was received from Executive Director Deanna Dawson regarding the SCA Annual Meeting on December 4, 2019:

**From:** Deanna Dawson [<mailto:Deanna@SoundCities.org>]  
**Sent:** Monday, November 25, 2019 9:53 AM  
**To:** Leah Willoughby <[Leah@SoundCities.org](mailto:Leah@SoundCities.org)>  
**Subject:** SCA Annual Meeting December 4, 2019 - Dues, Budget, and Bylaw Amendments  
**Importance:** High

Dear SCA Members-

We are looking forward to seeing you at the Sound Cities Association (SCA) Annual Meeting on December 4, 2019. If you have not done so already, you can register [here](#).

At the meeting, you will be voting on the proposed 2020 SCA dues, budget, and bylaw amendments.

**Please remember to designate your city's voting representative to vote on the dues, budget, and bylaw amendments** by emailing [leah@soundcities.org](mailto:leah@soundcities.org).

You have already been provided with the proposed budget and dues. The proposed bylaw amendments have been slightly updated based on member feedback. The only difference from the prior version is to remove gendered pronouns, which was unanimously recommended by the SCA Board at their meeting last week. The final proposed bylaw amendments, and proposed 2020 dues and budget are attached to this email.

*At the conclusion of the business portion of the meeting, we will also be recognizing our Members Emeritus, and having a fireside chat with University of Washington President Ana Mari Cauce.*

*See you next week!*

*Best,  
Deanna*

**Deanna Dawson**  
*Executive Director, Sound Cities Association*  
*38 Cities. A Million People. One Voice.*  
*(206) 495-3265*  
[www.soundcities.org](http://www.soundcities.org)

#### **G. December Meetings with State and Federal Legislators**

In December there are two opportunities to meet with our legislators to discuss Burien's 2020 Legislative Priorities:

##### Legislative Breakfast, Monday, December 2, 2019

Councilmembers are cordially invited to join the City's legislative delegation and state lobbyist Lyset Cadena for breakfast on Monday, December 2, 2019. The breakfast will be held from 8-9:30 a.m. in Miller Creek Conference Room at Burien City Hall. This meeting will provide an opportunity to share your interests regarding the 2020 legislative session and Burien's priorities.

To avoid a quorum, Councilmembers will alternate half-way through the breakfast. Councilmembers may RSVP for one of two sessions: 8-8:45 a.m. or 8:45-9:30 a.m. If Councilmembers are interested in attending, please notify Executive Assistant Allread in order for arrangements to be made.

##### Meeting with Federal Legislators, Tuesday, December 10, 2019

Councilmembers are invited to meet with federal lobbyist Mike Doubleday and the City's federal legislative delegation on Tuesday, December 10, 2019, 10:30 a.m.-Noon to discuss Burien's 2020 legislative priorities.

To avoid a quorum, Councilmembers may need to alternate half-way through the meeting. If Councilmembers are interested in attending, please notify Executive Assistant Allread in order for arrangements to be made.

### III. COUNCIL UPDATES/REPORTS

#### A. SCA Homelessness: Principles and Striker Comparison & RAP Power Point (Page 89)

The following was discussed during the SCA meeting on November 20, 2019. These two documents were forwarded at the request of King County Councilmember Jeanne Kohl-Welles.

The PowerPoint presentation outlines some aspects of the forthcoming Regional Action Plan (RAP) and was presented at the County Council Health, Housing and Human Services committee at 9:30 a.m. on November 20, 2019.

The second document is a summary prepared by King County staff that looks at how the striker amendment proposed by Councilmember Kohl-Welles addresses the points raised in the guiding principles voted on at a prior Public Issues Committee (PIC) meeting. SCA staff is reviewing this document, and will also be comparing how Councilmember Dembowski's alternative concept that was also discussed at PIC addresses those principles.

The following guiding principles are being considered by the SCA Board for adoptions:

##### **The Sound Cities Association (SCA) recognizes that homelessness is a regional crisis**

- People are experiencing homelessness throughout the region
- The acute crisis in Seattle affects the rest of the region
- There are differences in the challenges, and solutions, in subregions of the county that need to be addressed sub-regionally

##### **Sub-regional planning is key to the success of a region-wide effort**

- Cities need better clarity on how sub-regional plans would be developed and how sub-regional planning efforts and subsequent implementation of recommended programs and actions would be supported by a proposed regional entity
- Cities and other entities already working on homelessness in the sub-regions must be integrally involved in the development of sub-regional plans
- There must be a commitment that staff and resources will be disbursed equitably throughout the county to develop and implement sub-regional plans as well as the Regional Action Plan and Five-Year Plan(s)
- Cities have been told that funds will be distributed without regard to whether a jurisdiction agrees to sign onto an ILA or service agreement; this must be formalized in the legislation

##### **Cities must be involved in the development of a Regional Action Plan and Five-Year Plan(s)**

- Cities must be involved in the development of the Regional Action Plan and Five-Year Plan(s) and these should be based on sub-regional plans
- King County's funding to address homelessness is due in large part from city populations
- As such, cities are not the same as other interested stakeholders, and have a distinct interest in the development of sub-regional and regional plans and the expenditure of resources to address homelessness occurring within their borders

- Cities and entities already working on homelessness in the sub-regions must be integrally involved in the development of the Regional Action Plan and Five-Year Plan(s) to address homelessness

**SCA members have significant questions about the value of forming a new government (PDA) to tackle the challenges of a fractured system**

- There are questions about whether the new proposal would be more efficient, or simply more bureaucracy; the County must explain how efficiencies would be realized
- SCA cities have requested details on current administrative costs, and anticipated administrative costs under the new proposal
- Questions remain about how signatories would extricate themselves from the structure if it does not work, and/or if future council budgets do not fund, and whether a sunset clause should be built into the legislation
- We must ensure that the new entity is not creating additional silos (with behavioral health, affordable housing, and other systems)

**There needs to be high level agreement among policy makers across the County on the objectives for a new entity before a new entity is formed**

- A common shared understanding of goals and outcomes is required, at a minimum. These goals and outcomes must include reducing the number of unsheltered people throughout King County and increasing permanent supportive housing for these people. More detail on a plan for how to achieve these goals will likely be necessary for many elected officials to decide whether to participate in the new entity

**If a new governance structure is established, policy makers (elected officials) should set policy**

- A board of experts to oversee day to day operations may make sense but large regional policy decisions, and major budgetary decisions, need to be made by elected officials, who are accountable to the public

**Any board/committee of elected officials should have equitable distribution of power between King County, Seattle, and SCA cities**

- A minimum of two seats (north/east and south) for SCA members would be necessary to reflect sub-regional planning efforts
- Appointments to subcommittees and working board should be made jointly by SCA/County/Seattle
- Approval of any major decision (budget, regional plan, etc.) should have approval from at least one representative from each of the three (SCA/Seattle/King County) to ensure that there is regional buy in

Further updates and information in this regard will be forwarded to Council for review/information.

**B. Update to CARES report (Page 118)**

In accordance with Council direction on October 21, 2019, Administrative Services Director met with CARES Director Debra George to review and update the format of the 2019 six-month report to enhance readability and accuracy. Attachment: 2019 CARES Monthly Report.

**C. Highline Forum Agenda & Materials – November 20, 2019 (Page 119)**

The Highline Forum met on November 20, 2019 at the Des Moines Beach Park Dining Hall. The agenda (attached) included a StART update, Highway 518 Corridor Study Update, discussion of the Sea-Tac Ground Noise Study, and the StART Near Term Action Agenda. Councilmember Tosta and City Manager Wilson attended the meeting representing Burien.

**D. Business and Economic Development Partnership (BEDP) Agenda (Page 148)**

Attached for Council's review is the November 22, 2019 BEDP meeting agenda.

**E. City Staff Use of Single-Use Plastics**

At the October 28, 2019 City Council meeting, Councilmember Krakowiak requested a report on internal (staff) use of plastics. Staff have inventoried single-use plastic items currently on hand (cutlery, cups, bottled water, stir sticks) and will use these supplies until they are gone in order to reduce waste. Administrative Services and City Manager department staff are coordinating with Complete Office (the City's office products supplier) to price comparable compostable items for future use. PaRCS staff are meeting to review how they are currently using plastics in programs and will explore possible alternatives going forward. City staff are committed to making an impact on the plastic problem by phasing out these products and replacing them with more eco-friendly options.

**IV. NOTICES: (PAGE 150)**

The following (attached) Notices were published:

- Notice of Public Hearing: The City of Burien Planning Commission will hold a public hearing on December 11, 2019, at 7:00 p.m. at Burien City Hall to receive public comments on proposed amendments to zoning code regulations pertaining to Enhanced Services Facilities, establishing a definition and locational criteria for siting such facilities.
- Notice of Application: PLA 19-2298; PBG, LLC, Attn. Han Phan. Short plat 1 lot into 4 lots; Critical Area Review (Wetlands).
- Notice of Application: PLA 19-2333; PBG, LLC, Attn. Han Phan. Short plat 1 lot into 2 lots with townhome development.
- Notice of Application: PLA 19-2465; PBG, LLC, Attn: Han Phan. Short Plan 1 residential lot into 3 residential lots.
- Notice of Decision: PLA 19-1571; Panos Properties. Approved with Conditions, short plat 1 commercial lot into 2 commercial lots.

# Daily Field Report



Corporate Office  
 17522 Bothell Way Northeast  
 Bothell, Washington 98011  
 425.415.0551  
 www.riley-group.com

Project No: 2011-532A  
 Report No: 4  
 RGI rep: Phil Lefaive  
 Date: 11/15/2019 Friday  
 Page No: 1 of 1  
 Subject: Site Walk, Erosion Control Observations, etc.  
 Contractor:  
 Superintendent: Ted Thomas 206-391-1025  
 Visitors: Brian Tornow-City of Burien  
 Weather: Partly Sunny

Permit No:  
 Project: Emerald Pointe Apartments  
 Location: SW 136<sup>th</sup> ST & 12<sup>th</sup> Ave SW, Burien, WA  
 Client Name: Westmark Emerald Point, LLC  
 & Address: 32124 25<sup>th</sup> Avenue South  
 Federal Way, WA 98003

## OBSERVATIONS:

As Requested, A Riley Group representative visited the site to observe the following:



A weekly sitewalk was conducted today to assess current site conditions and to see how the newly installed ESC measures are performing. The sitewalk was accompanied by Brian Tornow, inspector for the city of Burien.

All current implemented ESC measures appear to be functioning adequately, with a couple of noticeable erosional issues just starting to present themselves. The areas in question will not impact adjacent properties, but should be addressed nonetheless.

Minor rilling is beginning to appear along the road section adjacent to the northern silt fence (Road F), as well as along the top part of the road section (Road C) that heading south towards the pond area. Surface repair and cover (hay or a waddle as an example) would go a long way (slowing surface water down) in preventing gulleys/rills from forming.



RGI Rep sign: Phil Lefaive  
 Reviewed by: [Signature]

Copies To: \_\_\_\_\_

# Daily Field Report



Corporate Office  
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Project No: 2011-532A  
 Report No: 5  
 RGI rep: Phil Lefaive  
 Date: 11/22/2019 Friday  
 Page No. 1 of 1  
 Subject: Site Walk, Erosion Control Observations, etc.  
 Contractor:  
 Superintendent Ted Thomas 206-391-1025  
 Visitors:  
 Weather: Cloudy

Permit No:  
 Project: Emerald Pointe Apartments  
 Location: SW 136<sup>th</sup> ST & 12<sup>th</sup> Ave SW, Burien, WA  
 Client Name: Westmark Emerald Point, LLC  
 & Address: 32124 25<sup>th</sup> Avenue South  
 Federal Way, WA 98003

## OBSERVATIONS:

As Requested, A Riley Group representative visited the site to observe the following:



A weekly sitewalk was conducted today to assess current site conditions and to see how current ESC measures are performing.

All current implemented ESC measures appear to be functioning adequately, with the exception of a section of silt fence located along the western perimeter of the site that had been knocked over by something or someone. I notified Ted of the issue (pictures sent to him as well), to which he promptly responded by letting me know that he would get someone over to repair the silt fence.



RGI Rep sign: Phil Lefaive  
 Reviewed by: [Signature]

Copies To: \_\_\_\_\_



# Department of Commerce

## ***Seattle-Tacoma International Airport–2018-2020 Study***

***Meeting 21 – November 18, 2019***

***1:00 PM – SeaTac City Hall***

### ***AGENDA***

#### ***1. Introductions***

#### ***2. Public Workshop #2 Summary – (J.Pobiner/Stantec)***

#### ***3. Next steps in Schedule/Process***

- Draft Document***
- Public Meetings***
- Port Packages – Next Stakeholder Meeting? (T.Orwall)***

#### ***4. Admin Issues (G.Idleburg)***

- Communications, Website Link***

#### ***5. Adjourn***



## 2) Presentation & Questions

Gary Idleburg (Department of Commerce) delivered some opening remarks. Members of the Consultant Team gave the following presentations:

- Joseph Pobiner (Stantec).....Project introduction and Overview
- Dan Heiser (Stantec).....Air Quality
- Gary Maynard (Stantec) .....Noise & Vibration
- Ryan Givens (Stantec).....Mobility
- Carol Shestag (Stantec) .....Water & Soil
- Seth Ely (Stantec) .....Light
- Anne Ricker (Ricker Cunningham).....Socio-Economic Indicators

A Question & Answer/Discussion session followed the presentations. The attendees gave some helpful input regarding the data and their personal observations. The general tone of the questions was more confrontational than Public Workshop #1, attributable to residents' years of frustration with dealing with issues associated with the Airport. The Consultant Team appreciates the observations and knowledge of those who have dealt with these concerns for a long time.

The general questions included the following:

### **Participant #1 – Air Quality**

- What monitoring station is the team using to determine air quality in and around the Airport?
- Acknowledge that the closest monitoring station closed in 1998.
- Acknowledge that the next closest monitoring station is in Georgetown (Seattle) and it does not monitor all sources.
- Acknowledge that the monitoring station in Bellevue provides full air quality monitoring; whereas it is far from the Airport.
- Understand the concern that the data sources appear to be unreliable and it appears to be “fake data”.
- Acknowledge that the Airport accounts for 25% of the carbon emissions but jets are exempt from the monitoring.

### **Participant #2 – Noise**

- Incorporate the noise complaint map (from the presentation) into the final report.
- Include noise complaints outside the study area (e.g., Tacoma).
- Acknowledge that Federal Way has experience population turnover; whereas, there has been in and out migration over the years.
- Clarify “air taxis”.
- Identify Airport impacts even though they comply standards.

#### **Participant #3 – Data Sources (Concerns)**

- Acknowledge that the data in the presentation has several errors (sources).
- Employ caution when making recommendations to policy makers since the data sources appear to be unreliable.

#### **Participant #4 – Impacts**

- Incorporate disproportionate impacts to less-affluent populations as referenced in the 1997 report.
- Spell out impacts and make recommendations on how to spend public money to address impacts.
- Clarify that the study will identify areas where the Airport impacts are greater than the benefits.

#### **Participant #5 – Crime**

- Acknowledge concern for Tukwila crime statistics; whereas, the City's daytime population increases with workers and shoppers.
- Identify flaws or gaps in the data.

#### **Participant #6 – Input**

- Clarify how people can provide input through the process and the report components.

#### **Participant #7 – Process & Data**

- Clarify the criteria the team used to interview local stakeholders.
- Acknowledge concern that the criteria/process was not random (since the individual cities identified the interviewees).
- Acknowledge that life expectancy would be contributed to lifestyle/living conditions from the past.

#### **Participant #8 – Air Quality (Aircraft)**

- Acknowledge that a Normandy Park resident can smell jet fuel when outdoors at her residence.
- Identify methods for better/accurate air quality monitoring.
- Clarify how the project team will form their recommendations.
- Clarify whether aircraft emissions and air quality will poison people.

#### **Participant #9 – Mobility**

- Explore how parking prices will affect trips and travel modes to/from the Airport (e.g., people taking rideshare or other modes to be dropped off at the Airport – multiple vehicle trips).
- Explore origin and destination data.

#### **Participant #10 – Noise & Noise Mitigation Program**

- Acknowledge that only one house in 2018 was retrofitted with the noise abatement program; explore why the program is not widely implemented.
- Acknowledge that the criteria for retrofits make many newer homes ineligible for the program.

**Participant #11 – Mobility/Park & Ride**

- Acknowledge that there is a perception that Airport employees park at the Angle Lake light rail station to avoid parking fees; the parking lot is full by 7:00 AM.
- Examine the parking fees for the Airport employees.

**3) Comment Cards**

In addition to the Q&A/Discussion, attendees were given the opportunity to write their comments on provided Comment Cards (some of these comments were also discussed in the Q&A portion). A total of 17 individuals submitted Comment Cards which contained 34 comments. While the majority of comments were constructive and offered helpful information, a few were very critical such as those that focused on how the information was presented (rather than the information itself).

Of the 17 Comment Cards received, 14 people gave their name and the city in which they live. Four Comment Cards were submitted anonymously.

The Comment Cards have been transcribed verbatim and are offered below with no editorial commentary and in no order of hierarchy:

**Comment Card #1 Kent Palosaari (SeaTac):**

- “Are you aware of the Purple Air Devises [sic] around the Airport & around the world?”
- “What is your monitoring of PM 2.5 indoors?”

**Comment Card #2 Judy Williams (SeaTac):**

- “All stats relative to SeaTac & Tukwila need to be tempered by the fact that both cities have a population during the course of the day that are 100 times the size of the resident population
- “I’ve been politically active & involved with the Port for 45 years. The Port has always been a bad neighbor and untruthful & unreliable. I was on the south slope of Queen Anne in Seattle, calling the Port about airplanes so low and close I could give them #'s off the planes without the need for binoculars for 40 of those 45 years.”
- “If the data shows no pollution – noise, light, etc. – are within OK limits you need to closely review who did monitoring & where the monitors are. None are where the large impacts are.”

**Comment Card #3 Blanche Hill (Normandy Park):**

- “Many of the area citizens in attendance could have presented more accurate information because we live with the impacts of the Airport growth on our health, environment, significant impact to housing values due to increasing air traffic & endless noise. A significant portion of the material presented was irrelevant to the issues at hand.”

- Comment Card #4 Ernest Thompson (Normandy Park):**
- “This evening was largely worthless. The people in this room know all this & more. Your time was wasted if this is all you have. Don’t waste tax money again. Read Lights Out by Wiley & Formby & Over my head by Debi Wagner. You have no data!”
- Comment Card #5 Dana Hollaway (Federal Way):**
- “Utilize Washington Environmental Health Disparities Map. Its online interactive mapping tool created by UW Dept. of Environmental & Occupational Health Sciences (DEOHS), DOH, ECY, PSSCAA for health risks, exposure, etc.”
  - “Contact Pat Defeo, Admin to Facebook page “Flight Pattern Kids @SeaTac Airport @Santa Monica @McChord AFB. He has testing data around city of SeaTac. Has “disease cluster maps”, cancer, autoimmune diseases, birth defects. Has tested soil, blood, hair, urine, etc. got toxic chemicals/minerals. I don’t understand why your presentation did not show either of these sources.”
  - “You need to show “gas” or lack of air monitoring near Airport as printed out by Debi Wagner.
- Comment Card #6 Marianne Markkanen (SeaTac):**
- “Thank you for coming & presentation.”
  - “Are you going to be able to collect evidence of ultra fine particles? Need monitors of air quality.”
  - “On noise presentation, where did [you] get the figures on how many homes were given Port packages? Only homes built before 1987 are eligible. Speaker at a previous meeting said only 1 home was approved.”
- Comment Card #7 Meg Van Wyk (Burien):**
- “My concern is about tax structure. All \$ [dollars] spent within the FAA is considered federal. So communities do not benefit from my property tax revenue. This affects our schools. Highline has to pay more in levy \$ than other districts with high property tax income like downtown Seattle or Bellevue. And we have to live with the negative output of the Port (pollution, noise, traffic). This is not equitable. The car rental agency should not be allowed in FAA area. Economics of this should be considered.”
- Comment Card #8 J.C. Harris (Des Moines):**
- “Why aren’t Port packages and mold being studied?”
  - “Why is study giving “causal valence” (?) to probability, water/soil, etc. when all most residents care about is direct effects from flights (noise, pollution)?”
  - “You need to open up a new set of interviews not based on city manager simply ask for volunteers.”

- Comment Card #9 Debi Wagner (Burien):**
- “Would like to ask you about a few pieces of underlying data on the AQ presentation?”
  - “Tire wear emits copper – geologic. There are a lot if tire wear events @ the Airport”
  - “No studies available on ground, water, soil, fauna impact if falling debris of combustible fuel.”
  - “The AQ Engineer – please address?”
- Comment Card #10 Anne Kroeker (Des Moines):**
- “The light study used data from satellites and on-the-ground visual points. Could the noise study also take unbiased data and on-the-ground monitor points, too, and not use FAA-filtered data?”
- Comment Card #11 Rose 206-327-1299 (no last name given, Burien):**
- “I live in a home near 128th and 12th Avenues. When the large plans that are loud fly over my area, it causes my TV to change stations. Example – 116 to station 82. It takes a few seconds to a half hour to automatically change back to station I was watching. Is this something that can be researched or would Dish TV have to buy (?) to take care of it or would triple pane windows help that?”
- Comment Card #12 Vicky Hartley (Burien/North Highline):**
- “I live directly under the north end flight path of the 3rd runway. I have measured dcb if 85 in my backyard. The planes are incoming at a rate of 1 to 1.3 minutes. The “port package” gave me insulation that consists of cellulous (ground up newspaper!). Sleep deprivation is a way of life. I am regularly awakened at 4:00 AM. Why isn’t anyone talking to me and my neighbors about the impacts we are experiencing?”
- Comment Card #13 Ryan Crompton (Des Moines):**
- “I’m concerned the DNL is not a good measure to quantify how much people are effected.”
  - “I don’t believe the FAA has/is taking into account noise impacts on the local community. I know they have flight path other options that they have used at other Airports and could be used here.”
  - “I believe the Port of Seattle could be a bigger advocate to the FAA but have chosen not to.”
- Comment Card #14 Anonymous (no city given):**
- “The prior study measured the disparate benefit in other areas of King County vs the Airport cities from the Airport. # flights take per capita in Mercer Island vs Federal Way.”
  - “Has the increase in cost of an overnight parking at the Airport caused people to not park but have a 2x increased in traffic due to friends & family drop-off & pick-up?”

**Comment Card #15 Anonymous (no city given, but likely Normandy Park):**

- “I smell jet fuel in Normandy Park frequently (mornings when it’s cold & clear). Does smell equate to terrible air quality?”

**Comment Card #16 Anonymous (no city given, but likely Normandy Park):**

- “EPA sample locations are not located in the primary communities of interest, so acute AQ [air quality] impacts are completely missed in that data.”
- “AQ changes with time & weather conditions. In our communities, AQ during winter cold inversions is VERY BAD. At 6:30 AM when the planes are idling/warming up for first flights, fumes sit at ground level (I have to wear a mask to walk my dogs on those mornings – yesterday 11-5-19 for example). That’s on the west side of 1st Avenue in Normandy Park. I am very concerned about the health impacts on days when the air is utterly unbreathable.”
- “For socio-economic impacts & mortality factors being very high in NP [Normandy Park] – look at age demographics. NP met its GMA density req’s by adding affordable senior housing.”

**Comment Card #17 Anonymous (no city given):**

- “The presenters exhibited the least amount of enthusiasm as I’ve ever experienced since 4th grade oral book report presentations. As a group, the presenters were drones. None had any desire to inform the audience. Your ability to read between the lines with the data you have gathered is nil. You present like statistics 101 student & not a detective or anyone who can bring statistics to life. I left your presentation offended because you wasted my time. I suggest you bring some human-ness to your analytics, some personality to your presentations, some enthusiasm from your employees. I’d give your presentation a minus 10 on a scale of 0 to 100.”

## Carol Allread

---

**From:** Carol Allread  
**Sent:** Monday, November 25, 2019 3:04 PM  
**To:** Carol Allread  
**Subject:** FW: PSRC Report, Demand for Commercial Service in 2050

**From:** Jason Thibedeau [<mailto:jthibedeau@psrc.org>]

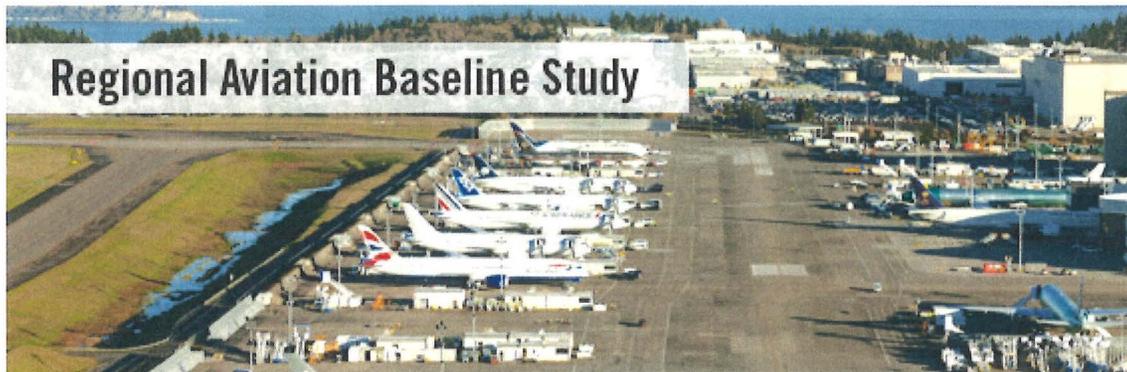
**Sent:** Monday, November 25, 2019 10:59 AM

**To:** Brian Wilson <[BrianW@burienwa.gov](mailto:BrianW@burienwa.gov)>

**Subject:** Demand for commercial service in 2050 will outstrip regional capacity by 22-27 million enplanements annually



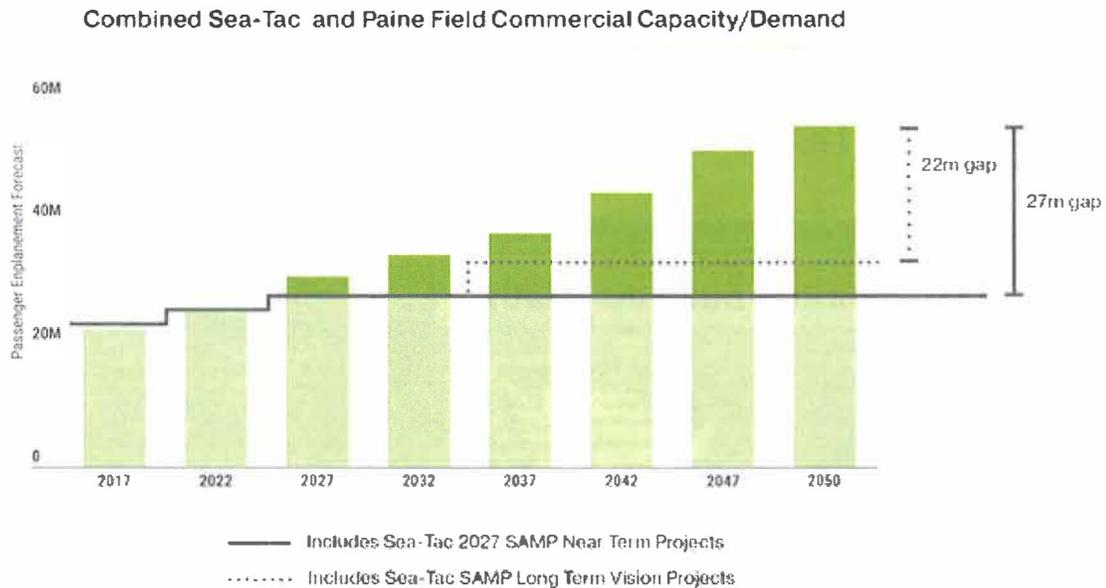
## Puget Sound Regional Council



Demand for commercial service in 2050 will outstrip regional capacity by 22-27 million enplanements annually

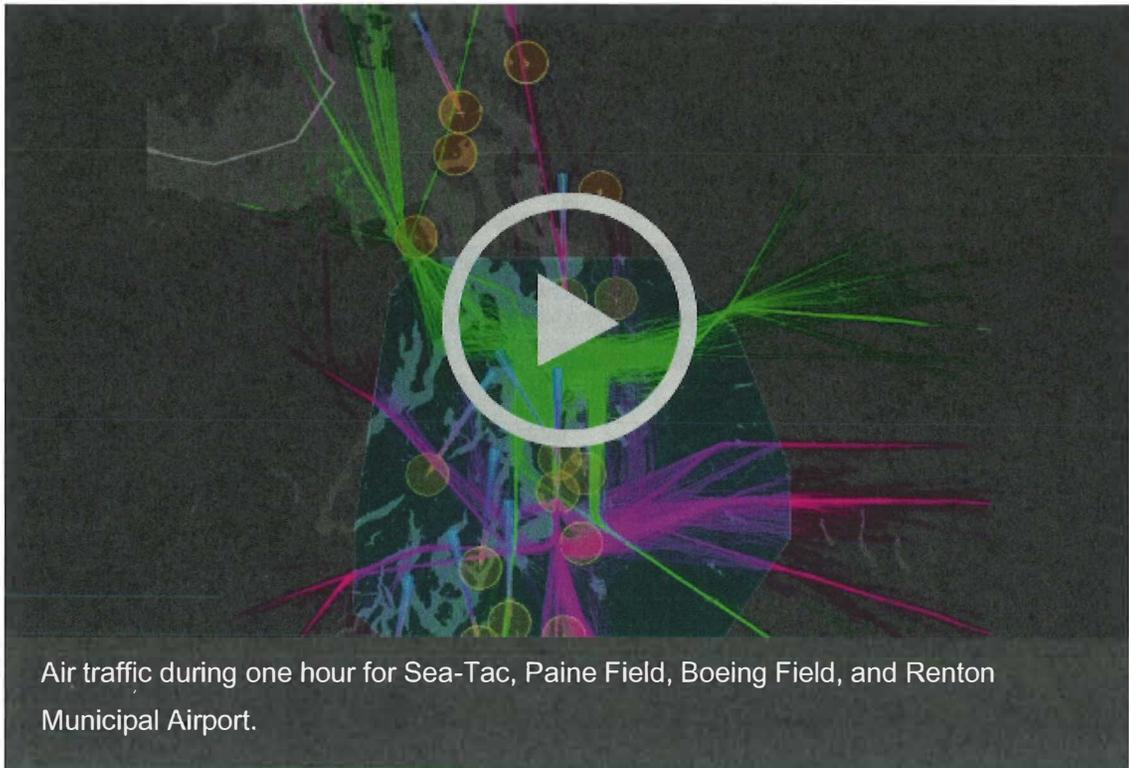
At their October meeting, PSRC's Executive Board received a presentation on regional landside and airside system constraints. A link to the full presentation can be found [here](#).

Analysis of system constraints included commercial passenger service, air cargo and general aviation. For commercial service, planned investments at Sea-Tac will not be able to accommodate the forecasted doubling of demand by 2050. Even with planned investments at Sea-Tac, as well as current capacity at Paine Field, demand in 2050 for commercial service will outstrip regional capacity by between 22 and 27 million enplanements (boardings) annually. Demand for air cargo will more than double by 2050, and investments will be needed to meet these demands. The region has capacity to meet general aviation demand, but capacity constraints exist at individual airports.



## The region's airspace is complex and congested

The region's airspace has a number of existing constraints that limit traffic flow options. This includes natural constraints such as regional terrain and poor weather conditions. It also includes airport system constraints such as close proximity of airports to each other, historic noise abatement zones, and restricted military use areas. This creates a complex flow of air traffic in the region demonstrated by the video below.



## What's next?

Work on the study is transitioning to development and evaluation of possible scenarios to address the identified landside and airside system constraints. These scenarios will be informed by the technical analysis to date and will leverage a robust community outreach process that includes a public survey, a series of focus groups, an online open house, and interviews to identify and capture community perspectives. This process will begin in January 2020 and continue through the summer.

## Project timeline

The final report is expected to be published in Fall 2020.

Q1 2019	Q2 2019	Q3 2019	Q4 2019	Q1 2020	Q2 2020	Q3 2020	Q4 2020
<b>Technical Analysis</b>			<b>Scenario Evaluation</b>		<b>Project Completion</b>		
<b>Airport &amp; Aviation Activity</b> ✓ Existing conditions ✓ Aviation sector analysis ✓ Regional forecasts			<b>Aviation Issues Analysis</b> ✓ Airspace flow analysis ✓ Future capacity needs • Economic analysis		• Identify & evaluate future scenarios • Summary of community perspectives • Identify next steps		• Publish Final Report
<b>Public Involvement</b>							
Stakeholder outreach meetings							
Technical Working Group						Media briefings	
Focus groups							
Public survey							
Online open house							

## Study purpose

This study is intended to provide a clear picture of the region's aviation system (King, Pierce, Snohomish and Kitsap counties) and form the technical foundation for future decisions by regional and state leaders.

The objectives of the [Regional Aviation Baseline Study](#) are to:

- Identify the roles of each airport and the aviation activities within the region.
- Provide a regional perspective on how aviation activities at airports in the study area interact with each other, the community and the broader economy.
- Obtain input from stakeholders about their needs and build a common understanding about aviation and airspace constraints.
- Identify future aviation needs within the central Puget Sound region and set the stage for future planning.

## Stay connected

You have received this email because you have been identified as being interested in regional aviation issues and aviation planning. Additional

individuals can sign up to receive future updates [here](#). If you are no longer interested in receiving updates on the Regional Aviation Baseline Study, [click here](#) to unsubscribe.

For questions or comments, contact Jason Thibedeau at [jthibedeau@psrc.org](mailto:jthibedeau@psrc.org) or 206-389-2879.



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**SOUTH CORRECTIONAL ENTITY FACILITY  
PUBLIC DEVELOPMENT AUTHORITY  
REFUNDING BONDS, SERIES 2019  
\$51,055,000**

Pricing for the South Correctional Entity Facility Public Development Authority Refunding Bonds, Series 2019 occurred on November 13, 2019, with successful results. Proceeds of the 2019 Bonds will be used (with other available funds of SCORE and a contribution from the City of Federal Way) to refund, in full, all of SCORE’s outstanding 2009 Bonds used to construct the SCORE facility.

Closing for the 2019 Bonds is scheduled for December 11, 2019.

Pricing results, compared to the delegation parameters approved by the Board, are shown in the following table. The aggregate net present value of debt service savings achieved from the refunding and associated with the portion of the 2009 Refunded Bonds attributable to the Cities of Auburn, Burien, Des Moines, Renton, SeaTac, and Tukwila is \$9,022,814, or 15.18%.

	Delegation Parameters Approved by the Board in the Bond Resolution	<i>Actual Results</i>
<b>Aggregate Principal Amount</b>	Not to exceed \$57,000,000	<b>\$51,055,000</b>
<b>Final Maturity Date</b>	No later than January 1, 2039	<b><i>December 1, 2038</i></b>
<b>Bond Pricing</b>	Not less than 97% and not greater than 130%	<b>113%</b>
<b>True Interest Cost<sup>(1)</sup></b>	Not to exceed 3.75%	<b>2.68%</b>
<b>Debt Service Savings as a Percentage<sup>(2)</sup></b>	At least 4.00%	<b>15.18%</b>
<b>Net Present Value of Debt Service Savings</b>	--	<b>\$9,022,814</b>

<sup>(1)</sup> The overall interest expense for the SCORE 2019 Bonds.

<sup>(2)</sup> Reflects the portion of the 2009 Bonds (\$59,444,600 SCORE portion of the \$71,620,000 total refunded 2009 Bonds) allocable to the Cities of Auburn, Burien, Des Moines, Renton, SeaTac, and Tukwila and associated savings. Aggregate net present value of debt service savings of the complete refunding of all of the outstanding 2009 Bonds (including the portion allocable to Federal Way) is approximately \$11.1 million, or 15.5%.



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## City of Burien 2019 3<sup>rd</sup> Quarter Financial Report

The 2019 3<sup>rd</sup> Quarter Financial Report is attached. The report contains the following components:

1. A comparison of the operating funds in the 3<sup>rd</sup> Quarter of 2018 and 2019.
2. Charts comparing major tax revenues over the last three years.
3. The financial status of the 2019 capital improvement projects.
4. Contacts over \$25,000 signed by the City Manager during the 3<sup>rd</sup> Quarter.
5. A copy of the budgeted transfers.

The following narrative provides a summary of the activity for major expenditure and revenue sources.

### **General Fund**

#### **Revenues:**

As of 3<sup>rd</sup> Quarter, 2019 revenues in the amount of \$17,393,343 were at 60% of budget and greater than 2018 by \$761,188 or 5%.

