



# Agenda Bill

City Council Regular Business Meeting - 21 Oct 2019

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**Department**

Finance

**Staff Contact**

Eric Christensen, Finance Director (206) 439-3150

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**Agenda Bill Title**

Continued Presentation and Discussion on the 2019-2020 Mid-Biennium Budget Review and Adjustment

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**Summary**

The purpose of this agenda item is for staff to continue to present an overview of the 2019-2020 Mid-Biennium Budget Review and Adjustment. The presentation will focus on the City's Capital Improvement Program and other funds. By way of background, on December 17, 2018, the City Council adopted the 2019-2020 Biennial Budget via Ordinance No. 699. On July, 15, 2019, the City Council adopted Ordinance No. 711 to amend the budget to primarily pay for goods and services authorized in the prior biennium. The mid-biennium review and adjustment addresses budgetary items that need modification and by state law, must be completed no sooner than September 1 and no later than December 31.

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**Attachments**

[Mid-Bi Presentation](#)

[Mid-Biennium Budget Review - Capital Improvement Program](#)

[2020 Financial Policies Draft](#)

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# 2019-2020 Mid-Biennium Review and Adjustment

October 21, 2019



# Introduction

## Where we are:

Continued presentation & discussion

October 21

## Where we're going:

Second public hearing

November 4

Introduction of Property Tax Levy

November 4

Introduction of the Surface Water Management Rates

November 4

Adoption of Property Tax Levy

November 18

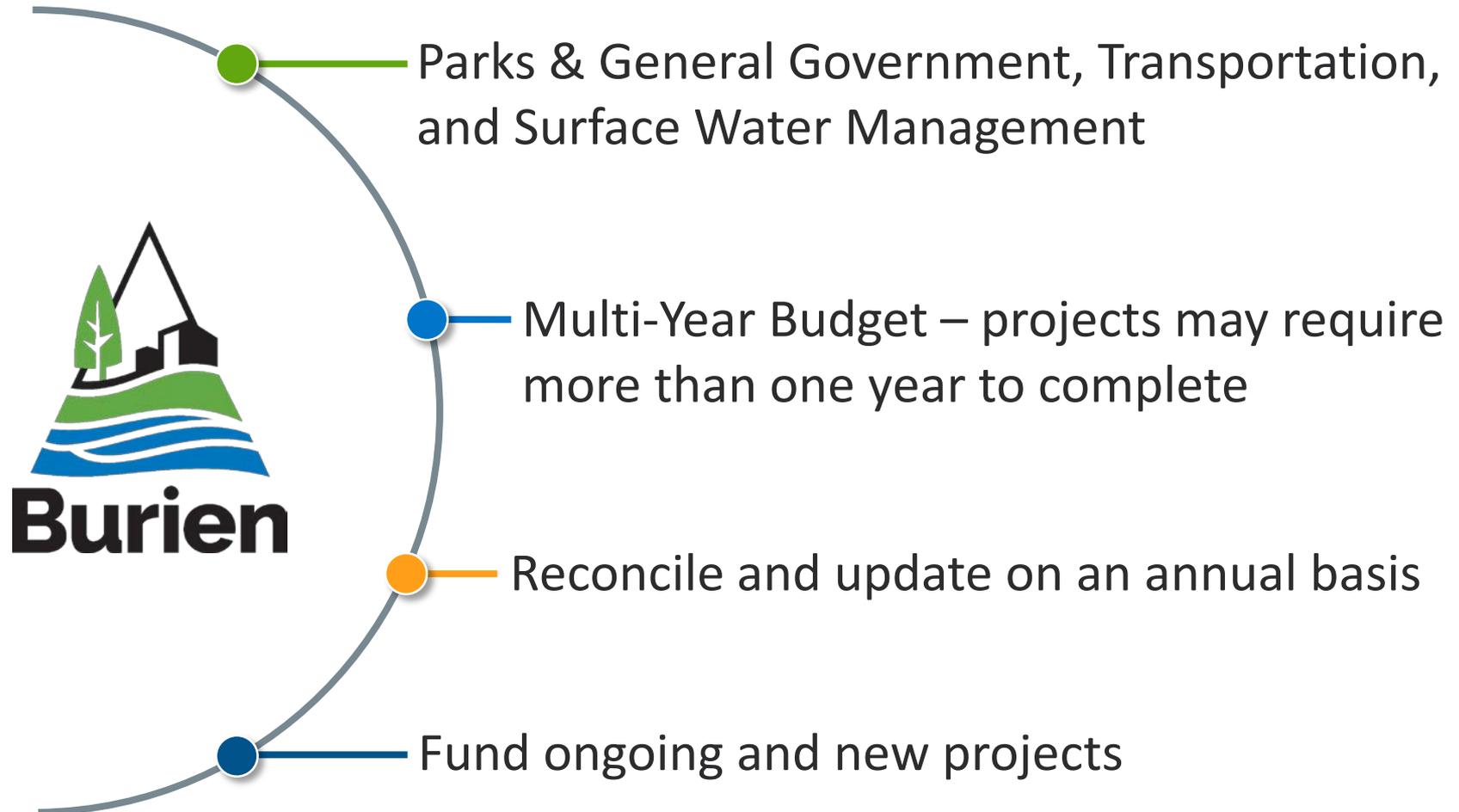
Adoption of Surface Water Management Rates

November 18

Adoption of budget, including 2020 Financial Policies

December 2

# Capital Improvement Program



# Mid-Biennium Review & Adjustment

## Parks and General Government CIP Fund

<b>PARKS &amp; GENERAL GOVERNMENT CAPITAL FUNDING</b>	<b>2019</b>	<b>2020</b>
Revenues		
King County Parks Levy	109,912	200,000
Grants	400,071	5,191,874
Intergovernmental	13,166	250,000
Investment Interest	25,000	-
<b>Total Revenues</b>	<b>548,149</b>	<b>5,641,874</b>
Transfers In		
From General Fund	-	1,000,000
From Capital Projects Reserve Fund	-	1,000,000
From Public Works Reserve Fund	-	300,000
From Surface Water Management Fund	-	1,000,000
<b>Total Transfers In</b>	<b>-</b>	<b>3,300,000</b>
<b>Total Revenues &amp; Transfers In</b>	<b>548,149</b>	<b>8,941,874</b>

# Mid-Biennium Review & Adjustment

## Parks and General Government CIP Fund

PARKS & GENERAL GOVERNMENT CAPITAL PROJECTS		2019	2020
PG0002	Parks Facilities Restoration	209,545	-
PG0005	Seahurst Park Slide	149,003	-
PG0006	Moshier Park Field and Restroom Improvements	-	8,390,000
PG0007	Lake Burien School Memorial Park Improvements	7,480	529,883
PG0010	Eagle Landing Park Stair Reconfiguration	690,907	-
PG0011	Lakeview Park Playground/Path Improvements	48,491	-
PG0014	Burien Community Center Restroom Renovation	183,248	-
NEW	Burien Community Center HVAC Replacement	-	426,991
NEW	Hilltop Park Master Plan	-	130,000
	Staff Coordination of Projects	10,000	10,000
		<u>1,298,674</u>	<u>9,486,874</u>

# Mid-Biennium Review & Adjustment

## Parks and General Government CIP Fund

Parks and General Government CIP Fund	2019 Budget			2020 Budget		
	Adopted Budget	Changes	Current Mid-Bi	Adopted	Changes	Current Mid-Bi
<b>BEGINNING FUND BALANCE</b>	<b>738,366</b>	<b>591,354</b>	<b>1,329,720</b>	<b>328,367</b>	<b>250,828</b>	<b>579,195</b>
Revenues	431,765	116,384	548,149	1,585,000	4,056,874	5,641,874
Transfers In	-	-	-	1,000,000	2,300,000	3,300,000
<b>Total Revenues &amp; Transfers In</b>	<b>431,765</b>	<b>116,384</b>	<b>548,149</b>	<b>2,585,000</b>	<b>6,356,874</b>	<b>8,941,874</b>
Expenditures	841,764	456,910	1,298,674	2,595,000	6,891,874	9,486,874
Transfers Out	-	-	-	-	-	-
<b>Total Expenditures &amp; Transfers Out</b>	<b>841,764</b>	<b>456,910</b>	<b>1,298,674</b>	<b>2,595,000</b>	<b>6,891,874</b>	<b>9,486,874</b>
<b>ENDING FUND BALANCE</b>	<b>328,367</b>	<b>250,828</b>	<b>579,195</b>	<b>318,367</b>	<b>(284,172)</b>	<b>34,195</b>

# Mid-Biennium Review & Adjustment

## Transportation CIP Fund

<b>TRANSPORTATION CAPITAL FUNDING</b>	<b>2019</b>	<b>2020</b>
Revenues		
Grants	10,810,728	11,700,000
Impact/Mitigation Fees	52,089	-
Investment Interest	110,000	-
Total Revenues	10,972,817	11,700,000
Transfers In		
From Street Fund	500,000	1,155,000
From Public Works Reserve Fund	-	2,100,000
From Transportation Benefit District Fund	400,000	400,000
From Surface Water Management CIP Fund	325,000	600,000
Total Transfers In	1,225,000	4,255,000
Total Revenues & Transfers In	<u>12,197,817</u>	<u>15,955,000</u>

# Mid-Biennium Review & Adjustment

## Transportation CIP Fund

TRANSPORTATION CAPITAL PROJECTS		2019	2020
TR0002	Pavement Management Program	850,000	850,000
TR0005	Citywide ADA Barrier Mitigation	123,329	50,000
TR0008	4th-6th Ave SW / SW 148th St Intersection	164,777	-
TR0009	Signal Controller / Interconnect Upgrades	120,639	50,000
TR0010	NERA Infrastructure - Pilot Program	49,188	-
TR0014	5th Ave S Traffic Calming	1,446,869	-
TR0015	S 156th St / 4th Ave S Pedestrian HAWK	326,946	-
TR0017	Peter Western Bridge Replacement	7,699,698	-
TR0018	4th Ave SW Sidewalks (SW 156th-160th St)	791,812	-
TR0019	S 144th Way Improvements	3,787,591	-
TR0020	4th Ave SW Bike Lanes Striping	50,000	-
TR0021	1st Ave S - Phase 3	2,134,941	15,305,000
TR0022	S 128th St Corridor Study	17,423	-
TR0023	S 136th St Sidewalk Improvements	763,800	250,000
	Staff Coordination of Projects	84,000	87,000
		<u>18,411,013</u>	<u>16,592,000</u>

# Mid-Biennium Review & Adjustment

## Transportation CIP Fund

Transportation CIP Fund	2019 Budget			2020 Budget		
	Adopted Budget	Changes	Current Mid-Bi	Adopted	Changes	Current Mid-Bi
<b>BEGINNING FUND BALANCE</b>	<b>601,212</b>	<b>6,281,493</b>	<b>6,882,705</b>	<b>194,212</b>	<b>475,297</b>	<b>669,509</b>
Revenues	150,000	10,822,817	10,972,817	6,450,000	5,250,000	11,700,000
Transfers In	1,225,000	-	1,225,000	3,405,000	850,000	4,255,000
<b>Total Revenues &amp; Transfers In</b>	<b>1,375,000</b>	<b>10,822,817</b>	<b>12,197,817</b>	<b>9,855,000</b>	<b>6,100,000</b>	<b>15,955,000</b>
Expenditures	1,782,000	16,629,013	18,411,013	5,292,000	11,300,000	16,592,000
Transfers Out	-	-	-	-	-	-
<b>Total Expenditures &amp; Transfers Out</b>	<b>1,782,000</b>	<b>16,629,013</b>	<b>18,411,013</b>	<b>5,292,000</b>	<b>11,300,000</b>	<b>16,592,000</b>
<b>ENDING FUND BALANCE</b>	<b>194,212</b>	<b>475,297</b>	<b>669,509</b>	<b>4,757,212</b>	<b>(4,724,703)</b>	<b>32,509</b>

# Mid-Biennium Review & Adjustment

## Surface Water Management CIP Fund

SURFACE WATER MANAGEMENT CAPITAL FUNDING	2019	2020
Revenues		
Grants	-	700,000
Intergovernmental	330,158	1,300,000
Investment Interest	65,115	-
Total Revenues	<u>395,273</u>	<u>2,000,000</u>
Transfers In		
From Surface Water Management Fund	1,170,000	870,000
Total Transfers In	<u>1,170,000</u>	<u>870,000</u>
Total Revenues & Transfers In	<u><u>1,565,273</u></u>	<u><u>2,870,000</u></u>

# Mid-Biennium Review & Adjustment

## Surface Water Management CIP Fund

SURFACE WATER MANAGEMENT CAPITAL PROJECTS		2019	2020
SW0001	Residential Drainage Improvements Program	100,000	300,000
SW0006	SW 165th St Drainage Improvements	1,609	-
SW0008	King County Courthouse Stormwater Project	80,000	-
SW0009	20th Ave S Drainage Improvements	135,950	20,000
SW0010	Cove Point Outfall Repair	195,830	-
SW0011	Hermes Outlet Improvements	619,961	-
SW0012	Storm Drainage Master Plan	141,012	-
SW0013	Miller Creek Enhancements	50,000	3,500,000
SW0014	Eagle Landing Park Storm Drainage Improvements	998,834	-
NEW	S 140th / Des Moines Memorial Dr Trunkline	700,000	-
	Staff Coordination of Projects	50,000	50,000
		<u>3,073,196</u>	<u>3,870,000</u>