- Property Tax revenues in the amount of \$3,954,422 were at 56% of budget and greater than 2018 by \$181,108 or 5%.
- Sales Tax revenues in the amount of \$5,854,275 were at 56% of budget and slightly greater than 2018 by \$17,163 or 0.3%.
- Business and Occupation Tax collections in the amount of \$664,764 were at 42% of budget and up from 2018 by \$27,224 or 4%.
- Utility Taxes in the amount of \$1,374,076 were at 56% of budget and down from 2018 by \$157,714 or 10% due to continuing trend in decreasing demand for landline telephone services.
- Other Taxes in the amount of \$188,073 were at 41% of budget and down from 2018 by \$95,903 or 34%.
- Building Related and Electrical permits in the amount of \$1,091,550 were at 141% of budget and significantly greater than 2018 by \$457,725 or 72%. Likewise, Building Plan Review Fees in the amount of \$410,708 were at 129% of budget and up from 2018 by \$194,988 or 90%.
- Investment earnings in the amount of \$439,618 were at 110% of budget and greater than 2018 by \$134,553 or 44% due to higher interest rates. The net rate of return at the end of September 2019 was 2.20% compared to the September 2018 rate of 2.06%.

#### **Expenditures by Line Item:**

As of 3<sup>rd</sup> Quarter, 2019 expenditures in the amount of \$17,195,197 were at 56% of budget and greater than 2018 by \$1,309,865 or 8%.

- Salaries & Wages in the amount of \$4,046,416 were at 68% of budget and higher than 2018 by \$405,113 or 11% due to a combination of factors such as higher cost of living adjustment and additional FTEs. The increase in FTEs is led by landscape maintenance being performed by City staff instead of through contract services.
- Personnel Benefits in the amount of \$1,517,524 were at 67% of budget and greater than 2018 by \$157,784 or 12% due to increase in medical premiums and in FTEs.
- Insurance in the amount of \$353,349 is on target with budget and greater than 2018 by \$49,207 or 16% due to higher premium for liability coverage.
- Police Services in the amount of \$6,946,587 is at 52% of budget and Jail Services in the amount of \$664,858 is at 66% of budget.

#### **Expenditures by Department:**

- The key variance compared to 2018 is primarily led by **Parks, Recreation and Cultural Services (PaRCS)** due to expenditure increases related to landscape maintenance performed by City staff such as salaries and wages, vehicles, and equipment.
- **Administrative Services:** Increase in expenditures compared to 2018 due to an IT upgrade of a City Hall Conference Room, and the transfer of the Communications Division from the City Manager's Office to Administrative Services.

#### **Street Fund**

##### **Revenues:**

As of 3<sup>rd</sup> Quarter, 2019 revenues in the amount of \$1,911,205 were at 64% of budget and less than 2018 by \$88,925 or 5%. The variance is primarily driven by a lag in recording the franchise fee revenue.

##### **Expenditures:**

As of 3<sup>rd</sup> Quarter, 2019 expenditures in the amount of \$1,535,263 were at 49% of budget and 19% greater than 2018 due to the timing of a partial transfer to another fund.

#### **Surface Water Management Fund**

##### **Revenues:**

As of 3<sup>rd</sup> Quarter, 2019 revenues in the amount of \$2,004,664 were at 56% of budget and greater than 2018 by \$140,611 or 8%.

##### **Expenditures:**

As of 3<sup>rd</sup> Quarter, 2019 expenditures in the amount of \$1,524,738 were at 39% of budget and 7% lower than 2018 due to the timing of capital expenditures during the prior year.

#### **Other Revenues and Expenditures**

- **Real Estate Excise Tax (REET):** As of 3<sup>rd</sup> Quarter, 2019 REET revenues in the amount of \$1,296,511 were 76% of budget.

**CITY OF BURIEN**  
2019 3rd QUARTER FINANCIAL REPORT

GENERAL FUND

GENERAL FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Property Tax	7,065,000	3,954,422	56.0%	7,055,000	3,773,314	53.5%	6,958,725
Sales Tax	10,505,000	5,854,275	55.7%	9,565,000	5,837,112	61.0%	10,067,818
Business and Occupation Tax	1,575,000	664,764	42.2%	1,345,000	637,540	47.4%	1,410,247
Utility Tax	2,480,000	1,374,076	55.4%	2,605,000	1,531,790	58.8%	2,291,635
Other Taxes	460,000	188,073	40.9%	455,000	283,976	62.4%	570,617
<b>TOTAL TAXES:</b>	<b>\$22,085,000</b>	<b>\$12,035,610</b>	<b>54.5%</b>	<b>\$21,025,000</b>	<b>\$12,063,732</b>	<b>57.4%</b>	<b>\$21,299,042</b>
Miscellaneous Licenses and Receipts	71,000	60,070	84.6%	70,000	64,510	92.2%	75,650
Franchise Fees	666,000	312,883	47.0%	726,000	331,032	45.6%	660,817
Business Licenses	325,000	294,451	90.6%	315,000	289,730	92.0%	309,104
Permits - Building Related	577,000	857,755	148.7%	600,000	492,968	82.2%	609,058
Permits - Electrical	195,000	233,794	119.9%	125,000	140,857	112.7%	189,920
<b>TOTAL LICENSES &amp; PERMITS:</b>	<b>\$1,834,000</b>	<b>\$1,758,954</b>	<b>95.9%</b>	<b>\$1,836,000</b>	<b>\$1,319,097</b>	<b>71.8%</b>	<b>\$1,844,548</b>
Federal Grants	168,600	64,331	38.2%	100,000	60,596	60.6%	178,876
State Revenues	222,500	172,309	77.4%	223,000	173,820	77.9%	303,329
Liquor Tax and Profits	700,000	460,222	65.7%	660,000	442,712	67.1%	681,267
Intergovernmental Revenues	281,872	245,319	87.0%	212,000	122,798	57.9%	237,530
Seattle City Light Franchise Fee	1,245,000	781,030	62.7%	1,025,000	812,945	79.3%	1,146,099
<b>TOTAL INTERGOVT REVENUE:</b>	<b>\$2,617,972</b>	<b>\$1,723,211</b>	<b>65.8%</b>	<b>\$2,220,000</b>	<b>\$1,612,871</b>	<b>72.7%</b>	<b>\$2,547,101</b>
Government and Public Safety Fees	50,000	42,642	85.3%	35,000	46,871	133.9%	58,956
Planning and Development Fees	290,000	148,183	51.1%	205,000	169,677	82.8%	205,177
Building Plan Review Fees	320,000	410,708	128.3%	330,000	215,720	65.4%	425,197
Recreation Fees	495,000	404,284	81.7%	510,000	420,796	82.5%	446,974
<b>TOTAL CHARGES FOR SERVICES:</b>	<b>\$1,155,000</b>	<b>\$1,005,816</b>	<b>87.1%</b>	<b>\$1,080,000</b>	<b>\$853,064</b>	<b>79.0%</b>	<b>\$1,136,303</b>
Fines and Penalties	200,000	110,042	55.0%	200,000	139,225	69.6%	165,479
<b>TOTAL FINES &amp; PENALTIES:</b>	<b>\$200,000</b>	<b>\$110,042</b>	<b>55.0%</b>	<b>\$200,000</b>	<b>\$139,225</b>	<b>69.6%</b>	<b>\$165,479</b>
Investment Income	400,000	439,618	109.9%	100,000	305,065	305.1%	441,377
Rental Income	360,000	261,747	72.7%	305,000	248,849	81.6%	307,278
Miscellaneous Revenue	255,000	58,346	22.9%	290,000	82,928	28.6%	102,154
<b>TOTAL MISC REVENUE:</b>	<b>\$1,015,000</b>	<b>\$759,711</b>	<b>74.8%</b>	<b>\$695,000</b>	<b>\$636,842</b>	<b>91.6%</b>	<b>\$850,808</b>
Insurance Recoveries	0	0	0.0%	0	7,324	0.0%	9,874
Transfers In	80,000	0	0.0%	80,000	0	0.0%	80,000
<b>TOTAL OTHER FIN SOURCES:</b>	<b>\$80,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$80,000</b>	<b>\$7,324</b>	<b>0.0%</b>	<b>\$89,874</b>
<b>TOTAL GENERAL FUND REVENUES:</b>	<b>\$28,986,972</b>	<b>\$17,393,343</b>	<b>60.0%</b>	<b>\$27,136,000</b>	<b>\$16,632,155</b>	<b>61.3%</b>	<b>\$27,933,156</b>
Beginning Fund Balance	23,736,990	23,563,666	99.3%	18,197,995	21,620,161	118.8%	21,620,161
<b>TOTAL GENERAL FUND RESOURCES:</b>	<b>\$52,723,962</b>	<b>\$40,957,010</b>	<b>77.7%</b>	<b>\$45,333,995</b>	<b>\$38,252,316</b>	<b>84.4%</b>	<b>\$49,553,317</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

**CITY OF BURIEN**  
2019 3rd QUARTER FINANCIAL REPORT

GENERAL FUND EXPENDITURES BY CATEGORY							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Salaries and Wages	5,935,900	4,046,416	68.2%	5,417,900	3,641,303	67.2%	5,184,127
<b>TOTAL SALARIES &amp; WAGES:</b>	<b>\$5,935,900</b>	<b>\$4,046,416</b>	<b>68.2%</b>	<b>\$5,417,900</b>	<b>\$3,641,303</b>	<b>67.2%</b>	<b>\$5,184,127</b>
Personnel Benefits	2,272,855	1,517,524	66.8%	2,071,320	1,359,740	65.6%	1,953,725
<b>TOTAL PERSONNEL BENEFITS:</b>	<b>\$2,272,855</b>	<b>\$1,517,524</b>	<b>66.8%</b>	<b>\$2,071,320</b>	<b>\$1,359,740</b>	<b>65.6%</b>	<b>\$1,953,725</b>
Supplies	329,142	191,915	58.3%	252,850	154,000	60.9%	299,591
<b>TOTAL SUPPLIES:</b>	<b>\$329,142</b>	<b>\$191,915</b>	<b>58.3%</b>	<b>\$252,850</b>	<b>\$154,000</b>	<b>60.9%</b>	<b>\$299,591</b>
Professional Services	3,927,896	1,980,700	50.4%	4,668,300	2,150,444	46.1%	3,498,850
Telephone/Internet/Postage	85,250	70,626	82.8%	85,050	52,622	61.9%	91,596
Travel	41,750	35,962	86.1%	41,200	16,670	40.5%	35,322
Taxes and Assessments	30,500	30,390	99.6%	29,500	29,253	99.2%	29,253
Operating Rents and Leases	94,400	53,417	56.6%	100,800	55,008	54.6%	90,603
Insurance	355,000	353,349	99.5%	260,000	304,143	117.0%	304,143
Utilities	268,000	149,010	55.6%	217,800	153,498	70.5%	257,368
Repairs and Maintenance	43,650	49,992	114.5%	49,300	37,982	77.0%	65,526
Admissions and Trips	26,400	15,152	57.4%	29,700	17,255	58.1%	25,454
Memberships and Dues	145,830	144,782	99.3%	143,700	140,332	97.7%	142,770
Printing/Binding/Copying	10,725	8,978	83.7%	16,050	9,322	58.1%	16,337
Registration and Training	78,275	25,193	32.2%	74,450	26,244	35.3%	39,170
Subscriptions and Publications	20,935	17,316	82.7%	20,850	12,979	62.2%	23,421
Miscellaneous Services	48,850	21,632	44.3%	48,750	21,105	43.3%	39,131
<b>TOTAL SERVICES:</b>	<b>\$5,177,461</b>	<b>\$2,956,498</b>	<b>57.1%</b>	<b>\$5,785,450</b>	<b>\$3,026,857</b>	<b>52.3%</b>	<b>\$4,658,944</b>
Intergovernmental Services	305,031	121,993	40.0%	148,100	6,755	4.6%	13,625
Police Services	13,484,325	6,946,587	51.5%	12,390,000	6,737,843	54.4%	11,899,556
Jail Services	1,015,000	664,858	65.5%	1,015,000	728,470	71.8%	1,042,846
Municipal Court Services	545,000	371,649	68.2%	520,000	152,779	29.4%	451,380
Transfers Out	0	0	0.0%	0	0	0.0%	150,000
<b>TOTAL INTERGOVT SERVICES:</b>	<b>\$15,349,356</b>	<b>\$8,105,087</b>	<b>52.8%</b>	<b>\$14,073,100</b>	<b>\$7,625,846</b>	<b>54.2%</b>	<b>\$13,557,407</b>
Capital Outlay	1,425,437	377,757	26.5%	1,355,000	77,586	5.7%	315,856
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$1,425,437</b>	<b>\$377,757</b>	<b>26.5%</b>	<b>\$1,355,000</b>	<b>\$77,586</b>	<b>5.7%</b>	<b>\$315,856</b>
Transfers Out	376,500	0	0.0%	370,000	0	0.0%	20,000
<b>TOTAL OTHER FIN USES:</b>	<b>\$376,500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$370,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$20,000</b>
<b>TOTAL GENERAL FUND EXPENDITURES:</b>	<b>\$30,866,651</b>	<b>\$17,195,197</b>	<b>55.7%</b>	<b>\$29,325,620</b>	<b>\$15,885,332</b>	<b>54.2%</b>	<b>\$25,989,651</b>
Ending Fund Balance	21,857,311	23,761,813	108.7%	16,008,375	22,366,984	139.7%	23,563,666
<b>TOTAL GENERAL FUND USES (including Fund Balance):</b>	<b>\$52,723,962</b>	<b>\$40,957,010</b>	<b>77.7%</b>	<b>\$45,333,995</b>	<b>\$38,252,316</b>	<b>84.4%</b>	<b>\$49,553,317</b>

GENERAL FUND EXPENDITURES BY DEPARTMENT							
Department	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
City Council	260,005	219,017	84.2%	265,395	220,068	82.9%	267,618
City Manager	774,610	328,879	42.5%	1,402,295	535,435	38.2%	816,665
Economic Development	920,030	349,357	38.0%	904,420	366,054	40.5%	627,606
Human Services	587,783	349,374	59.4%	17,645	85,382	483.9%	136,908
Finance	3,046,011	2,015,460	66.2%	3,509,595	2,103,023	59.9%	3,228,931
Administrative Services	2,682,921	1,502,433	56.0%	2,324,665	1,033,062	44.4%	1,597,563
Legal	1,475,940	1,166,208	79.0%	1,271,270	985,786	77.5%	1,378,965
Police	13,585,424	7,001,701	51.5%	12,490,000	6,776,375	54.3%	11,988,339
Public Works	545,338	345,929	63.4%	592,715	358,163	60.4%	449,563
Community Development	2,537,150	1,188,493	46.8%	2,581,420	1,069,167	41.4%	1,579,910
Parks, Recreation & Cultural Services	4,074,939	2,728,345	67.0%	3,596,200	2,352,819	65.4%	3,747,583
Non-Departmental	376,500	0	0.0%	370,000	0	0.0%	170,000
<b>TOTAL GENERAL FUND EXPENDITURES:</b>	<b>30,866,651</b>	<b>17,195,196</b>	<b>55.7%</b>	<b>29,325,620</b>	<b>15,885,334</b>	<b>54.2%</b>	<b>25,989,650</b>
Ending Fund Balance	21,857,311	23,761,813	108.7%	16,008,375	22,366,984	139.7%	23,563,666
<b>TOTAL GENERAL FUND USES (including Fund Balance):</b>	<b>\$52,723,962</b>	<b>\$40,957,009</b>	<b>77.7%</b>	<b>\$45,333,995</b>	<b>\$38,252,318</b>	<b>84.4%</b>	<b>\$49,553,316</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

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STREET FUND

STREET FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Solid Waste Utility Tax	450,000	306,521	68.1%	420,000	240,054	57.2%	417,200
Parking Tax	225,000	154,698	68.8%	250,000	133,610	53.4%	235,481
<b>TOTAL TAXES:</b>	<b>\$675,000</b>	<b>\$461,219</b>	<b>68.3%</b>	<b>\$670,000</b>	<b>\$373,664</b>	<b>55.8%</b>	<b>\$652,681</b>
Franchise Fees	915,000	643,795	70.4%	905,000	605,585	66.9%	864,757
Permits - Right of Way	130,000	99,973	76.9%	125,000	109,938	88.0%	123,800
<b>TOTAL LICENSES &amp; PERMITS:</b>	<b>\$1,045,000</b>	<b>\$743,767</b>	<b>71.2%</b>	<b>\$1,030,000</b>	<b>\$715,523</b>	<b>69.5%</b>	<b>\$988,557</b>
State Shared Revenues	1,230,000	676,321	55.0%	1,155,000	706,446	61.2%	1,172,725
<b>TOTAL INTERGOVT REVENUE:</b>	<b>\$1,230,000</b>	<b>\$676,321</b>	<b>55.0%</b>	<b>\$1,155,000</b>	<b>\$706,446</b>	<b>61.2%</b>	<b>\$1,172,725</b>
Investment Income	40,000	29,898	74.7%	6,000	26,141	435.7%	39,165
Miscellaneous Revenue	0	0	0.0%	0	506	*	506
<b>TOTAL MISC REVENUE:</b>	<b>\$40,000</b>	<b>\$29,898</b>	<b>74.7%</b>	<b>\$6,000</b>	<b>\$26,647</b>	<b>444.1%</b>	<b>\$39,670</b>
Compensation for Loss of Assets	0	0	*	0	0	0.0%	0
<b>TOTAL OTHER FIN SOURCES:</b>	<b>\$0</b>	<b>\$0</b>	<b>*</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>
<b>TOTAL STREET FUND REVENUES:</b>	<b>\$2,990,000</b>	<b>\$1,911,205</b>	<b>63.9%</b>	<b>\$2,861,000</b>	<b>\$1,822,280</b>	<b>63.7%</b>	<b>\$2,853,632</b>
Beginning Fund Balance	1,394,350	1,432,594	102.7%	759,855	1,857,805	244.5%	1,857,805
<b>TOTAL STREET FUND RESOURCES:</b>	<b>\$4,384,350</b>	<b>\$3,343,800</b>	<b>76.3%</b>	<b>\$3,620,855</b>	<b>\$3,680,085</b>	<b>101.6%</b>	<b>\$4,711,437</b>

STREET FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Salaries and Wages	879,100	554,409	63.1%	774,400	487,167	62.9%	704,518
<b>TOTAL SALARIES &amp; WAGES:</b>	<b>\$879,100</b>	<b>\$554,409</b>	<b>63.1%</b>	<b>\$774,400</b>	<b>\$487,167</b>	<b>62.9%</b>	<b>\$704,518</b>
Personnel Benefits	342,540	227,869	66.5%	306,795	204,956	66.8%	294,526
<b>TOTAL PERSONNEL BENEFITS:</b>	<b>\$342,540</b>	<b>\$227,869</b>	<b>66.5%</b>	<b>\$306,795</b>	<b>\$204,956</b>	<b>66.8%</b>	<b>\$294,526</b>
Supplies	185,000	145,349	78.6%	171,000	127,806	74.7%	193,180
<b>TOTAL SUPPLIES:</b>	<b>\$185,000</b>	<b>\$145,349</b>	<b>78.6%</b>	<b>\$171,000</b>	<b>\$127,806</b>	<b>74.7%</b>	<b>\$193,180</b>
Professional Services	166,225	82,787	49.8%	124,700	45,552	36.5%	101,284
Telephone/Internet	8,550	6,857	80.2%	9,300	7,351	79.0%	9,339
Travel	0	0	0.0%	0	20	*	20
Operating Rents and Leases	60,000	36,034	60.1%	62,000	36,980	59.6%	47,216
Utilities	255,000	161,824	63.5%	174,200	148,355	85.2%	226,244
Repairs and Maintenance	55,000	15,024	27.3%	48,000	11,423	23.8%	17,067
Memberships and Dues	1,500	900	60.0%	1,000	218	21.8%	518
Printing/Binding/Copying	0	98	*	0	0	0.0%	0
Registration and Training	8,500	3,058	36.0%	8,000	1,483	18.5%	2,600
Miscellaneous Services	0	55	*	0	9	0.0%	218
<b>TOTAL SERVICES:</b>	<b>\$554,775</b>	<b>\$306,638</b>	<b>55.3%</b>	<b>\$427,200</b>	<b>\$251,391</b>	<b>58.8%</b>	<b>\$404,506</b>
Intergovernmental Services	235,000	150,998	64.3%	270,000	157,249	58.2%	250,310
Transfers Out	0	0	0.0%	0	0	0.0%	50,000
<b>TOTAL INTERGOVT SERVICES:</b>	<b>\$235,000</b>	<b>\$150,998</b>	<b>64.3%</b>	<b>\$270,000</b>	<b>\$157,249</b>	<b>58.2%</b>	<b>\$300,310</b>
Capital Outlay	19,500	0	0.0%	60,000	59,927	99.9%	66,803
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$19,500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$60,000</b>	<b>\$59,927</b>	<b>99.9%</b>	<b>\$66,803</b>
Transfers Out	910,000	150,000	16.5%	1,325,000	0	0.0%	1,315,000
<b>TOTAL OTHER FIN USES:</b>	<b>\$910,000</b>	<b>\$150,000</b>	<b>16.5%</b>	<b>\$1,325,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,315,000</b>
<b>TOTAL STREET FUND EXPENDITURES:</b>	<b>\$3,125,915</b>	<b>\$1,535,263</b>	<b>49.1%</b>	<b>\$3,334,395</b>	<b>\$1,288,496</b>	<b>38.6%</b>	<b>\$3,278,843</b>
Ending Fund Balance	1,258,435	1,808,537	143.7%	286,460	2,391,589	834.9%	1,432,595
<b>TOTAL STREET FUND USES (including Fund Balance):</b>	<b>\$4,384,350</b>	<b>\$3,343,800</b>	<b>76.3%</b>	<b>\$3,620,855</b>	<b>\$3,680,085</b>	<b>101.6%</b>	<b>\$4,711,437</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

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**SURFACE WATER MANAGEMENT FUND**

<b>SURFACE WATER MANAGEMENT FUND REVENUES</b>							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
State Grants	39,418	25,837	65.5%	0	4,718	*	126,222
<b>TOTAL INTERGOVT REVENUE:</b>	<b>\$39,418</b>	<b>\$25,837</b>	<b>65.5%</b>	<b>\$0</b>	<b>\$4,718</b>	<b>*</b>	<b>\$126,222</b>
Storm Drainage Fees and Charges	3,475,000	1,946,065	56.0%	3,455,000	1,826,383	52.9%	3,454,563
<b>TOTAL CHARGES FOR SERVICES:</b>	<b>\$3,475,000</b>	<b>\$1,946,065</b>	<b>56.0%</b>	<b>\$3,455,000</b>	<b>\$1,826,383</b>	<b>52.9%</b>	<b>\$3,454,563</b>
Investment Income	50,000	32,762	65.5%	2,000	32,446	1622.3%	60,860
Rental Income	8,000	0	0.0%	8,000	0	0.0%	8,000
Miscellaneous Revenue	0	0	*	0	506	*	506
<b>TOTAL MISC REVENUE:</b>	<b>\$58,000</b>	<b>\$32,762</b>	<b>56.5%</b>	<b>\$10,000</b>	<b>\$32,952</b>	<b>329.5%</b>	<b>\$69,365</b>
Transfers In	0	0	0.0%	0	0	0.0%	744,861
<b>TOTAL OTHER FIN SOURCES:</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$744,861</b>
<b>TOTAL SURFACE WATER MANAGEMENT FUND REVENUES:</b>	<b>\$3,572,418</b>	<b>\$2,004,664</b>	<b>56.1%</b>	<b>\$3,465,000</b>	<b>\$1,864,053</b>	<b>53.8%</b>	<b>\$4,395,012</b>
Beginning Fund Balance	1,326,825	2,594,230	195.5%	1,419,510	2,280,746	160.7%	2,280,746
<b>TOTAL SURFACE WATER MANAGEMENT FUND RESOURCES:</b>	<b>\$4,899,243</b>	<b>\$4,598,894</b>	<b>93.9%</b>	<b>\$4,884,510</b>	<b>\$4,144,799</b>	<b>84.9%</b>	<b>\$6,675,758</b>

<b>SURFACE WATER MANAGEMENT FUND EXPENDITURES</b>							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Salaries and Wages	1,124,200	759,592	67.6%	1,043,800	707,701	67.8%	1,011,081
<b>TOTAL SALARIES &amp; WAGES:</b>	<b>\$1,124,200</b>	<b>\$759,592</b>	<b>67.6%</b>	<b>\$1,043,800</b>	<b>\$707,701</b>	<b>67.8%</b>	<b>\$1,011,081</b>
Personnel Benefits	485,725	329,676	67.9%	442,495	309,783	70.0%	307,454
<b>TOTAL PERSONNEL BENEFITS:</b>	<b>\$485,725</b>	<b>\$329,676</b>	<b>67.9%</b>	<b>\$442,495</b>	<b>\$309,783</b>	<b>70.0%</b>	<b>\$307,454</b>
Supplies	133,000	49,061	36.9%	120,000	74,221	61.9%	125,279
<b>TOTAL SUPPLIES:</b>	<b>\$133,000</b>	<b>\$49,061</b>	<b>36.9%</b>	<b>\$120,000</b>	<b>\$74,221</b>	<b>61.9%</b>	<b>\$125,279</b>
Professional Services	503,478	175,373	34.8%	497,800	283,242	56.9%	458,953
Telephone/Internet	7,700	9,691	125.9%	11,300	9,667	85.5%	13,205
Travel	0	103	*	0	173	*	827
Taxes and Assessments	500	543	108.6%	500	310	62.0%	310
Operating Rents and Leases	60,000	37,138	61.9%	62,000	32,202	51.9%	42,439
Utilities	9,200	2,816	30.6%	10,200	3,434	33.7%	4,012
Repairs and Maintenance	63,000	45,059	71.5%	63,000	20,938	33.2%	41,392
Memberships and Dues	1,500	1,211	80.8%	1,000	136	13.6%	136
Printing/Binding/Copying	1,000	75	7.5%	1,000	0	0.0%	2,108
Registration and Training	12,750	3,632	28.5%	13,000	1,705	13.1%	3,791
Subscriptions and Publications	400	8	2.1%	400	0	0.0%	0
Miscellaneous Services	0	31	*	0	0	0.0%	6,780
<b>TOTAL SERVICES:</b>	<b>\$659,528</b>	<b>\$275,681</b>	<b>41.8%</b>	<b>\$660,200</b>	<b>\$351,807</b>	<b>53.3%</b>	<b>\$573,953</b>
Intergovernmental Services	100,000	28,779	0.0%	148,000	46,515	0.0%	90,267
Transfers Out	0	0	0.0%	0	0	0.0%	70,000
<b>TOTAL INTERGOVT SERVICES:</b>	<b>\$100,000</b>	<b>\$28,779</b>	<b>0.0%</b>	<b>\$148,000</b>	<b>\$46,515</b>	<b>0.0%</b>	<b>\$160,267</b>
Capital Outlay	13,500	(528)	-3.9%	15,000	59,927	399.5%	0
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$13,500</b>	<b>(\$528)</b>	<b>-3.9%</b>	<b>\$15,000</b>	<b>\$59,927</b>	<b>399.5%</b>	<b>\$0</b>
Debt Service Principal	83,030	83,031	100.0%	83,030	83,031	100.0%	0
<b>TOTAL DEBT SVC-PRINCIPAL:</b>	<b>\$83,030</b>	<b>\$83,031</b>	<b>100.0%</b>	<b>\$83,030</b>	<b>\$83,031</b>	<b>100.0%</b>	<b>\$0</b>
Debt Service Interest	3,325	(554)	-16.6%	3,740	3,736	99.9%	3,494
<b>TOTAL DEBT SVC-INT/OTHER:</b>	<b>\$3,325</b>	<b>(\$554)</b>	<b>-16.6%</b>	<b>\$3,740</b>	<b>\$3,736</b>	<b>99.9%</b>	<b>\$3,494</b>
Transfers Out	1,310,000	0	0.0%	2,010,000	0	0.0%	1,900,000
<b>TOTAL OTHER FIN USES:</b>	<b>\$1,310,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$2,010,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,900,000</b>
<b>TOTAL SURFACE WATER MANAGEMENT FUND EXPENDITURES:</b>	<b>\$3,912,308</b>	<b>\$1,524,738</b>	<b>39.0%</b>	<b>\$4,526,265</b>	<b>\$1,636,721</b>	<b>36.2%</b>	<b>\$4,081,528</b>
Ending Fund Balance	986,935	3,074,156	311.5%	358,245	2,508,078	700.1%	2,594,230
<b>TOTAL SURFACE WATER MANAGEMENT FUND USES (including Fund Balance):</b>	<b>\$4,899,243</b>	<b>\$4,598,894</b>	<b>93.9%</b>	<b>\$4,884,510</b>	<b>\$4,144,799</b>	<b>84.9%</b>	<b>\$6,675,758</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

**CITY OF BURIEN**  
2019 3rd QUARTER FINANCIAL REPORT

**PUBLIC WORKS RESERVE FUND**

PUBLIC WORKS RESERVE FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Real Estate Excise Tax	1,700,000	1,296,511	76.3%	1,600,000	2,059,966	128.7%	2,624,537
<b>TOTAL TAXES:</b>	<b>\$1,700,000</b>	<b>\$1,296,511</b>	<b>76.3%</b>	<b>\$1,600,000</b>	<b>\$2,059,966</b>	<b>128.7%</b>	<b>\$2,624,537</b>
Mitigation Fees	35,000	7,317	20.9%	15,000	51,310	342.1%	51,310
<b>TOTAL CHARGES FOR SERVICES:</b>	<b>\$35,000</b>	<b>\$7,317</b>	<b>20.9%</b>	<b>\$15,000</b>	<b>\$51,310</b>	<b>342.1%</b>	<b>\$51,310</b>
Investment Income	55,000	43,292	78.7%	1,000	36,710	3671.0%	57,729
<b>TOTAL MISC REVENUE:</b>	<b>\$55,000</b>	<b>\$43,292</b>	<b>78.7%</b>	<b>\$1,000</b>	<b>\$36,710</b>	<b>3671.0%</b>	<b>\$57,729</b>
<b>TOTAL PUBLIC WORKS RESERVE FUND REVENUES:</b>	<b>\$1,790,000</b>	<b>\$1,347,120</b>	<b>75.3%</b>	<b>\$1,616,000</b>	<b>\$2,147,986</b>	<b>132.9%</b>	<b>\$2,733,576</b>
Beginning Fund Balance	1,936,720	2,214,769	114.4%	1,582,900	2,456,193	155.2%	2,456,193
<b>TOTAL PUBLIC WORKS RESERVE FUND RESOURCES:</b>	<b>\$3,726,720</b>	<b>\$3,561,889</b>	<b>95.6%</b>	<b>\$3,198,900</b>	<b>\$4,604,179</b>	<b>143.9%</b>	<b>\$5,189,769</b>

PUBLIC WORKS RESERVE FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Transfers Out	1,317,000	600,000	45.6%	3,075,000	750,000	24.4%	2,975,000
<b>TOTAL OTHER FIN USES:</b>	<b>\$1,317,000</b>	<b>\$600,000</b>	<b>45.6%</b>	<b>\$3,075,000</b>	<b>\$750,000</b>	<b>24.4%</b>	<b>\$2,975,000</b>
<b>TOTAL PUBLIC WORKS RESERVE FUND EXPENDITURES:</b>	<b>\$1,317,000</b>	<b>\$600,000</b>	<b>45.6%</b>	<b>\$3,075,000</b>	<b>\$750,000</b>	<b>24.4%</b>	<b>\$2,975,000</b>
Ending Fund Balance	2,409,720	2,961,889	122.9%	123,900	3,854,179	3110.7%	2,214,769
<b>TOTAL PUBLIC WORKS RESERVE FUND USES (including Fund Balance):</b>	<b>\$3,726,720</b>	<b>\$3,561,889</b>	<b>95.6%</b>	<b>\$3,198,900</b>	<b>\$4,604,179</b>	<b>143.9%</b>	<b>\$5,189,769</b>

**EQUIPMENT RESERVE FUND**

EQUIPMENT RESERVE FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Transfers In	0	0	0.0%	0	0	0.0%	270,000
<b>TOTAL CHARGES FOR SERVICES:</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$270,000</b>
Investment Income	25,000	22,665	90.7%	0	18,750	*	25,874
<b>TOTAL MISC REVENUE:</b>	<b>\$25,000</b>	<b>\$22,665</b>	<b>90.7%</b>	<b>\$0</b>	<b>\$18,750</b>	<b>*</b>	<b>\$25,874</b>
Transfers In	270,000	0	0.0%	270,000	0	0.0%	0
<b>TOTAL OTHER FIN SOURCES:</b>	<b>\$270,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$270,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>
<b>TOTAL EQUIPMENT RESERVE FUND REVENUES:</b>	<b>\$295,000</b>	<b>\$22,665</b>	<b>7.7%</b>	<b>\$270,000</b>	<b>\$18,750</b>	<b>6.9%</b>	<b>\$295,874</b>
Beginning Fund Balance	1,226,215	1,431,632	116.8%	1,299,550	1,510,852	116.3%	1,510,852
<b>TOTAL EQUIPMENT RESERVE FUND RESOURCES:</b>	<b>\$1,521,215</b>	<b>\$1,454,296</b>	<b>95.6%</b>	<b>\$1,569,550</b>	<b>\$1,529,602</b>	<b>97.5%</b>	<b>\$1,806,726</b>

EQUIPMENT RESERVE FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Small Tools & Minor Equipment	48,000	46,892	97.7%	0	41,287	*	45,119
<b>TOTAL SUPPLIES:</b>	<b>\$48,000</b>	<b>\$46,892</b>	<b>97.7%</b>	<b>\$0</b>	<b>\$41,287</b>	<b>*</b>	<b>\$45,119</b>
Professional Services	0	0	0.0%	0	225	*	225
<b>TOTAL SERVICES:</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$225</b>	<b>*</b>	<b>\$225</b>
Capital Outlay	199,778	188,080	94.1%	850,000	181,750	21.4%	329,751
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$199,778</b>	<b>\$188,080</b>	<b>94.1%</b>	<b>\$850,000</b>	<b>\$181,750</b>	<b>21.4%</b>	<b>\$329,751</b>
<b>TOTAL EQUIPMENT RESERVE FUND EXPENDITURES:</b>	<b>\$247,778</b>	<b>\$234,971</b>	<b>94.8%</b>	<b>\$850,000</b>	<b>\$223,262</b>	<b>26.3%</b>	<b>\$375,094</b>
Ending Fund Balance	1,273,437	1,219,325	95.8%	719,550	1,306,340	181.5%	1,431,632
<b>TOTAL EQUIPMENT RESERVE FUND USES (including Fund Balance):</b>	<b>\$1,521,215</b>	<b>\$1,454,296</b>	<b>95.6%</b>	<b>\$1,569,550</b>	<b>\$1,529,602</b>	<b>97.5%</b>	<b>\$1,806,726</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

**CITY OF BURIEN**  
2019 3rd QUARTER FINANCIAL REPORT

ART IN PUBLIC PLACES FUND

ART IN PUBLIC PLACES FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Investment Income	0	1,011	*	0	668	*	921
<b>TOTAL MISC REVENUE:</b>	<b>\$0</b>	<b>\$1,011</b>	<b>*</b>	<b>\$0</b>	<b>\$668</b>	<b>*</b>	<b>\$921</b>
Transfers In	26,500	0	0.0%	20,000	0	0.0%	20,000
<b>TOTAL OTHER FIN SOURCES:</b>	<b>\$26,500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$20,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$20,000</b>
<b>TOTAL ART IN PUBLIC PLACES FUND REVENUES:</b>	<b>\$26,500</b>	<b>\$1,011</b>	<b>3.8%</b>	<b>\$20,000</b>	<b>\$668</b>	<b>3.3%</b>	<b>\$20,921</b>
Beginning Fund Balance	35,830	55,247	154.2%	49,565	49,907	100.7%	49,907
<b>TOTAL ART IN PUBLIC PLACES FUND RESOURCES:</b>	<b>\$62,330</b>	<b>\$56,258</b>	<b>90.3%</b>	<b>\$69,565</b>	<b>\$50,575</b>	<b>72.7%</b>	<b>\$70,828</b>

ART IN PUBLIC PLACES FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Professional Services	0	3,700	*	0	0	0.0%	14,039
Repairs and Maintenance	0	0	0.0%	0	0	0.0%	1,542
<b>TOTAL SERVICES:</b>	<b>\$0</b>	<b>\$3,700</b>	<b>*</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$15,581</b>
Capital Outlay	26,500	0	0.0%	35,000	0	0.0%	0
<b>TOTAL CAPITAL OUTLAY:</b>	<b>\$26,500</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$35,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>
<b>TOTAL ART IN PUBLIC PLACES FUND EXPENDITURES:</b>	<b>\$26,500</b>	<b>\$3,700</b>	<b>14.0%</b>	<b>\$35,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$15,581</b>
Ending Fund Balance	35,830	52,558	146.7%	34,565	50,575	146.3%	55,247
<b>TOTAL ART IN PUBLIC PLACES FUND USES (including Fund Balance):</b>	<b>\$62,330</b>	<b>\$56,258</b>	<b>90.3%</b>	<b>\$69,565</b>	<b>\$50,575</b>	<b>72.7%</b>	<b>\$70,827</b>