# Mid-Biennium Review & Adjustment

## Surface Water Management CIP Fund

Surface Water Management CIP Fund	2019 Budget			2020 Budget		
	Adopted Budget	Changes	Current Mid-Bi	Adopted	Changes	Current Mid-Bi
<b>BEGINNING FUND BALANCE</b>	<b>2,393,684</b>	<b>1,040,539</b>	<b>3,434,223</b>	<b>903,684</b>	<b>697,616</b>	<b>1,601,300</b>
Revenues	-	395,273	395,273	2,985,000	(985,000)	2,000,000
Transfers In	1,200,000	(30,000)	1,170,000	1,200,000	(330,000)	870,000
<b>Total Revenues &amp; Transfers In</b>	<b>1,200,000</b>	<b>365,273</b>	<b>1,565,273</b>	<b>4,185,000</b>	<b>(1,315,000)</b>	<b>2,870,000</b>
Expenditures	2,365,000	708,196	3,073,196	4,400,000	(530,000)	3,870,000
Transfers Out	325,000	-	325,000	600,000	-	600,000
<b>Total Expenditures &amp; Transfers Out</b>	<b>2,690,000</b>	<b>708,196</b>	<b>3,398,196</b>	<b>5,000,000</b>	<b>(530,000)</b>	<b>4,470,000</b>
<b>ENDING FUND BALANCE</b>	<b>903,684</b>	<b>697,616</b>	<b>1,601,300</b>	<b>88,684</b>	<b>(87,384)</b>	<b>1,300</b>

# Mid-Biennium Review & Adjustment

## Other Operating Funds

Other Operating Funds	2019 Budget			2020 Budget		
	Current Revised	Changes	Current Mid-Bi	Current Revised	Changes	Current Mid-Bi
<b>Public Works Reserve Fund</b>						
<b>BEGINNING FUND BALANCE</b>	<b>1,936,720</b>	<b>278,049</b>	<b>2,214,769</b>	<b>2,409,720</b>	<b>278,049</b>	<b>2,687,769</b>
Revenues	1,790,000	-	1,790,000	1,840,000	-	1,840,000
Transfers In	-	-	-	-	-	-
Expenditures	-	-	-	-	-	-
Transfers Out	1,317,000	-	1,317,000	2,577,000	1,150,000	3,727,000
<b>ENDING FUND BALANCE</b>	<b>2,409,720</b>	<b>278,049</b>	<b>2,687,769</b>	<b>1,672,720</b>	<b>(871,951)</b>	<b>800,769</b>
<b>Capital Projects Reserve Fund</b>						
<b>BEGINNING FUND BALANCE</b>	<b>439,800</b>	<b>(1,478)</b>	<b>438,322</b>	<b>1,254,800</b>	<b>(1,478)</b>	<b>1,253,322</b>
Revenues	815,000	-	815,000	30,000	-	30,000
Transfers In	-	-	-	-	-	-
Expenditures	-	-	-	-	-	-
Transfers Out	-	-	-	1,000,000	-	1,000,000
<b>ENDING FUND BALANCE</b>	<b>1,254,800</b>	<b>(1,478)</b>	<b>1,253,322</b>	<b>284,800</b>	<b>(1,478)</b>	<b>283,322</b>

# Looking to the Future

- Continue to plan for a future Public Works/PaRCS Maintenance and Operations Facility, focusing on partnership opportunities
  - City set aside \$7.5 million for future investment
- Potential impact of Initiative 976
  - \$400,000 in 2020 for Debt Service
  - \$400,000 in 2020 for Pavement Management Program

# Looking to the Future

- Need to explore other revenue sources to replace the 10% Property Tax Allocation for 2021 and beyond
  - Potential increase to Parking Tax by CPI-U on an annual basis. Current budget for 2020 is \$230,000.
- Continue to find grant opportunities for capital projects

# Questions?

Eric Christensen, Finance Director  
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## City of Burien Capital Improvement Program Overview

The 2020-2025 Capital Improvement Program (CIP) estimates the cost of approved capital projects for the six-year period and identifies the revenues expected to fund them. Subject to the materialization of grant awards, the CIP was able to fully fund certain projects to get them underway, including Moshier Park Field and Restroom Improvements, Eagle Landing Stair Reconfiguration, 1<sup>st</sup> Avenue South – Phase 3, and Miller Creek Enhancements. Project numbers were added last time to the capital projects to improve financial reporting. Projects starting with “PG” are Parks and General Government CIP projects, “TR” are Transportation CIP Projects, and “SW” are Surface Water Management CIP projects. Projects have been organized numerically by project number in each CIP Fund.

The Capital Improvement Program begins with summaries of project costs and revenues followed by separate sections for Parks and General Government, Transportation, and Surface Water Management. Each section contains individual project descriptions explaining the nature of each project, which is followed by revenue and expenditure tables. The CIP is guided by master plans that identify capital improvements that will help the City achieve the goals and policies adopted in the Comprehensive Plan. The Master Plans and Updates for each area (Parks, Recreation, Open Space (PROS) Plan, Transportation Master Plan, and Storm Drainage Master Plan) are adopted by the City Council.

The Parks and General Government Capital Improvement Program section has a list of projects that have been identified as necessary but remain unfunded during the forecast period 2020 to 2025. The Transportation CIP section has a list of higher priority unfunded Transportation projects. Lower priority unfunded Transportation projects are listed in the six-year Transportation Improvement Plan (TIP) and unfunded Surface Water Management projects are listed in the Storm Drainage Master Plan, separately adopted by Council.

A capital project is defined as a project of a nonrecurring nature with a cost of \$25,000 or more and estimated service life of at least 10 years, including major renovations of existing facilities. Funds financing the Capital Improvement Program include grants, private development sources, real estate excise tax (REET) from the Public Works Reserve Fund, Transportation Benefit District (TBD) vehicle fees, Property Tax from the Capital Projects Reserve Fund, and fund balances from the General Fund, Street Fund, and Surface Water Management (SWM) Fund. Transportation projects with a surface water component may be funded by the SWM Fund.

Parks and General Government Capital Improvement Plan projects scheduled to begin or continue in 2020 include the following:

- PG0006 - Moshier Park Field and Restroom Improvements – This project is for design and construction of an all-season multi-purpose field at Field 1 and replacement of the restroom building at Moshier Park. Design is underway and construction is scheduled for 2020.
- PG0007 - Lake Burien School Memorial Park Improvements – Design for this project may start in 2019, however, construction is scheduled for 2020. The project includes Community Development Block Grant (CDBG) funds to make the pathway around the park compliant with the Americans with Disabilities Act (ADA); and installation of new play equipment.

- PG0014 - Burien Community Center Restroom Renovation – This new project includes Community Development Block Grant (CDBG) funds for design and construction to add a third family style (uni-sex) restroom at the Burien Community Center.
- Burien Community Center HVAC Replacement – This new project includes Community Development Block Grant (CDBG) funds for design and construction to replace the older HVAC system at the Burien Community Center.
- Hilltop Park Master Plan – This new project will complete a Master Plan for the park to help in grant applications.

Parks and General Government Capital Improvement Plan projects expected to be complete or nearly complete in 2019 include the following:

- PG0011 - Lakeview Park Playground/Path Improvements – A federal Community Development Block Grant (CDBG) was awarded to replace the old play area with new play equipment and renovate the adjacent tree impacted park pathway.

Transportation Capital Improvement Plan projects scheduled to begin or continue in 2020 include the following:

- TR0002 - Pavement Management Program – This is an annual program for resurfacing arterial and residential streets. It was previously named Street Overlay Program.
- TR0005 - Citywide ADA Barrier Mitigation Program – This program is for the repair and replacement of various ramps and sidewalks citywide to meet ADA requirements.
- TR0008 - 4<sup>th</sup> and 6<sup>th</sup> Avenues SW/SW 148<sup>th</sup> Street Intersection – Design work continues to upgrade the existing signal and add protected left-turn phasing on all approaches.
- TR0009 - Signal Controller/Interconnect Upgrades Program – This is a bi-annual program to update outdated signal controllers at various intersections to coordinate the timing of traffic lights.
- TR0017 - Peter Western Bridge Replacement – This project replaces the bridge that was demolished due to severe erosion to the footings.
- TR0019 - South 144<sup>th</sup> Way Improvement – This project realigns South 144<sup>th</sup> Way to facilitate commercial traffic into and out of the North East Redevelopment Area (NERA).
- TR0020 - 4<sup>th</sup> Avenue SW Bike Lanes Striping – This project restripes bike lanes along 4<sup>th</sup> Avenue SW between SW 116<sup>th</sup> Street and SW 128<sup>th</sup> Street.
- TR0021 - 1<sup>st</sup> Avenue South Phase 3 – This project provides some reconstruction and overlay on 1<sup>st</sup> Avenue South between South 128<sup>th</sup> Street and South 140<sup>th</sup> Street.

Transportation Capital Improvement Plan projects expected to be complete or nearly complete in 2019 include the following:

- TR0014 - 5<sup>th</sup> Avenue South Traffic Calming – This project evaluates and constructs traffic calming features on 5<sup>th</sup> Avenue South between SW 116<sup>th</sup> Street and SW 124<sup>th</sup> Street.
- TR0015 - South 156<sup>th</sup> Street at 4<sup>th</sup> Avenue South Pedestrian HAWK – A pedestrian actuated High intensity activated crosswalk (HAWK) signal will be installed at this crosswalk.

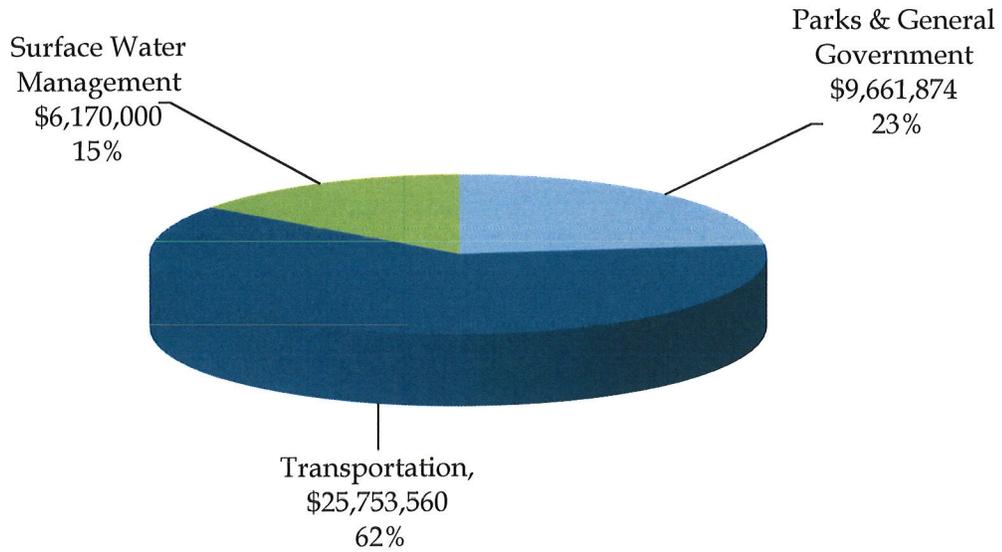
Surface Water Management Capital Improvement Plan projects scheduled to begin or continue in 2020 include the following:

- SW0001 - Residential Drainage Improvement Program (RDIP) – This is an annual program to address gaps in the drainage system that impact private property.
- SW0008 – King County Courthouse Stormwater Retrofit – King County will be managing this retrofit project which includes a portion of City drainage.
- SW0009 - 20<sup>th</sup> Avenue South Drainage Improvements – This project replaces an existing stormwater system along 20<sup>th</sup> Avenue South between South 120<sup>th</sup> Street and South 124<sup>th</sup> Street.
- SW0010 - Cove Point Outfall Repair – This project replaces the failing outfall pipe within Seahurst Park.
- SW0013 - Miller Creek Enhancements – This project realigns Miller Creek to enhance riparian features.
- SW0014 – Eagle Landing Park Storm Drainage Improvements – This project will improve the drainage at Eagle Landing Park.
- South 140<sup>th</sup> Street and Des Moines Memorial Drive Trunkline – This new project includes design and construction costs to install a stormwater trunkline to facilitate development and is scheduled to start at the end of 2019.

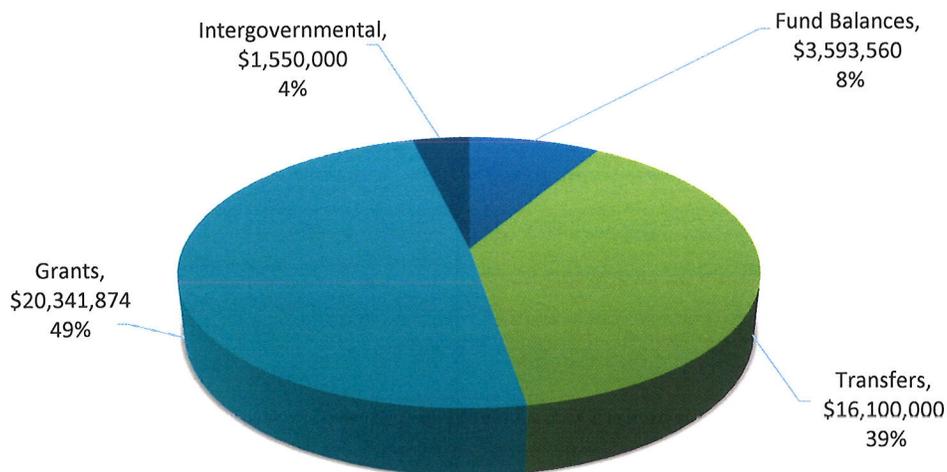
Surface Water Management Capital Improvement Plan projects expected to be complete or nearly complete in 2019 include the following:

- SW0011 - Hermes Outlet Improvements – Design and construction of a new conveyance for the outflows from Hermes Pond.
- SW0012 - Storm Drainage Master Plan Update – Plan will be updated to include required National Pollutant Discharge Elimination System (NPDES) Phase II permit elements.