CAPITAL PROJECTS RESERVE FUND

CAPITAL PROJECTS RESERVE FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Property Tax	785,000	438,056	55.8%	785,000	419,257	53.4%	773,192
<b>TOTAL TAXES:</b>	<b>\$785,000</b>	<b>\$438,056</b>	<b>55.8%</b>	<b>\$785,000</b>	<b>\$419,257</b>	<b>53.4%</b>	<b>\$773,192</b>
Investment Income	30,000	30,000	100.0%	1,000	19,736	1973.6%	30,502
<b>TOTAL MISC REVENUE:</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>100.0%</b>	<b>\$1,000</b>	<b>\$19,736</b>	<b>1973.6%</b>	<b>\$30,502</b>
<b>TOTAL CAPITAL PROJECTS RESERVE FUND REVENUES:</b>	<b>\$815,000</b>	<b>\$468,056</b>	<b>57.4%</b>	<b>\$786,000</b>	<b>\$438,993</b>	<b>55.9%</b>	<b>\$803,694</b>
Beginning Fund Balance	439,800	438,322	99.7%	1,133,360	1,234,628	108.9%	1,234,628
<b>TOTAL CAPITAL PROJECTS RESERVE FUND RESOURCES:</b>	<b>\$1,254,800</b>	<b>\$906,378</b>	<b>72.2%</b>	<b>\$1,919,360</b>	<b>\$1,673,621</b>	<b>87.2%</b>	<b>\$2,038,322</b>

CAPITAL PROJECTS RESERVE FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Transfers Out	0	0	0.0%	1,600,000	0	0.0%	1,600,000
<b>TOTAL OTHER FIN USES:</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,600,000</b>
<b>TOTAL CAPITAL PROJECTS RESERVE FUND EXPENDITURES:</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,600,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$1,600,000</b>
Ending Fund Balance	1,254,800	906,378	72.2%	319,360	1,673,621	524.1%	438,322
<b>TOTAL CAPITAL PROJECTS RESERVE FUND USES (including Fund Balance):</b>	<b>\$1,254,800</b>	<b>\$906,378</b>	<b>72.2%</b>	<b>\$1,919,360</b>	<b>\$1,673,621</b>	<b>87.2%</b>	<b>\$2,038,322</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

**CITY OF BURIEN**  
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TRANSPORTATION BENEFIT DISTRICT FUND

TRANSPORTATION BENEFIT DISTRICT FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
TBD Vehicle Fee	785,000	462,198	58.9%	750,000	546,120	72.8%	780,437
<b>TOTAL TAXES:</b>	<b>\$785,000</b>	<b>\$462,198</b>	<b>58.9%</b>	<b>\$750,000</b>	<b>\$546,120</b>	<b>72.8%</b>	<b>\$780,437</b>
Investment Income	7,500	5,340	71.2%	0	3,729	*	6,419
<b>TOTAL MISC REVENUE:</b>	<b>\$7,500</b>	<b>\$5,340</b>	<b>71.2%</b>	<b>\$0</b>	<b>\$3,729</b>	<b>*</b>	<b>\$6,419</b>
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND REVENUES:</b>	<b>\$792,500</b>	<b>\$467,538</b>	<b>59.0%</b>	<b>\$750,000</b>	<b>\$549,849</b>	<b>73.3%</b>	<b>\$786,856</b>
Beginning Fund Balance	99,660	122,781	123.2%	38,520	55,925	145.2%	55,925
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND RESOURCES:</b>	<b>\$892,160</b>	<b>\$590,319</b>	<b>66.2%</b>	<b>\$788,520</b>	<b>\$605,774</b>	<b>76.8%</b>	<b>\$842,781</b>

TRANSPORTATION BENEFIT DISTRICT FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Transfers Out	800,000	0	0.0%	720,000	0	0.0%	720,000
<b>TOTAL OTHER FIN USES:</b>	<b>\$800,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$720,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$720,000</b>
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND EXPENDITURES:</b>	<b>\$800,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$720,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$720,000</b>
Ending Fund Balance	92,160	590,319	640.5%	68,520	605,774	884.1%	122,781
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND USES (including Fund Balance):</b>	<b>\$892,160</b>	<b>\$590,319</b>	<b>66.2%</b>	<b>\$788,520</b>	<b>\$605,774</b>	<b>76.8%</b>	<b>\$842,781</b>

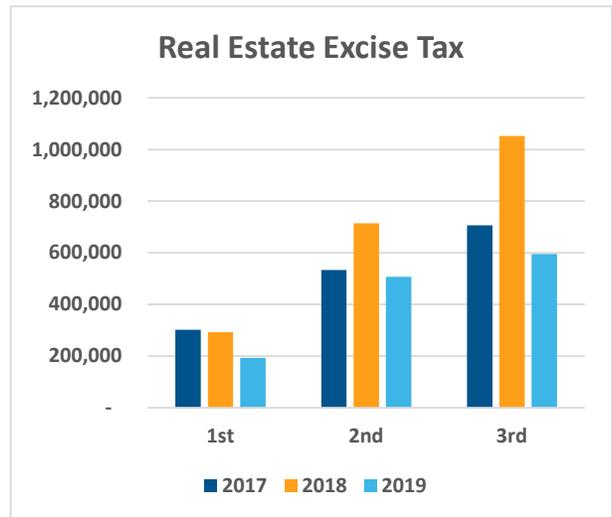
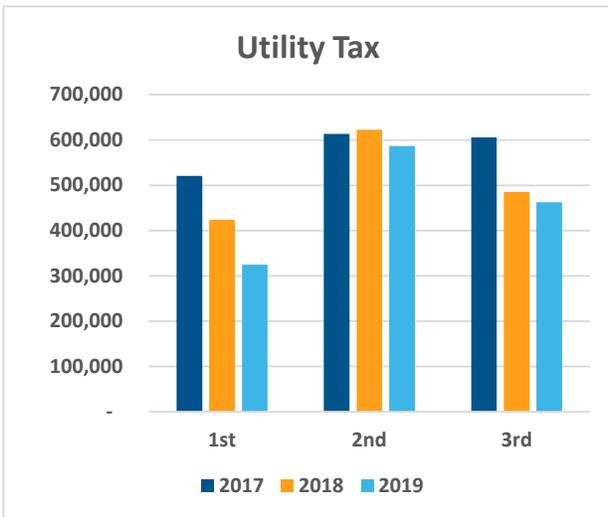
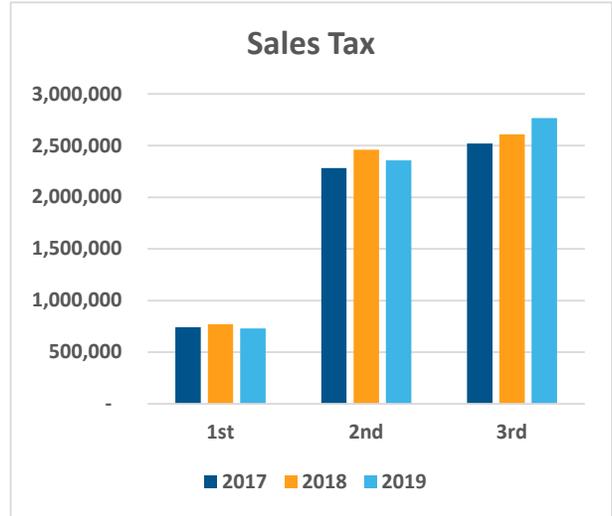
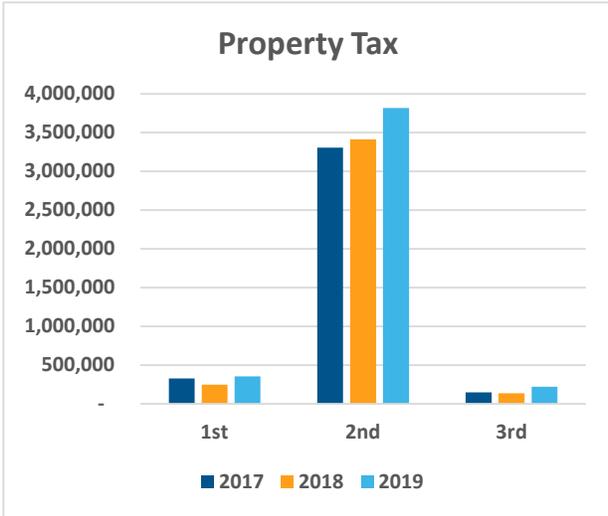
DEBT SERVICE FUND

DEBT SERVICE FUND REVENUES							
Revenue Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Federal Grants	110,000	48,647	44.2%	110,000	51,166	46.5%	102,551
<b>TOTAL INTERGOVT REVENUE:</b>	<b>\$110,000</b>	<b>\$48,647</b>	<b>44.2%</b>	<b>\$110,000</b>	<b>\$51,166</b>	<b>46.5%</b>	<b>\$102,551</b>
Mitigation Fees	143,000	152,527	106.7%	48,000	152,527	317.8%	152,527
<b>TOTAL CHARGES FOR SERVICES:</b>	<b>\$143,000</b>	<b>\$152,527</b>	<b>106.7%</b>	<b>\$48,000</b>	<b>\$152,527</b>	<b>317.8%</b>	<b>\$152,527</b>
Fines and Penalties	0	0	0.0%	0	527	*	152
<b>TOTAL FINES &amp; PENALTIES:</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$527</b>	<b>*</b>	<b>\$152</b>
Investment Income	5,000	3,540	70.8%	0	2,436	*	5,528
Special Assessment LID Revenue	100,000	96,148	96.1%	84,000	88,582	105.5%	84,680
<b>TOTAL MISC REVENUE:</b>	<b>\$105,000</b>	<b>\$99,688</b>	<b>94.9%</b>	<b>\$84,000</b>	<b>\$91,018</b>	<b>108.4%</b>	<b>\$90,208</b>
Transfers In	2,237,000	750,000	33.5%	2,355,000	750,000	31.8%	2,055,000
<b>TOTAL OTHER FIN SOURCES:</b>	<b>\$2,237,000</b>	<b>\$750,000</b>	<b>33.5%</b>	<b>\$2,355,000</b>	<b>\$750,000</b>	<b>31.8%</b>	<b>\$2,055,000</b>
<b>TOTAL DEBT SERVICE FUND REVENUES:</b>	<b>\$2,595,000</b>	<b>\$1,050,862</b>	<b>40.5%</b>	<b>\$2,597,000</b>	<b>\$1,045,238</b>	<b>40.2%</b>	<b>\$2,400,438</b>
Beginning Fund Balance	53,075	70,473	132.8%	97,585	71,111	72.9%	71,111
<b>TOTAL DEBT SERVICE FUND RESOURCES:</b>	<b>\$2,648,075</b>	<b>\$1,121,335</b>	<b>42.3%</b>	<b>\$2,694,585</b>	<b>\$1,116,349</b>	<b>41.4%</b>	<b>\$2,471,549</b>

DEBT SERVICE FUND EXPENDITURES							
Expenditure Categories	2019 Budget <sup>1</sup>	2019 Actual	% of Budget	2018 Budget	2018 Actual	% of Budget	2018 Year End Actual
Professional Services	3,000	0	0.0%	3,000	0	0.0%	900
<b>TOTAL SERVICES:</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$900</b>
Debt Service Principal	1,782,625	302,225	17.0%	1,739,625	302,225	17.4%	1,647,225
<b>TOTAL DEBT SVC-PRINCIPAL:</b>	<b>\$1,782,625</b>	<b>\$302,225</b>	<b>17.0%</b>	<b>\$1,739,625</b>	<b>\$302,225</b>	<b>17.4%</b>	<b>\$1,647,225</b>
Debt Service Interest	822,660	354,379	43.1%	876,045	380,532	43.4%	752,951
<b>TOTAL DEBT SVC-INT/OTHER:</b>	<b>\$822,660</b>	<b>\$354,379</b>	<b>43.1%</b>	<b>\$876,045</b>	<b>\$380,532</b>	<b>43.4%</b>	<b>\$752,951</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES:</b>	<b>\$2,608,285</b>	<b>\$656,604</b>	<b>25.2%</b>	<b>\$2,618,670</b>	<b>\$682,757</b>	<b>26.1%</b>	<b>\$2,401,075</b>
Ending Fund Balance	39,790	464,731	1168.0%	75,915	433,592	571.2%	70,473
<b>TOTAL DEBT SERVICE FUND USES (including Fund Balance):</b>	<b>\$2,648,075</b>	<b>\$1,121,335</b>	<b>42.3%</b>	<b>\$2,694,585</b>	<b>\$1,116,349</b>	<b>41.4%</b>	<b>\$2,471,548</b>

<sup>1</sup>2019 Budget values include 2018 appropriations and revenues authorized by Council to carryover into 2019 (Ordinance No. 711)

**CITY OF BURIEN**  
 2019 3rd QUARTER MAJOR TAX REVENUE COMPARISON CHARTS



**City of Burien, Washington**  
**Capital Projects Expenditure Report - Third Quarter 2019**

Project No.	Project Name	Budget Authority thru 2019	Expended thru September 30, 2019	Remaining Budget
<b>Parks &amp; General Government Capital Projects</b>				
PG0002	Parks Facilities Restoration - 2018-2019	\$ 297,010	\$ 138,552	\$ 158,458
PG0005	Seahurst Park Slide	180,000	30,997	149,003
PG0006	Moshier Park Field and Restroom Improvements	722,000	722,356	(356)
PG0007	Lake Burien School Memorial Park Improvements	649,016	42,520	606,496
PG0010	Eagle Landing Park Stair Reconfiguration	275,000	9,092	265,908
PG0011	Lakeview Park Playground/Path Improvements - Closed	218,000	214,191	3,809
PG0012	Parks, Recreation, and Open Space (PROS) Plan Update	85,000	83,266	1,734
PG0013	Seahurst Park Roadside Parking Improvements	100,000	-	100,000
PG0014	Burien Community Center Restroom Renovation (NEW)	133,248	-	133,248
	Public Works Maint. and Operations Facility - unfunded	-	-	-
	Staff Coordination of Parks CIP Projects - 2019	10,000	6,898	3,102
	<b>Parks &amp; General Government CIP Fund Balance</b>	<b>\$ 2,669,274</b>	<b>\$ 1,247,872</b>	<b>\$ 1,421,402</b>
<b>Transportation Capital Projects</b>				
TR0002	Pavement Management Program (Street Overlay) - 2019	\$ 850,000	\$ 728,703	\$ 121,297
TR0005	Citywide ADA Barrier Mitigation - 2018-2019	500,313	376,984	123,329
TR0008	4th and 6th Ave SW/SW 148th Street Intersection	502,000	337,223	164,777
TR0009	Signal Controller/Interconnect Upgrades Program	156,515	35,877	120,638
TR0010	NERA Infrastructure Improvements - Pilot Program	566,500	472,301	94,199
TR0014	5th Ave S. Traffic Calming (SW 116 - SW 124th St)	1,570,000	539,509	1,030,491
TR0015	South 156th St at 4th Ave S Pedestrian HAWK Signal	385,000	197,395	187,605
TR0017	Peter Western Bridge Replacement	8,565,000	2,023,911	6,541,089
TR0018	4th Avenue SW Sidewalks (SW 156 - SW 160th St)	878,000	139,173	738,827
TR0019	South 144th Way Improvements	3,800,000	1,581,363	2,218,637
TR0020	4th Avenue SW Bike Lanes Striping	30,000	-	30,000
TR0021	1st Ave S - Phase 3 (SW 128th to SW 140th St)	2,600,000	932,028	1,667,972
TR0022	South 128th Street Corridor Study	80,000	43,489	36,511
TR0023	South 136th Street Sidewalk Improvements	1,050,000	180,170	869,830
	Staff Coordination of Transportation CIP Projects - 2019	84,000	76,446	7,554
	<b>Transportation CIP Fund Balance</b>	<b>\$ 21,617,328</b>	<b>\$ 7,664,572</b>	<b>\$ 13,952,756</b>
<b>Surface Water Management Capital Projects</b>				
SW0001	Residential Drainage Improvement Project (RDIP) - 2018-2019	\$ 600,000	\$ 259,147	\$ 340,853
SW0004	SW 152nd St. and 8th Ave SW Drainage Improvements	640,000	517,316	122,684
SW0006	SW 165th Street Drainage Improvements	710,000	601,012	108,988
SW0007	8th Ave S. Sub-basin Retrofit Improvements	2,200,845	1,722,024	478,821
SW0008	King County Courthouse Stormwater Retrofit	80,000	-	80,000
SW0009	20th Ave S. Drainage Improvements (S. 120 - 124th St.)	150,000	27,239	122,761
SW0010	Cove Point Outfall Repair	220,000	52,207	167,793
SW0011	Hermes Outlet Improvements	850,000	497,242	352,758
SW0012	Storm Drainage Master Plan	170,000	130,202	39,798
SW0013	Miller Creek Enhancements	50,000	16,752	33,248
SW0014	Eagle Landing Pk Storm Drainage Improvements (NEW)	1,070,000	243,635	826,365
	Staff Coordination of SWM CIP Projects - 2019	50,000	659	49,341
	<b>Surface Water Management CIP Fund Balance</b>	<b>\$ 6,790,845</b>	<b>\$ 4,067,435</b>	<b>\$ 2,723,410</b>

**City of Burien, Washington**  
**Contracts Over \$25,000 Signed by the City - Third Quarter 2019**

<b>Contract Number</b>	<b>Vendor Name</b>	<b>Contract Description</b>	<b>Contract Amount</b>
3170004	KPG, Inc.	Supplement No. 2 for construction management services for 5th Avenue South Traffic Calming project.	Supplement is for \$279,491. Revised total contract amount is \$590,899.
3180033	KPFF Consulting Engineers	Supplement No. 1 for construction management services for Peter Western Bridge Replacement project.	Supplement is for \$1,341,433. Revised total contract amount is \$2,718,652.
3180196A	King County Department of Community and Human Services	Amendment No. 2 to 2018 Community Development Block Grant (CDBG) Agreement to add Burien Community Center Restroom Renovation Exhibit.	Amendment is for \$133,248. Revised total contract amount is \$180,155.
3190198	King Construction Company, Inc.	Construction services for Hermes Basin Outlet Improvements project.	\$451,633
3190236	Hamilton Construction Company	Construction services for Peter Western Bridge Replacement project.	\$4,596,520

CITY OF BURIEN  
2019-2020 FUND TRANSFERS

TRANSFERS IN			
Transfer To	2019 Budget	2020 Budget	Transfer From
General Fund	40,000	40,000	Street Fund
General Fund	40,000	40,000	Surface Water Management Fund
<b>TOTAL GENERAL FUND</b>	<b>\$80,000</b>	<b>\$80,000</b>	
Equipment Reserve Fund	150,000	150,000	General Fund
Equipment Reserve Fund	50,000	50,000	Street Fund
Equipment Reserve Fund	70,000	70,000	Surface Water Management Fund
<b>TOTAL EQUIPMENT RESERVE FUND</b>	<b>\$270,000</b>	<b>\$270,000</b>	
Art in Public Places Fund	26,500	26,500	General Fund
<b>TOTAL ART IN PUBLIC PLACES FUND</b>	<b>\$26,500</b>	<b>\$26,500</b>	
Debt Service Fund	200,000	200,000	General Fund
Debt Service Fund	320,000	310,000	Street Fund
Debt Service Fund	1,317,000	1,327,000	Public Works Reserve Fund
Debt Service Fund	400,000	400,000	Transportation Benefit District Fund
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$2,237,000</b>	<b>\$2,237,000</b>	
Parks & General Government CIP Fund	-	1,000,000	Capital Projects Reserve Fund
<b>TOTAL PARKS &amp; GENERAL GOVERNMENT CIP FUND</b>	<b>\$0</b>	<b>\$1,000,000</b>	
Transportation CIP Fund	500,000	1,155,000	Street Fund
Transportation CIP Fund	-	1,250,000	Public Works Reserve Fund
Transportation CIP Fund	400,000	400,000	Transportation Benefit District Fund
Transportation CIP Fund	325,000	600,000	Surface Water Management CIP Fund
<b>TOTAL TRANSPORTATION CIP FUND</b>	<b>\$1,225,000</b>	<b>\$3,405,000</b>	
Surface Water Management CIP Fund	1,200,000	1,200,000	Surface Water Management Fund
<b>TOTAL SURFACE WATER MANAGEMENT CIP FUND</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	
<b>TOTAL TRANSFERS IN</b>	<b>\$5,038,500</b>	<b>\$8,218,500</b>	

TRANSFERS OUT			
Transfer From	2019 Budget	2020 Budget	Transfer To
General Fund	150,000	150,000	Equipment Reserve Fund
General Fund	26,500	26,500	Art in Public Places Fund
General Fund	200,000	200,000	Debt Service Fund
<b>TOTAL GENERAL FUND</b>	<b>\$376,500</b>	<b>\$376,500</b>	
Street Fund	40,000	40,000	General Fund
Street Fund	50,000	50,000	Equipment Reserve Fund
Street Fund	320,000	310,000	Debt Service Fund
Street Fund	500,000	1,155,000	Transportation CIP Fund
<b>TOTAL STREET FUND</b>	<b>\$910,000</b>	<b>\$1,555,000</b>	
Surface Water Management Fund	40,000	40,000	General Fund
Surface Water Management Fund	70,000	70,000	Equipment Reserve Fund
Surface Water Management Fund	1,200,000	1,200,000	Surface Water Management CIP Fund
<b>TOTAL SURFACE WATER MANAGEMENT FUND</b>	<b>\$1,310,000</b>	<b>\$1,310,000</b>	
Public Works Reserve Fund	1,317,000	1,327,000	Debt Service Fund
Public Works Reserve Fund	-	1,250,000	Transportation CIP Fund
<b>TOTAL PUBLIC WORKS RESERVE FUND</b>	<b>\$1,317,000</b>	<b>\$2,577,000</b>	
Capital Projects Reserve Fund	-	1,000,000	Parks & General Government CIP Fund
<b>TOTAL CAPITAL PROJECTS RESERVE FUND</b>	<b>\$0</b>	<b>\$1,000,000</b>	
Transportation Benefit District Fund	400,000	400,000	Debt Service Fund
Transportation Benefit District Fund	400,000	400,000	Transportation CIP Fund
<b>TOTAL TRANSPORTATION BENEFIT DISTRICT FUND</b>	<b>\$800,000</b>	<b>\$800,000</b>	
Surface Water Management CIP Fund	325,000	600,000	Transportation CIP Fund
<b>TOTAL SURFACE WATER MANAGEMENT CIP FUND</b>	<b>\$325,000</b>	<b>\$600,000</b>	
<b>TOTAL TRANSFERS OUT</b>	<b>\$5,038,500</b>	<b>\$8,218,500</b>	



# Highline Amateur Radio Club

PO Box 852 Seahurst, WA. 98062

Email: [NC7G@highlinearc.org](mailto:NC7G@highlinearc.org)



To: Burien City Manager Wilson  
400 SW 152nd St, Suite 300  
Burien, WA 98166

Date: October 25, 2019

RECEIVED

Subject: NextDoor Posting about Emergency Communications (EMCOMM)

NOV 18 2019

Dear Mr. Wilson:

The Highline Amateur Radio Club (HARC) formally apologizes for an ill-informed and inappropriate posting on the web site NextDoor shortly after our July meeting. The (internal) program at that meeting was focused on informing its members on the status and current environment in Emcomm. Although our meetings are public and open to anyone, the club had not invited any extra attendees.

City of Burien

The post was made by a HARC member, included his association with HARC, and incorrectly characterized our meeting in its subject line, "Huge Countywide Emergency Communications Meeting." In the post, the Mayor and you were named and taken to task for not appearing at the meeting. Our President and Vice-President each has had an extensive discussion separately with the member to learn of his motivation and to convey our shock about the post, its association with HARC, and our disappointment with his judgment. Shortly after our fact-finding and discussions, the member added a post script, "This is merely my own personal opinion and not that of the highline Amateur Radio Club or its affiliates." Soon after that additional posting, we were no longer able to locate any of the post thread, so it may have been deleted by its author or removed/archived by NextDoor's moderator.

We intend to resume and extend our efforts to build strong relationships through EMCOMM-related MOUs with each city in our served footprint, and continue to train and practice our skills in providing response capabilities. Since we serve four cities, we may revise our EMCOMM organizational diagram to establish a club Emergency Coordinator (EC) with four subordinate city liaisons, preferably with at least two persons for each city.

Again, we wish to apologize for this most unfortunate posting by a member. If appropriate, we are willing to meet with or correspond with you. The signatures below are for the club President and Vice-President, the current EC, and some members who are potential city liaisons who may become responsible as club EMCOMM contacts with their respective city.

Sincerely,

  
L. Nelson Spohnheimer, President

  
Larry Shirk, Vice President

  
Ken Higgins, Emergency Coordinator

  
Brian Stapleton

  
Bruce Blair

  
Geraldine Kellogg



City of Burien  
400 SW 152nd Street  
Suite 300  
Burien, WA 98166-1911

P 206.241.4647  
F 206.248.5539

[burienwa.gov](http://burienwa.gov)

December 2, 2019

The Honorable Maria Cantwell  
United States Senate  
511 Senate Hart Office Building  
Washington, DC 20510

The Honorable Patty Murray  
United States Senate  
154 Russell Senate Office Building  
Washington, DC 20510

The Honorable Pramila Jayapal  
United States House of Representatives  
1510 Longworth House Office Building  
Washington, DC 20515

Dear Senators Cantwell and Murray, and Congresswoman Jayapal:

We are writing to ask for your support for the FY 2020 House Labor, Health and Human Services (HHS), and Education consolidated budgets, especially the sections in the HHS budget making modest investments in “firearm injury and mortality prevention research.”

The City of Burien has adopted its 2020 Federal Legislative Priorities; one item reads as follows:

*Gun Violence*

*Support of federally funded studies treating gun violence as a public health issue. A 1996 congressional appropriations bill stipulated that “none of the funds made available for injury prevention and control at the Centers for Disease Control [CDC] may be used to advocate or promote gun control.” The bill effectively removed funding for firearms research. Similar restrictions were subsequently extended to other agencies, including the National Institutes of Health.*

We understand that the above-mentioned House consolidated agencies budgets, H.R. 2740, has passed the House and is now the subject of a conference committee with the Senate, to reconcile difference so that FY 2020 Labor, HHS, and Education budgets can be enacted as soon as possible.

We further understand that H.R. 2740 includes \$25 million (for a total of \$50 million) each to the Center for Disease Control (CDC) and the National Institute of Health (NIH) for “firearm injury and mortality prevention research.” The NIH funding was added as an amendment in the House Rules Committee.

You are aware that due to enacted budget language over 20 years ago, the CDC and NIH are effectively prohibited from conducting federally-funded studies treating gun violence as a public health issue. The language in H.R. 2740 will begin to remedy that situation by providing modest funding allowing these two federal agencies to again research gun violence as a public health issue.

Please insist that the CDC and NIH gun violence research language and funding remain in the final FY 2020 HHS budget.

Sincerely,

Members of the Burien City Council:

---

Jimmy Matta  
Burien Mayor

---

Nancy Tosta  
Burien Councilmember

---

Austin Bell  
Burien Deputy Mayor

---

Krystal Marx  
Burien Councilmember

---

Bob Edgar  
Burien Councilmember

---

Pedro Olguin  
Burien Councilmember

---

Lucy Krakowiak  
Burien Councilmember



City of Burien  
400 SW 152nd Street  
Suite 300  
Burien, WA 98166-1911

P 206.241.4647  
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[burienwa.gov](http://burienwa.gov)

December 2, 2019

Stephanie Bowman, Commission President  
Port of Seattle  
P.O. Box 1209  
Seattle, Washington 98111-1209

Dear President Bowman:

The purpose of this letter is to thank you and the Port of Seattle Commissioners for the financial support of \$800,000 towards the Miller Creek Culvert Replacement, Fish Passage, and Stream Restoration Project located in the City of Burien.

This collaborative partnership between the Port of Seattle, the City of SeaTac, and the City of Burien includes creek restoration and fish passage enhancement beneath and near Des Moines Memorial Drive to protect and enhance the Port mitigation area at Seattle-Tacoma International Airport. This project will improve water quality and fish habitat and is a significant investment in the environmental improvement of Miller Creek.

We appreciate the support and partnership of the Port of Seattle to bring this project to fruition.

Again, your financial support is greatly appreciated.

Sincerely,

Members of the Burien City Council:

---

Jimmy Matta  
Burien Mayor

---

Nancy Tosta  
Burien Councilmember

---

Austin Bell  
Burien Deputy Mayor

---

Krystal Marx  
Burien Councilmember

---

Bob Edgar  
Burien Councilmember

---

Pedro Olguin  
Burien Councilmember

---

Lucy Krakowiak  
Burien Councilmember

cc: Brian J. Wilson, City Manager



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES

Economic Services Administration  
Office of Refugee and Immigrant Assistance  
1700 East Cherry Street  
Seattle, Washington 98122-466

November 12, 2019

Mayor Jimmy Matta  
400 SW 152nd St  
Burien, WA 98166  
Email: jimmy@m@burienwa.gov

Re: Local Consent for Refugee Resettlement and Executive Order 13888

Dear Mayor Jimmy Matta:

I am the Washington State Refugee Coordinator and I oversee the Washington Office of Refugee & Immigrant Assistance at the Washington State Department of Social and Health Services. My role is to collaborate with refugee resettlement agencies in Washington and to coordinate services by investing resources into local communities. In fact, last year the Office of Refugee & Immigrant Assistance granted \$28 million to 60 different organizations across the state to provide a broad array of services that help people to get living wage jobs, learn English, and eventually to become U.S. citizens. In this capacity, I consult regularly with the broad network of elected officials, public servants, community and faith leaders, businesses, and non-profit organizations throughout Washington State who welcome refugees and assist in their resettlement and integration into our communities.

Welcoming refugees is an important part of who we are and what we do in Washington State, and we are stronger because of the value and vitality refugees bring as part of our communities and economies. I am grateful for your past participation in our state's critical work of refugee resettlement.

I write to you now to offer information and assistance in complying with Executive Order 13888, issued by the federal government on September 26, 2019. The Executive Order sets new procedures that the federal government, states, and localities must follow regarding resettlement of refugees who have legally been admitted to the United States by the federal government. One provision of the order adds a consent requirement upon states and localities as a condition precedent to receiving new refugees beginning in January of 2020.

Governor Inslee has signed the consent form on behalf of the State of Washington.

**Now Local Government Executives must also sign consent forms in order to be eligible to participate in refugee resettlement in the future.**

As the Washington State Refugee Coordinator, my goal is to ensure that all localities that have participated in initial refugee resettlement in the past can and will be eligible to continue that participation in the future.

This is the right thing to do – for our communities, economies, and the individuals who have been granted legal refugee status by the federal government – and is consistent with the principles set forth in the Washington Law Against Discrimination, RCW 49.60.030(1) and 49.60.222, that prohibit discrimination on the basis of race, ethnicity, religion, or national origin.

Attached is a template consent letter that I ask you fill out and return to me. I am helping to coordinate the submission of all responses for the State and its localities to the U.S. Department of State and to the eight non-profit refugee resettlement agencies located in communities across the state that will seek and coordinate the funding from the U.S. Department of State. Early submission of these consent letters will be one indicator of the cooperation and coordination that exists in Washington State that makes resettlement so successful in our communities.

Because I have the duty to organize this process, I ask that you please take action as soon as possible to meet the internal deadline we have set for compliance. In addition, because we will all be coordinating with the refugee resettlement agencies to prepare for and welcome new refugees in many other ways, as well, and I am attaching a list of these organizations for your information and because they may also be reaching out to you to provide additional information.

**Please submit your consent letter to me at [petersk@dshs.wa.gov](mailto:petersk@dshs.wa.gov) on or before December 20, 2019.**

I am happy to provide any support or answer any questions you may have about this process.

Sincerely yours,



Sarah Peterson  
Washington State Refugee Coordinator

Sample consent language  
[EXECUTIVE LETTERHEAD]

Secretary Michael R. Pompeo  
U.S. Department of State  
2201 C Street NW  
Washington DC, 20520

[DATE]

Dear Secretary Pompeo:

This letter is in reference to Executive Order 13888, "*On Enhancing State and Local Involvement in Resettlement.*"

As [Governor/Mayor/Other Official] of [state/county/city], I consent to initial refugee resettlement in [state/county/city] as per the terms of the Executive Order.

Sincerely,

[NAME]  
[POSITION]

CC:  
Principal Deputy Assistant Secretary Carol T. O'Connell  
Bureau of Population, Refugees, and Migration  
U.S. Department of State

Sarah Peterson, Washington State Refugee Coordinator

## Office of Refugee & Immigrant Assistance

### Washington State Refugee Resettlement Programs

#### Unaccompanied Refugee Minor Programs

Refugee Resettlement Agency	Contact Information
<p><b>Catholic Community Services of Western Washington</b> 1323 S. Yakima Avenue Tacoma, WA 98405 National Affiliate: US Conference of Catholic Bishops (USCCB) <b>Website:</b> <a href="https://ccsww.org">https://ccsww.org</a></p>	<p><b>Contact:</b> Dorothy McCabe <b>Phone:</b> 253 502-2663 <b>Email:</b> <a href="mailto:dorothym@ccsww.org">dorothym@ccsww.org</a></p>
<p><b>Lutheran Community Services Northwest Refugees Northwest</b> 115 NE 100th St., Suite 200 Seattle, WA 98125 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) <b>Website:</b> <a href="http://www.lcsnw.org">www.lcsnw.org</a></p>	<p><b>Contact:</b> Karen Danz <b>Phone:</b> 206 694-5707 <b>Email:</b> <a href="mailto:kdanz@lcsnw.org">kdanz@lcsnw.org</a></p>
<p><b>Lutheran Community Services Northwest</b> 210 W Sprague Ave, Spokane, WA 99201 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) <b>Website:</b> <a href="http://www.lcsnw.org">www.lcsnw.org</a></p>	<p><b>Contact:</b> Shelly Hahn <b>Phone:</b> 509 343-5050 <b>Email:</b> <a href="mailto:shahn@lcsnw.org">shahn@lcsnw.org</a></p>

## Office of Refugee & Immigrant Assistance

### Washington State Refugee Resettlement Agencies

Refugee Resettlement Agency	Contact Information
<p><b>Diocese of Olympia</b> 1551 10th Ave E Seattle WA 98102 <i>National Affiliate:</i> Episcopal Migration Ministries (EMM) <b>Website:</b> <a href="http://www.ecww.org">http://www.ecww.org</a></p>	<p><b>Contact:</b> Greg Hope <b>Phone:</b> (206) 323-3152 <b>Email:</b> <a href="mailto:greghope@earthlink.com">greghope@earthlink.com</a></p>
<p><b>International Rescue Committee (IRC)</b> 1200 S 192nd Street SeaTac, WA 98148 <b>Website:</b> <a href="http://www.rescue.org/us-program/us-seattle-wa">www.rescue.org/us-program/us-seattle-wa</a></p>	<p><b>Contact:</b> Nicky Smith <b>Phone:</b> (206) 623-2105 <b>Email:</b> <a href="mailto:nicky.smith@rescue.org">nicky.smith@rescue.org</a></p>
<p><b>Jewish Family Services</b> 841 Central Ave N, Suite 220 Kent, WA 98032 <i>*National Affiliate:</i> Hebrew Immigrant Aid Society (HIAS) <b>Website:</b> <a href="http://www.jfsseattle.org">http://www.jfsseattle.org</a></p>	<p><b>Contact:</b> Cordelia Revells <b>Phone:</b> (253) 850-4065 <b>Email:</b> <a href="mailto:crevells@jfsseattle.org">crevells@jfsseattle.org</a></p>
<p><b>Lutheran Community Services Northwest</b> 223 N Yakima Avenue Tacoma, WA 98403 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) <b>Website:</b> <a href="http://www.lcsnw.org">www.lcsnw.org</a></p>	<p><b>Contact:</b> Mouammar Abouagila <b>Phone:</b> (253) 503-3437 <b>Email:</b> <a href="mailto:mabouagila@lcsnw.org">mabouagila@lcsnw.org</a></p>
<p><b>Lutheran Community Services Northwest</b> 3600 Main Street, Suite 200 Vancouver, WA 98663 <i>*National Affiliate:</i> Lutheran Immigration and Refugee Services (LIRS) <b>Website:</b> <a href="http://www.lcsnw.org">www.lcsnw.org</a></p>	<p><b>Contact:</b> Salah Ansary <b>Phone:</b> (360) 694-5624 <b>Email:</b> <a href="mailto:sansaray@lcsnw.org">sansaray@lcsnw.org</a></p>
<p><b>World Relief</b> 841 Central Avenue N, Suite C-106 Kent, WA 98032 <b>Website:</b> <a href="http://worldreliefseattle.org">http://worldreliefseattle.org</a></p>	<p><b>Contact:</b> Chitra Hanstad <b>Phone:</b> (253) 277-1121 <b>Email:</b> <a href="mailto:chanstad@wr.org">chanstad@wr.org</a></p>
<p><b>World Relief</b> 1522 N Washington St #204 Spokane, WA 99201 <b>Website:</b> <a href="http://www.worldreliefspokane.org">www.worldreliefspokane.org</a></p>	<p><b>Contact:</b> Mark Finney <b>Phone:</b> (509) 232-2814 <b>Email:</b> <a href="mailto:mfinney@wr.org">mfinney@wr.org</a></p>
<p><b>World Relief</b> 123 W 1<sup>st</sup> Avenue Kennewick, WA 99336 <b>Website:</b> <a href="http://worldrelieftricitities.org">http://worldrelieftricitities.org</a></p>	<p><b>Contact:</b> Kenneth Primus <b>Phone:</b> 509 734-5477 ext. 100 <b>Email:</b> <a href="mailto:KPrimus@wr.org">KPrimus@wr.org</a></p>

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# Executive Order 13888: Enhancing State and Local Involvement in Refugee Resettlement

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President Trump issued an Executive Order 13888 on Enhancing State and Local Involvement in Refugee Resettlement, or the “Executive Order”, on Sept. 26 that will allow states and localities to restrict the resettlement of refugee in their areas. The Executive Order directs that within 90 days of the date of the order, the Secretary of State and the Secretary of Health and Human Services shall resettle refugees only in areas where both state and local governments consent in writing to the resettlement of refugees in their respective areas. Without mutual consent, the Secretary of State may only settle refugees in an area if not doing so would be inconsistent with federal law.

## How is this different from previous practice?

The Executive Order is contrary to federal law, which directs the Office of Refugee Resettlement, or ORR, to make geographical resettlement determinations. See 8 U.S.C. 1522(a)(2)(D). ORR may consult with and take into account the recommendations of the state and local governments when deciding where to settle refugees; however, states and localities are not authorized to determine the placement of refugees.

## What challenges are presented by the Executive Order?

- The Executive Order emboldens state and local governments to enact anti-refugee resettlement legislation that restrict vulnerable individuals’ ability to seek safety in the United States and rebuild their lives.
- Refugees go through rigorous security and medical scrutiny before being allowed to travel to the United States so there is no reason other than anti-immigrant sentiment for state and local government to reject

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Enforcement of this law would delay refugees' ability to achieve early self-sufficiency. One of the important factors Congress directed ORR to consider when determining where to settle refugees is the availability of resources, such as job training and educational programs, to enable refugees to integrate and become independent. Allowing state and local governments to reject refugees would force ORR to resettle them in other parts of the country, away from the resources and support they need to integrate.

- This law would separate families, as agencies would have to resettle refugees in welcoming states away from relatives who have already been resettled in states that do not consent to receiving more refugees.

CLINIC opposes the Executive Order as it limits refugees' ability to seek protection in the United States. CLINIC will support the efforts of its state-level partners in their advocacy for policies that embrace our brothers and sisters who are fleeing persecution and other unsafe conditions.

### How can you help?

- Ask your governor to issue a statement of support that welcomes refugees to the state and highlights the contributions they make to local communities.
- Urge your state and local officials to adopt resolutions welcoming refugees.
- Organize sign-on letters from nonprofits or faith leaders that urge your elected officials to consent to refugee resettlement.
- Activate your local business community to call for refugee resettlement through sign-on letters or individual letters of support to help boost the local workforce and economy.
- Encourage refugees to share their stories, their accomplishments and contributions to the communities.

**For more information, read [Justice for Immigrant's FAQs on the Executive Order](#).**

Wednesday, October 2, 2019 - 12:15pm

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ABOLITION OF IMMIGRATION AND NATURALIZATION  
SERVICE AND TRANSFER OF FUNCTIONS

For abolition of Immigration and Naturalization Service, transfer of functions, and treatment of related references, see note set out under section 1551 of this title.

**§ 1504. Cancellation of United States passports and Consular Reports of Birth**

(a) The Secretary of State is authorized to cancel any United States passport or Consular Report of Birth, or certified copy thereof, if it appears that such document was illegally, fraudulently, or erroneously obtained from, or was created through illegality or fraud practiced upon, the Secretary. The person for or to whom such document has been issued or made shall be given, at such person's last known address, written notice of the cancellation of such document, together with the procedures for seeking a prompt post-cancellation hearing. The cancellation under this section of any document purporting to show the citizenship status of the person to whom it was issued shall affect only the document and not the citizenship status of the person in whose name the document was issued.

(b) For purposes of this section, the term "Consular Report of Birth" refers to the report, designated as a "Report of Birth Abroad of a Citizen of the United States", issued by a consular officer to document a citizen born abroad.

(June 27, 1952, ch. 477, title III, ch. 4, § 361, as added Pub. L. 103-416, title I, § 107(a), Oct. 25, 1994, 108 Stat. 4309.)

SUBCHAPTER IV—REFUGEE ASSISTANCE

**§ 1521. Office of Refugee Resettlement; establishment; appointment of Director; functions**

(a) There is established, within the Department of Health and Human Services, an office to be known as the Office of Refugee Resettlement (hereinafter in this subchapter referred to as the "Office"). The head of the Office shall be a Director (hereinafter in this subchapter referred to as the "Director"), to be appointed by the Secretary of Health and Human Services (hereinafter in this subchapter referred to as the "Secretary").

(b) The function of the Office and its Director is to fund and administer (directly or through arrangements with other Federal agencies), in consultation with the Secretary of State, programs of the Federal Government under this subchapter.

(June 27, 1952, ch. 477, title IV, ch. 2, § 411, as added Pub. L. 96-212, title III, § 311(a)(2), Mar. 17, 1980, 94 Stat. 110; amended Pub. L. 103-236, title I, § 162(n)(1), Apr. 30, 1994, 108 Stat. 409.)

AMENDMENTS

1994—Subsec. (b). Pub. L. 103-236 substituted "the Secretary of State" for "and under the general policy guidance of the United States Coordinator for Refugee Affairs (hereinafter in this subchapter referred to as the 'Coordinator')".

EFFECTIVE DATE OF 1994 AMENDMENT

Amendment by Pub. L. 103-236 applicable with respect to officials, offices, and bureaus of Department of State when executive orders, regulations, or depart-

mental directives implementing the amendments by sections 161 and 162 of Pub. L. 103-236 become effective, or 90 days after Apr. 30, 1994, whichever comes earlier, see section 161(b) of Pub. L. 103-236, as amended, set out as a note under section 2651a of Title 22, Foreign Relations and Intercourse.

EFFECTIVE DATE

Subchapter applicable with respect to fiscal years beginning on or after Oct. 1, 1979, see section 313 of Pub. L. 96-212, set out as a note under section 1522 of this title.

SHORT TITLE OF REFUGEE ACT OF 1980

For short title of Refugee Act of 1980, see Short Title of 1980 Amendment note set out under section 1101 of this title.

REFERENCES TO SECRETARY OF EDUCATION OR SECRETARY OF DEPARTMENT OF HEALTH AND HUMAN SERVICES

Section 204(e) of Pub. L. 96-212 provided that: "Any reference in this Act [see Short Title of 1980 Amendment note set out under section 1101 of this title] or in chapter 2 of title IV of the Immigration and Nationality Act [this subchapter] to the Secretary of Education or the Secretary of Health and Human Services or to the Department of Health and Human Services shall be deemed, before the effective date of the Department of Education Organization Act [see Effective Date note set out under section 3401 of Title 20, Education], to be a reference to the Secretary of Health, Education, and Welfare or to the Department of Health, Education, and Welfare, respectively."

CONGRESSIONAL DECLARATION OF POLICIES AND OBJECTIVES

Section 101 of Pub. L. 96-212 provided that: "(a) the Congress declares that it is the historic policy of the United States to respond to the urgent needs of persons subject to persecution in their homelands, including, where appropriate, humanitarian assistance for their care and maintenance in asylum areas, efforts to promote opportunities for resettlement or voluntary repatriation, aid for necessary transportation and processing, admission to this country of refugees of special humanitarian concern to the United States, and transitional assistance to refugees in the United States. The Congress further declares that it is the policy of the United States to encourage all nations to provide assistance and resettlement opportunities to refugees to the fullest extent possible.

"(b) The objectives of this Act [see Short Title of 1980 Amendment note set out under section 1101 of this title] are to provide a permanent and systematic procedure for the admission to this country of refugees of special humanitarian concern to the United States, and to provide comprehensive and uniform provisions for the effective resettlement and absorption of those refugees who are admitted."

**§ 1522. Authorization for programs for domestic resettlement of and assistance to refugees**

**(a) Conditions and considerations**

(1)(A) In providing assistance under this section, the Director shall, to the extent of available appropriations, (i) make available sufficient resources for employment training and placement in order to achieve economic self-sufficiency among refugees as quickly as possible, (ii) provide refugees with the opportunity to acquire sufficient English language training to enable them to become effectively resettled as quickly as possible, (iii) insure that cash assistance is made available to refugees in such a manner as not to discourage their economic self-

sufficiency, in accordance with subsection (e)(2) of this section, and (iv) insure that women have the same opportunities as men to participate in training and instruction.

(B) It is the intent of Congress that in providing refugee assistance under this section—

(i) employable refugees should be placed on jobs as soon as possible after their arrival in the United States;

(ii) social service funds should be focused on employment-related services, English-as-a-second-language training (in nonwork hours where possible), and case-management services; and

(iii) local voluntary agency activities should be conducted in close cooperation and advance consultation with State and local governments.

(2)(A) The Director and the Federal agency administering subsection (b)(1) of this section shall consult regularly (not less often than quarterly) with State and local governments and private nonprofit voluntary agencies concerning the sponsorship process and the intended distribution of refugees among the States and localities before their placement in those States and localities.

(B) The Director shall develop and implement, in consultation with representatives of voluntary agencies and State and local governments, policies and strategies for the placement and resettlement of refugees within the United States.

(C) Such policies and strategies, to the extent practicable and except under such unusual circumstances as the Director may recognize, shall—

(i) insure that a refugee is not initially placed or resettled in an area highly impacted (as determined under regulations prescribed by the Director after consultation with such agencies and governments) by the presence of refugees or comparable populations unless the refugee has a spouse, parent, sibling, son, or daughter residing in that area,

(ii) provide for a mechanism whereby representatives of local affiliates of voluntary agencies regularly (not less often than quarterly) meet with representatives of State and local governments to plan and coordinate in advance of their arrival the appropriate placement of refugees among the various States and localities, and

(iii) take into account—

(I) the proportion of refugees and comparable entrants in the population in the area,

(II) the availability of employment opportunities, affordable housing, and public and private resources (including educational, health care, and mental health services) for refugees in the area,

(III) the likelihood of refugees placed in the area becoming self-sufficient and free from long-term dependence on public assistance, and

(IV) the secondary migration of refugees to and from the area that is likely to occur.

(D) With respect to the location of placement of refugees within a State, the Federal agency

administering subsection (b)(1) of this section shall, consistent with such policies and strategies and to the maximum extent possible, take into account recommendations of the State.

(3) In the provision of domestic assistance under this section, the Director shall make a periodic assessment, based on refugee population and other relevant factors, of the relative needs of refugees for assistance and services under this subchapter and the resources available to meet such needs. The Director shall compile and maintain data on secondary migration of refugees within the United States and, by State of residence and nationality, on the proportion of refugees receiving cash or medical assistance described in subsection (e) of this section. In allocating resources, the Director shall avoid duplication of services and provide for maximum coordination between agencies providing related services.

(4)(A) No grant or contract may be awarded under this section unless an appropriate proposal and application (including a description of the agency's ability to perform the services specified in the proposal) are submitted to, and approved by, the appropriate administering official. Grants and contracts under this section shall be made to those agencies which the appropriate administering official determines can best perform the services. Payments may be made for activities authorized under this subchapter in advance or by way of reimbursement. In carrying out this section, the Director, the Secretary of State, and any such other appropriate administering official are authorized—

(i) to make loans, and

(ii) to accept and use money, funds, property, and services of any kind made available by gift, devise, bequest, grant, or otherwise for the purpose of carrying out this section.

(B) No funds may be made available under this subchapter (other than under subsection (b)(1) of this section) to States or political subdivisions in the form of block grants, per capita grants, or similar consolidated grants or contracts. Such funds shall be made available under separate grants or contracts—

(i) for medical screening and initial medical treatment under subsection (b)(5) of this section,

(ii) for services for refugees under subsection (c)(1) of this section,

(iii) for targeted assistance project grants under subsection (c)(2) of this section, and

(iv) for assistance for refugee children under subsection (d)(2) of this section.

(C) The Director may not delegate to a State or political subdivision his authority to review or approve grants or contracts under this subchapter or the terms under which such grants or contracts are made.

(5) Assistance and services funded under this section shall be provided to refugees without regard to race, religion, nationality, sex, or political opinion.

(6) As a condition for receiving assistance under this section, a State must—

(A) submit to the Director a plan which provides—

(i) a description of how the State intends to encourage effective refugee resettlement

and to promote economic self-sufficiency as quickly as possible,

(ii) a description of how the State will insure that language training and employment services are made available to refugees receiving cash assistance,

(iii) for the designation of an individual, employed by the State, who will be responsible for insuring coordination of public and private resources in refugee resettlement,

(iv) for the care and supervision of and legal responsibility for unaccompanied refugee children in the State, and

(v) for the identification of refugees who at the time of resettlement in the State are determined to have medical conditions requiring, or medical histories indicating a need for, treatment or observation and such monitoring of such treatment or observation as may be necessary;

(B) meet standards, goals, and priorities, developed by the Director, which assure the effective resettlement of refugees and which promote their economic self-sufficiency as quickly as possible and the efficient provision of services; and

(C) submit to the Director, within a reasonable period of time after the end of each fiscal year, a report on the uses of funds provided under this subchapter which the State is responsible for administering.

(7) The Secretary, together with the Secretary of State with respect to assistance provided by the Secretary of State under subsection (b) of this section, shall develop a system of monitoring the assistance provided under this section. This system shall include—

(A) evaluations of the effectiveness of the programs funded under this section and the performance of States, grantees, and contractors;

(B) financial auditing and other appropriate monitoring to detect any fraud, abuse, or mismanagement in the operation of such programs; and

(C) data collection on the services provided and the results achieved.

(8) The Attorney General shall provide the Director with information supplied by refugees in conjunction with their applications to the Attorney General for adjustment of status, and the Director shall compile, summarize, and evaluate such information.

(9) The Secretary, the Secretary of Education, the Attorney General, and the Secretary of State may issue such regulations as each deems appropriate to carry out this subchapter.

(10) For purposes of this subchapter, the term "refugee" includes any alien described in section 1157(c)(2) of this title.

**(b) Program of initial resettlement**

(1)(A) For—

(i) fiscal years 1980 and 1981, the Secretary of State is authorized, and

(ii) fiscal year 1982 and succeeding fiscal years, the Director (except as provided in subparagraph (B)) is authorized,

to make grants to, and contracts with, public or private nonprofit agencies for initial resettlement

(including initial reception and placement with sponsors) of refugees in the United States. Grants to, or contracts with, private nonprofit voluntary agencies under this paragraph shall be made consistent with the objectives of this subchapter, taking into account the different resettlement approaches and practices of such agencies. Resettlement assistance under this paragraph shall be provided in coordination with the Director's provision of other assistance under this subchapter. Funds provided to agencies under such grants and contracts may only be obligated or expended during the fiscal year in which they are provided (or the subsequent fiscal year or such subsequent fiscal period as the Federal contracting agency may approve) to carry out the purposes of this subsection.

(B) If the President determines that the Director should not administer the program under this paragraph, the authority of the Director under the first sentence of subparagraph (A) shall be exercised by such officer as the President shall from time to time specify.

(2) The Director is authorized to develop programs for such orientation, instruction in English, and job training for refugees, and such other education and training of refugees, as facilitates their resettlement in the United States. The Director is authorized to implement such programs, in accordance with the provisions of this section, with respect to refugees in the United States. The Secretary of State is authorized to implement such programs with respect to refugees awaiting entry into the United States.

(3) The Secretary is authorized to make arrangements (including cooperative arrangements with other Federal agencies) for the temporary care of refugees in the United States in emergency circumstances, including the establishment of processing centers, if necessary, without regard to such provisions of law (other than the Renegotiation Act of 1951 [50 U.S.C. App. 1211 et seq.] and section 1524(b) of this title) regulating the making, performance, amendment, or modification of contracts and the expenditure of funds of the United States Government as the Secretary may specify.

(4) The Secretary shall—

(A) assure that an adequate number of trained staff are available at the location at which the refugees enter the United States to assure that all necessary medical records are available and in proper order;

(B) provide for the identification of refugees who have been determined to have medical conditions affecting the public health and requiring treatment;

(C) assure that State or local health officials at the resettlement destination within the United States of each refugee are promptly notified of the refugee's arrival and provided with all applicable medical records; and

(D) provide for such monitoring of refugees identified under subparagraph (B) as will insure that they receive appropriate and timely treatment.

The Secretary shall develop and implement methods for monitoring and assessing the quality of medical screening and related health services provided to refugees awaiting resettlement in the United States.

(5) The Director is authorized to make grants to, and enter into contracts with, State and local health agencies for payments to meet their costs of providing medical screening and initial medical treatment to refugees.

(6) The Comptroller General shall directly conduct an annual financial audit of funds expended under each grant or contract made under paragraph (1) for fiscal year 1986 and for fiscal year 1987.

(7) Each grant or contract with an agency under paragraph (1) shall require the agency to do the following:

(A) To provide quarterly performance and financial status reports to the Federal agency administering paragraph (1).

(B)(i) To provide, directly or through its local affiliate, notice to the appropriate county or other local welfare office at the time that the agency becomes aware that a refugee is offered employment and to provide notice to the refugee that such notice has been provided, and

(ii) upon request of such a welfare office to which a refugee has applied for cash assistance, to furnish that office with documentation respecting any cash or other resources provided directly by the agency to the refugee under this subsection.

(C) To assure that refugees, known to the agency as having been identified pursuant to paragraph (4)(B) as having medical conditions affecting the public health and requiring treatment, report to the appropriate county or other health agency upon their resettlement in an area.

(D) To fulfill its responsibility to provide for the basic needs (including food, clothing, shelter, and transportation for job interviews and training) of each refugee resettled and to develop and implement a resettlement plan including the early employment of each refugee resettled and to monitor the implementation of such plan.

(E) To transmit to the Federal agency administering paragraph (1) an annual report describing the following:

(i) The number of refugees placed (by county of placement) and the expenditures made in the year under the grant or contract, including the proportion of such expenditures used for administrative purposes and for provision of services.

(ii) The proportion of refugees placed by the agency in the previous year who are receiving cash or medical assistance described in subsection (e) of this section.

(iii) The efforts made by the agency to monitor placement of the refugees and the activities of local affiliates of the agency.

(iv) The extent to which the agency has coordinated its activities with local social service providers in a manner which avoids duplication of activities and has provided notices to local welfare offices and the reporting of medical conditions of certain aliens to local health departments in accordance with subparagraphs (B)(i) and (C).

(v) Such other information as the agency administering paragraph (1) deems to be appropriate in monitoring the effectiveness of

agencies in carrying out their functions under such grants and contracts.

The agency administering paragraph (1) shall promptly forward a copy of each annual report transmitted under subparagraph (E) to the Committees on the Judiciary of the House of Representatives and of the Senate.

(8) The Federal agency administering paragraph (1) shall establish criteria for the performance of agencies under grants and contracts under that paragraph, and shall include criteria relating to an agency's—

(A) efforts to reduce welfare dependency among refugees resettled by that agency.

(B) collection of travel loans made to refugees resettled by that agency for travel to the United States,

(C) arranging for effective local sponsorship and other nonpublic assistance for refugees resettled by that agency,

(D) cooperation with refugee mutual assistance associations, local social service providers, health agencies, and welfare offices,

(E) compliance with the guidelines established by the Director for the placement and resettlement of refugees within the United States, and

(F) compliance with other requirements contained in the grant or contract, including the reporting and other requirements under subsection (b)(7) of this section.

The Federal administering agency shall use the criteria in the process of awarding or renewing grants and contracts under paragraph (1).

**(c) Project grants and contracts for services for refugees**

(1)(A) The Director is authorized to make grants to, and enter into contracts with, public or private nonprofit agencies for projects specifically designed—

(i) to assist refugees in obtaining the skills which are necessary for economic self-sufficiency, including projects for job training, employment services, day care, professional refresher training, and other recertification services;

(ii) to provide training in English where necessary (regardless of whether the refugees are employed or receiving cash or other assistance); and

(iii) to provide where specific needs have been shown and recognized by the Director, health (including mental health) services, social services, educational and other services.

(B) The funds available for a fiscal year for grants and contracts under subparagraph (A) shall be allocated among the States based on the total number of refugees (including children and adults) who arrived in the United States not more than 36 months before the beginning of such fiscal year and who are actually residing in each State (taking into account secondary migration) as of the beginning of the fiscal year.

(C) Any limitation which the Director establishes on the proportion of funds allocated to a State under this paragraph that the State may use for services other than those described in subsection (a)(1)(B)(ii) of this section shall not apply if the Director receives a plan (established

by or in consultation with local governments) and determines that the plan provides for the maximum appropriate provision of employment-related services for, and the maximum placement of, employable refugees consistent with performance standards established under section 106 of the Job Training Partnership Act.

(2)(A) The Director is authorized to make grants to States for assistance to counties and similar areas in the States where, because of factors such as unusually large refugee populations (including secondary migration), high refugee concentrations, and high use of public assistance by refugees, there exists and can be demonstrated a specific need for supplementation of available resources for services to refugees.

(B) Grants shall be made available under this paragraph—

(i) primarily for the purpose of facilitating refugee employment and achievement of self-sufficiency,

(ii) in a manner that does not supplant other refugee program funds and that assures that not less than 95 percent of the amount of the grant award is made available to the county or other local entity.

**(d) Assistance for refugee children**

(1) The Secretary of Education is authorized to make grants, and enter into contracts, for payments for projects to provide special educational services (including English language training) to refugee children in elementary and secondary schools where a demonstrated need has been shown.

(2)(A) The Director is authorized to provide assistance, reimbursement to States, and grants to and contracts with public and private nonprofit agencies, for the provision of child welfare services, including foster care maintenance payments and services and health care, furnished to any refugee child (except as provided in subparagraph (B)) during the thirty-six month period beginning with the first month in which such refugee child is in the United States.

(B)(i) In the case of a refugee child who is unaccompanied by a parent or other close adult relative (as defined by the Director), the services described in subparagraph (A) may be furnished until the month after the child attains eighteen years of age (or such higher age as the State's child welfare services plan under part B of title IV of the Social Security Act [42 U.S.C. 620 et seq.] prescribes for the availability of such services to any other child in that State).

(ii) The Director shall attempt to arrange for the placement under the laws of the States of such unaccompanied refugee children, who have been accepted for admission to the United States, before (or as soon as possible after) their arrival in the United States. During any interim period while such a child is in the United States or in transit to the United States but before the child is so placed, the Director shall assume legal responsibility (including financial responsibility) for the child, if necessary, and is authorized to make necessary decisions to provide for the child's immediate care.

(iii) In carrying out the Director's responsibilities under clause (ii), the Director is authorized

to enter into contracts with appropriate public or private nonprofit agencies under such conditions as the Director determines to be appropriate.

(iv) The Director shall prepare and maintain a list of (I) all such unaccompanied children who have entered the United States after April 1, 1975, (II) the names and last known residences of their parents (if living) at the time of arrival, and (III) the children's location, status, and progress.

**(e) Cash assistance and medical assistance to refugees**

(1) The Director is authorized to provide assistance, reimbursement to States, and grants to, and contracts with, public or private nonprofit agencies for 100 per centum of the cash assistance and medical assistance provided to any refugee during the thirty-six month period beginning with the first month in which such refugee has entered the United States and for the identifiable and reasonable administrative costs of providing this assistance.

(2)(A) Cash assistance provided under this subsection to an employable refugee is conditioned, except for good cause shown—

(i) on the refugee's registration with an appropriate agency providing employment services described in subsection (c)(1)(A)(i) of this section, or, if there is no such agency available, with an appropriate State or local employment service;

(ii) on the refugee's participation in any available and appropriate social service or targeted assistance program (funded under subsection (c) of this section) providing job or language training in the area in which the refugee resides; and

(iii) on the refugee's acceptance of appropriate offers of employment.

(B) Cash assistance shall not be made available to refugees who are full-time students in institutions of higher education (as defined by the Director after consultation with the Secretary of Education).

(C) In the case of a refugee who—

(i) refuses an offer of employment which has been determined to be appropriate either by the agency responsible for the initial resettlement of the refugee under subsection (b) of this section or by the appropriate State or local employment service,

(ii) refuses to go to a job interview which has been arranged through such agency or service, or

(iii) refuses to participate in a social service or targeted assistance program referred to in subparagraph (A)(ii) which such agency or service determines to be available and appropriate,

cash assistance to the refugee shall be terminated (after opportunity for an administrative hearing) for a period of three months (for the first such refusal) or for a period of six months (for any subsequent refusal).

(3) The Director shall develop plans to provide English training and other appropriate services and training to refugees receiving cash assistance.

(4) If a refugee is eligible for aid or assistance under a State program funded under part A of title IV or under title XIX of the Social Security Act [42 U.S.C. 601 et seq., 1396 et seq.], or for supplemental security income benefits (including State supplementary payments) under the program established under title XVI of that Act [42 U.S.C. 1381 et seq.], funds authorized under this subsection shall only be used for the non-Federal share of such aid or assistance, or for such supplementary payments, with respect to cash and medical assistance provided with respect to such refugee under this paragraph.

(5) The Director is authorized to allow for the provision of medical assistance under paragraph (1) to any refugee, during the one-year period after entry, who does not qualify for assistance under a State plan approved under title XIX of the Social Security Act [42 U.S.C. 1396 et seq.] on account of any resources or income requirement of such plan, but only if the Director determines that—

(A) this will (i) encourage economic self-sufficiency, or (ii) avoid a significant burden on State and local governments; and

(B) the refugee meets such alternative financial resources and income requirements as the Director shall establish.

(6) As a condition for receiving assistance, reimbursement, or a contract under this subsection and notwithstanding any other provision of law, a State or agency must provide assurances that whenever a refugee applies for cash or medical assistance for which assistance or reimbursement is provided under this subsection, the State or agency must notify promptly the agency (or local affiliate) which provided for the initial resettlement of the refugee under subsection (b) of this section of the fact that the refugee has so applied.

(7)(A) The Secretary shall develop and implement alternative projects for refugees who have been in the United States less than thirty-six months, under which refugees are provided interim support, medical services, support services, and case management, as needed, in a manner that encourages self-sufficiency, reduces welfare dependency, and fosters greater coordination among the resettlement agencies and service providers. The Secretary may permit alternative projects to cover specific groups of refugees who have been in the United States 36 months or longer if the Secretary determines that refugees in the group have been significantly and disproportionately dependent on welfare and need the services provided under the project in order to become self-sufficient and that their coverage under the projects would be cost-effective.

(B) Refugees covered under such alternative projects shall be precluded from receiving cash or medical assistance under any other paragraph of this subsection or under title XIX or part A of title IV of the Social Security Act [42 U.S.C. 1396 et seq., 601 et seq.].

(C) The Secretary shall report to Congress not later than October 31, 1985, on the results of these projects and on any recommendations respecting changes in the refugee assistance program under this section to take into account such results.

(D) To the extent that the use of such funds is consistent with the purposes of such provisions, funds appropriated under section 1524(a) of this title, part A of title IV of the Social Security Act [42 U.S.C. 601 et seq.], or title XIX of such Act [42 U.S.C. 1396 et seq.], may be used for the purpose of implementing and evaluating alternative projects under this paragraph.

(8) In its provision of assistance to refugees, a State or political subdivision shall consider the recommendations of, and assistance provided by, agencies with grants or contracts under subsection (b)(1) of this section.

**(f) Assistance to States and counties for incarceration of certain Cuban nationals; priority for removal and return to Cuba**

(1) The Attorney General shall pay compensation to States and to counties for costs incurred by the States and counties to confine in prisons, during the fiscal year for which such payment is made, nationals of Cuba who—

(A) were paroled into the United States in 1980 by the Attorney General,

(B) after such parole committed any violation of State or county law for which a term of imprisonment was imposed, and

(C) at the time of such parole and such violation were not aliens lawfully admitted to the United States—

(i) for permanent residence, or

(ii) under the terms of an immigrant or a nonimmigrant visa issued,

under this chapter.

(2) For a State or county to be eligible to receive compensation under this subsection, the chief executive officer of the State or county shall submit to the Attorney General, in accordance with rules to be issued by the Attorney General, an application containing—

(A) the number and names of the Cuban nationals with respect to whom the State or county is entitled to such compensation, and

(B) such other information as the Attorney General may require.

(3) For a fiscal year the Attorney General shall pay the costs described in paragraph (1) to each State and county determined by the Attorney General to be eligible under paragraph (2); except that if the amounts appropriated for the fiscal year to carry out this subsection are insufficient to cover all such payments, each of such payments shall be ratably reduced so that the total of such payments equals the amounts so appropriated.

(4) The authority of the Attorney General to pay compensation under this subsection shall be effective for any fiscal year only to the extent and in such amounts as may be provided in advance in appropriation Acts.

(5) It shall be the policy of the United States Government that the President, in consultation with the Attorney General and all other appropriate Federal officials and all appropriate State and county officials referred to in paragraph (2), shall place top priority on seeking the expeditious removal from this country and the return to Cuba of Cuban nationals described in paragraph (1) by any reasonable and responsible means, and to this end the Attorney General

may use the funds authorized to carry out this subsection to conduct such policy.

(June 27, 1952, ch. 477, title IV, ch. 2, §412, as added Pub. L. 96-212, title III, §311(a)(2), Mar. 17, 1980, 94 Stat. 111; amended Pub. L. 97-363, §§3(a), 4-6, Oct. 25, 1982, 96 Stat. 1734-1736; Pub. L. 98-164, title X, §1011(b), Nov. 22, 1983, 97 Stat. 1061; Pub. L. 98-473, title I, §101(d), Oct. 12, 1984, 98 Stat. 1876, 1877; Pub. L. 99-605, §§3-5(c), 6(a), (b), (d), 8, 9(a), (b), 10, 12, 13, Nov. 6, 1986, 100 Stat. 3449-3451, 3453-3455; Pub. L. 100-525, §6(b), Oct. 24, 1988, 102 Stat. 2616; Pub. L. 103-236, title I, §162(n)(2), Apr. 30, 1994, 108 Stat. 409; Pub. L. 103-416, title II, §219(x), Oct. 25, 1994, 108 Stat. 4318; Pub. L. 104-193, title I, §110(s)(3), Aug. 22, 1996, 110 Stat. 2175; Pub. L. 104-208, div. C, title VI, §671(e)(7), Sept. 30, 1996, 110 Stat. 3009-723.)

#### REFERENCES IN TEXT

The Renegotiation Act of 1951, referred to in subsec. (b)(3), is act Mar. 23, 1951, ch. 15, 65 Stat. 7, as amended, which was classified principally to section 1211 et seq. of Title 50, Appendix, War and National Defense, prior to its omission from the Code. See note preceding section 1211 of Title 50, Appendix.

Section 106 of the Job Training Partnership Act, referred to in subsec. (c)(1)(C), which was classified to section 1516 of Title 29, Labor, was repealed by Pub. L. 105-220, title I, §199(b)(2), (c)(2)(B), Aug. 7, 1998, 112 Stat. 1059, effective July 1, 2000. Pursuant to section 2940(b) of Title 29, references to a provision of the Job Training Partnership Act, effective Aug. 7, 1998, are deemed to refer to that provision or the corresponding provision of the Workforce Investment Act of 1998, Pub. L. 105-220, Aug. 7, 1998, 112 Stat. 936, and effective July 1, 2000, are deemed to refer to the corresponding provision of the Workforce Investment Act of 1998. For complete classification of the Workforce Investment Act of 1998 to the Code, see Short Title note set out under section 9201 of Title 20, Education, and Tables.

The Social Security Act, referred to in subsecs. (d)(2)(B)(i) and (e)(4), (5), (7)(B), (D), is act Aug. 14, 1935, ch. 531, 49 Stat. 620, as amended. Parts A and B of title IV of the Social Security Act are classified generally to part A (§601 et seq.) and part B (§620 et seq.) of subchapter IV of chapter 7 of Title 42, The Public Health and Welfare. Titles XVI and XIX of the Social Security Act are classified generally to subchapters XVI (§1381 et seq.) and XIX (§1396 et seq.), respectively, of chapter 7 of Title 42. For complete classification of this Act to the Code, see section 1305 of Title 42 and Tables.

This chapter, referred to in subsec. (f)(1)(C), was in the original, "this Act", meaning act June 27, 1952, ch. 477, 66 Stat. 163, known as the Immigration and Nationality Act, which is classified principally to this chapter. For complete classification of this Act to the Code, see Short Title note set out under section 1101 of this title and Tables.

#### AMENDMENTS

1996—Subsec. (b)(3). Pub. L. 104-208 struck out comma after "is authorized".

Subsec. (b)(4). Pub. L. 104-208 struck out comma after "The Secretary" in introductory provisions.

Subsec. (e)(4). Pub. L. 104-193 substituted "State program funded" for "State plan approved".

1994—Subsec. (a)(2)(A). Pub. L. 103-236, §162(n)(2)(A), struck out "together with the Coordinator," after "subsection (b)(1) of this section".

Subsec. (b)(3), (4). Pub. L. 103-236, §162(n)(2)(B), struck out "in consultation with the Coordinator," after "Secretary is authorized," in par. (3) and after "The Secretary," in par. (4).

Subsec. (e)(7)(C). Pub. L. 103-236, §162(n)(2)(C), struck out "in consultation with the United States Coordinator for Refugee Affairs," after "The Secretary".

Subsec. (e)(7)(D). Pub. L. 103-416 struck out "paragraph (1) or (2) of" after "appropriated under".

1988—Subsecs. (f)(5), (g). Pub. L. 100-525 redesignated subsec. (g) as (f)(5) and substituted "all other appropriate Federal officials and all appropriate State and county officials referred to in paragraph (2)" for "all appropriate Federal, State, and county officials referred to in section 13 of this Act", "Cuban nationals described in paragraph (1)" for "such persons defined in subsection (f)(1) of this section" and "authorized to carry out this subsection" for "hereafter authorized by this section".

1986—Subsec. (a)(2)(A). Pub. L. 99-605, §4(1), inserted "and the Federal agency administering subsection (b)(1) of this section" after "The Director", "(not less often than quarterly)" after "shall consult regularly", and "before their placement in those States and localities" after "States and localities".

Subsec. (a)(2)(C)(iii). Pub. L. 99-605, §4(2), added cl. (iii).

Subsec. (a)(2)(D). Pub. L. 99-605, §4(3), added subpar. (D).

Subsec. (a)(4). Pub. L. 99-605, §12, designated existing provision as subpar. (A), redesignated existing subpars. (A) and (B) as cls. (i) and (ii), respectively, and added subpars. (B) and (C).

Subsec. (a)(9). Pub. L. 99-605, §3(b), inserted "the Secretary of Education, the Attorney General," after "The Secretary".

Subsec. (b)(1)(A). Pub. L. 99-605, §5(b)(2), struck out provisions which related to requirement in grants and contracts that agency provide notice to appropriate welfare office that refugee is offered employment, provide notice to the refugee about notice to the welfare office, and assure that refugees with medical conditions affecting public health and requiring treatment report to appropriate health agency in area of resettlement.

Subsec. (b)(6). Pub. L. 99-605, §5(a), amended par. (6) generally, substituting "shall directly conduct an annual financial audit" for "shall conduct an annual audit", and "grant or contract made under paragraph (1) for fiscal year 1986 and for fiscal year 1987" for "grants and contracts made under this subsection".

Subsec. (b)(7). Pub. L. 99-605, §5(b)(1), added par. (7).

Subsec. (b)(8). Pub. L. 99-605, §5(c), added par. (8).

Subsec. (c)(1). Pub. L. 99-605, §6(a), designated existing provision as par. (1)(A), redesignated former pars. (1) to (3) as cls. (i) to (iii), respectively, and added subpar. (B).

Subsec. (c)(1)(C). Pub. L. 99-605, §6(b), added subpar. (C).

Subsec. (c)(2). Pub. L. 99-605, §8(a), added par. (2).

Subsec. (d)(1). Pub. L. 99-605, §3(a), substituted "Secretary of Education" for "Director".

Subsec. (e)(2)(A). Pub. L. 99-605, §9(a)(1), struck out provisions following cl. (iii) which related to termination of cash assistance to refugee with month in which refugee refuses offer of employment or participation in social service program.

Subsec. (e)(2)(A)(i). Pub. L. 99-605, §6(d), substituted "(c)(1)(A)(i)" for "(c)(1)".

Subsec. (e)(2)(A)(ii). Pub. L. 99-605, §8(b), inserted "or targeted assistance" after "social service".

Subsec. (e)(2)(C). Pub. L. 99-605, §9(a)(2), added subpar. (C).

Subsec. (e)(7)(A). Pub. L. 99-605, §10, inserted provisions which related to alternative projects for specific groups of refugees in the United States 36 months or longer if determined to be disproportionately dependent on welfare.

Subsec. (e)(8). Pub. L. 99-605, §9(b), added par. (8).

Subsecs. (f), (g). Pub. L. 99-605, §13, added subsecs. (f) and (g).

1984—Subsec. (e)(7). Pub. L. 96-473 added par. (7).

1983—Subsec. (b)(1)(B). Pub. L. 98-164 struck out first sentence directing the President to provide for a study of which agency is best able to administer the program of initial resettlement and to report to the Congress, not later than Mar. 1, 1981, on that study, and "after such study" after "If the President determines".