### 2020 - 2025 Capital Improvement Program Projects by Category - \$41.6 Million (Excludes Unfunded)



### 2020 - 2025 Capital Improvement Program Revenue Sources - \$41.6 Million (Excludes Unfunded)



**Parks and General Government Capital Improvement Program  
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2020 - 2025 Capital Improvement Program

PARKS AND GENERAL GOVERNMENT

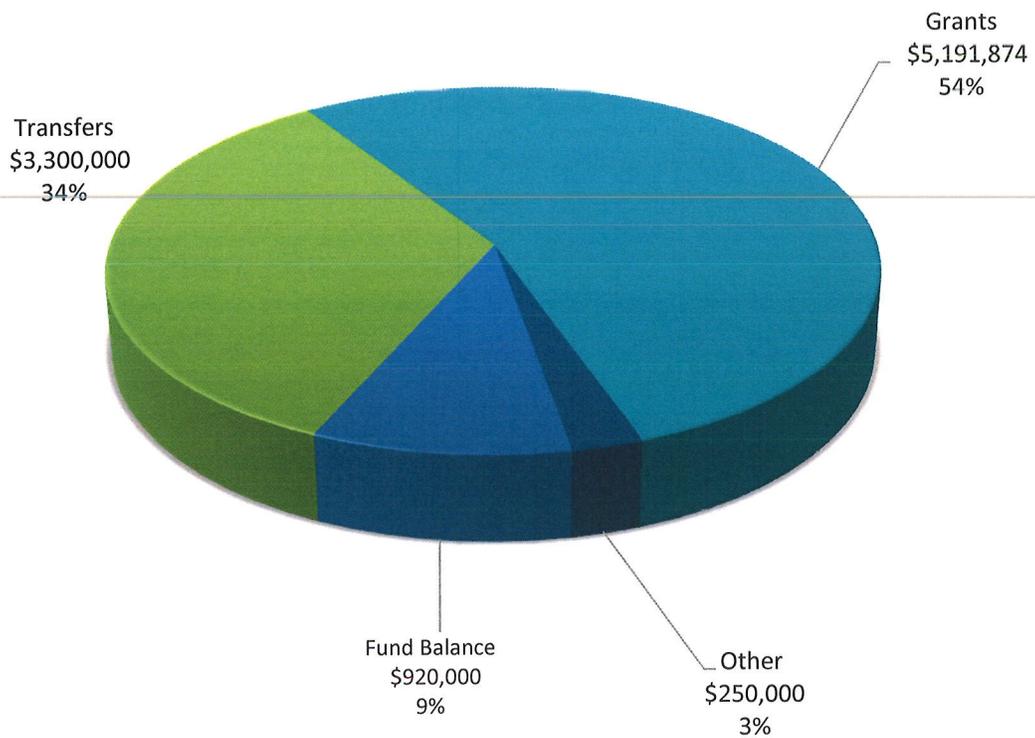
Total Project Expenditures

	Prior Years	2019	2020	2021	2022	2023	2024	2025	TOTAL PROJECT	2020-2025 Six-Year CIP
PG0002 - Parks Facilities Restoration	97,907	209,545	-	-	-	-	-	-	307,452	-
PG0005 - Seahurst Park Slide	30,997	149,003	-	-	-	-	-	-	180,000	-
PG0006 - Moshier Park Field and Restroom Improvements	722,356	-	8,390,000	-	-	-	-	-	9,112,356	8,390,000
PG0007 - Lake Burien School Memorial Park Improvements	42,520	7,480	529,883	-	-	-	-	-	579,883	529,883
PG0010 - Eagle Landing Park Stairs	9,093	690,907	-	-	-	-	-	-	700,000	-
PG0011 - Lakeview Park Playground/Path Improvements	172,014	48,491	-	-	-	-	-	-	220,505	-
PG0014 - Burien Community Center Restroom Renovation	-	183,248	-	-	-	-	-	-	183,248	-
<i>Public Works/PaRCS Maintenance Facility - Unfunded</i>	-	-	11,500,000	-	-	-	-	-	11,500,000	11,500,000
Burien Community Center HVAC Replacement - NEW	-	-	426,991	-	-	-	-	-	426,991	426,991
Hilltop Park Master Plan - NEW	-	-	130,000	-	-	-	-	-	130,000	130,000
Parks, Recreation, and Open Space (PROS) Plan - NEW	-	-	-	-	-	125,000	-	-	125,000	125,000
Staff Coordination of Parks CIP Projects	6,964	10,000	10,000	10,000	10,000	10,000	10,000	10,000	76,964	60,000
<b>Total Projects - Funded</b>	<b>\$ 1,081,851</b>	<b>\$ 1,298,674</b>	<b>\$ 9,486,874</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 135,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 12,042,399</b>	<b>\$ 9,661,874</b>
<b>Total Projects - Unfunded</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,500,000</b>	<b>\$ 11,500,000</b>

Total Project Resources

	Prior Years	2019	2020	2021	2022	2023	2024	2025	TOTAL PROJECT	2020-2025 Six-Year CIP
<b>Fund Balance</b>	\$ 462,837	\$ 1,091,935	\$ 745,000	\$ 10,000	\$ 10,000	\$ 135,000	\$ 10,000	\$ 10,000	\$ 2,474,772	\$ 920,000
<b>Transfers</b>										
Capital Projects Reserve	-	-	1,000,000	-	-	-	-	-	1,000,000	1,000,000
SWM Fund	-	-	1,000,000	-	-	-	-	-	1,000,000	1,000,000
Public Works Reserve	-	-	300,000	-	-	-	-	-	300,000	300,000
General Fund	-	-	1,000,000	-	-	-	-	-	1,000,000	1,000,000
<b>Grants</b>	619,014	181,739	5,191,874	-	-	-	-	-	5,992,627	5,191,874
<b>Other</b>										
Intergovernmental	-	-	250,000	-	-	-	-	-	250,000	250,000
Utilities	-	25,000	-	-	-	-	-	-	25,000	-
<i>Unfunded</i>	-	-	11,500,000	-	-	-	-	-	11,500,000	11,500,000
<b>TOTAL ALL PROJECTS (excludes unfunded)</b>	<b>\$ 1,081,851</b>	<b>\$ 1,298,674</b>	<b>\$ 9,486,874</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 135,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 12,042,399</b>	<b>\$ 9,661,874</b>

### 2020 - 2025 Capital Improvement Program Parks and General Government Funding Sources \$9.7 million



**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0002</b>
<b>Project Name:</b>	<b>Parks Facilities Restoration</b>
Project Location:	Citywide.
Project Description:	This project is to replace outdated playground equipment at various parks and restore/maintain parks facilities. Projects may include tree work, facility repairs, parking lot resurfacing, tennis court resurfacing, and other miscellaneous parks projects.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 307,452</b>	307,452	-

Account No.:	10159476
PM Task Code:	317-0003
PROS Plan Page No.:	Various
Comprehensive Plan:	Parks Element-Goals 1,3
Strategic Plan:	2.d.