1982—Subsec. (a)(1)(A). Pub. L. 97-363, §3(a)(1), (2), designated existing provisions of par. (1) as subpar. (A)

and redesignated existing cls. (A) through (D) as (i) through (iv), respectively.

Subsec. (a)(1)(B). Pub. L. 97-363, §3(a)(3), added subpar. (B).

Subsec. (a)(2)(A). Pub. L. 97-363, §4(a)(1), designated existing provisions of par. (2) as subpar. (A).

Subsec. (a)(2)(B), (C). Pub. L. 97-363, §4(a)(2), added subpars. (B) and (C).

Subsec. (a)(3). Pub. L. 97-363, §4(b), inserted provision that the Director shall compile and maintain data on secondary migration of refugees within the United States and, by State of residence and nationality, on the proportion of refugees receiving cash or medical assistance described in subsec. (e) of this section.

Subsec. (b)(1)(A). Pub. L. 97-363, §5(1), struck out provision that the Secretary of State and the Director shall jointly monitor the assistance provided during fiscal years 1980 and 1981 under this paragraph.

Pub. L. 97-363, §5(2), inserted provision relating to period for expenditure of funds provided under grants and contracts and the inclusion in such grants and contracts of requirements for notification by the agency in the event of employment offers to the refugee and assurance that refugees identified under par. (4)(B) will report to appropriate health agencies upon resettlement.

Subsec. (b)(5). Pub. L. 97-363, §5(3), added par. (5).

Subsec. (b)(6). Pub. L. 97-363, §5(4), added par. (6).

Subsec. (e)(1). Pub. L. 97-363, §6(a), struck out "up to" before "100 per centum".

Subsec. (e)(2). Pub. L. 97-363, §6(b), redesignated existing provisions of par. (2) as subpar. (A), redesignated former subpars. (A) and (B) as cls. (i) and (iii), respectively, added cl. (ii), inserted provision that cash assistance be cut off, after opportunity for hearing, to a refugee who refuses appropriate offer of employment or participation in available social service program, and added subpar. (B).

Subsec. (e)(6). Pub. L. 97-363, §6(c), added par. (6).

#### EFFECTIVE DATE OF 1996 AMENDMENT

Amendment by Pub. L. 104-193 effective July 1, 1997, with transition rules relating to State options to accelerate such date, rules relating to claims, actions, and proceedings commenced before such date, rules relating to closing out of accounts for terminated or substantially modified programs and continuance in office of Assistant Secretary for Family Support, and provisions relating to termination of entitlement under AFDC program, see section 116 of Pub. L. 104-193, as amended, set out as an Effective Date note under section 601 of Title 42, The Public Health and Welfare.

#### EFFECTIVE DATE OF 1994 AMENDMENTS

Amendment by Pub. L. 103-416 effective as if included in the enactment of the Immigration Act of 1990, Pub. L. 101-649, see section 219(dd) of Pub. L. 103-416, set out as a note under section 1101 of this title.

Amendment by Pub. L. 103-236 applicable with respect to officials, offices, and bureaus of Department of State when executive orders, regulations, or departmental directives implementing the amendments by sections 161 and 162 of Pub. L. 103-236 become effective, or 90 days after Apr. 30, 1994, whichever comes earlier, see section 161(b) of Pub. L. 103-236, as amended, set out as a note under section 2651a of Title 22, Foreign Relations and Intercourse.

#### EFFECTIVE DATE OF 1988 AMENDMENT

Section 6(c) of Pub. L. 100-525 provided that: "The amendments made by this section [amending this section and section 1524 of this title] shall be effective as if they were included in the enactment of the Refugee Assistance Extension Act of 1986 [Pub. L. 99-605]."

#### EFFECTIVE DATE OF 1986 AMENDMENT

Section 5(d) of Pub. L. 99-605 provided that: "(1) Section 412(b)(7) (other than subparagraphs (B)(i), (C), and (D)) of the Immigration and Nationality

Act [8 U.S.C. 1522(b)(7)], as added by subsection (b)(1) of this section, shall apply to grants and contracts made or renewed after the end of the 30-day period beginning on the date of the enactment of this Act [Nov. 6, 1986].

"(2) Section 412(b)(7)(D) of the Immigration and Nationality Act [8 U.S.C. 1522(b)(7)], as added by subsection (b)(1) of this section, shall apply to grants and contracts made or renewed after the end of the six-month period beginning on the date of the enactment of this Act [Nov. 6, 1986].

"(3) The criteria required under the amendment made by subsection (c) [amending this section] shall be established not later than 60 days after the date of the enactment of this Act [Nov. 6, 1986]."

Section 6(c) of Pub. L. 99-605 provided that: "The amendment made by subsection (a) [amending this section] shall apply to allocations of funds for fiscal years beginning with fiscal year 1987."

Section 9(c) of Pub. L. 99-605 provided that: "The amendments made by subsection (a) of this section [amending this section] shall apply to aliens entering the United States as refugees on or after the first day of the first calendar quarter that begins more than 90 days after the date of the enactment of this Act [Nov. 6, 1986]."

#### EFFECTIVE DATE OF 1984 AMENDMENT

Section 101(d) of Pub. L. 98-473 provided in part that: "The amendment made by this paragraph [amending this section] shall take effect on October 1, 1984."

#### EFFECTIVE DATE OF 1982 AMENDMENT

Section 8 of Pub. L. 97-363 provided that: "The amendments made by—

"(1) sections 3(b), 4, 5(3), 5(4), 6(a), and 7 [amending this section and section 1523 of this title] take effect on October 1, 1982, and

"(2) sections 5(2), 6(b), and 6(c) [amending this section] apply to grants and contracts made, and assistance furnished, on or after October 1, 1982."

#### EFFECTIVE DATE

Section 313 of part B of title III of Pub. L. 96-212 provided that:

"(a) Except as otherwise provided in this section, the amendments made by this part [enacting sections 1521 to 1524 of this title, amending section 2601 of Title 22, Foreign Relations and Intercourse, and repealing provisions set out as a note under section 2601 of Title 22] shall apply to fiscal years beginning on or after October 1, 1979.

"(b) Subject to subsection (c), the limitations contained in sections 412(d)(2)(A) and 412(e)(1) of the Immigration and Nationality Act [subsecs. (d)(2)(A) and (e)(1) of this section] on the duration of the period for which child welfare services and cash and medical assistance may be provided to particular refugees shall not apply to such services and assistance provided before April 1, 1981.

"(c) Notwithstanding section 412(e)(1) of the Immigration and Nationality Act [subsec. (e)(1) of this section] and in lieu of any assistance which may otherwise be provided under such section with respect to Cuban refugees who entered the United States and were receiving assistance under section 2(b) of the Migration and Refugee Assistance Act of 1962 [22 U.S.C. 2601(b)] before October 1, 1978, the Director of the Office of Refugee Resettlement is authorized—

"(1) to provide reimbursement—

"(A) in fiscal year 1980, for 75 percent,

"(B) in fiscal year 1981, for 60 percent,

"(C) in fiscal year 1982, for 45 percent, and

"(D) in fiscal year 1983, for 25 percent,

of the non-Federal costs or providing cash and medical assistance (other than assistance described in paragraph (2)) to such refugees, and

"(2) to provide reimbursement in any fiscal year for 100 percent of the non-Federal costs associated with such Cuban refugees with respect to whom supple-

mental security income payments were being paid as of September 30, 1978, under title XVI of the Social Security Act [42 U.S.C. 1381 et seq.].

“(d) the requirements of section 412(a)(6)(A) of the Immigration and Nationality Act [subsec. (a)(6)(A) of this section] shall apply to assistance furnished under chapter 2 of title IV of such Act [this subchapter] after October 1, 1980, or such earlier date as the Director of the Office of Refugee Resettlement may establish.”

#### ABOLITION OF IMMIGRATION AND NATURALIZATION SERVICE AND TRANSFER OF FUNCTIONS

For abolition of Immigration and Naturalization Service, transfer of functions, and treatment of related references, see note set out under section 1551 of this title.

#### MAINTAINING FUNDING LEVEL OF MATCHING GRANT PROGRAM

Section 7 of Pub. L. 99-605 provided that:

“(a) MAINTAINING FUNDING LEVEL.—Subject to the availability of appropriations, the Director of the Office of Refugee Resettlement shall not reduce the maximum average Federal contribution level per refugee in the matching grant program and shall not increase the percentage grantee matching requirement under that program below the level, or above the percentage, in effect under the program for grants in fiscal year 1985.

“(b) MATCHING GRANT PROGRAM.—The ‘matching grant program’ referred to in subsection (a) is the voluntary agency program which is known as the matching grant program and is funded under section 412(c) of the Immigration and Nationality Act [8 U.S.C. 1522(c)].”

#### REIMBURSEMENT TO STATE AND LOCAL PUBLIC AGENCIES FOR EXPENSES INCURRED FOR PROVIDING SOCIAL SERVICES TO APPLICANTS FOR ASYLUM

Section 401 of Pub. L. 96-212, as amended by Pub. L. 104-208, div. C, title III, §308(d)(4)(S), Sept. 30, 1996, 110 Stat. 3009-619, provided that:

“(a) The Director of the Office of Refugee Resettlement is authorized to use funds appropriated under paragraphs (1) and (2) of section 414(a) of the Immigration and Nationality Act [8 U.S.C. 1524(a)] to reimburse State and local public agencies for expenses which those agencies incurred, at any time, in providing aliens described in subsection (c) of this section with social services of the types for which reimbursements were made with respect to refugees under paragraphs (3) through (6) of section 2(b) of the Migration and Refugee Assistance Act of 1962 (as in effect prior to the enactment of this Act) [22 U.S.C. 2601(b)(3) to (6)] or under any other Federal law.

“(b) The Attorney General is authorized to grant to an alien described in subsection (c) of this section permission to engage in employment in the United States and to provide to that alien an ‘employment authorized’ endorsement or other appropriate work permit.

“(c) This section applies with respect to any alien in the United States (1) who has applied before November 1, 1979, for asylum in the United States, (2) who has not been granted asylum, and (3) with respect to whom a final, nonappealable, and legally enforceable order of removal has not been entered.”

#### ELIGIBILITY OF CERTAIN CUBAN-HAITIAN ENTRANTS ENTERING AFTER NOV. 1, 1979

Pub. L. 97-35, title V, §§543(a)(2), 547, Aug. 13, 1981, 95 Stat. 459, 463, eff. Oct. 1, 1981, provided that: “For purposes of the Refugee Education Assistance Act of 1980 [set out below], an alien who entered the United States on or after November 1, 1979, and is in the United States with the immigration status of a Cuban-Haitian entrant (status pending) shall be considered to be an eligible participant (within the meaning of section 101(3) of such Act) but only during the 36-month period beginning with the first month in which the alien entered the United States as such an entrant or otherwise first acquired such status.”

#### CUBAN REFUGEES; INCARCERATION AND DEPORTATION OF CERTAIN CUBANS

Pub. L. 96-533, title VII, §716, Dec. 16, 1980, 94 Stat. 3162, provided that: “The Congress finds that the United States Government has already incarcerated recently arrived Cubans who are admitted criminals, are security threats, or have incited civil disturbances in Federal processing facilities. The Congress urges the Executive branch, consistent with United States law, to seek the deportation of such individuals.”

#### REFUGEE EDUCATION ASSISTANCE ACT OF 1980

Pub. L. 96-422, Oct. 10, 1980, 94 Stat. 1799, as amended by Pub. L. 96-424, Oct. 10, 1980, 94 Stat. 1820; Pub. L. 97-35, title V, §§543(a)(1), (b)-(d), 544-547, Aug. 13, 1981, 95 Stat. 459-463, eff. Oct. 1, 1981; Pub. L. 99-514, §2, Oct. 22, 1986, 100 Stat. 2095; Pub. L. 103-382, title III, §391(a), Oct. 20, 1994, 108 Stat. 4021; Pub. L. 104-208, div. C, title III, §308(d)(4)(T), Sept. 30, 1996, 110 Stat. 3009-619; Pub. L. 105-220, title II, §251(b)(1), Aug. 7, 1998, 112 Stat. 1079; Pub. L. 105-277, div. A, §101(f) [title VIII, §405(d)(5), (f)(5)], Oct. 21, 1998, 112 Stat. 2681-337, 2681-419, 2681-430; Pub. L. 107-110, title X, §1076(d), Jan. 8, 2002, 115 Stat. 2091, provided: “That this Act may be cited as the ‘Refugee Education Assistance Act of 1980’.

#### “TITLE I—GENERAL PROVISIONS

##### “DEFINITIONS

“SEC. 101. As used in this Act—

“(1) The terms ‘elementary school’, ‘local educational agency’, ‘secondary school’, ‘State’, and ‘State educational agency’ have the meanings given such terms under section 9101 of the Elementary and Secondary Education Act of 1965 [20 U.S.C. 7801].

“(2) The term ‘elementary or secondary nonpublic schools’ means schools which comply with the compulsory education laws of the State and which are exempt from taxation under section 501(c)(3) of the Internal Revenue Code of 1986 [26 U.S.C. 501(c)(3)].

“(3) The term ‘eligible participant’ means any alien who—

“(A) has been admitted into the United States as a refugee under section 207 of the Immigration and Nationality Act [section 1157 of this title];

“(B) has been paroled into the United States as a refugee by the Attorney General pursuant to section 212(d)(5) of such Act [section 1182(d)(5) of this title];

“(C) is an applicant for asylum, or has been granted asylum, in the United States; or

“(D) has fled from the alien’s country of origin and has, pursuant to an Executive order of the President, been permitted to enter the United States and remain in the United States indefinitely for humanitarian reasons;

but only during the 36-month [period] beginning with the first month in which the alien entered the United States (in the case of an alien described in (A), (B), or (D)) or the month in which the alien applied for asylum (in the case of an alien described in subparagraph (C)).

“(4) The term ‘Secretary’ means the Secretary of Education.

#### “AUTHORIZATIONS AND ALLOCATION OF APPROPRIATIONS

“SEC. 102. (a) There are authorized to be appropriated for each of the fiscal years 1981, 1982, and 1983, but only in a lump sum for all programs under this Act, subject to allocation in accordance with subsection (b), such sums as may be necessary to make payments to which State educational agencies are entitled under this Act and payments for administration under section 104.

“(b)(1) If the sums appropriated for any fiscal year to make payments to States under this Act are not sufficient to pay in full the sum of the amounts which State educational agencies are entitled to receive under titles II through IV for such year, the allocations to State educational agencies under each of such titles

shall be ratably reduced by the same percentage to the extent necessary to bring the aggregate of such allocations within the limits of the amounts so appropriated.

“(2) In the event that funds become available for making payments under this Act for any period after allocations have been made under paragraph (1) of this subsection for such period, the amounts reduced under such paragraph shall be increased on the same basis as they were reduced.

#### “TREATMENT OF CERTAIN JURISDICTIONS

“SEC. 103. (a) The jurisdictions to which this section applies are Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, and the Trust Territory of the Pacific Islands.

“(b)(1) Each jurisdiction to which this section applies shall be entitled to grants for the purposes set forth in sections 201(a), 302, and 402 in amounts equal to amounts determined by the Secretary in accordance with criteria established by the Secretary, except that the aggregate of the amount to which such jurisdictions are so entitled for any period—

“(A) for the purposes set forth in section 201(a), shall not exceed an amount equal to 1 percent of the amount authorized to be appropriated under section 201 for that period;

“(B) for the purposes set forth in section 302, shall not exceed an amount equal to 1 percent of the aggregate of the amounts to which all States are entitled under section 301 for that period; and

“(C) for the purposes set forth in section 402, shall not exceed an amount equal to 1 percent of the aggregate of the amounts to which all States are entitled under section 401 for that period.

“(2) If the aggregate of the amounts determined by the Secretary pursuant to paragraph (1) to be so needed for any period exceeds an amount equal to such 1 percent limitation, the entitlement of each such jurisdiction shall be reduced proportionately until such aggregate does not exceed such limitation.

#### “STATE ADMINISTRATIVE COSTS

“SEC. 104. The Secretary is authorized to pay to each State educational agency amounts equal to the amounts expended by it for the proper and efficient administration of its functions under this Act, except that the total of such payments or any period shall not exceed 2 percent of the amount which that State educational agency receives for that period under this Act.

#### “WITHHOLDING

“SEC. 105. Whenever the Secretary, after reasonable notice and opportunity for a hearing to any State educational agency, finds that there is a failure to meet the requirements of any title of this Act, the Secretary shall notify that agency that further payments will not be made to the agency under such title, or in the discretion of the Secretary, that the State educational agency shall not make further payments under such title to specified local education agencies or other entities (in the case of funds under title IV) whose actions cause or are involved in such failure until the Secretary is satisfied that there is no longer any such failure to comply. Until the Secretary is so satisfied, no further payments shall be made to the State educational agency under such title, or payments by the State educational agency under such title shall be limited to local educational agencies or other entities (in the case of funds under title IV) whose actions did not cause or were not involved in the failure, as the case may be.

#### “CONSULTATION WITH OTHER AGENCIES

“SEC. 106. To the extent that may be appropriate to facilitate the determination of the amount of any reductions under sections 201(b)(2), 301(b)(3), and 401(b)(2), the Secretary shall consult with the heads of other agencies providing assistance to eligible participants in order to secure information concerning the disburse-

ment of funds for educational purposes under programs administered by them and provide, wherever feasible, for coordination among those programs and the programs under titles II through IV of this Act.

#### “TITLE II—GENERAL ASSISTANCE FOR LOCAL EDUCATIONAL AGENCIES

##### “STATE ENTITLEMENTS

“SEC. 201. (a) The Secretary shall, in accordance with the provisions of this title, make grants to State educational agencies for fiscal year 1981, and for each subsequent fiscal year, for the purposes of assisting local educational agencies of that State in providing basic education for eligible participants enrolled in elementary or secondary public schools. Payments made under this title to any State shall be used in accordance with applications approved under section 202 for public educational services for eligible participants enrolled in the elementary and secondary public schools under the jurisdiction of the local educational agencies of that State.

“(b)(1) As soon as possible after the date of the enactment of the Consolidated Refugee Education Assistance Act [Aug. 13, 1981], the Secretary shall establish a formula (reflecting the availability of the full amount authorized for this title under section 203(b)) by which to determine the amount of the grant which each State educational agency is entitled to receive under this title for any fiscal year. The formula established by the Secretary shall take into account the number of years that an eligible participant assisted under this title has resided within the United States and the relative costs, by grade level, of providing education for elementary and secondary school children. On the basis of the formula the Secretary shall allocate among the State educational agencies, for each fiscal year, the amounts available to carry out this title, subject to such reductions or adjustments as may be required under paragraph (2) or subsection (c). Funds shall be allocated among State educational agencies pursuant to the formula without regard to variations in educational costs among different geographical areas.

“(2) The amount of the grant to which a State educational agency is otherwise entitled for any fiscal year, as determined under paragraph (1), shall be reduced by the amounts made available for such fiscal year under any other Federal law for expenditure within the State for the same purposes as those for which funds are made available under this title, except that the reduction shall be made only to the extent that (A) such amounts are made available for such purposes specifically because of the refugee, parolee, or asylee status of the individuals to be served by such funds, and (B) such amounts are made available to provide assistance to individuals eligible for services under this title. The amount of the reduction required under this paragraph shall be determined by the Secretary in a manner consistent with subsection (c).

“(3) For the purpose of this subsection, the term ‘State’ does not include Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, and the Trust Territory of the Pacific Islands. The entitlements of such jurisdictions shall be determined in the manner specified in section 103, but for purposes of this title and section 105 any payments made under section 103 for the purposes set forth in section 201(a) shall be considered to be payments under this title.

“(c) Determinations by the Secretary under this title for any period with respect to the number of eligible participants and the amount of the reduction under subsection (b)(2) shall be made, whenever actual satisfactory data are not available, on the basis of estimates. No such determination shall operate because of an underestimate or overestimate to deprive any State educational agency of its entitlement to any payment (or the amount thereof) under this title to which such agency would be entitled had such determination been made on the basis of accurate data.

## "APPLICATIONS

"SEC. 202. (a) No State educational agency shall be entitled to any payment under this title for any period unless that agency submits an application to the Secretary at such time, in such manner, and containing or accompanied by such information, as the Secretary may reasonably require. Each such application shall—

"(1) provide that the payments under this title will be used for the purposes set forth in section 201(a);

"(2) provide assurances that such payments will be distributed among local educational agencies within that State in accordance with the formula established by the Secretary under section 201, subject to any reductions in payments for those local educational agencies identified under paragraph (3) to which funds described by section 201(b)(2) are made available for the same purposes under other Federal laws;

"(3) specify the amount of funds described by section 201(b)(2) which are made available under other Federal laws for expenditure within the State for the same purposes as those for which funds are made available under this title and the local educational agencies to which such funds are made available;

"(4) provide assurances that the State educational agency will not finally disapprove in whole or in part any application for funds received under this title without first affording the local educational agency submitting the application for such funds reasonable notice and opportunity for a hearing; and

"(5) provide for making such reports as the Secretary may reasonably require to carry out this title.

"(b) The Secretary shall approve an application which meets the requirements of subsection (a). The Secretary shall not finally disapprove an application of a State educational agency except after reasonable notice and opportunity for a hearing on the record to such agency.

## "PAYMENTS AND AUTHORIZATIONS

"SEC. 203. (a) The Secretary shall pay to each State educational agency having an application approved under section 202 the amount which that State is entitled to receive under this title.

"(b) For fiscal year 1981 and for each subsequent fiscal year, there is authorized to be appropriated, in the manner specified under section 102, to make payments under this title an amount equal to the product of—

"(1) the total number of eligible participants enrolled in elementary or secondary public schools under the jurisdiction of local educational agencies within all the States (other than the jurisdictions to which section 103 is applicable) during the fiscal year for which the determination is made, multiplied by—

"(2) \$400.

## "TITLE III—SPECIAL IMPACT ASSISTANCE FOR SUBSTANTIAL INCREASES IN ATTENDANCE

## "STATE ENTITLEMENTS

"SEC. 301. (a) The Secretary shall, in accordance with the provisions of this title, make payments to State educational agencies for fiscal year 1981, and for each subsequent fiscal year for the purpose set forth in section 302.

"(b)(1) Except as provided in paragraph (3) of this subsection and in subsections (c) and (d) of this section, the amount of the grant to which a State educational agency is entitled under this title for any fiscal year shall be equal to the sum of—

"(A) the amount equal to the product of (i) the number of eligible participants enrolled during the period for which the determination is made in elementary or secondary public schools under the jurisdiction of each local educational agency described under paragraph (2) within that State, or in any elementary or secondary nonpublic school within the district served by each such local educational agency,

who have been eligible participants less than one year, multiplied by (ii) \$700;

"(B) the amount equal to the product of (1) the number of eligible participants enrolled during the period for which the determination is made in elementary or secondary public schools under the jurisdiction of each local educational agency described under paragraph (2) within that State, or in any elementary or secondary nonpublic school within the district served by each such local educational agency, who have been eligible participants at least one year but not more than two years, multiplied by (ii) \$500; and

"(C) the product of (1) the number of eligible participants enrolled during the period for which the determination is made in elementary or secondary public schools under the jurisdiction of each local educational agency described under paragraph (2) within that State, or in any elementary or secondary nonpublic school within the district served by each such local educational agency, who have been eligible participants more than two years but not more than three years, multiplied by (ii) \$300.

"(2) The local educational agencies referred to in paragraph (1) are those local educational agencies in which the sum of the number of eligible participants who are enrolled in elementary or secondary public schools under the jurisdiction of such agencies, or in elementary or secondary nonpublic schools within the districts served by such agencies, during the fiscal year for which the payments are to be made under this title, and are receiving supplementary educational services during such period, is equal to—

"(A) at least 500; or

"(B) at least 5 percent of the total number of students enrolled in such public or nonpublic schools during such fiscal year;

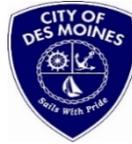
whichever number is less. Notwithstanding the provisions of this paragraph, the local educational agencies referred to in paragraph (1) shall include local educational agencies eligible to receive assistance by reason of the last sentence of section 3(b) and section 3(c)(2)(B) of the Act of September 30, 1950 (Public Law 874, Eighty-first Congress) [formerly 20 U.S.C. 238(b) and (c)(2)(B)], relating to Federal impact aid, subject to paragraph (5) of this subsection.

"(3) The amount of the grant to which a State educational agency is otherwise entitled for any fiscal year, as determined under paragraph (1), shall be reduced by the amounts made available under any other Federal law to agencies or other entities for educational, or education-related, services or activities within the State because of the significant concentration of eligible participants. The amount of the reduction required under this paragraph shall be determined by the Secretary in a manner consistent with subsection (c).

"(4) For the purpose of this subsection, the term 'State' does not include Guam, American Samoa, the Virgin Islands, the Northern Mariana Islands, and the Trust Territory of the Pacific Islands. The entitlements of such jurisdictions shall be determined in the manner specified in section 103, but for purposes of this title and section 105 any payments made under section 103 for the purposes set forth in section 302 shall be considered to be payments under this title.

"(5) The amount of the grant to which a State educational agency is entitled as a result of the last sentence of paragraph (2) shall be limited to eligible participants who meet the requirements of section 101(4).

"(c) Determinations by the Secretary under this title for any period with respect to the number of eligible participants and the amount of the reduction under subsection (b)(3) shall be made, whenever actual satisfactory data are not available, on the basis of estimates. No such determination shall operate because of an underestimate or overestimate to deprive any State educational agency of its entitlement to any payment (or the amount thereof) under this title to which such agency would be entitled had such determination been made on the basis of accurate data.



December 2, 2019

The Honorable Patty Murray  
United States Senate

The Honorable Maria Cantwell  
United States Senate

The Honorable Adam Smith  
United States House of Representatives

The Honorable Pramila Jayapal  
United States House of Representatives

The Honorable Rick Larsen  
United States House of Representatives

Dear Senator Murray, Senator Cantwell, Representative Smith, Representative Smith and Representative Larsen,

**We are pleased to write to share our collectively developed near-term priorities for addressing airplane noise and emissions through implementation of existing law and passage of relevant legislation.** We look forward to working with you and your staff toward swift and successful completion of these provisions.

Seattle-Tacoma International Airport (Sea-Tac) is the 8th busiest airport in the country in terms of passenger volumes and one of the fastest growing – increasing from approximately 31 million travelers served in 2010 to almost 50 million last year. The airport plays a vital role in the region’s ongoing economic vitality, but this growth is straining the capacity of our airport and having significant impacts on our communities. For this reason, the Port and the six cities immediately surrounding the airport have identified federal policies, regulations and programs that we believe are essential to help address local community concerns.

**Specifically, we have looked at two areas of focus: 1) implementation of provisions of the 2018 Federal Aviation Administration (FAA) Reauthorization Act, and 2) passage of legislation that helps address ongoing issues of concern:**

*FAA Reauthorization Provisions*

While all of the Subtitle D noise provisions are important, we have identified three top priorities – 1) the provisions related to evaluation of the 65 DNL noise standard (sections 173, 187 and 188), 2) the study of the impact of overflight noise on human health (section 189), and 3) the proposed environmental

mitigation pilot program (section 190). The timely and effective execution of these provisions can help address community concerns and have the potential for substantive benefit to our region. In particular:

1. In terms of the 65 DNL, we know that the FAA has completed its comprehensive and detailed survey of noise annoyance levels but has yet to release those findings. We also know they are examining alternative noise metrics and revised land use compatibility guidelines. We urge you to encourage the FAA to release these studies and guidelines as soon as possible. The combined findings will hopefully provide improved noise mitigation best practices to address the noise impacts affecting our communities.
2. As one of the metropolitan areas called out in the legislation for focus, we are obviously particularly interested in the scope, methodology and findings of the study of health and economic impacts of overflight noise. We want to ensure that results of the study align as closely as possible to the Congressional intent behind this FAA bill provision. We urge you to pressure the FAA to take swift action on this provision and to express our interest in being engaged with the FAA and the research university carrying out this work throughout the process.
3. Finally, our region is known for both its innovation and commitment to sustainability, and so we are very excited about the potential for a pilot program that would allow us to experiment with new approaches to reducing or mitigating aviation impacts on noise, air quality, and water quality. We certainly intend to apply for this funding and offer our willingness to provide input to the design and structure of the grant program. We urge you to ensure sufficient appropriations for this provision.

#### *New Legislation*

There are also pieces of legislation that we believe would help move our priorities forward and we look forward to working with you toward their passage. These include:

1. Representative Smith's Protecting Airport Communities from Particle Emissions Act, which would direct the FAA to report on ultrafine particles and their health impacts for communities around the 20 largest U.S. airports. The study would also analyze the potential impacts of mitigation options, emissions reductions, and the increased use of aviation biofuels.
2. Representative Lynch's Air Traffic Noise and Pollution Expert Consensus Act, which would direct the FAA to enter into appropriate arrangements with the National Academies of Sciences, Engineering, and Medicine to provide for a report on the health impacts of air traffic noise and pollution.
3. A new piece of legislation that would allow for secondary noise mitigation investments in previously insulated homes, in specific situations where those noise reduction packages failed or were flawed in some way.
4. Other additional federal investments and policies that expedite the creation and implementation of alternatives to commercial airplane travel – from Urban Air Mobility technology to high speed surface mass transportation options.

We also support Representative Smith's request<sup>1</sup> that the U.S. Government Accountability Office (GAO) include "single site" airports in the study requested by several of your Congressional colleagues<sup>2</sup> asking for a study of how the FAA measures, mitigates and engages the public on aircraft noise. The initial request related to so-called "metroplexes," but we believe that it would be valuable to have similar questions answered related to other large airports. We request your help in ensuring the GAO's action on this study.

We will be in touch with your staff on next steps. In the meantime, do not hesitate to contact Eric Schinfeld, Senior Manager of Federal Government Relations for the Port of Seattle, at 206.787.5031 or [schinfeld.e@portseattle.org](mailto:schinfeld.e@portseattle.org) with ideas of how we can be most helpful and impactful in our efforts. We deeply appreciate your partnership in ensuring that aviation is as clean, quiet and environmentally sustainable as possible.

Sincerely,



Commissioner Stephanie Bowman  
President  
Port of Seattle Commission



Mayor Erin Sitterly  
City of SeaTac

Mayor Jimmy Matta  
City of Burien



Mayor Matt Pina  
City of Des Moines



Mayor Jim Ferrell  
City of Federal Way



Mayor Allan Ekberg  
City of Tukwila



Mayor Jonathan Chicquette  
City of Normandy Park

CC: Kevin Welsh, Federal Aviation Administration

<sup>1</sup> [https://b-townblog.com/wp-content/uploads/2019/11/Smith\\_GAO.pdf](https://b-townblog.com/wp-content/uploads/2019/11/Smith_GAO.pdf)

<sup>2</sup> <https://schiff.house.gov/imo/media/doc/2019-06-19%20GAO%20noise%20study%20request%20letter.pdf>



December 2, 2019

Administrator Steve Dickson  
 Federal Aviation Administration  
 U.S. Department of Transportation  
 800 Independence Avenue, SW  
 Washington, DC 20591

Dear Administrator Dickson,

**We are writing to share our priorities for implementation of the Subtitle D—Airport Noise and Environmental Streamlining section of the Federal Aviation Administration (FAA) Reauthorization Act of 2018.** We look forward to your swift and successful completion of these provisions.

Seattle-Tacoma International Airport (Sea-Tac) is the 8th busiest airport in the country in terms of passenger volumes and one of the fastest growing – increasing from approximately 31 million travelers served in 2010 to almost 50 million last year. The airport plays a vital role in the region’s ongoing economic vitality, but this growth is straining the capacity of our airport and having significant impacts on our communities. For this reason, the Port of Seattle (which owns and operates Sea-Tac) and the six cities immediately surrounding the airport have identified federal policies, regulations and programs we believe are essential to help address local community concerns.

In particular, we have looked at the 2018 FAA Reauthorization Act’s noise provisions as a way to substantively move forward on noise abatement and mitigation. As existing law with definitive deadlines for action, these items provide the most near-term opportunities for progress. **While all of the Subtitle D noise provisions are important, we have identified three top priorities – 1) the provisions related to evaluation of the 65 DNL noise standard (sections 173, 187 and 188), 2) the study of the impact of overflight noise on human health (section 189), and 3) the proposed environmental mitigation pilot program (section 190).**

The timely and effective execution of these provisions are well aligned with community concerns and have the potential for substantive benefit to our region. More specifically:

1. In terms of the 65 DNL, we know that the FAA has completed its comprehensive and detailed survey of noise annoyance levels. We request that you make available the results of this survey

as soon as possible. We are similarly interested in your responses to the FAA bill provisions related to alternative metrics and revised land use compatibility guidelines. We request the release of these guidelines as soon as possible as well. We are hopeful that the combined findings of these studies will provide improved noise mitigation best practices to address the noise impacts affecting our communities.

2. As one of the metropolitan areas called out in the legislation for focus, we are obviously particularly interested in the scope, methodology and findings of the study of health and economic impacts of overflight noise. We want to ensure that results of the study align as closely as possible to the Congressional intent behind this FAA bill provision. In addition to urging swift action on this provision, we would like to be engaged with the FAA and the research university carrying out this work throughout the process.
3. Finally, our region is known for both its innovation and commitment to sustainability, and so we are very excited about the potential for a pilot program that would allow us to experiment with new approaches to reducing or mitigating aviation impacts on noise, air quality, or water quality. We certainly intend to apply for this funding, but also offer our willingness to provide input to the design and structure of the grant program.

There is one additional topic we would like to pursue further with your staff. We are very interested in discussing whether residential buildings that have received FAA and airport funded noise insulation packages might be eligible for secondary investment. We appreciate restrictions on multiple grants for the same projects, but believe that there are situations in which the insulation has “failed” which would necessitate and justify additional investment. We would appreciate the opportunity to meet and discuss this issue with you.

We will be in touch with your staff on next steps. In the meantime, do not hesitate to contact Eric Schinfeld, Senior Manager of Federal Government Relations for the Port of Seattle, at 206.787.5031 or [schinfeld.e@portseattle.org](mailto:schinfeld.e@portseattle.org). We deeply appreciate your partnership in ensuring that aviation is as clean, quiet and environmentally sustainable as possible.