Maintenance Costs:	No change.
Change from prior CIP:	King County Levy funds for 2020 of \$200,000 are in the new Burien Community Center HVAC Replacement Project.

Project Costs	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction	97,907	209,545							307,452
<b>Total Project Costs</b>	<b>97,907</b>	<b>209,545</b>	-	-	-	-	-	-	<b>307,452</b>

Funding Sources	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>									-
KC Parks Levy Funds-2017	97,907	333							98,240
KC Parks Levy Funds-2018		99,300							99,300
KC Parks Levy Funds-2019		109,912							109,912
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>97,907</b>	<b>209,545</b>	-	-	-	-	-	-	<b>307,452</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0005</b>
<b>Project Name:</b>	<b>Seahurst Park Slide</b>
<b>Project Location:</b>	Seahurst Park - South Embankment of SW Seahurst Park Road below the lower end of the upper parking lot, between the road and Seahurst Creek.
<b>Project Description:</b>	This project is to construct a soldier pile wall at the top of the slope for stabilization and protection of the underground utilities and roadway. The City continues to work with the Utilities (Seattle Public Utilities and Valley View Sewer District) on funding shares.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 180,000</b>	180,000	-

Account No.:	10459476
PM Task Code:	317-
PROS Plan Policy No.:	11.2
Comprehensive Plan:	-
Strategic Plan:	2, 7

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	30,997	24,003							55,000
R-O-W Acquisition									-
Construction Management									-
Construction		125,000							125,000
<b>Total Project Costs</b>	<b>30,997</b>	<b>149,003</b>	-	-	-	-	-	-	<b>180,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	30,997	124,003							155,000
<b>Transfers</b>									-
Capital Projects Reserve									-
SWM Fund									-
<b>Other</b>									-
Utilities		25,000							25,000
									-
									-
<b>Total Funding Sources</b>	<b>30,997</b>	<b>149,003</b>	-	-	-	-	-	-	<b>180,000</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0006</b>
<b>Project Name:</b>	<b>Moshier Park Field and Restroom Improvements</b>
<b>Project Location:</b>	Moshier Park is located at 430 S. 156th Street.
<b>Project Description:</b>	This project includes design and construction costs for improvements to the stormwater system for all fields and the parking lot; and improvements to Moshier Park Field 1 Turf, recreational features of the ballfield, and a new restroom/concession building.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 9,112,356</b>	9,112,356	-

Account No.:	10559476
PM Task Code:	317-0034
PROS Plan Page No.:	114 and Policy No. 8.4
Comprehensive Plan:	-
Strategic Plan:	2.d., 7.a.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	Total project cost increased by \$6,580,356 due to fully funding the project and including the stormwater drainage portion of the project.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	722,356		100,000						822,356
R-O-W Acquisition									-
Construction Management			890,000						890,000
Construction			7,400,000						7,400,000
<b>Total Project Costs</b>	<b>722,356</b>	-	<b>8,390,000</b>		-	-	-	-	<b>9,112,356</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	275,356		305,000						580,356
<b>Transfers</b>									
Capital Project Reserve			800,000						800,000
Surface Water Mgmt Fund			1,000,000						
Public Works Reserve			300,000						
General Fund			1,000,000						
<b>Grants</b>									-
State Dept. of Ecology-Design	447,000								447,000
State Dept. of Commerce Grant (awarded)			485,000						485,000
RCO YAF Grant (awarded)			350,000						350,000
State Dept. of Ecology-Const. (pending)			3,900,000						3,900,000
<b>Other</b>									
Intergovernmental (Highline School District)			250,000						250,000
<b>Total Funding Sources</b>	<b>722,356</b>	-	<b>8,390,000</b>	-	-	-	-	-	<b>9,112,356</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0007</b>
<b>Project Name:</b>	<b>Lake Burien School Memorial Park Improvements</b>
<b>Project Location:</b>	Lake Burien School Memorial Park is located at 14640 18th Avenue SW.
<b>Project Description:</b>	This project includes the preparation of an updated site plan for the park which was approved by the City Council on July 17, 2017. The project includes renovation of the path around the park to make it compliant with the American with Disabilities Act (ADA), to be paid with Community Development Block Grant (CDBG) funds, as well as constructing drainage improvements, and the potential additional of youth play equipment.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 579,883</b>	579,883	-

Account No.:	10659476
PM Task Code:	317-
PROS Plan Page No.:	108 and Policy No. 8.1, 8.2, 11.1
Comprehensive Plan:	-
Strategic Plan:	2.d., 5

<b>Maintenance Costs:</b>	Maintenance costs will increase minimally.
<b>Change from prior CIP:</b>	Project costs were reduced by about \$1,070,000 since the RCO grant of \$500,000 was not awarded for replacement of outdated play equipment; and reduced scope to addition of a youth playground. City funds of \$350,000 are included for the following: \$50,000 for updated Park Site Plan, \$100,000 for trail drainage not covered by CDBG, and \$200,000 for addition of youth play equipment.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning	42,520	7,480							50,000
Design and Engineering			100,000						100,000
R-O-W Acquisition									-
Construction Management			55,000						55,000
Construction			374,883						374,883
<b>Total Project Costs</b>	<b>42,520</b>	<b>7,480</b>	<b>529,883</b>	-	-	-	-	-	<b>579,883</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	42,520	7,480	100,000						150,000
<b>Transfers</b>									-
Capital Project Reserve			200,000						200,000
<b>Grants</b>									-
CDBG - 2018			91,907						91,907
CDBG - 2019			137,976						137,976
									-
									-
<b>Total Funding Sources</b>	<b>42,520</b>	<b>7,480</b>	<b>529,883</b>	-	-	-	-	-	<b>579,883</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0010</b>
<b>Project Name:</b>	<b>Eagle Landing Park Stair Reconfiguration</b>
Project Location:	Eagle Landing Park is located at 14641 25th Avenue SW.
Project Description:	This project is to remove the stairs and rails leaving landings where stable.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 700,000</b>	700,000	-

Account No.:	10759476
PM Task Code:	317-0035
PROS Plan Page No.:	104 and Policy Nos. 4.1, 4.2, 4.3
Comprehensive Plan:	Parks Element-Goals 1, 3
Strategic Plan:	2.d.