Sincerely,



Commissioner Stephanie Bowman  
President  
Port of Seattle Commission



Mayor Jim Ferrell  
City of Federal Way



Mayor Matt Pina  
City of Des Moines



Mayor Jonathan Chicquette  
City of Normandy Park



Mayor Allan Ekberg  
City of Tukwila

Brian J. Wilson  
City Manager  
City of Burien



Carl Cole  
City Manager  
City of SeaTac

CC:  
Kevin Welsh, Federal Aviation Administration  
Washington Congressional Delegation

## Draft 2020 Member City Dues

- Proposed dues based on rate of \$0.66635044 per resident
- Rate adjusted by CPI-W June - June (1.7% for 2019); Previous rate was \$.65521184 per resident
- Proposed dues are based on the current rate x 2019 OFM population (capped at 80,000 residents)

Municipality	Previous Population	2019 Dues	Current Population	Proposed 2020 Dues	Change from 2019
Algona	3,180	\$ 2,083.57	3,190	\$ 2,125.66	\$ 42.09
Auburn (part)	70,650	\$ 46,290.72	71,740	\$ 47,803.98	\$ 1,513.26
Beaux Arts Village	300	\$ 196.56	300	\$ 199.91	\$ 3.35
Bellevue	80,000 (142,400)	\$ 52,416.95	80,000 (145,300)	\$ 53,308.04	\$ 891.09
Black Diamond	4,360	\$ 2,856.72	4,525	\$ 3,015.24	\$ 158.52
Bothell (part)	27,440	\$ 17,979.01	28,570	\$ 19,037.63	\$ 1,058.62
Burien	51,850	\$ 33,972.73	52,000	\$ 34,650.22	\$ 677.49
Carnation	2,155	\$ 1,411.98	2,220	\$ 1,479.30	\$ 67.32
Clyde Hill	3,045	\$ 1,995.12	3,055	\$ 2,035.70	\$ 40.58
Covington	20,080	\$ 13,156.65	20,280	\$ 13,513.59	\$ 356.94
Des Moines	31,140	\$ 20,403.30	31,580	\$ 21,043.35	\$ 640.05
Duvall	7,655	\$ 5,015.65	7,840	\$ 5,224.19	\$ 208.54
Enumclaw (part)	11,660	\$ 7,639.77	12,200	\$ 8,129.48	\$ 489.71
Federal Way	80,000 (97,440)	\$ 52,416.95	80,000 (97,840)	\$ 53,308.04	\$ 891.09
Hunts Point	420	\$ 275.19	420	\$ 279.87	\$ 4.68
Issaquah	37,110	\$ 24,314.91	37,590	\$ 25,048.11	\$ 733.20
Kenmore	22,920	\$ 15,017.46	23,320	\$ 15,539.29	\$ 521.83
Kent	80,000 (128,900)	\$ 52,416.95	80,000 (129,800)	\$ 53,308.04	\$ 891.09
Kirkland	80,000 (87,240)	\$ 52,416.95	80,000 (88,940)	\$ 53,308.04	\$ 891.09
Lake Forest Park	13,090	\$ 8,576.72	13,250	\$ 8,829.14	\$ 252.42
Maple Valley	25,280	\$ 16,563.76	26,180	\$ 17,445.05	\$ 881.29
Medina	3,245	\$ 2,126.16	3,245	\$ 2,162.31	\$ 36.15
Mercer Island	24,270	\$ 15,901.99	24,470	\$ 16,305.60	\$ 403.61
Milton (part)	1,195	\$ 782.98	1,195	\$ 796.29	\$ 13.31
Newcastle	12,410	\$ 8,131.18	12,450	\$ 8,296.06	\$ 164.88
Normandy Park	6,595	\$ 4,321.12	6,610	\$ 4,404.58	\$ 83.46
North Bend	6,825	\$ 4,471.82	6,965	\$ 4,641.13	\$ 169.31
Pacific (part)	6,875	\$ 4,504.58	6,875	\$ 4,581.16	\$ 76.58
Redmond	64,050	\$ 41,966.32	65,860	\$ 43,885.84	\$ 1,919.52
Renton	80,000 (104,100)	\$ 52,416.95	80,000 (104,700)	\$ 53,308.04	\$ 891.09
Sammamish	63,470	\$ 41,586.30	64,410	\$ 42,919.63	\$ 1,333.33
SeaTac	29,130	\$ 19,086.32	29,180	\$ 19,444.11	\$ 357.79
Shoreline	55,730	\$ 36,514.96	56,370	\$ 37,562.17	\$ 1,047.21
Skykomish	205	\$ 134.32	205	\$ 136.60	\$ 2.28
Snoqualmie	13,450	\$ 8,812.60	13,670	\$ 9,109.01	\$ 296.41
Tukwila	19,800	\$ 12,973.19	20,930	\$ 13,946.71	\$ 973.52
Woodinville	11,830	\$ 7,751.16	12,410	\$ 8,269.41	\$ 518.25
Yarrow Point	1,065	\$ 697.80	1,040	\$ 693.00	\$ (4.80)
<b>Total</b>	<b>1,212,560</b>	<b>\$ 689,597.37</b>	<b>1,064,145</b>	<b>\$ 709,093.49</b>	<b>\$ 19,496.12</b>

DRAFT 2020 BUDGET



<b>TOTAL INCOME</b>				<b>\$822,293.00</b>
City Member Dues			\$ 709,093.00	
Membership/Sponsorships			\$ 75,000.00	
Registration/Dinners Revenue			\$ 29,100.00	
Interest Income			\$ 9,100.00	
<b>TOTAL EXPENSES</b>				<b>\$822,228.00</b>
<b>Staff</b>				<b><u>\$669,309.00</u></b>
	Salaries			\$497,550.00
	Payroll Taxes			\$ 37,853.00
		FUTA	\$ 210.00	
		SUTA	\$ 342.00	
		FICA/Medicare	\$34,501.00	
		L&I	\$ 1,650.00	
		WA PFML	\$ 1,150.00	
	Benefits			\$133,906.00
		PERS Contributions	\$62,379.00	
		Med/Dental/Vision/Life	\$56,527.00	
		Prof. Development	\$ 5,000.00	
		Travel Reimb./Car Allowance	\$10,000.00	
<b>Office/Overhead</b>				<b><u>\$ 69,635.00</u></b>
	Rent			\$ 28,831.00
	Office Insurance			\$ 604.00
	Printing/Reproduction			\$ 6,000.00
		Copier/Printer Lease & Maint.	\$ 4,546.00	
		Outsourced Printing/Publications	\$ 1,454.00	
	IT Expenses			\$ 8,900.00
		Internet	\$ 1,200.00	
		Website Design/Hosting	\$ 1,200.00	
		IT Equipment	\$ 5,000.00	
		Software	\$ 1,500.00	
	Phones			\$ 2,600.00
	CC, Bank, Other Fees			\$ 150.00
	Accounting & Payroll Fees			\$ 15,000.00
	Legal			\$ 5,000.00
	General Office Supplies			\$ 2,550.00
<b>Event Expenses</b>				<b><u>\$ 25,510.00</u></b>
	Event Food/Bev			\$ 24,000.00
	Payment Processing Fees			\$ 110.00
	Event Rentals/Supplies			\$ 1,400.00
<b>Board/Org. Development</b>				<b><u>\$ 37,774.00</u></b>
	D&O Insurance			\$ 1,774.00
	Awards/Recognition			\$ 1,000.00
	Retreats/Meetings/Events/Conferences/Dues			\$ 15,000.00
	Consultants and Temporary Staff			\$ 20,000.00
<b>Contingency Fund</b>				<b>\$ 20,000.00</b>
<b>Total Income</b>				<b><u>\$822,293.00</u></b>
<b>Total Expenses</b>				<b><u>\$822,228.00</u></b>
				<b>\$ 65.00</b>

11-19-2019



**BYLAWS**  
**OF**  
**SOUND CITIES ASSOCIATION**

**Sound Cities Association**  
6300 Southcenter Blvd Suite 206  
Tukwila Washington 98188  
Phone 206 433 7168  
Fax 206 242 8031  
Email [sca@soundcities.org](mailto:sca@soundcities.org)  
[www.soundcities.org](http://www.soundcities.org)

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## **ARTICLE 1. NAME, OFFICES AND REGISTERED AGENT**

- 1.1** The name of the corporation shall be Sound Cities Association (herein referred to as "SCA") with its principal office for the transaction of business in the County of King, State of Washington, and/or in such other places as the Board of Directors may determine.
- 1.2** The Executive Director of SCA shall be the Registered Agent of record.

## **ARTICLE 2. PURPOSE**

**2.1** To lead King County cities with a population less than 250,000 to act locally and partner regionally to create livable vital communities through advocacy, education, leadership, mutual support and networking.

Deleted: 150,000

## **ARTICLE 3. MEMBERSHIP**

**3.1 CLASSES OF MEMBERS.** The corporation shall initially have one class of voting members. Additional classes of members, the manner of election or appointment of each class of members, and the qualifications and rights of each class of members may be established by amendment to these Bylaws.

**3.1.1 Voting Members** Voting membership in the Association shall be open to all cities and towns in King County having a population of less than 250,000. Association members shall be those qualified cities and towns that have paid annual dues and assessments. Membership shall be in the name of the city or town.

Deleted: **Regional Affiliate Membership** SCA Regional affiliate membership is available to all cities and towns in Kitsap, Pierce, and Snohomish Counties having populations of less than 150,000 that demonstrate an interest in the purposes and programs of SCA and desire to make a useful contribution to its work.¶

**3.1.2 Regional Associate Membership** SCA provides an opportunity for entities other than cities in King County with a public service interest to become members through a special "associate" membership category. Associate members are non-voting members and are not eligible to participate in SCA's legislative policy development or to serve on the Board of Directors or policy committees including but not limited to the Public Issues Committee (PIC).

Deleted: private firms and individuals

**3.2 QUALIFICATIONS FOR MEMBERSHIP.** Voting membership in the Association shall be open to all cities and towns in King County having a population of less than 250,000. Association members shall be those qualified cities and towns that have paid annual dues and assessments. Membership shall be in the name of the city or town.

Deleted: 150,000

**3.3 MEMBERSHIP ANNUAL DUES AND ASSESSMENTS.** The dues of the Association shall be assessed annually as determined by the voting membership's adoption of the Association's budget. Assessments for special activities or expenses may be determined by action of the Board of Directors with approval of a majority of the membership. All dues and assessments will be based on the most recent official population figure for each city and town as provided by the State Office of Financial Management (OFM).

### **3.4 VOTING RIGHTS.**

**3.4.1. Designation of Delegates** Each member city, prior to the annual membership meeting, shall designate one delegate who shall be a duly elected official of such member city to

represent the member city in the affairs of the corporation, and shall file with SCA's Executive Director written notification of such designation prior to the annual membership meeting. Members' delegates may be changed at any time, provided the Executive Director receives written notice of such change prior to the annual meeting.

Deleted: no less than 48 hours

**3.4.2. Voting** Each member city shall be entitled to one vote upon each issue submitted to membership vote at the annual membership meeting. Each vote shall be cast in person by the delegate in attendance at the annual membership meeting. Voting by the general membership shall be via voice of the delegates. When the results of a voice vote cannot clearly be determined, any member may call for a roll call vote.

**3.5 ANNUAL MEETING.** The annual meeting of the members shall be held at such date as the Board may determine, for the purpose of adopting an annual budget and dues, and transacting such other business as may properly come before the meeting. The Board shall arrange for the program of all annual meetings and all other meetings as it determines.

**3.6 SPECIAL MEETINGS.** Special meetings of the membership may be called for any purpose by (1) the Board or (2) majority vote at the annual membership meeting.

**3.7 PLACE OF MEETINGS.** All meetings of members shall be held at a location in King County, Washington selected by the Board. Special meetings shall be held at places as may be determined by (1) the Board or (2) majority vote.

Deleted: at the annual membership meeting.

**3.8 NOTICE OF MEETINGS.** The President or the Board shall cause to be delivered to each member entitled to notice of or to vote at the meeting, either personally, by email, or by mail, not less than ten (10) nor more than fifty (50) days before the meeting, written notice stating the place, date and time of the meeting and, in the case of a special meeting, the purpose or purposes for which the meeting is called.

**3.9 QUORUM.** Fifty-one percent of the members of the corporation, represented in person shall constitute a quorum at a meeting of the members. If less than a quorum of the members is represented at a meeting, a majority of the members so represented may adjourn the meeting.

**3.10 MANNER OF ACTING.** The vote of a majority represented in person at a meeting at which a quorum is present shall be necessary for the adoption of any matter voted upon by the members, unless a greater proportion is required by applicable Washington law, the Articles of Incorporation or these Bylaws.

**3.11 MEETINGS BY TELEPHONE.** In the case of an emergency meeting of the membership, members of the corporation may participate in a meeting of members by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.

## **ARTICLE 4. BOARD OF DIRECTORS**

**4.1. GENERAL POWERS.** The Board of Directors shall have general control and supervision over the corporation and shall be empowered to determine all questions of policy that may arise in all intervals between annual membership meetings.

**4.2. NUMBER.** The Board shall be composed of thirteen (13) directors, consisting of ten (10) caucus representative directors, one (1) chair of the Public Issues Committee, the Immediate Past President, and one (1) member representative from a member city in good standing to the King County

City Managers and Administrators Group. No member city may have more than one representative on the Board of Directors. The number of directors may be changed from time to time by an amendment to these Bylaws, but no decrease in the number of directors shall have the effect of shortening the term of any incumbent director. The Board shall review the size, make-up and structure of the Board at least once every five (5) years.

**4.3. QUALIFICATIONS.** In addition to the specific qualifications set forth below, each director must hold an elective office of some city or town within association membership or be a member representative from a member city in good standing to the King County City Managers and Administrators Group. In the event a director ceases to be an elected official or ceases to be employed as the City Manager/Administrator of a member city, his or her position on the Board shall become immediately vacant. Directors may have such other qualifications as the Board may prescribe by amendment to these Bylaws.

**4.3.1. Caucus Representative Directors** The ten (10) caucus representative directors shall be four (4) chosen from North Caucus, four (4) chosen from South Caucus, one (1) chosen from the South Valley Caucus, and one (1) chosen from the Snoqualmie Valley Caucus as identified in Appendix I.

**4.3.2. Chair, Public Issues Committee** The chair of the Public Issues Committee shall serve as a director.

**4.3.3. City Manager/Administrator Director** One director of the Board shall be a member representative of and appointed by the King County City Managers and Administrators Group. This position shall be a voting position.

#### **4.4. ELECTION OF DIRECTORS.**

**4.4.1. Caucus Representative Directors** shall be elected for staggered two year terms. All Caucus representatives will be elected for two-year terms. The Caucuses shall elect Directors at a caucus meeting, held no later than December 31st of each year,

Deleted: prior to December 31st each year at a caucus meeting.

##### **4.4.1(a) Voting Procedures for Election of Caucus Representative Directors**

Each member city, prior to the caucus meeting wherein election of caucus representative director(s) is to occur, shall designate one delegate who shall be a duly elected official of such member city, to represent the member city as a voting representative at the caucus meeting, and shall file with SCA's Executive Director written notification of such designation no less than 48 hours prior to the caucus meeting. Member cities' delegates may be changed at any time, provided the Executive Director receives written notice of such change prior to the caucus meeting.

The election shall be conducted by a secret written ballot by those delegates present and qualified to vote. No proxy votes shall be allowed.

All candidates who provide written notice of their candidacy to the SCA Executive Director no less than 48 hours prior to the caucus meeting shall have their names printed on a written ballot prepared by SCA staff. Candidates shall be listed on the ballot alphabetically by last name. Other nominations may be made from the floor and may appear as write-in candidates.

Prior to voting each candidate shall have the privilege of addressing the voting delegates for up to three minutes to present their qualifications for office.

Ballots shall be collected and votes tallied by SCA staff.

If the number of candidates is equal to the number of seats to be filled, the Chair of the caucus meeting may dispense with the requirement for written ballot and allow for election by acclamation if there is no objection.

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**Single seat election:**

Each voting delegate shall be entitled to one vote. The candidate receiving the majority of votes cast shall be elected. In the event that no candidate receives a majority of votes in the first ballot or a subsequent ballot, the candidate (or tied candidates) receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority of votes.

**Multiple seat election:**

If multiple seats in a caucus are up for election, all candidates for the multiple seats shall be voted on simultaneously. Each voting delegate shall be entitled to cast a number of votes equal to the number of seats in the caucus up for election. A voting delegate may cast no more than one vote per candidate.

A candidate is required to secure votes from a majority of delegates present and voting in order to be elected.

- In the event that the number of candidates receiving votes from a majority of delegates present and voting is equal to the number of seats to be filled, those candidates shall be declared elected.
- In the event that the number of candidates receiving votes from a majority of delegates present and voting exceeds the number of seats to be filled, the candidate(s) receiving the highest number of votes shall be declared elected.
  - In the event of a scenario under this subheading wherein the number of candidates tied for the highest number of votes exceeds the number of seats to be filled, a runoff election shall be held between those top candidates.
  - In the event of a scenario under this subheading wherein there is a tie for second or third place, a runoff election shall be held between those candidates.
- In the event that one or more candidates, but less than the total number of seats to be filled, receive a majority of votes on the first or subsequent ballots, the candidate(s) receiving votes from a majority of voting delegates shall be declared elected. Voting for the remaining seat(s) shall continue with the remaining candidate(s).
- In the event that no candidate receives a majority of votes in the first ballot or a subsequent ballot, the candidate receiving the lowest number of votes shall be eliminated and balloting shall continue.

**Tie Votes:**

In the event that there is a tie vote in any of the above scenarios, a revote shall be held. In the event that voting remains tied after three rounds of voting, a deadlock shall be declared, and the meeting shall be adjourned. SCA staff shall attempt to reschedule an additional caucus meeting for the purpose of holding an election to break the tie. Should attempts to schedule a caucus meeting with a quorum be unsuccessful, the caucus election shall take place at the next regularly scheduled Public Issues Committee (PIC) meeting. Should the caucus be unable to break the tie at the next caucus meeting/election, the caucus seat shall remain vacant until a vote to break the tie is successful.

**Election for a short term:**

In the event that one or more of the seats to be filled is a short term caused by a midterm resignation of a caucus representative director, the candidate(s) elected with the lowest number of votes shall be elected to the short term, while the candidate(s) receiving the higher vote total shall be elected to fill the full term vacancy or vacancies. In the case of a tie, or when voting is held by acclamation rather than written ballot, a candidate may also volunteer to serve the short term.

**Failure to obtain a quorum:**

In the event that there is no quorum at a caucus meeting at which caucus representative director(s) are to be elected, SCA staff shall attempt to reschedule a caucus meeting. Should attempts to schedule a caucus meeting with a quorum be unsuccessful, the caucus election shall take place at the next regularly scheduled Public Issues Committee (PIC) meeting. Should the caucus not have quorum present at the PIC meeting, the caucus seat shall remain vacant until attempts to schedule a caucus meeting with a quorum are successful.

**4.4.2. Chair of Public Issues Committee** The chair of the Public Issues Committee shall be elected by the committee no later than December 31st of each year and shall serve a term of one year.

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**4.4.3. City Manager/Administrator Member** shall be a member representative of the King County City Managers and Administrators Group. This director shall be appointed by the group at the first King County City Managers and Administrators Group meeting of the year and shall serve a term of one year.

**4.5. TERM OF OFFICE.** Unless a director dies, resigns, is removed, or is no longer qualified to serve as a director, the director shall hold office until the expiration of the term.

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A caucus representative director may serve three (3) consecutive terms. If a director is chosen to fill less than fifty percent of an unexpired term, the director is eligible to serve three (3) full terms in addition to the unexpired term. After serving three consecutive terms, a director is ineligible to serve on the Board for a minimum of one (1) year.

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Directors serving as Chair of Public Issues Committee (PIC) or City Manager/Administrator Member may serve two (2) consecutive terms. If the Chair of Public Issues Committee (PIC) or City Manager/Administrator Member is chosen to fill less than fifty percent of an unexpired term, the director is eligible to serve two (2) full terms in addition to the unexpired term.

The time spent in the Past President role shall not count toward the three-term limit, and also shall not be considered as a one-year break from serving on the Board.

**4.6. REGULAR MEETINGS OF THE BOARD.** By resolution, the Board may specify the date, time and place for the holding of regular Board meetings without other notice than such resolution. Regular meetings must be held at least quarterly.

**4.7. SPECIAL MEETINGS OF THE BOARD.** Special meetings of the Board or any committee designated and appointed by the Board may be called by or at the written request of the President or any two directors, or, in the case of a committee meeting, by the chairperson of the committee.

**4.8. MEETINGS BY TELEPHONE.** In the event of an emergency situation or a meeting of anticipated short length, directors or any committee designated by the Board may participate in and hold a meeting of the Board or committee by means of conference telephone or similar communications equipment provided all persons participating in the meeting can hear or communicate with each other.

Participation in such a meeting shall constitute presence in person at the meeting, except where a person participates in the meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called or convened.

**4.9. PLACE OF MEETINGS.** All Board meetings shall be held at a location within King County, Washington designated by the Board, by any person entitled to call a meeting.

**Deleted:** or by waiver of notice signed by at least nine directors.

**4.10. NOTICE OF SPECIAL MEETINGS.** Notice of Board meetings shall be given to a director in writing, by email, or by personal communication with the director not less than five (5) days before the meeting. Notices in writing may be delivered or mailed to the director at their address shown on the records of the corporation. Neither the business to be transacted at, nor the purpose of, any special meeting need be specified in the notice of such meeting. If notice is delivered by mail, the notice should be deemed effective when deposited in the official government mail properly addressed with postage thereon prepaid.

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**4.11. QUORUM.** A simple majority of the directors then in office shall constitute a quorum for the transaction of business at any Board meeting. If a quorum is not present at a meeting, a majority of the directors present may adjourn the meeting from time to time without further notice.

**4.12. MANNER OF ACTING.** The act of the majority of the directors present at a meeting at which there is a quorum shall be the act of the Board, unless the vote of a greater number is required by these Bylaws, the Articles of Incorporation or applicable Washington law. Each director, including the President, Immediate Past President, Vice President, and City Manager/Administrator director shall be entitled to debate and vote upon all issues properly before the Board. Votes of the Board shall be recorded in the Board minutes.

**4.13. RESIGNATION.** Any director may resign at any time with written notice to the President at the registered office of the corporation, or by giving oral or written notice at any meeting of the directors. Any such resignation shall take effect at the time specified therein, or if a time it is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

**4.14. REMOVAL.** Any member of the Board of Directors absent for three consecutive meetings, or for any other reason deemed detrimental to the association, may be removed from office by a two-thirds (2/3) vote of the Board of Directors at any time during their term at any meeting of the Board. This section shall apply to all directors and is not limited to caucus representatives.

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**4.15. VACANCIES.** Any vacancy occurring in the membership of the Board shall be filled as described above. If the vacancy is of a caucus representative director, a meeting of the caucus shall be called to hold an election pursuant to 4.4.1(a). The election of either a caucus member or PIC Chair representative to the Board may be held at the next scheduled meeting of the Public Issues Committee (PIC). The election to fill a vacant City Manager/City Administrator representative may be held at the next regularly scheduled meeting of the City Mangers/Administrators.

**Deleted:** In the case of a caucus representative director, a meeting of the caucus shall be called to hold an election pursuant to 4.4.1(a). ¶

#### **4.16. BOARD COMMITTEES.**

**4.16.1. Standing or Temporary Committees, General** The Board, by resolution duly adopted by a majority of the directors present at a meeting at which a quorum is present, may designate and appoint one or more standing or temporary committees. Such committees shall have and exercise the authority of the directors in the management of the corporation, subject to such limitations as may be prescribed by the Board; except, that no committee shall have the authority to: (a) amend, alter or repeal these Bylaws; (b) elect, appoint or remove any member of any other committee or any director or officer of the corporation; (c) amend the Articles of Incorporation; (d) adopt a plan of merger

or consolidation with another corporation; (e) authorize a sale, lease or exchange of all or substantially all of the property and assets of the corporation not within the ordinary course of business; (f) authorize the voluntary dissolution of the corporation or revoke proceedings therefore; (g) adopt a plan for the distribution of the assets of the corporation; and (h) amend, alter or repeal any resolution of the Board or membership that by its terms provides that it shall not be amended, altered or repealed by a committee. The designation or appointment of any such committee and delegation thereto of authorities shall not operate to relieve the Board or any individual director of any responsibility imposed upon it, him or her by law. Only members in good standing may be represented on any committee of the Board.

**4.16.2. Quorum; Manner of Acting** A simple majority of the number of members composing any committee shall constitute a quorum, and the act of a simple majority of the members of a committee present at a meeting at which a quorum is present shall be the act of the committee unless a greater proportion is required by applicable Washington law, the Articles of Incorporation or these Bylaws.

**4.16.3. Resignation** Any member of any committee may resign at any time by delivering written notice to the President or the chairperson of such committee, or by giving oral or written notice at any meeting of such committee. Any such resignation will take effect at the time specified therein, or if a time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

**4.16.4. Removal of Committee Member** The Board, by resolution adopted by a majority of the directors in office, may remove from office any member of any committee elected or appointed by it.

**4.16.5. Executive Committee** There shall be an Executive Committee of the Board, composed of the President, Vice President, Immediate Past President, Treasurer, and Secretary. The Executive Committee shall be authorized to exercise such powers as may be delegated to it by the Board.

**4.16.6. Finance Committee** There shall be a Finance Committee of the Board which shall be chaired by the Treasurer of the Board, and shall consist of at least two additional board members. In addition, at the discretion of the Board, the Finance Committee may include an additional member who is a City Manager/Administrator or Finance Director of a member city in order to provide technical assistance and financial expertise to the Committee. The Finance Committee shall provide financial oversight of the corporation, and shall recommend an annual budget to the Board.

**4.16.7. Public Issues Committee** There shall be a Public Issues Committee which shall review and evaluate policy positions and recommend to the Board what, if any, action should be taken on such policy positions.

**a. Membership** shall consist of one representative and one alternate from each member city. Each representative or alternate must hold an elective office in the city or town they represent.

**b. Committee Leadership** shall be a Chair and Vice-chair elected by the committee and may serve up to two consecutive one-year terms. The Chair shall establish the agenda in advance of each meeting in conjunction with the Executive Director. The Chair shall appoint subcommittees as needed.

**c. Regular Meetings** shall be held monthly or as deemed necessary.

**d. Special Meetings** may be called by the Chair of the committee or at the request of the Board in an emergency situation. Single issue emergency meetings may be held by conference call.

**e. Quorum; Manner of Acting.** Fifty-one percent of the members of the committee, represented in person, shall constitute a quorum at a meeting of the committee. If less than a quorum of the members is represented at a meeting, a majority of the members so represented may adjourn the meeting. The vote of two thirds (2/3) represented in person at a meeting at which a quorum is present shall be necessary for the advancement of a public policy position to the Board. Votes shall be recorded in the minutes of the PIC meeting. Votes shall be in the name of the member city, rather than the individual representing the city.

Issues will be heard at one regularly scheduled meeting for discussion and may return no sooner than the next regularly scheduled meeting for action. If not immediately addressing a policy issue renders SCA unable to take a position on a timely basis, 85% of those present at a regularly scheduled meeting may declare an issue an emergency and the issue may be discussed and voted upon at the same meeting.

**f. Vacancies** on the committee are to be filled immediately by the member city responsible for the vacancy.

**g. Regional Committee Appointments** shall be recommended to the Board by the PIC, and the Board shall act upon the recommendation of the PIC no later than December 31st each year. Additional recommendations may be made as vacancies occur throughout the year. A nominating committee of the Public Issues Committee consisting of one representative of each SCA Regional Caucus shall be appointed annually by the Chair of the Public Issues Committee in October to recommend appointments to the committee.

Appointees to major regional committees shall be selected from among elected officials otherwise qualified to serve in such positions, in accordance with the terms of the enabling documents creating such boards and committees. Appointees shall represent the positions of all the member cities. Equitable geographic distribution shall be considered in recommending appointments to the Board of Directors.

Any Appointee absent for three consecutive meetings, or for any other reason deemed detrimental to the association, may be removed from office by a two-thirds (2/3) vote of the Board of Directors at any time during their term at any meeting of the Board.

Cities within King County who are not members of the Association may make recommendations to the nominating committee and be appointed to regional committees.

No member shall serve more than six (6) consecutive years on a regional board or committee appointed by SCA. This limitation shall not apply to alternates to regional boards and committees. Once a member has served six (6) consecutive years on a regional board or committee, that member shall be ineligible to serve

**Deleted:** Issues shall be sent to the SCA Executive Director by any committee member or SCA delegation to any regional or county board, committee or task force to be placed on the agenda. Issues will be heard at one regularly scheduled meeting for discussion and may return no sooner than the next regularly scheduled meeting for action. Resources for the development of the issue will be provided by the interested cities. If not immediately addressing a policy issue renders SCA unable to take a position on a timely basis, 85% of those present at a regularly scheduled meeting may declare an issue an emergency and the issue may be discussed and voted upon at the same meeting.¶

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on said committee for a minimum of one (1) year. This limitation shall be effective beginning with appointments to 2014 regional boards and committees.

In extraordinary circumstances, the Board may make exceptions to the six-year term limit upon the recommendation of the PIC nominating committee and the PIC when a supermajority (2/3) of Board members present and voting at a meeting finds that doing so would be in the best interests of SCA and its member cities.

**4.16.8. Board Nominating Committee** There shall be a Nominating Committee of the Board appointed by the President no later than November 15<sup>th</sup> of each year. The President shall appoint a committee of four members including the Immediate Past-President and regionally balanced representation. Notice of such appointments and the date of the place of the first meeting of the Nominating Committee shall be given to each member immediately following said appointments. Members of the Nominating Committee shall not be eligible to run for an officer position during the year in which they serve on the Nominating Committee.

The Nominating Committee shall meet in advance of the January meeting of the Board of Directors and shall select a chairperson from its own membership and compile a list of potential candidates for the following positions: President, Vice President, Secretary, and Treasurer of the corporation.

Following the first meeting of the Nominating Committee and prior to the January meeting of the Board of Directors, the Nominating Committee shall report its initial list of candidates to the Board. The President shall invite additional nominations for positions to be made from the floor by any director after reading an acceptance of the Nominating Committee's final report; provided, however, that nominations from the floor, which must be seconded, shall designate the office or represented position to be filled and the nominee has agreed to comply with the responsibilities of the position for which they are being nominated.

**4.17. COMPENSATION.** The directors shall receive no compensation for their service as directors but may receive reimbursement for expenditures incurred on behalf of the corporation.

## **ARTICLE 5. OFFICERS**

**5.1. NUMBER AND QUALIFICATIONS.** The officers of the corporation shall be a President, Vice President, Secretary, Treasurer, and an Immediate Past President. Other officers and assistant officers may be elected or appointed by the Board, such officers and assistant officers to hold office for such period, have such authority and perform such duties as provided in these Bylaws or as may be provided by resolution of the Board. Any officer may be assigned by the Board and any additional title that the Board deems appropriate. The President, Vice President, and Immediate Past President must hold an elected office of a member city or town. In the event an officer ceases to be an elected official, their position shall immediately become vacant.

**5.2. ELECTION AND TERM OF OFFICE.** The President, Vice President, Secretary, and Treasurer of the corporation shall be elected each January by the Board of Directors. At the end of their term as President, the President shall serve as Immediate Past President. Unless an officer dies, resigns, is removed from office, or is no longer qualified to serve as an officer, they shall hold office for one year.

**5.3. RESIGNATION.** Any officer may resign at any time by delivering written notice to the President, Vice President, or the Board, or by giving oral or written notice at any meeting of the Board. Any such resignation shall take effect at the time specified therein, or if a time is not specified, upon

**Deleted:** (a) at least one elected official of the Board of Directors for each of the offices of President, Vice President,

**Deleted:** respectively and (b) at one elected official of the Board of Directors for the Director-at large position on the Executive Committee.¶

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delivery thereof, and unless otherwise specified therein, acceptance of such resignation shall not be necessary to make it effective.

**5.4. REMOVAL.** Any officer or the Executive Director elected or appointed by the Board may be removed from office by the Board whenever in its judgment the best interests of the corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

**5.5. VACANCIES.** A vacancy in any office created by the resignation, removal, disqualification, creation of a new office or any other cause may be filled by the Board for the unexpired term.

**5.6. PRESIDENT.** The President, subject to the Board's control, shall supervise and control all of the assets, business and affairs of the corporation. The President shall preside at all meetings of the members and the Board and at all meetings of the Executive Committee. The President may sign contracts or other instruments, except when the signing and execution thereof have been expressly delegated by the Board or by these Bylaws to some other officer or agent of the corporation, or are required by law to be otherwise signed or executed by some other officer or in some other manner. In general, the President shall perform all duties incident to the office of President and such other duties assigned by the Board from time to time.

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**5.7. VICE PRESIDENT.** In the event the President vacates their office prior to the end of the term, the Vice President shall perform the duties of the President, except as may be limited by the resolution of the Board, with all the powers of and subject to all restrictions upon the President. The Vice President shall have, to the extent authorized by the President or the Board, the same powers as the President to sign contracts or other instruments. The Vice President shall perform such other duties as from time to time may be assigned by the President or the Board.

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**5.8. TREASURER.** The Treasurer, subject to the Board's control, shall provide a leadership position within the Board in the area of fiscal review.

**5.9. SECRETARY,** The Secretary shall, In addition to their duties as a director and a member of the Executive Committee, perform all duties incident to the Secretary and such other duties as may from time to time be assigned to him or her by the President or the Board.

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Deleted: There shall be an Executive Director who shall be selected and appointed by the Board and who shall also be elected by the Board to act as Secretary of the corporation. Such Executive Director shall manage the business of the corporation and principal office of the corporation, supervise all staff and contract employees, and attend all correspondence. The Executive Director shall submit an annual report and financial statement at each annual membership meeting, showing all receipts and expenditures of the corporation for the previous year. The Executive Director shall submit an annual budget to the Finance Committee for the coming fiscal year.¶  
The Executive Director as Secretary shall: (a) keep the minutes of the meetings of the members and the Board, and minutes which may be maintained by committees of the Board; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records of the corporation; (d) keep records of the post office address and class, if applicable, of each member and director and of the name and post office address of each officer; (e) sign contracts or other instruments; and (f) in general,...

**5.10. IMMEDIATE PAST PRESIDENT.** Upon expiration of their term as President, the President shall serve as Immediate Past President. In addition to his or her duties as a director and a member of the Executive Committee, the Immediate Past President shall perform such duties assigned to him or her by the Board from time to time.

**5.11. COMPENSATION.** The President, Vice President, Treasurer, Secretary, and Immediate Past President shall receive no compensation for their services as officers but may receive reimbursement for expenditures incurred on behalf of the corporation.

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**ARTICLE 6. ADMINISTRATIVE PROVISIONS**

**6.1. FINANCES.** The finances of the corporation shall comprise of membership fees of the members and other moneys as may be received from other sources. All membership fees and other moneys shall be paid to the corporation, which shall deposit all such moneys in an approved financial institution. All expenditures of the corporation shall be made in accordance with the annual budget adopted by or as amended by the Board.

**6.2. BOOKS AND RECORDS.** The corporation shall keep at its principal or registered office copies of its current Articles of Incorporation and Bylaws; correct and adequate records of accounts and finances; minutes of the proceedings of its members and Board, and any minutes that may be maintained by committees of the Board; records of the name and address and class, if applicable, of each member and director, and of the name and post office address of each officer; and such other records as may be necessary or advisable. All books and records of the corporation shall be opened by request at any reasonable time for inspection by any member of three months standing or to a representative of more than 5% of the membership.

**6.3. ACCOUNTING YEAR.** The accounting year of the corporation shall be twelve (12) months ending December 31 of each year.

**6.4. RULES OF PROCEDURE.** The rules of procedure at meetings of the members, Board and committees of the Board shall be governed by rules contained in Robert's Rules of Order Newly Revised, Eleventh Edition, so far as applicable when not inconsistent with these Bylaws, the Articles of Incorporation or any resolution of the Board.

**Deleted:** Robert's Rules of Order on Parliamentary Procedure, newly revised, so far as applicable when not inconsistent with these

**6.5. STAFF.** The administration of Association routine operations shall be the responsibility of salaried staff, under the leadership of an Executive Director appointed by the Board.

## **ARTICLE 7. SPOKESPERSONS AND REPRESENTATIVES OF THE ASSOCIATION**

Any elected official or other person who represents the member cities of this Association shall undertake to represent the interests of the group of cities as a whole or of the Association, and not the interests of their individual city. Representatives named by any Regional Caucus for appointment to regional forums and spokespersons identified by the Board or any committees shall represent the interests of the entire class of cities which they are charged with representing.

## **ARTICLE 8. AMENDMENTS**

These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted at the annual meeting of the membership by the affirmative vote of two-thirds of the voting members present.

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## **ARTICLE 9. DISSOLUTION**

The Association may dissolve and conclude its affairs by the Board of Directors adopting a resolution in accordance with Chapter 24.03 RCW (Washington Non-profit Corporation Act) recommending that the Association be dissolved and directing that the question of dissolution be put to a vote of the entire voting membership. A resolution recommending dissolution shall be mailed to the member cities and towns at least twenty (20) days prior to the meeting at which the vote on dissolution is to be taken. A resolution recommending dissolution must be approved by a vote of at least sixty (60%) per cent of the member cities and towns qualified to vote. If dissolution occurs, the assets of the Association shall be disposed of and the proceeds distributed to member cities and towns in a formula identical to that in which Association dues and assessments are assessed.

\* \* \* \* \*

CERTIFICATE OF ADOPTION

The undersigned, being the President of SCA, hereby certifies that the foregoing is a true and correct copy of the Amended Bylaws adopted by vote of the Membership of the corporation on December 4, 2019.

Deleted: 2, 2015

Leanne Guier, President

Deleted: Matt Larson

**Appendix I.**

The caucuses shall be comprised as follows:

NORTH CAUCUS	SOUTH CAUCUS	SNOQUALMIE VALLEY CAUCUS	
Village of Beaux Arts	City of Auburn	City of Carnation	
City of Bellevue	City of Burien	City of Duvall	
City of Bothell	City of Covington	City of North Bend	
City of Clyde Hill	City of Des Moines	City of Skykomish	
Town of Hunts Point	City of Federal Way	City of Snoqualmie	
City of Issaquah	City of Kent	<b>Total <del>2019</del> Population <del>30,900</del></b>	<b>Deleted: 2016</b>
City of Kenmore	City of Maple Valley		<b>Deleted: 29,155</b>
City of Kirkland	City of Normandy Park	<b>SOUTH VALLEY CAUCUS</b>	
City of Lake Forest Park	City of Renton	City of Algona	
City of Medina	City of SeaTac	City of Black Diamond	
City of Mercer Island	City of Tukwila	City of Enumclaw	
City of Newcastle	<b>Total <del>2019</del> Population <del>590,840</del></b>	City of Milton	<b>Deleted: 2016</b>
City of Redmond		City of Pacific	<b>Deleted: 564,810</b>
City of Sammamish		<b>Total <del>2019</del> Population <del>27,985</del></b>	<b>Deleted: 2016</b>
City of Shoreline		Population per OFM.	<b>Deleted: 26,795</b>
City of Woodinville		All caucuses subject to payment of <del>2020</del>	<b>Deleted: 2017</b>
<a href="#">City of Yarrow Point</a>		dues as approved.	
<b>Total <del>2019</del> Population <del>581,000</del></b>			<b>Deleted: 2016</b>
			<b>Deleted: 550,580</b>

## Councilmember Kohl-Welles Striker applied to SCA Statement of Principles regarding the King County Regional Homelessness Authority

**Notes:**

Striker explanation in blue

Explanation outside of the Striker in green

### The Sound Cities Association (SCA) recognizes that homelessness is a regional crisis.

- People are experiencing homelessness throughout the region.
- The acute crisis in Seattle affects the rest of the region.
- There are differences in the challenges, and solutions, in subregions of the county that need to be addressed sub-regionally.
  - *SCA input and shared understanding led to increased definition of sub-regional components and increased representation for SCA, noted in other sections of this document.*

### Sub-regional planning is key to the success of a region-wide effort.

- Cities need better clarity on how sub-regional plans would be developed and how sub-regional planning efforts and subsequent implementation of recommended programs and actions would be supported by a proposed regional entity.
  - **The Five-Year Plan is required to include sub-regional planning developed in consultation with the SCA (ILA Section 2(i)).**
  - **At a minimum, the Authority will create committees to advise on issues including, but not limited to, sub-regional planning, youth and young adults, families, chronic homelessness, and faith and community building (ILA Section 2(h)).**
- Cities and other entities already working on homelessness in the sub-regions must be integrally involved in the development of sub-regional plans.
  - **Requires Authority to identify how it will coordinate with SCA to formalize sub-regional planning processes to be incorporating into the initial Five-Year Plan (ILA, Section 2(h)).**
  - **Requires consultation with SCA members to define sub-regions (ILA Section 2(c)(8).)**
- There must be a commitment that staff and resources will be disbursed equitably throughout the county to develop and implement sub-regional plans as well as the Regional Action Plan and Five-Year Plan(s).
  - **Monies and services will be distributed throughout the County without regard to whether a jurisdiction becomes an Additional Party to this Interlocal Agreement (ILA Section 2(b) and (c7)).**
- Cities have been told that funds will be distributed without regard to whether a jurisdiction agrees to sign onto an ILA or service agreement; this must be formalized in the legislation.
  - **Monies and services will be distributed throughout the County without regard to whether a jurisdiction becomes an Additional Party to this Interlocal Agreement (ILA Section 2(b) and (c7)).**

### Cities must be involved in the development of a Regional Action Plan and Five-Year Plan(s).

- Cities must be involved in the development of the Regional Action Plan and Five-Year Plan(s) and these should be based on sub-regional plans.
  - **The Five-Year Plan is required to include sub-regional planning developed in consultation with the SCA (ILA Section 2(i)).**
- King County's funding to address homelessness is due in large part from city populations
- As such, cities are not the same as other interested stakeholders, and have a distinct interest in the development of sub-regional and regional plans and the expenditure of resources to address homelessness occurring within their borders.
  - **Confirmation that the structure supports bottom-up rather than top-down planning and that sub-regional plans will inform 5-year implementation plans (Charter Article VII, Section 2(h)(vii)).**
- Cities and entities already working on homelessness in the sub-regions must be integrally involved in the development of the Regional Action Plan and Five-Year Plan(s) to address homelessness.
  - **Requires Authority to identify how it will coordinate with SCA to formalize sub-regional planning processes to be incorporating into the initial Five-Year Plan (ILA, Section 2(h)).**
  - **Requires consultation with SCA members to define sub-regions (ILA Section 2(c)(8)).**
  - *The Regional Action Plan is being developed by the philanthropic community to inform the work of the region as a whole, but will not be adopted by a governmental body. HHHS has asked for a briefing of the RAP on Nov. 19.*

SCA members have significant questions about the value of forming a new government (PDA) to tackle the challenges of a fractured system.

- **Several elements have been included in the striker to ensure transparency and regional decision-making including:**
  - **Increased representation of SCA members on the Governing Committee (Article VII Section 1)**
  - **Affirmatively prevents taxing authority (Charter Article VII Section 7)**
  - **The Authority would be required to present on its proposed budget and performance to the Regional Policy Committee, King County Committee of the Whole, and a committee of the Seattle City Council during the third quarter of each year (Charter Article VIII Section 5).**
- There are questions about whether the new proposal would be more efficient, or simply result in additional bureaucracy; the County must explain how efficiencies would be realized.
  - *McKinsey 2017 study: The current crisis response system includes three separate government entities with many overlapped or redundant responsibilities:*
    - *All Home has influence but not authority and is therefore not fully empowered or accountable to drive change.*
    - *With decision making spread across multiple bodies, the system lacks agility to quickly implement change.*

- *Critical tasks require coordination between bodies hosted in different agencies, increasing complexity.*
- SCA cities have requested details on current administrative costs, and anticipated administrative costs under the new proposal.
  - *Understand this info was provided and if not, glad to share again.*
- Questions remain about how signatories would extricate themselves from the structure if it does not work, and/or if future council budgets do not fund, and whether a sunset clause should be built into the legislation.
  - **Dissolution proceedings can be initiated by Motion by the King County Council (Charter Article XIII Section 5).**
  - **A performance audit is required no more than six years after the confirmation of the first Five Year Plan (ILA Section 5(d)).**
  - **For five years the City and County (and any additional parties to the ILA) would remain in the agreement unless they chose within that timeframe to dissolve the Authority. After five years, any party could withdraw from the ILA with one year's notice. (ILA Section 5(b)).**
- We must ensure that the new entity is not creating additional silos (with behavioral health, affordable housing, and other systems)
  - **Executive Director required to assign a staff liaison to behavioral health agencies, criminal justice agencies, DLS, and relevant other local agency departments that engage with homeless crisis response system (Charter Article VIII Section 5).**
- *Why a PDA is the right entity.*
  - *Need to create a specialized but accountable single agency that multiple jurisdictions can trust. The 2018 King County Auditor's Office report found that "separate funding and contracting processes burden homeless housing providers, and funder autonomy slows programmatic changes that would respond to community needs."*
  - *Status quo isn't working so leaving everything the same from an operational/frontline standpoint puts us at risk of failing to transform the system, and reduce fragmentation, in a meaningful way. Need one central entity performing the work and being accountable for it.*
  - *Allows for one central point of contracting and eliminating current redundancies in staffing those contracts. Also allows for reducing redundancies for providers who hold multiple contracts.*
  - *Allows for one central place to contact for help for both unsheltered persons and communities in need of support or resources.*

**There needs to be high level agreement among policy makers across the County on the objectives for a new entity before a new entity is formed.**

- A common shared understanding of goals and outcomes is required, at a minimum. These goals and outcomes must include reducing the number of unsheltered people throughout King County and increasing permanent supportive housing for these people. More detail on a plan for how to achieve these goals will likely be necessary for many elected officials to decide whether to participate in the new entity

- **Adds a mission statement to significantly decrease the incidence of unsheltered homeless throughout King County (*Charter Article IV and ILA Section 2(b)*).**
- **Inclusion of specific performance metrics (*Charter Article XIV Section 10*).**

**If a new governance structure is established, policy makers (elected officials) should set policy.**

- A board of experts to oversee day to day operations may make sense but large regional policy decisions and major budgetary decisions need to be made by elected officials who are accountable to the public.
  - **Proposed “Steering Committee” changed throughout to “Governing Committee.”**
  - **Proposed “Governing Board” changed throughout to “Implementation Board.”**
  - **Executive Director is subject to Governing Committee confirmation (*Charter Article VIII, Section 8*).**
  - **Executive Director delivers quarterly performance report to the Governing Committee and provides information upon request by the Governing Committee (*Charter Article XIII, Section 5*).**
  - **The Authority would be required to present on its proposed budget and performance to the Regional Policy Committee, Committee of the Whole, and a committee of the Seattle City Council during the third quarter of each year (*Charter Article VIII Section 5*).**

**Any board/committee of elected officials should have equitable distribution of power between King County, Seattle, and SCA cities.**

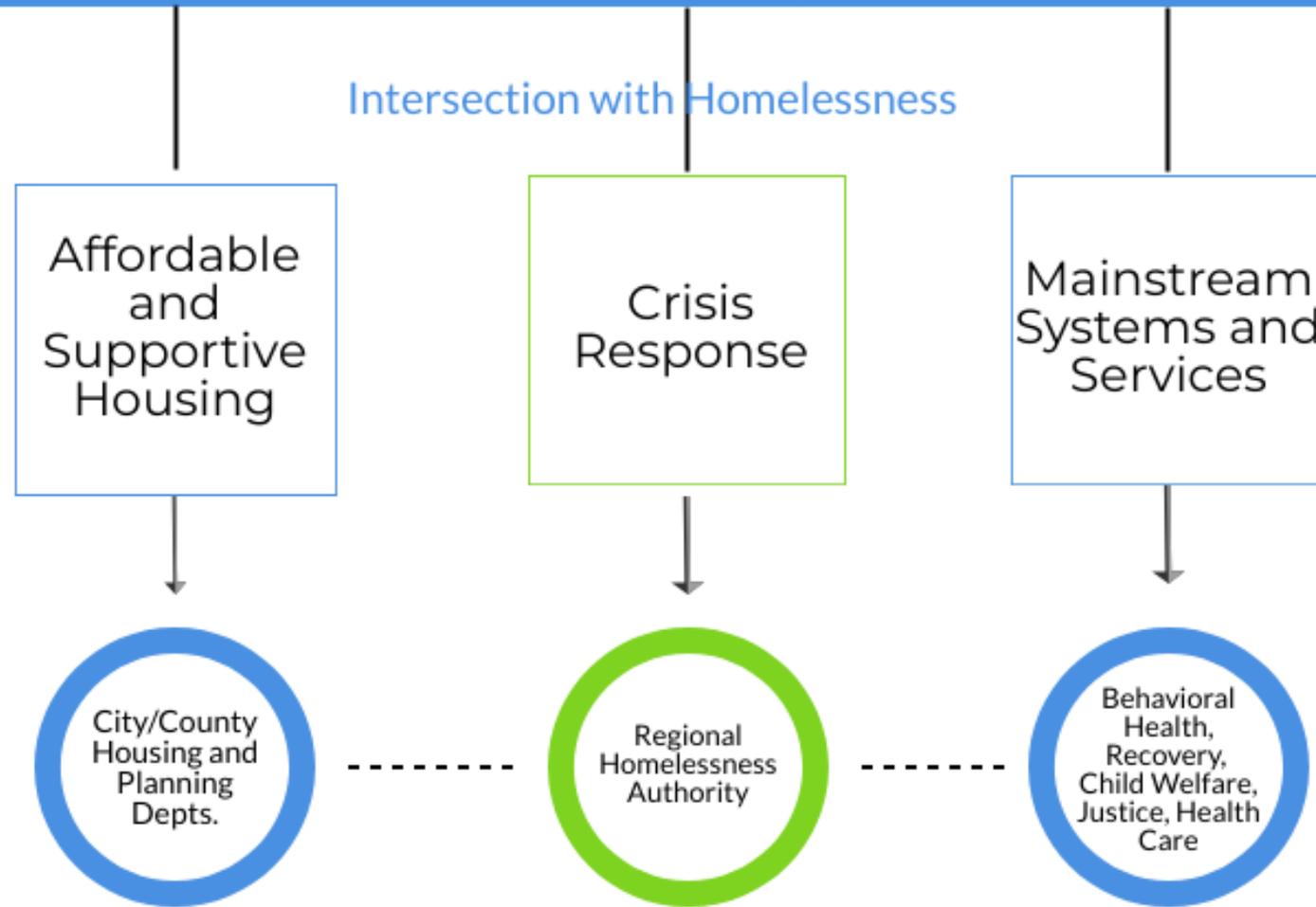
- A minimum of two seats (north/east and south) for SCA members would be necessary to reflect sub-regional planning efforts.
  - **Three seats are included on the Governing Committee for SCA members (*Article VII Section 1*).**
- Appointments to subcommittees and working board should be made jointly by SCA/County/Seattle.
  - *The Governing Board addresses the appropriate level of appointments and there will be a need to get working committees underway quickly and approval from councils and SCA would slow that process considerably.*
- Approval of any major decision (budget, regional plan, etc.) should have approval from at least one representative from each of the three (SCA/Seattle/King County) to ensure that there is regional buy in.
  - *The Striker’s proposed structure of the Governing Committee grants regional representation and buy in which does not exist under the current system. This proposed requirement would give SCA - a body that isn't investing any money - a veto power. We cannot support that requirement.*

# Crisis Response Components of the King County Regional Action Plan

November 2019

# Focus of Today's Discussion

# King County Regional Action Plan Scope



# Today's Discussion

- Focused on the components of the Regional Action Plan (RAP) related to the direct purview of the King County Regional Homelessness Authority.
  - The King County Regional Homelessness Authority will develop a 5-year implementation plan that is aligned with the RAP as one of its first operational activities.
- The full scope of the RAP touches on several inter-related systems and components, including:
  - Housing
  - Behavioral Health and Recovery
  - Systems like Child Welfare and Justice.
- Additional detail will be provided on these components in future briefings.

# About the RAP

# About the RAP – 3 Legs of a Stool

Through activities conducted since January 2018 it has become clear that philanthropic and public sector partners across King County are poised to take action in unprecedented ways that will increase alignment on funding, policy and program decisions related to homelessness:

1. The implementation of a King County **Regional Homelessness Authority** (KCRHA) to consolidate funding and policy regarding homeless crisis response activities across Seattle and King County, and to provide an accountability mechanism for community-wide action and alignment. An Inter-Local Agreement and Charter were submitted by the City of Seattle and King County to their respective Councils on September 4, 2019, which started the legislative process.
2. Development of an **External Partners Group** to ensure that key community leaders including philanthropy, business, people with lived experience, and advocates can coordinate and align with the King County Regional Homelessness Authority to cultivate solutions to homelessness that are racially equitable, community driven and data-informed.
3. The design of this **Regional Action Plan**, which establishes goals, strategies and metrics to measure success and provides data and evidence driven guidance on actions needed. The RAP is not the implementation plan for the King County Regional Homelessness Authority, but is a broad-based community plan that will guide the homelessness-related work of the community as a whole.

# About the RAP – Balancing Priorities

It is important to note that the RAP attempts to **appropriately balance a number of competing interests that are evident in many geographically large, diverse and complex homeless assistance systems.**

In particular, it attempts to balance:

- the need for long-term solutions and short-term/interim measures to address the homeless crisis in Seattle-King County,
- the different needs that are present in urban, suburban and rural areas of the County, and
- aggressive but pragmatic approaches to addressing unmet needs in housing and crisis response.

# About the RAP - Principles

- **Racial equity.** People of color, especially Black and American Indian/Alaska Native communities, are disproportionately impacted by homelessness and housing instability in King County. RAP implementation must be grounded in the principles of racial equity to address and ameliorate this reality.
- **Valuing voices of lived experience.** People with lived experience must be equal partners in this work, and can provide the expertise required to design a system and programs that reflects their needs.
- **The need for affordable and supportive housing.** Homelessness in King County is caused by a lack of housing affordable to people who have low and extremely low incomes. While other proximal causes of homelessness may exist in a household (i.e., job loss, health crisis, substance use, mental health crises), the primary solution to homelessness is to ensure that every household has access to a permanent and safe place to live that provides the stability needed to weather crises without losing one's home.

# About the RAP – Short and Long Term

In order to meet the goals expressed through the RAP, leaders in King County must successfully undertake two complementary and parallel processes:

- Expand its affordable and supportive housing stock to effectively address homelessness in the long term, and
- Take aggressive interim measures while stock is being built to improve the lives of people experiencing homelessness and to decrease the number of people living in unsheltered situations.

# About the RAP – Dynamic Planning

The RAP should not be seen as a static document. While the RAP is a critical milestone on this community's journey towards ending its homeless crisis, to be successful the community must be diligent and disciplined in its process to conduct dynamic strategic planning and measuring progress.

# Important Context for the RAP

# Homelessness in Seattle-King County

These are key items the reader needs to know to understand the RAP

- A Brief History of Homelessness, Housing and the Intersection with Racial Inequity in Seattle- King County
  - Encampments back to 1904
  - Redlining, Housing Discrimination and White Settlement of American Indian Lands
- Homelessness and the Housing Market (analysis in progress)
- Homelessness Today
  - Household Composition
  - System and Program Performance
  - System Interventions

# Components of the RAP: Vision and Goals

# The Plan: Vision

Expanding on the theory of change, through the engagement process for the RAP community stakeholders developed a vision for the desired end state of the regional homeless services system.

*By working together and intentionally focusing on communities of color most impacted by homelessness, the King County Region will build an equitable system that quickly moves people who experience homelessness into appropriate, safe and sustainable housing, and prevents people from becoming homeless whenever possible.*

# Goal: Decrease Homelessness Among Highly Impacted Populations

Using a racial equity approach:

1. Decrease the number of people experiencing unsheltered homelessness (incremental targets and timeline TBD).
2. Reach functional zero for youth and young adult homelessness by 2021 (Youth Homelessness Demonstration Program Goal).

# Goal: Enhance System Capacity to Meet the Needs of Households Experiencing Homelessness and Housing Instability

1. Develop appropriate housing and service resources to meet current needs.
  - To address housing instability and decrease inflow.
  - To address the needs of people currently experiencing homelessness and increase outflow.
2. Create and implement accountability mechanisms throughout the homeless services system.

# How We Get There: Strategies and Actions

# How We Get There: Strategies and Actions

In the simplest of terms, there are seven strategies that leaders should use to make the progress needed for a healthier, thriving community for everyone.

Other  
Systems  
(analysis in  
progress)

- 1) Create more housing and supportive services.
- 2) Access additional services including behavioral health and recovery, health care.
- 3) Decrease inflow from other systems like Child Welfare and Justice.

Regional  
Homelessness  
Authority

- 4) Prevent homelessness and divert to stable housing as many households as possible.
- 5) Re-house the households who are most disproportionately impacted first.
- 6) Provide life-sustaining resources for people who are living outside until they can be housed.
- 7) Communicate broadly about steps being taken and progress being made relative to the availability of resources.

# Strategy: Prevent homelessness and divert to stable housing as many households as possible.

## Sub-Strategies:

- Expand Successful Prevention Efforts
- ★ • Take Diversion to Scale
  - Increase diversion resources/replenish successful Central Diversion Fund (CDF) to eliminate current gap in service need.
- Conduct Robust Cross-System Coordination/Collaboration
- Increase Income and Employment

★ = Highest Priority Area of Focus

# Re-house the households who are most disproportionately impacted first.

## Sub-Strategies:



- Empower Coordinated Entry for All as Foundational System Element
  - Create a nimble and adaptive process for prioritizing housing resources in order to be aligned with stated principles.
- Develop System-Wide Policies to Reduce Disproportionality
- Identify Unique Needs and Strategies for Specific Sub-Populations
  - For example (not an exhaustive list): families, youth and young Adults, LGBTQ persons, survivors of human trafficking and domestic violence, veterans, people with disabilities, refugees, people disproportionately impacted by homelessness.
- Implement and Maintain Evidence Based Approaches and Best Practices
- Increase Access to Currently Available Housing Stock
- Re-Purpose Transitional Housing
- Close the Gap between Enrolled and Housed in Rapid Re-Housing
- Develop and/or Significantly Expand Alternative Housing Options

# Provide life-sustaining resources for people who are living outside until they can be housed.

## Sub-Strategies:

- Create Coordinated Outreach Framework
- Aligning Access to Behavioral Health and Other Health Care Services for Crisis Response
- ★ • Right-Size Temporary Options
  - Create a standard typology of shelter to merge City/County practices
  - New shelter resources to be funded as enhanced

Communicate broadly about steps being taken and progress being made relative to the availability of resources.

- Work with the External Partners Group to Implement a Coordinated Communications Plan.

# Key Operational Strategies

- Create Impactful Sub-Regional Implementation Plans
- Implement Accountability Mechanisms for Regional Crisis Response, Including Equity-Based Decision Making
- Implement System-Level Planning
- Conduct System and Program Evaluation/Continuous Quality Improvement
  - Operationalize data driven strategies and outcomes
- Implement Training and Capacity Building Programs
- Adopt Zoning and Land Use Policy to Support the RAP Strategies and Objectives
- ★ • Develop a Cross-Departmental Plan for Affordable and Supportive Housing Development

# Measuring Success

# Tracking Progress (Examples of Potential Measures. Analysis in Progress.)

	Outputs	Outcomes
Increase Capacity	<ul style="list-style-type: none"> <li>100% of publicly funded outreach programs enter into HMIS.</li> <li>Implement additional temporary options (enhanced shelter, safe parking).</li> </ul>	<ul style="list-style-type: none"> <li>Reduce the length of time on the street for youth and young adults to no more than 30 days before entering a housing intervention by 2021.</li> <li>Reduce average length of homeless episodes.</li> </ul>
Decrease Inflow	<ul style="list-style-type: none"> <li>Create data sharing MOUs with three mainstream system partner organizations within 24 months of King County Regional Homelessness Authority creation.</li> <li>Increase funding for diversion/Centralized Diversion Fund.</li> </ul>	<ul style="list-style-type: none"> <li>Decrease the disproportionality of communities of color between system inflow/outflow as compared to the King County general population.</li> <li>Reduce the number of people who are homeless for the first time.</li> </ul>
Increase Outflow	<ul style="list-style-type: none"> <li>Develop and reach annual incremental targets for permanent supportive housing production.</li> </ul>	<ul style="list-style-type: none"> <li>By Jan. 2021, 100% of households enrolled in rapid-rehousing are placed into housing within 30 days of program enrollment.</li> </ul>

## 2019 Six Month CARES Report

2019	January	February	March	April	May	June	July	August	September	October	November	December	2019 TOTALS
<b>Animal Intake</b>													
<b>Beginning Inventory</b>	85	63	71	54	52	54	74						453
Cats	31	35	28	31	30	37							192
Dogs	34	21	23	33	31	36							178
Other	13	6	6	7	6	1							
<b>Total Intakes</b>	<b>78</b>	<b>62</b>	<b>57</b>	<b>71</b>	<b>67</b>	<b>74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>409</b>
<b>Outcomes</b>													
Adoption-Cats	38	19	27	27	16	13							140
DOA/DIS-Cats	4	1	2	3	3	2							15
Euthansia-Cats	1	4	0	1	0	0							6
Return-Cats	1	3	11	4	5	4							28
Transfer/TNR-Cats	1	0	2	2	1	1							7
<b>Total Outcomes-Cats</b>	<b>45</b>	<b>27</b>	<b>42</b>	<b>37</b>	<b>25</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>196</b>
Adoption-Dogs	28	9	12	11	13	14							87
DOA/DIS-Dogs	2	2	1	0	2	0							7
Euthansia-Dogs	1	0	0	1	0	0							2
Return-Dogs	11	9	10	17	19	14							80
Transfer/TNR-Dogs	0	0	3	0	0	4							7
<b>Total Outcomes-Dogs</b>	<b>42</b>	<b>20</b>	<b>26</b>	<b>29</b>	<b>34</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>183</b>
<b>Total Outcomes-Other</b>	<b>13</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>41</b>
<b>Ending Inventory</b>	<b>63</b>	<b>71</b>	<b>54</b>	<b>52</b>	<b>54</b>	<b>74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>368</b>
<b>In Shelter/Foster</b>													
Cats	45	53	38	32	37	55							260
Dogs	16	17	14	17	15	19							98
<b>Total In Shelter/Foster</b>	<b>61</b>	<b>70</b>	<b>52</b>	<b>49</b>	<b>52</b>	<b>74</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>358</b>
<b>Calls for Service/Complaints</b>													
Barking	10	1	10	3	5	4							33
Welfare/Neglect	6	15	15	5	5	17							63
Dog Bite/Human	6	2	0	5	6	3							22
Pet Attache/Aggressive	2	3	10	4	3	6							28
Calls for Info	220	188	266	270	212	304							1,460
911/Police/Fire	11	3	4	5	2	14							39
Unique Calls/Wildlife	15	13	16	14	0	37							95
<b>Total Calls</b>	<b>270</b>	<b>225</b>	<b>321</b>	<b>306</b>	<b>233</b>	<b>385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,740</b>
<b>Lost &amp; Found Animal Calls</b>													
Lost Cat	5	8	8	16	9	17							63
Lost Dog	24	17	23	23	22	20							129
Lost Other Animal	1	0	0	0	0	0							1
Found/Loose Cat	8	6	5	11	14	15							59
Found /Loose Dog	39	27	31	48	53	44							242
Found/Loose Other	1	0	2	0	17	2							22
<b>Total Lost &amp; Found Calls</b>	<b>78</b>	<b>58</b>	<b>69</b>	<b>98</b>	<b>115</b>	<b>98</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>516</b>
<b>Deceased Pickup/Disposal</b>													
	17	9	9	8	11	1							55
<b>Enforcement</b>													
Infractions/ Fines Issued	5	6	5	5	5	5							31
Fines Collected	5	6	5	5	5	5							31
<b>Total Fines Collected</b>	<b>\$ 250</b>	<b>\$ 335</b>	<b>\$ 300</b>	<b>\$ 350</b>	<b>\$ 300</b>	<b>\$ 259</b>							<b>\$ 1,794</b>
<b>Pet Licenses (Dogs/Cats)</b>													
Altered	5	9	20	11	22	21							88
Unaltered	2	2	3	1	1	6							15
Sr/Lifetime/Juv/Other	1	3	8	3	5	2							22
<b>Total Licenses Issued</b>	<b>8</b>	<b>14</b>	<b>31</b>	<b>15</b>	<b>28</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>
<b>Total License Fees Collected</b>	<b>\$ 305</b>	<b>\$ 425</b>	<b>\$ 930</b>	<b>\$ 445</b>	<b>\$ 790</b>	<b>\$ 1,140</b>							<b>\$ 4,035</b>
<b>Total License &amp; Fines Collected</b>	<b>\$ 555</b>	<b>\$ 760</b>	<b>\$ 1,230</b>	<b>\$ 795</b>	<b>\$ 1,090</b>	<b>\$ 1,399</b>							<b>\$ 5,829</b>

**HIGHLINE FORUM**  
**AGENDA**

**Host – City of Des Moines**

**Theme: End of Year Updates**

**November 20, 2019 – Wednesday - 2:30 pm to 4:30 pm**

**Dining Hall at Des Moines Beach Park Event Center**

**22307 Dock Avenue S, Des Moines**

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<b>2:30pm</b>	<b>Convene Meeting/Introductions</b>	<i>Highline Forum Co-Chair Commissioner Felleman</i>
<b>2:35pm</b>	<b>Public Comments</b>	<i>Audience</i>
<b>2:50pm</b>	<b>Host City Update: City of Des Moines</b>	<i>City of Des Moines representative</i>
<b>3:10pm</b>	<b>StART Update</b>	<i>Stan Shepherd Noise program Manager, Port of Seattle</i>
<b>3:30pm</b>	<b>SR 518 Corridor Study Update</b>	<i>Thomas Noyes Senior Transportation Planner, WSDOT</i>
<b>3:50pm</b>	<b>Emerging Issues</b>	<i>All</i>
<b>4:10pm</b>	<b>2020 Suggested Meeting Topics</b>	<i>All</i>
<b>4:20pm</b>	<b>2020 Schedule of Meetings</b>	<i>All</i>
<b>4:30 pm</b>	<b>Adjourn</b> <b>Next Meeting: Jan. 22, TBD</b> <b>Theme: TBD</b>	<i>Highline Forum Co-Chairs</i>

## **Highline Forum 2020 Meeting Dates**

Wednesday, January 22, 2020, 2:30pm to 4:30pm

Wednesday, March 25, 2020, 2:30pm to 4:30pm

Wednesday, May 27, 2020, 2:30pm to 4:30pm

Wednesday, July 22, 2020, 2:30pm to 4:30pm

Wednesday, September 23, 2020, 2:30pm to 4:30pm

Wednesday, November 18, 2019, 2:30pm to 4:30pm



## SR 518 Corridor Planning Study

Highline Forum: Des Moines, WA.



**November 20,  
2019**

Thomas Noyes,  
Senior Transportation  
Planner

## Today's Presentation



- Study Background
- Practical Solutions
- Communications/Outreach
- Traffic Analysis/Quick overview of corridor conditions
- Alternatives Screening
- Recommended Packages
- Next Steps

## SR 518 Study Background

- 2017 legislative proviso to conduct study of SR 518 corridor, updating previous corridor study (2002 - RDP)
  - Study funding (legislature): \$500,000
  - WSDOT to use a Practical Solutions approach in this study
  - Final report submitted by November 30, 2019.
- WSDOT hired WSP America Inc. in summer 2018 to help complete study
- The Port of Seattle provided addtl. funding of \$400,000 for supplemental traffic/modeling work (SR 518 corridor/subarea analysis)

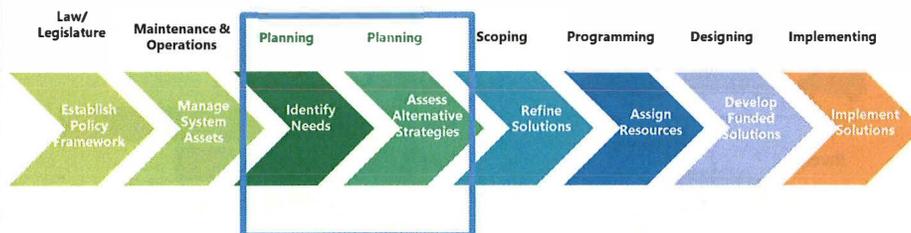
## SR 518 Study Background Cont.

- Rise in population and employment resulting in higher demands on SR 518 and connecting corridors
  - Capacity levels already limited
  - Sea-Tac International Airport passenger and air cargo growth
  - Growth in communities on the SR 518 corridor (Burien, Des Moines, Sea-Tac, Tukwila)
- No plans to modify I-5/I-405 interchange
- I-405 BRT project may compete for limited ROW on SR 518 near Tukwila International Boulevard Station (TIBS)

# SR 518 Corridor



# SR 518 Study: Practical Solutions Framework



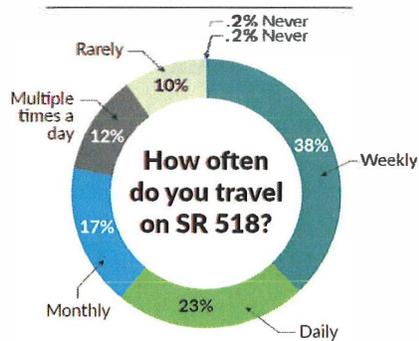
SR 518 Corridor Planning Study

## Stakeholder Committee

- Burien, Des Moines, SeaTac, Tukwila
- King County Metro
- Port of Seattle
- Puget Sound Regional Council (PSRC)
- Sound Transit
- Tribes
- WSDOT HQ
- WSDOT NW Region

## Communications and Outreach: Web Survey

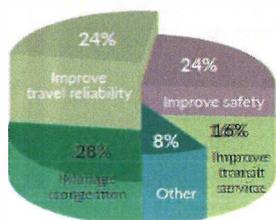
**94%** use private vehicles



**For what purpose do you use SR 518?**

## Web Survey – Overview (Cont.)

**What priorities are important to SR 518 users?**



72% 54% 42% 38% 28% 28% 28% 16%

- Improve I-5/SR 518 interchange
- Widen SR 518 with general purpose lanes
- Improve ramps at SR 154th or SR 999
- Operational strategies (adjusted signal timing or improved signage)
- Widen shoulders
- More transit options
- Widen SR 518 with HOV lane
- Other

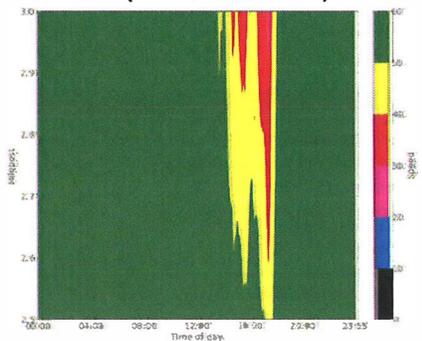
**What do users want done on SR 518?**

## Regional Projects

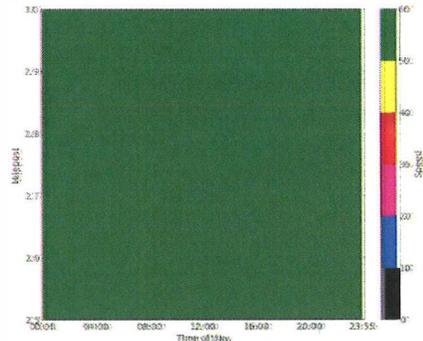
- WSDOT SR 509 Extension (Gateway Program)
  - Stage 2 completion by 2028
- WSDOT I-405 Corridor Program
  - ETL expansion Renton-Canyon Park by 2024-2025
- Sound Transit I-405 BRT Project
  - Expected opening of 2024 (To Burien TC via SR 518)
- Sound Transit Link Extensions (Lynnwood, Redmond, Federal Way, Tacoma, West Seattle)
  - Expected openings 2024-2030
- Port of Seattle SAMP
  - Near-Term Projects by 2027

## Traffic Analysis: Corridor Speeds (SR 518)

EB 518 (SR 99 to W of I-5)



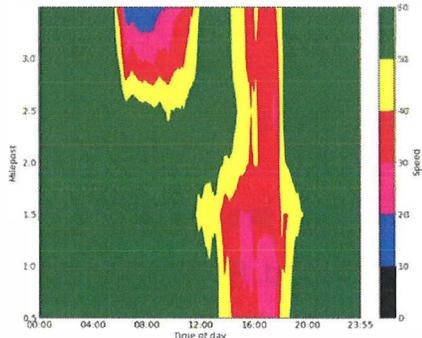
WB 518 (W of I-5 to SR 99)



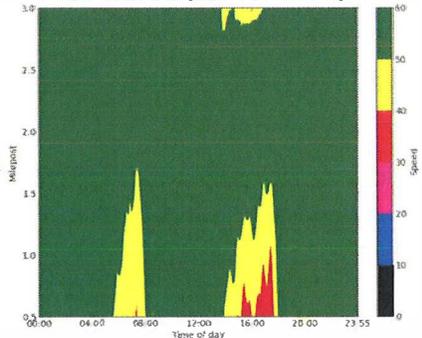
- PM congestion on EB 518 near the I-5 interchange
- Acceptable conditions for WB SR 518

## Traffic Analysis: Corridor Speeds (I-405) (Cont.)

I-405 EB/NB (I-5 to SR 167)



I-405 WB/SB (SR 167 to I-5)



- PM congestion on I-405 NB all along the segment
- AM congestion NB near SR 167
- Some AM and PM congestion near I-5 interchange

## DTA Modeling

- As with PSRC model, DTA model reflects high airport growth in traffic
- SR 509 extension draws traffic away from SR 518  
(note drop between NAE ramps)
- Congestion on I-5 would limit growth in demand on SR 518 between NAE and I-5
- Trips redistribute to pathways where reserve capacity is available (ex. NB SR 509 to EB SR 518)
- I-405 is constrained thereby limiting growth
- AM peak period shows similar growth

## Alternatives Screening

### Preliminary Screening (Level I)

- Screened five primary categories
- Simplified 1-3 rating system
- Some very low scoring strategies eliminated
- Most strategies carried forward for further evaluation

### Final Screening (Level II)

- Screened subcategories under the five primary categories
- Rated strategies using expanded 1-5 scale
- Some screened qualitatively and some screen quantitatively with modeling/analysis
- Weighting applied to individual subcategory scores
- Some strategies eliminated throughout the process

## Screening Criteria

- Safety (consistency with Target Zero, Crash-reduction, etc.)
- Mobility (travel times, trip reliability, etc.)
- Local Access (to local communities from SR 518 corridor)
- Airport Access (to/from Airport for passengers and freight)
- Environmental (displacements, steep slopes, sensitive areas, etc.)
- Constructability (cost, technical feasibility, etc.)
- Community Support

## Recommended Packages

## Transportation System Management and Operations

Near-Term Strategy Packages	Estimated Cost
<p><b>TSMO: Signage Improvements</b></p> <ul style="list-style-type: none"> <li>• Signage: Wayfinding to Airport</li> <li>• Improved signing from rental car facility/S 160th to WB 518</li> <li>• Review local street signing to and from the airport</li> </ul>	\$2-4 million
<p><b>TSMO: Crash Reduction on EB SR 518</b></p> <ul style="list-style-type: none"> <li>• ATMS: Speed and corridor management on EB SR 518</li> <li>• Expand Incident Response Team presence on SR 518</li> <li>• High Friction Surface Treatment (HFST) on EB SR 518 to NB I-5</li> <li>• Lane Markings: Around I-5 interchange</li> <li>• 2nd EB lane on SR 518 to I-405, merging to one lane just west of I-5</li> </ul>	\$10-20 million

## Transportation System Management and Operations II

Near-Term Strategy Packages	Estimated Cost
<p><b>TSMO: Crash Reduction on WB SR 518</b></p> <ul style="list-style-type: none"> <li>• Lane Markings: Delineation WB towards Airport exit (two lanes solid marking)</li> <li>• Marking/Signage: Signal Ahead - WB approaching SR 518/509 Signal</li> <li>• Marking/Signage: Lane Ends - WB approaching Des Moines Memorial Drive S Off-Ramp</li> </ul>	\$100k-1 million
<p><b>TSMO: Active Transportation Improvements</b></p> <ul style="list-style-type: none"> <li>• Non-motorized safety improvements at SR 99 ramps</li> <li>• Non-motorized safety improvements at Des Moines Memorial Drive S</li> </ul>	\$250k-1 million
<p><b>TSMO: ITS/ATMS</b></p> <ul style="list-style-type: none"> <li>• Ramp Metering: SR 99 to EB 518 All Lanes</li> <li>• Ramp Metering: 51st Ave S to WB 518</li> <li>• ATMS: Travel Time Signs on NAE - Seattle via SR 509 or I-5</li> <li>• Complete ITS throughout corridor and add ATMS Bidirectional on SR 518 near SR 509</li> <li>• Transit Signal Priority on SR 99</li> </ul>	\$6-12 million

## Transportation Demand Management and Capital Improvements

Near-Term Strategy Packages	Cost
<b>Transportation Demand Management (TDM)</b>	
<ul style="list-style-type: none"> <li>• Parking Management Strategies</li> <li>• Airport Transportation Management Association &amp; Tukwila TMA</li> <li>• Prioritize/incentivize vanpools for employees</li> <li>• Employee commuter trip reduction strategies</li> <li>• 1st/last mile services</li> <li>• Vanpool/Carpool Incentives Program for airport travelers</li> </ul>	\$4-8 million
<b>Capital Improvement: Ramp Improvements near SR 99</b>	
<ul style="list-style-type: none"> <li>• 152nd On-ramp to WB SR 518 (CD roadway)</li> <li>• 154th On-Ramp Roundabout to allow EB to WB left movement</li> <li>• Relocation of WB SR 518 Off-Ramp from SR 99 to 32nd Ave S</li> </ul>	\$34-49 million

## Mid-Term Strategy Packages

Mid-Term Strategy Packages	Estimated Cost
<b>Capital Improvement: Eastbound SR 518</b>	
<ul style="list-style-type: none"> <li>• 2nd EB lane on SR 518 to I-405, including improvements to I-405 to accommodate demand</li> <li>• Auxiliary Lane Widening of EB SR 518 from SR 99 to Klickitat Curve/51st Ave S exit</li> </ul>	\$190-244 million
<b>Capital Improvement: Airport South Link Access</b>	
	TBD
<b>Capital Improvement: SR 518/SR 509 Interchange</b>	
	\$50-70 million
<b>Capital Improvement: Widening of Westbound SR 518</b>	
	\$33-45 million
<b>Operations: Improvements at SR 518 Ramp Termini</b>	
<ul style="list-style-type: none"> <li>• Ramp Terminal Treatments - Roundabouts</li> <li>• Ramp Terminal Treatments - Signal</li> <li>• Ramp Terminal Treatments - Revised Channelization</li> </ul>	\$200k- \$5 million/ per location
<b>Capital Improvement: Active Transportation Bridge Connections</b>	
	\$5-\$10M per location

## Long-Term Strategy Packages

Long-Term Strategy Packages	Estimated Cost
Capital Improvement: Managed Lanes on SR 518	\$150-200 million
Capital Improvement: Full Rebuild of the I-5/I-405/SR 518 Interchange	TBD

## Next Steps

- WSDOT – final report preparation (NOW)
- Delivery to Legislature - November 30th
- Briefings to Study Partners (Highline Forum – Today!  
SeaTac City Council 12/5, SCATBd, PSRC, other  
TBD)
- Implementation?