Maintenance Costs:	No change.
Change from prior CIP:	Total cost of the project was increased by \$425,000 due to need for crane and barge to remove stairs.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	9,093	50,907							60,000
R-O-W Acquisition									-
Construction Management		60,000							60,000
Construction		580,000							580,000
<b>Total Project Costs</b>	<b>9,093</b>	<b>690,907</b>	-	-	-	-	-	-	<b>700,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	9,093	690,907							700,000
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>9,093</b>	<b>690,907</b>	-	-	-	-	-	-	<b>700,000</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0011</b>
<b>Project Name:</b>	<b>Lakeview Park Playground/Path Improvements</b>
<b>Project Location:</b>	Lakeview Park is located at 442 SW 160th Street.
<b>Project Description:</b>	This project is to replace the old play area with new play equipment for ages 2-5, including ADA compliant surfacing, and renovate the adjacent tree-impacted park pathway on the south end of the park.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 220,505</b>	220,505	-

Account No.:	10859476
PM Task Code:	317-0036
PROS Plan Page No.:	108 and Policy No. 8.1
Comprehensive Plan:	-
Strategic Plan:	2.d.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change. This project was awarded FY2017 Community Development Block Grant (CDBG) funds. *The CDBG grant award was \$228,000 with King County Environmental Review set-aside costs of \$7,500 not included in estimate below.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	25,000								25,000
R-O-W Acquisition									-
Construction Management	15,000								15,000
Construction	132,014	48,491							180,505
<b>Total Project Costs</b>	<b>172,014</b>	<b>48,491</b>	-	-	-	-	-	-	<b>220,505</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>									-
<b>Grants</b>									-
CDBG - 2017*	172,014	48,491							220,505
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>172,014</b>	<b>48,491</b>	-	-	-	-	-	-	<b>220,505</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG0014</b>
<b>Project Name:</b>	<b>Burien Community Center Restroom Renovations</b>
Project Location:	Burien Community Center is located at 14700 6th Avenue Southwest, Burien, WA 98166.
Project Description:	This project is for design and construction to renovate the existing restrooms at the Burien Community Center and add a third family style (uni-sex) restroom.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 133,248</b>	133,248	-

Account No.:	11459476
PM Task Code:	317-
PROS Plan Page No.:	
Comprehensive Plan:	
Strategic Plan:	10.c.

Maintenance Costs:	No change.
Change from prior CIP:	Project cost was increased by \$50,000 to add City funds for project contingency.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering		20,000							20,000
R-O-W Acquisition									-
Construction Management		20,000							20,000
Construction		143,248							143,248
<b>Total Project Costs</b>	-	<b>183,248</b>	-	-	-	-	-	-	<b>183,248</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance		50,000							50,000
Grants									-
CDBG - 2018		133,248							133,248
									-
									-
<b>Total Funding Sources</b>	-	<b>183,248</b>	-	-	-	-	-	-	<b>183,248</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	To be determined.
<b>Project Name:</b>	<b>Public Works/ParCS Maintenance Facility</b>
<b>Project Location:</b>	To be determined.
<b>Project Description:</b>	This project is to design and construct a new Public Works/ParCS maintenance facility to include an emergency operations center with auxiliary generator, staff area with locker room and office space, supply warehouse, interior parking for specific vehicles, covered materials/aggregate bins, storage for equipment and supplies, vehicle wash and fueling, and secure illuminated storage yard. Sustainable building techniques will be utilized where feasible. Based on recent consultant studies, the cost for a standalone facility (excluding property) is between \$8 and \$12 million. The City is currently evaluating partnership opportunities with the Highline School District on their underutilized property off of Des Moines Memorial Drive. By sharing the site and potentially sharing some facilities (such as a combined School District lunch and training room with a City emergency operations center, materials storage, fueling, and wash bays), the City could see one-time savings of \$1-2 million. Costs cannot be refined until a site is selected. A placeholder estimate of \$10 million for design and construction and \$1.5 million for right-of-way acquisition is included for planning purposes. Actual costs may vary greatly depending on the site chosen, and whether the City is able to take advantage of partnership opportunities.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 11,500,000</b>	-	11,500,000

Account No.:	317-
PM Task Code:	317-
PROS Plan Page No.:	
Comprehensive Plan:	
Strategic Plan:	10.c.

<b>Maintenance Costs:</b>	Maintenance and operating costs to be determined.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering			1,000,000						1,000,000
R-O-W Acquisition			1,500,000						1,500,000
Construction Management									-
Construction			9,000,000						9,000,000
<b>Total Project Costs</b>	-	-	<b>11,500,000</b>	-	-	-	-	-	<b>11,500,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Unfunded			11,500,000						11,500,000
									-
									-
									-
<b>Total Funding Sources</b>	-	-	<b>11,500,000</b>	-	-	-	-	-	<b>11,500,000</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG00xx</b>
<b>Project Name:</b>	<b>Burien Community Center HVAC Replacement</b>
<b>Project Location:</b>	Burien Community Center is located at 14700 6th Avenue Southwest, Burien, WA 98166.
<b>Project Description:</b>	This project is for the replacement of the oldest of two HVAC systems at the Burien Community Center, which has exceeded its life expectancy.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 426,991</b>	426,991	-

Account No.:	
PM Task Code:	317-
PROS Plan Policy No.:	6.4
Comprehensive Plan:	-
Strategic Plan:	5.a.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	New project.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering			25,000						25,000
R-O-W Acquisition									-
Construction Management									-
Construction			401,991						401,991
<b>Total Project Costs</b>	-	-	<b>426,991</b>	-	-	-	-	-	<b>426,991</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>									-
Parks Levy - 2020			200,000						200,000
<b>Grants</b>									-
King County VSHS Levy			90,000						90,000
CDBG - 2020			136,991						136,991
									-
									-
<b>Total Funding Sources</b>	-	-	<b>426,991</b>	-	-	-	-	-	<b>426,991</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG00xx</b>
<b>Project Name:</b>	<b>Hilltop Park Master Plan</b>
<b>Project Location:</b>	Hilltop Park is located at 2600 South 128th Street, Burien, WA 98168.
<b>Project Description:</b>	This project is to do a Master Plan for the park. Having a Master Plan is often a requirement in grant applications for park improvements.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 130,000</b>	130,000	-

<b>Account No.:</b>	
<b>PM Task Code:</b>	317-
<b>PROS Plan Policy No.:</b>	6.4
<b>Comprehensive Plan:</b>	-
<b>Strategic Plan:</b>	5.a.

<b>Maintenance Costs:</b>	Not applicable.
<b>Change from prior CIP:</b>	New project.

<b>Project Costs</b>	<b>Total Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
Planning			130,000						130,000
Design and Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction									-
<b>Total Project Costs</b>	-	-	<b>130,000</b>	-	-	-	-	-	<b>130,000</b>

<b>Funding Sources</b>	<b>Total Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
<b>Fund Balance</b>			130,000						130,000
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	-	-	<b>130,000</b>	-	-	-	-	-	<b>130,000</b>

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>PG00xx</b>
<b>Project Name:</b>	<b>Parks, Recreation, and Open Space Plan Update</b>
Project Location:	Citywide.
Project Description:	The Parks, Recreation, and Open Space (PROS) Plan is required to be updated every six years to maintain grant eligibility, with the last update completed in 2017.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 125,000</b>	125,000	-

Account No.:	
PM Task Code:	317-
PROS Plan Policy No.:	6.4
Comprehensive Plan:	-
Strategic Plan:	5.a.