## **QUESTIONS?**

**Thomas A. Noyes – WSDOT**

[noyest@wsdot.wa.gov](mailto:noyest@wsdot.wa.gov) (206) 464-1272

# 1 Executive Summary

The State Route 518 Corridor Planning Study is a planning level effort that assesses current and future conditions on SR 518 between the cities of Burien and Tukwila. The western end of SR 518 begins at the interchange of SR 518 and SR 509 in Burien and continues east past Seattle-Tacoma International Airport. It intersects with SR 99 in the City of SeaTac and terminates at the Interstate 5 (I-5)/Interstate 405 (I-405) interchange in the City of Tukwila.

The SR 518 Corridor Planning Study was commissioned by the Washington State Legislature to conduct a planning-level assessment and inventory of existing conditions and future baseline needs for the entire SR 518 corridor. It was authorized in the 2018 Supplemental Transportation Budget (ESSB 6106, Section 218 (5)) as well as the 2019 Transportation Budget (ESHB 1160, Section 218 (2)), and is due to the legislature by November 30, 2019.

This study documents future growth in travel demand that is projected to occur as result of growth and development in communities along the corridor (Burien, Des Moines, SeaTac, and Tukwila) as well as at Sea-Tac International Airport through the year 2045. This study also considered and incorporated relevant elements of adjacent projects, including the I-405 Corridor Program and the Gateway Program (SR 509 extension in King County). The Gateway Program Subarea DTA model was employed to conduct subarea analysis for the SR 518 corridor. A Practical Solutions approach is applied in this study, whereby early action improvement strategies have been assessed prior to the consideration of higher-cost, capital improvement options.

The SR 518 corridor serves mostly commercial and mixed-use zones, in addition to an airport, major freight hubs and service centers, retail shopping, and other large businesses. SR 518 also serves a large commuter base by providing a strong east-west connection between urban centers such as Seattle, Burien, White Center, Renton, Bellevue, and the eastside/South King County. Beyond the local and regional context, the SR 518 corridor also serves a significant statewide role by providing primary access to the state's largest and busiest commercial airport, Sea-Tac International Airport. It also provides primary access and connection to Interstates 5 and 405 on the east end of the corridor in Tukwila. Because of considerable growth in commercial and residential activity along the SR 518 corridor as well as pronounced growth in regional airport demand, vehicular congestion levels on SR 518 have increased over time and are expected to continue increasing in the future, especially during peak weekday and weekend periods.

This study was funded by the Washington State Legislature to identify potential improvement strategies and options for addressing identified performance gaps on the SR 518 Corridor. The Port of Seattle was also a key funding partner and provided supplemental funding to complete more detailed subarea analysis in the SR 518 corridor study area. The study findings and recommendations will serve as a blueprint for addressing current and future travel impacts.

## 1.1 Study Purpose and Need

The purpose of this study is to analyze current and future travel patterns, explore volume growth trends to characterize existing and future multimodal needs, and identify possible solutions for improving operational performance and reducing crash potential. The evaluation outcomes for this study will be measured and reported in terms of congestion management potential, access to primary destinations, crash potential benefits and implementation feasibility, as well as environmental compliance. The need for this study is due to the rapidly increasing regional population and employment growth, which translates into higher demands on SR 518, capacity limitations on SR 518 and connecting corridors, and increased airport growth.

## 1.2 Study Process

The SR 518 Corridor Planning Study identifies near-, mid-, and long-term multimodal improvement strategies to meet growing operational, demand-management, and capacity needs on SR 518. Consistent with WSDOT's Practical Solutions approach, WSDOT worked closely with stakeholders in evaluating and ranking multimodal improvement strategies through an incremental approach, whereby lower-cost, near term Transportation Systems Management and Operations (TSMO) and Transportation Demand Management (TDM) strategies were considered first before capacity expansion strategies because these can be implemented relatively quickly and cost-effectively.

The SR 518 Corridor Planning Study used an interim (mid-term) year of 2030 to identify near-term strategies, and the year 2045 for assessment of long-term strategies. The forecast years and improvement strategies were developed and screened in close consultation with stakeholders. The study team developed Practical Solutions evaluation criteria to establish priorities for the near-, mid-term and long-term TSMO, TDM, and capacity strategies. This prioritization allowed WSDOT and study partners to identify appropriate corridor investments where and when they are needed.

The major study elements completed in the SR 518 Corridor Planning Study include:

- Stakeholder and Community Engagement
- Existing and Future Baseline Conditions (2030/2045) analysis
- Strategy Development and Evaluation

## 1.3 Strategy Development and Evaluation

Upon completion of data-gathering for existing and future baseline conditions, local understanding of traffic operations and demand, and community outreach, the study consultant and the WSDOT team worked with study stakeholders to develop a preliminary list of strategies to address performance needs on the SR 518 corridor. This list of strategies was compiled using a Practical Solutions approach and included near-term cost-effective strategies, mid-term improvement concepts, and long-term higher-cost capital improvement options.

This initial list of over 70 strategies was developed based on input from previous studies, stakeholders, the public, and analysis of corridor needs and conditions. Detailed discussion regarding the cursory screening process is provided in Section 6 Performance Evaluation Development and Criteria. The “Level II” screening of alternatives involved a more detailed level of qualitative and quantitative analysis. 59 near, mid, and long-term strategies were considered in the Level II screening.

The five key performance measures identified in the Level I screening (mobility, safety, environmental, feasibility, and access) were applied and further defined in the Level II screening process. Each of the five key performance measures included between three and five sub-category screening elements. Additional details on the “Level II” screening process is provided in Section 6 Performance Evaluation Development and Criteria of this final report.

The results of the Level II screening of improvement options were packaged into near-term, mid-term, and long-term timeframe scenarios and were shared with the study stakeholders and tribes for review and endorsement.

## 1.4 Recommendations

### 1.4.1 Transportation Demand Management Strategies

Transportation Demand Management (TDM) strategies include opportunities to reduce vehicle trips and/or shift trips to off-peak periods when there is less congestion on the corridor.

TDM strategies that were developed and evaluated have been packaged with the near-term strategies, where they will provide the most immediate benefit and opportunities to accommodate growing demand on the SR 518 corridor up to the year 2030. Additional details regarding the ranking evaluation and recommendations for TDM strategies are summarized below and in Section 6 Performance Evaluation Development and Criteria.

### 1.4.2 Near-Term Strategies

These are lower-cost strategies that have a high return on investment and can be delivered relatively quickly. Typical near-term strategies can include intelligent transportation systems investments, multimodal alternatives, signing/stripping, and other spot capital improvements and demand management strategies. These near-term strategies could be implemented by year 2030.

### 1.4.3 Mid-Term Strategies

Mid-term strategies consist of a mix of moderate to higher cost improvements that could be implemented between 2030 and 2045. Several capital strategies related to adding lanes on SR 518, primarily between the SR 99/North Airport Expressway and the I-5/I-405 interchange are identified for this time period. Some of these strategies consist of phased improvements address capacity needs on the SR 518 and I-405 corridors up to the year 2045 and beyond. Additional mid-term strategies include addressing capacity and operational needs at key interchanges along the SR 518 corridor, improved local and airport access,

various system management elements, and several multimodal transit/TDM options that could be addressed beyond the first decade of implementation.

### 1.4.4 Long-Term Strategies

These highest-cost improvement options could provide corridor-wide benefits. These high-cost capital improvement options include a full rebuild of the SR 518/I-5/I-405 interchange and implementation of managed lanes on the SR 518 corridor. The implementation timeframe for these long-term strategies could start in 2045 and continue into the future.

The table below shows the recommended packages. Further details can be found in Section 8 Improvement Strategy Packages.

**Table 1 Strategy Packages**

Strategy Packages	Cost Estimate
<b>Near-Term Strategies</b>	
<b>TSMO: Signage Improvements</b> Review signing and wayfinding to and from the airport, major highways, and attractions on local streets	\$2-4 million
<b>TSMO: Operations Enhancement on EB SR 518</b> A combination of strategies, such as Advanced Traffic Management Systems, High Friction Surface Treatments, restriping and additional lane markings, and increased incidence response which serves to improve mobility and reduce crashes.	\$10-20 million
<b>TSMO: Operations Enhancement on WB SR 518</b> Utilize lane markings and signage to direct drivers and provide information	\$100k-1 million
<b>TSMO: Active transportation Improvements</b> Active transportation improvements at SR 99 and Des Moines Memorial Drive S	\$250k-1 million
<b>TSMO: ITS/ATMS</b> Implement Intelligent Transportation Systems throughout the corridor, to support ramp metering at SR 99 and 51st Ave S, ATMS near the airport, and Transit Signal Priority	\$6-12 million
<b>Transportation Demand Management (TDM)</b> Use a combination of demand management strategies to increase non-SOV driving among corridor users	\$4-8 million
<b>Capital Improvement: SR 518 Ramps</b>	\$34-49 million
<b>Mid-Term Strategies</b>	
<b>Capital Improvement: Eastbound SR 518</b> Add capacity to the corridor using auxiliary lanes and an additional lane underneath the I-5 interchange	\$190-244 million
<b>Capital Improvement: Airport South Link Access</b>	TBD
<b>Capital Improvement: SR 518/SR 509 Interchange</b>	\$50-70 million
<b>Capital Improvement: Widening of Westbound SR 518</b>	\$33-45 million
<b>Capital Improvement: Improvements at SR 518 Ramp Termini</b>	\$200k-5 million per location

Strategy Packages	Cost Estimate
Improve ramp termini operations through the construction of roundabouts or signals, as well as channelization and optimization of existing signals	
<b>Capital Improvement: Active Transportation Bridge Connections</b>	\$5-10 million per location
<b>Long-Term Strategies</b>	
<b>Capital Improvement: Managed Lanes on SR 518</b>	\$150-200 million
<b>Capital Improvement: Full Rebuild of the I-5/I-405/SR 518 Interchange</b>	TBD

## 1.5 Next Steps

The improvement strategies recommended in the SR 518 Corridor Planning Study will enable WSDOT and partner agencies to address identified performance issues and gaps on the SR 518 corridor. Currently, there is no funding identified for the recommended strategies packages in this study, so it will be incumbent upon WSDOT and study partners to determine priorities for moving strategies forward into implementation. Grants, partnerships, and other funding sources will need to be pursued for immediate priorities that are unfunded and/or do not screen through statewide prioritization. The recommended solutions must be incorporated into state, regional, and local plans to position the proposed improvements for future funding and implementation.

The initial identification and suggested action plan for addressing fish-passage barriers on and along the SR 518 corridor is an important outcome for the SR 518 Corridor Planning Study. This should be a priority focus for WSDOT, The Muckleshoot Indian Tribe, and study partners. WSDOT is operating under a Supreme Court mandate to address numerous fish-passage barriers statewide. An initial environmental screening review of this study has identified six (6) unaddressed fish-passage barriers that must be retrofitted as part of this injunction mandate.

WSDOT will continue to work closely with SR 518 Stakeholders and agency partners to implement cost-effective operational and transportation-demand management strategies recommended for near, mid-, and long-term implementation in this study. The recommended strategies must be consistent with state, regional, and local planning efforts. Furthermore, none of the identified improvement options recommended in this study have any funding identified to move them into implementation.



# SEA-TAC GROUND NOISE STUDY

## HIGHLINE FORUM

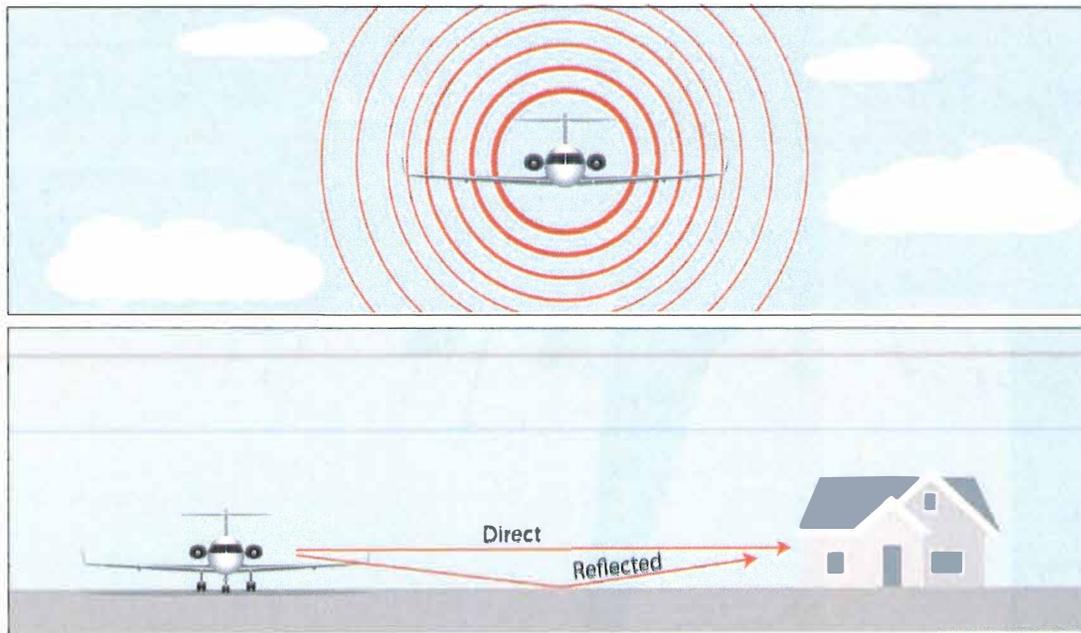
NOVEMBER 20, 2019

SEATTLE-TACOMA INTERNATIONAL AIRPORT



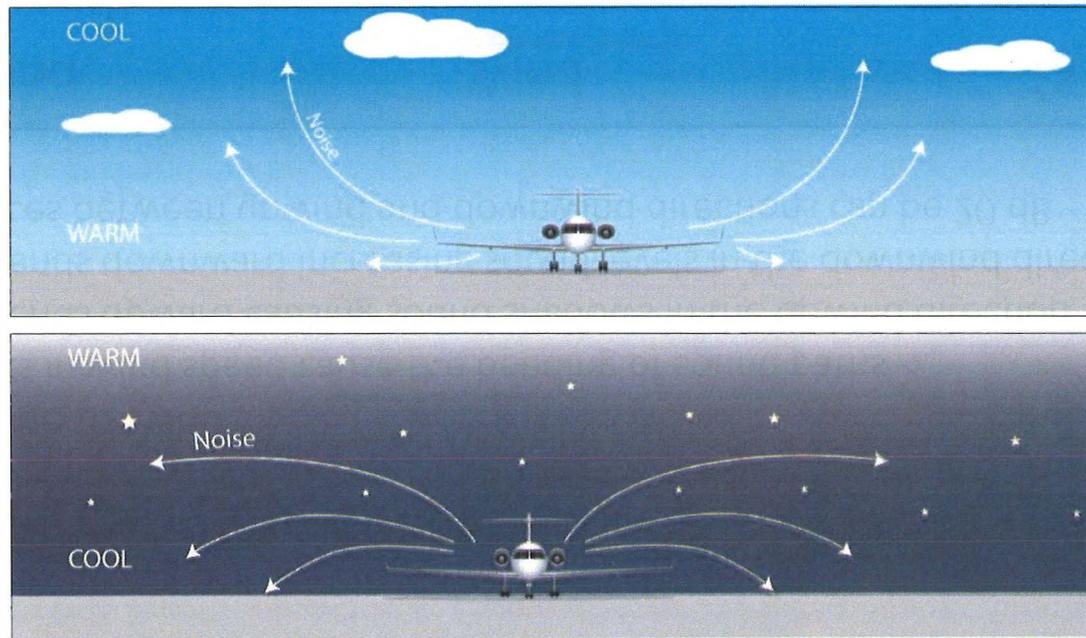
# Sound Propagation

- Spherical Spreading
  - Sound level decreases by 6 dB per doubling of distance
  - Additional losses due to atmospheric absorption
- Ground Effect
  - Sound levels are lower when reflected off of soft ground vs. hard ground



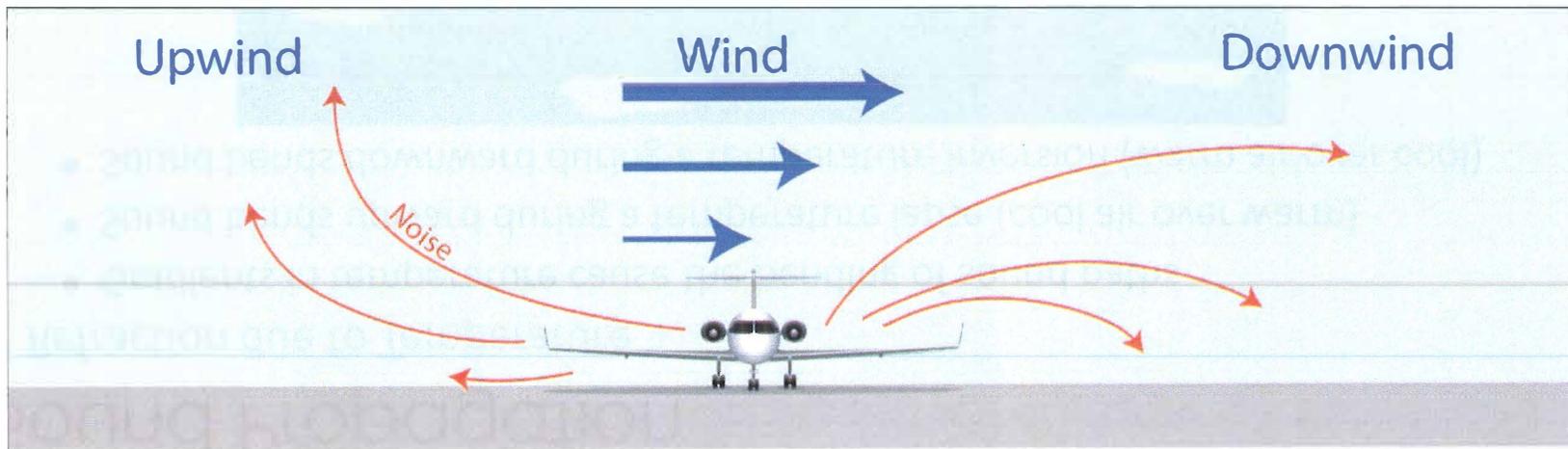
# Sound Propagation

- Refraction due to Temperature
  - Gradients in temperature cause the bending of sound paths
  - Sound bends upward during a temperature lapse (cool air over warm)
  - Sound bends downward during a temperature inversion (warm air over cool)



# Sound Propagation

- Refraction due to Wind
  - Gradients in wind speed cause the bending of sound paths
  - Sound bends upward causing sound shadows in the upwind direction
  - Sound bends downward increasing sound levels in the downwind direction
  - Differences between upwind and downwind directions can be 20 dB



# Ground Noise Study Scope

- Ground Noise Data Research
  - Meet with StART
  - Identify ground noise sources and locations
  - Identify atmospheric conditions that may increase ground noise
- Noise Monitoring
  - Obtain and analyze data from permanent monitors
  - Collect and analyze additional temporary noise monitoring data
- Identify Mitigation Options
  - Present findings on ground noise sources and levels and solicit input on mitigation measures
  - May include changes in aircraft operating procedures or utilization of new or existing structures to reduce community noise exposure
- Report Project Results

# Aircraft Ground Noise Sources Discussion

- Taxi/Idle
- Auxiliary Power Units (APUs)
- Engine Maintenance Run-ups
- Ground Service Equipment
- Reverse Thrust



# Noise Monitoring Discussion

- Locations
- Times of Day





# QUESTIONS



[www.portseattle.org/sea-tac](http://www.portseattle.org/sea-tac)



THANK YOU!

SEATTLE-TACOMA INTERNATIONAL AIRPORT



**Sea-Tac Stakeholder Advisory Round Table (StART)**  
**Aviation Noise Working Group**  
**Near-Term Aviation Noise Action Agenda Summary (as of 11/20/19)**

<b>Near-term Action Item</b>	<b>Late-Night Noise Limitation Program</b>	<b>Runway Use Program</b>	<b>Glide Slope Adjustment</b>	<b>Ground Noise Analysis</b>	<b>Noise Abatement Departure Profiles Study</b>	<b>A320 Aircraft Noise</b>
<b>Description</b>	Voluntary measure to reduce late-night (12:00 AM to 5:00 AM) noise by incentivizing air carriers to fly at less noise sensitive hours or transition to quieter aircraft	Revise the current informal Runway Use Program to minimize use of the 3 <sup>rd</sup> Runway during the late-night (12:00 AM to 5:00 AM)	Raise Runway 34R's glideslope to lessen aircraft approach noise	Analyze airfield ground noise sources and identify potential mitigation measures	Implement a Noise Abatement Departure Profile to lessen aircraft departure noise for farther out airport communities	Encourage air carriers to install a vortex generator on pre-2014 A320 series aircraft to lessen descent noise
<b>Components</b>	<ul style="list-style-type: none"> <li>Ongoing outreach with air carriers about possible late-night schedule and aircraft fleet changes</li> <li>Recognizing there are reasons why many air carriers fly during the late-night hours, established noise thresholds that identify louder aircraft exceeding noise thresholds during the late-night hours</li> <li>Late-night noise threshold observance tracked and reported out on a quarterly basis and beginning in 2020, publicized as part of the Fly Quiet Program (new 4<sup>th</sup> category)</li> </ul>	Updated language for: <ul style="list-style-type: none"> <li>3<sup>rd</sup> Runway daytime/evening runway usage</li> <li>3<sup>rd</sup> Runway late-night runway usage</li> </ul>	Considered various strategies and timelines for raising Runway 34R's 2.75 degrees glideslope and settled on plan to permanently relocate 34R's navigational aids and pursue a 3.1 degrees glideslope with the FAA  Once confirmed, consider options for raising the glide slope on all runways to higher than 3 degrees	Analysis is expected to include (but not limited to): <ul style="list-style-type: none"> <li>Aircraft taxiing</li> <li>Reverse thrust</li> <li>Aircraft breaking</li> <li>Auxiliary Power Units</li> <li>Aircraft powering up to cross runways</li> <li>Aircraft queuing prior to takeoff</li> <li>Engine maintenance</li> <li>Ground Support Equipment</li> </ul>	Analyze the tradeoffs and feasibility of implementing the "distant" versus the "close-in" departure profile and the noise impact it would have on communities south and north of the airport	Ongoing outreach with air carriers with pre-2014 A320s to inquire about their vortex generator installation timelines
<b>Change</b>	Reduction of aircraft noise during the late-night hours	Reduction of aircraft noise for 3 <sup>rd</sup> Runway adjacent communities and communities underneath the 3 <sup>rd</sup> Runway's flightpath	Reduction of aircraft noise for communities south of airport	Reduction of aviation noise for close-in communities surrounding the airport	Reduction of aircraft noise for farther out communities directly south and north of airport	Reduction of aircraft noise for communities underneath the flight path
<b>Key Responsible Parties</b>	Port of Seattle, airlines and cargo operators	Port of Seattle and FAA	Port of Seattle and FAA	Port of Seattle, FAA, airlines and cargo operators	Port of Seattle, FAA, airlines and cargo operators	Port of Seattle, airlines and cargo operators
<b>Status Update</b>	<b>UNDERWAY</b> - Program commenced 7/1. First report out (quarter 3) occurred in October 2019. Encouraging communication has begun with late-night operators. Next report out (quarter 4) in January 2020.	<b>UNDERWAY</b> - Implemented on 9/4 and 3 <sup>rd</sup> Runway late-night usage monitored daily. Encouraging results since implementation.	To expedite the project, preliminary design money was approved by the Port Commission on July 23. The 34R glide slope adjustment is incorporated into a larger taxiway reconfiguration project estimated to be complete in 2023.	A consultant has been hired and the study's expected finalization is in the fall 2020	Consultant has studied both departure profiles and confirmed the "distant" profile lessens noise for farther out communities and provides the most noise benefit. Port will begin conversations with the FAA and air carriers on requesting use of "distant" profile at airport.	Continued outreach until all pertinent air carriers respond



# AGENDA

## Business & Economic Development Partnership

Friday, November 22, 2019, 7:30-9:00 a.m.

Taqueria 2 Potrillos Restaurant  
1841 S 120th St, Burien

1. **7:30 A.M. - WALKING TOUR OF BOULEVARD PARK COMMERCIAL DISTRICT (MEET AT TAQUERIA 2 POTRILLOS)**
2. **8:00 A.M. - ROUND TABLE DISCUSSION: BOULEVARD PARK COMMERCIAL CORE (AT TAQUERIA 2 POTRILLOS)**
3. **CITY REPORT**
4. **DISCOVER BURIEN REPORT**
5. **AROUND THE TABLE**
6. **ADJOURNMENT**
7. **REMINDER**

The next meeting is Friday, December 13, 2019, 7:30 a.m.

### **BUSINESS & ECONOMIC DEVELOPMENT PARTNERSHIP MEMBERS**

Joshua Halpin, Chair

Phoenix Cavalier, Vice-Chair

Linda Akey

Robin Desimone

Anthony Hayes

Rose Symotiuk

Discover Burien, Debra George

King County Labor Council, Vacant

Dean Anderson

Garry Crane

Hugo Garcia

Nancy Scholl

Matthew Wendland

Seattle Southside Chamber of  
Commerce, Andrea Reay

Hearing assistance devices are available for all meetings. Language interpretation services are available for all meetings by request. To request an interpreter, please send an email to [languages@burienwa.gov](mailto:languages@burienwa.gov) at least two business days prior to the meeting.

Los dispositivos de asistencia auditiva están disponibles para todas las reuniones. Los servicios de interpretación de idiomas están disponibles para todas las reuniones previa solicitud. Para solicitar un intérprete, envíe un correo electrónico a [languages@burienwa.gov](mailto:languages@burienwa.gov) al menos dos días hábiles antes de la reunión.





# Notice of Public Hearing

## City of Burien Washington

**Date** November 25, 2019

**Applicant** City of Burien

**Proposal** The City of Burien Planning Commission will hold a public hearing on **December 11, 2019, at 7:00 p.m.** at Burien City Hall, 400 SW 152<sup>nd</sup> St, to receive public comments on proposed amendments to zoning code regulations pertaining to Enhanced Services Facilities, establishing a definition and locational criteria for siting such facilities.

**File No.** 2019 Zoning Code Amendments for Enhanced Services Facilities.  
A summary of the proposed zoning regulations and the project file are available for viewing at Burien City Hall during regular business hours.

**How to Comment** Any person may submit written or oral comments or testimony at the public hearing, or may submit written comments prior to the hearing. Written comments may be submitted in person, via mail, e-mail or by facsimile. All documents submitted or requested as part of this application, including the City staff report are available for review at City Hall during regular business hours.

**Project Planner (for submittal of written comments or for more information)** David Johanson, AICP  
Department of Community Development  
City of Burien  
400 SW 152<sup>nd</sup> Street, Suite 300  
Burien, WA 98166  
Phone: (206) 248-5522  
E-Mail: [davidj@burienwa.gov](mailto:davidj@burienwa.gov)

**Published in the Seattle Times** Date of Notice: November 25, 2019

cc Burien City Council  
Burien City Staff  
Burien Library

B-Town Blog  
Discover Burien  
LaRaza

Westside Seattle  
Web site: [www.burienwa.gov](http://www.burienwa.gov)  
White Center Now



# NOTICE OF APPLICATION

<b>Date</b>	November 15, 2019
<b>Applicant</b>	PBG, LLC, Attn. Han Phan
<b>Proposal</b>	Short plat 1 lot into 4 lots; Critical Area Review (Wetlands)
<b>File No.</b>	PLA 19-2298 (Critical Area Review) & PLA 19-2299 (4-Lot Short Plat) Files are available for viewing at Burien City Hall during regular business hours.
<b>Location</b>	(To be determined) S. 168 <sup>th</sup> Place, Burien WA
<b>Tax Parcel No.</b>	292304-9203
<b>Current Zoning</b>	Residential Single-Family 7200 (RS-7200)
<b>Application Submitted</b>	September 27, 2019
<b>Application Deemed Complete</b>	October 24, 2019
<b>Other Permits Needed</b>	Future clearing and grading permits.
<b>Other Studies</b>	Technical Information Report (prepared by The Concept Group) dated September 6, 2019
<b>Existing Environmental Information</b>	Critical Area Study (prepared by Confluence Environmental Company) dated August 1, 2019
<b>Review Process and Public Comment</b>	The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. <b>Written comments must be received prior to 5:00 p.m. Monday, December 16, 2019.</b> Send written comments to the project planner at the address or email below. Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.
<b>Project Planner</b>	Chad Tibbits, Planner Department of Community Development City of Burien 400 SW 152nd St. (Suite 300) Burien, WA 98166 Phone: (206)812-7575                      E-Mail: <a href="mailto:chadt@burienwa.gov">chadt@burienwa.gov</a>
<b>Published in the Seattle Times</b>	Date of Notice: November 15, 2019

cc Burien City Council  
Burien City Staff  
Burien Library

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# NOTICE OF APPLICATION

<b>Date</b>	November 15, 2019
<b>Applicant</b>	PBG, LLC, Attn. Han Phan
<b>Proposal</b>	Short plat 1 lot into 2 lots with townhome development
<b>File No.</b>	PLA 19-2333 File is available for viewing at Burien City Hall during regular business hours.
<b>Location</b>	1039 SW 150 <sup>th</sup> Street, Burien WA
<b>Tax Parcel No.</b>	190000-0120
<b>Current Zoning</b>	Multi-Family Residential - 12 (RM-12)
<b>Application Submitted</b>	October 1, 2019
<b>Application Deemed Complete</b>	October 28, 2019
<b>Other Permits Needed</b>	Future clearing and grading permits.
<b>Other Studies</b>	Technical Information Report (prepared by The Concept Group) dated September 26, 2019
<b>Existing Environmental Information</b>	N/A
<b>Review Process and Public Comment</b>	The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. <b>Written comments must be received prior to 5:00 p.m. Monday, December 16, 2019.</b> Send written comments to the project planner at the address or email below. Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.
<b>Project Planner</b>	Chad Tibbits, Planner Department of Community Development City of Burien 400 SW 152nd St. (Suite 300) Burien, WA 98166 Phone: (206) 812-7575                      E-Mail: <a href="mailto:chadt@burienwa.gov">chadt@burienwa.gov</a>
<b>Published in the Seattle Times</b>	Date of Notice: November 15, 2019

cc Burien City Council  
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# NOTICE OF APPLICATION

City of Burien WA

**Date** November 27, 2019

**Applicant** Han Phan, PBG, LLC

**Proposal** Short Plat one (1)residential lot into three (3) residential lots

**File No.** PLA 19-2465

File is available for viewing at Burien City Hall during regular business hours.

**Location** 13011 10<sup>th</sup> Avenue S, Burien WA

**Tax Parcel No.** 172304-9283

**Current Zoning** Residential Single-family – 7,200 (RS-7,200)

**Application Submitted/Complete** Submitted: October 18, 2019  
Complete: November 14, 2019

**Other Permits Needed** n/a

**Other Studies Needed** n/a

**Existing Environmental Information** n/a

**Review Process and Public Comment**

The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. **Written comments must be received prior to 5:00 p.m. on December 27, 2019.** Send written comments to the project planner at the address or email below. Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.

**Project Planner**

Brandi Eyerly AICP, Planner  
Department of Community Development  
City of Burien  
400 SW 152nd St. (Suite 300)  
Burien, WA 98166  
Phone: (206) 248-5519 E-Mail: [brandie@burienwa.gov](mailto:brandie@burienwa.gov)

**Published in the Seattle Times**

Date of Notice: November 27, 2019

cc Burien City Council  
Burien City Staff  
Burien Library

B-Town Blog  
Discover Burien  
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Westside Seattle  
Web site: [www.burienwa.gov](http://www.burienwa.gov)  
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# Notice of Decision

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**Date** November 18, 2019

**Applicant** Panos Properties

**Proposal** Short plat 1 commercial lot into 2 commercial lots

**File No.** PLA 19-1571

**Location** 15710 1st Avenue S, Burien WA

**Tax Parcel No.** 202304-9116

**Decision** Approved with Conditions

**Appeals** The City of Burien has issued the decision described above. Parties of record may appeal this decision to the Hearing Examiner pursuant to Burien Municipal Code Section 2.20.020. The deadline for filing a written Notice of Appeal with the City Clerk is prior to **5:00 p.m. on November 28, 2019**. Copies of the "Notice of Appeal" document may be obtained at the Department of Community Development. There is a non-refundable filing fee of \$358.00 for the submittal of an appeal. For more information please contact the project planner (see below).

**Property Tax Revaluation** Affected property owners may request a change in valuation for property tax purposes notwithstanding any program of revaluation. For more information, please contact the King County Assessor's Office at (206) 296-7300.

**Project Planner** Brandi Eyerly, AICP  
City of Burien  
400 SW 152<sup>nd</sup> Street  
Burien WA 98166  
(206) 248-5519 or [brandie@burienwa.gov](mailto:brandie@burienwa.gov)

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# CONDITIONS OF APPROVAL

## PLA 19-1571

### Burien Shopping Center Short Plat

1. This application is subject to the applicable requirements contained in the Burien Municipal Code (BMC) including but not limited to the Zoning Code, Building and Fire Codes, BMC Chapter 13.10, the 2016 King County Surface Water Design Manual (KCSWDM), as amended, the 2016 Stormwater Pollution Prevention Manual, as adopted, and the 2016 Burien Road Design and Construction Standards. It is the responsibility of the applicant to ensure compliance with the various provisions contained in these documents. Attachment 2, Development Regulations, is provided in this report to familiarize the applicant with some of the additional requirements that may apply to the project. This attachment does not include all of the additional requirements (see Conclusion II.D.1).
  
2. Prior to recording the final subdivision, the applicant shall:
  - a. Include the following notes on the face of the plat:
    - i. "Permit applications for buildings or other improvements constructed on lots created by this short plat must be reviewed for compliance with Best Management Practices (BMP's) and other applicable drainage standards adopted by the City".
    - ii. "All future development shall comply with the significant tree retention provisions of the Burien Municipal Code".
  
  - b. Add the short plat identification number PLA 19-1571 to the sheets 1 and 2 of the short plat.
  
  - c. Instruct the surveyor to revise the final short plat drawings with the corrections and additions listed as 1, 2, and 5 through 8 on the City's Development Review Engineer's October 18, 2019 Memorandum.
  
  - d. Provide lot closure calculations signed and wet stamped by the surveyor.

- e. Instruct the title company to update the Subdivision Guarantee to show the electrical easement recorded in King County Records as No. 4649169, and shown on the short plat drawing.
3. Prior to issuance of building permits for future development the applicant shall:
- f. Future development will be subject to the regulations set forth in the BRS at that time.
  - g. Comply with conditions as stated on the Certificates of Water and Sewer Availability certificates.