Maintenance Costs:	Not applicable.
Change from prior CIP:	New project.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning						125,000			125,000
Design and Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction									-
<b>Total Project Costs</b>	-	-	-	-	-	125,000	-	-	125,000

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance						125,000			125,000
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	-	-	-	-	-	125,000	-	-	125,000

**2020-2025 Capital Improvement Program  
Parks and General Government CIP**

<b>Project Number:</b>	<b>Not applicable.</b>
<b>Project Name:</b>	<b>Staff Coordination of Parks CIP Projects</b>
Project Location:	Citywide.
Project Description:	This project is for salary and benefit costs of Parks and/or Public Works staff to plan, coordinate, and manage Parks and General Government Capital Improvement Projects.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 76,964</b>	76,964	-

Account No.:	10010000
PM Task Code:	317-
PROS Plan Page No.:	
Comprehensive Plan:	
Strategic Plan:	

Maintenance Costs:	Not applicable.
Change from prior CIP:	No change.

Project Costs	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Staff Coordination	6,964	10,000	10,000	10,000	10,000	10,000	10,000	10,000	76,964
Design and Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction									-
<b>Total Project Costs</b>	<b>6,964</b>	<b>10,000</b>	<b>76,964</b>						

Funding Sources	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	6,964	10,000	10,000	10,000	10,000	10,000	10,000	10,000	76,964
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>6,964</b>	<b>10,000</b>	<b>76,964</b>						

**Unfunded Parks & General Government CIP Projects. These are preliminary estimates.**

<b>All - Play Playground</b> .....	<b>\$2,500,000</b>
Potential multi-agency partnership to design and construct an all inclusive playground for children of all abilities. May be a phased project.	
<b>Des Moines Memorial Park</b> .....	<b>600,000</b>
Design and develop a plaza area in front of the current 84-foot long granite World War I memorial located east of Sunnysdale School. This area would serve as a gathering place for memorial celebrations and events.	
<b>Master Planning</b> .....	<b>350,000</b>
Develop master plans for underdeveloped parks in Burien including Hazel Valley, Hilltop, Puget Sound, and Salmon Creek. May be a phased project.	
<b>Mathison Park Expansion - Phase 3</b> .....	<b>2,300,000</b>
Expand Mathison Park to include a restroom, picnic shelter, paved parking, and trails.	
<b>Moshier Field Lighting Improvements</b> .....	<b>120,000</b>
Assessment and inspection of the field lights at Moshier Fields.	
<b>Moshier Sports Fields Nos. 2, 3, and 4</b> .....	<b>3,000,000</b>
Convert Moshier sports fields Nos. 2, 3, and 4 from grass to turf.	
<b>Park Acquisition and Development</b> .....	<b>1,800,000</b>
Acquire and develop properties in areas of Burien currently underserved by parks.	
<b>Seahurst Park - Upper Parking Lot</b> .....	<b>4,900,000</b>
Improve upper parking lot and main road as identified in the Seahurst Park Master Plan.	
<b>UNFUNDED PROJECTS TOTAL</b>	<b><u><u>\$15,570,000</u></u></b>

**Transportation Capital Improvement Program Project Descriptions  
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2020 - 2025 Capital Improvement Program

TRANSPORTATION

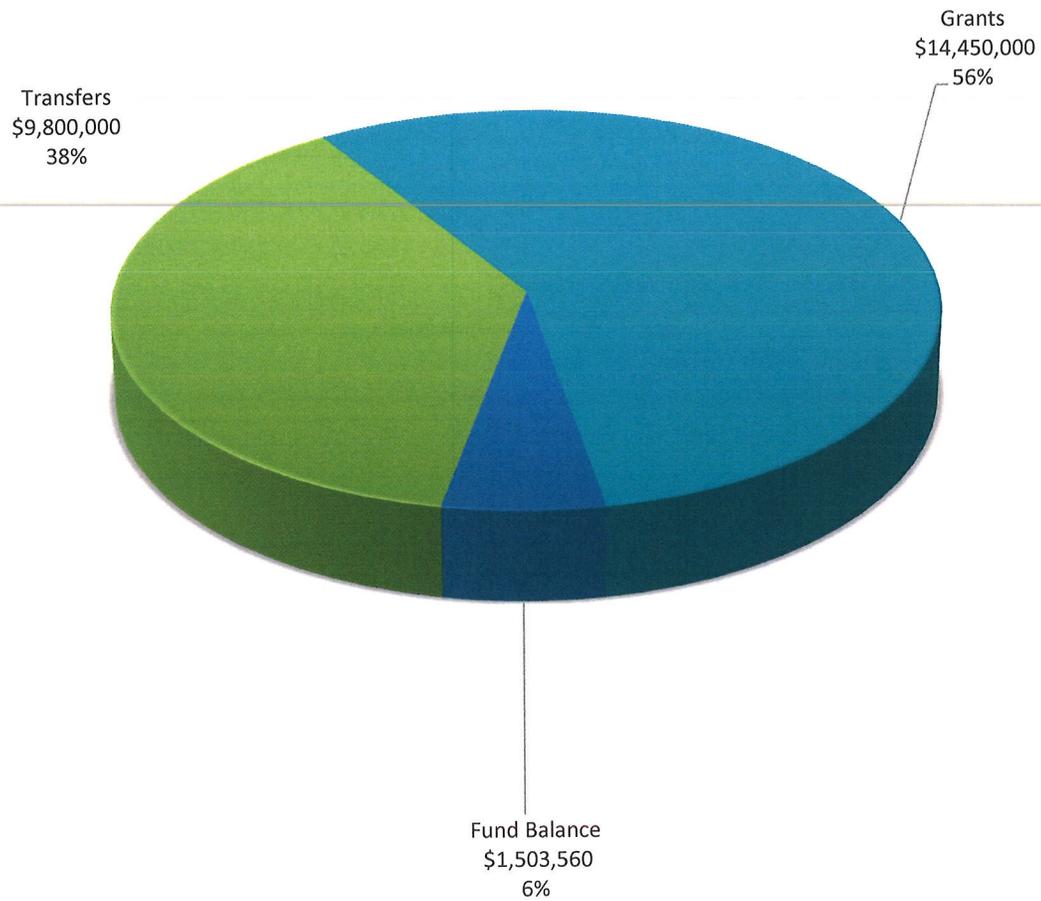
Total Project Expenditures

	Prior Years	2019	2020	2021	2022	2023	2024	2025	TOTAL PROJECT	2020-2025 Six-Year CIP
TR0002 - Pavement Management Program	781,114	850,000	850,000	850,000	850,000	850,000	850,000	850,000	6,731,114	5,100,000
TR0005 - Citywide ADA Barrier Mitigation	1,121,671	123,329	50,000	50,000	50,000	50,000	50,000	50,000	1,545,000	300,000
TR0008 - 4th-6th Avenue SW/SW 148th St. Intersection - Funded	337,223	164,777	-	-	-	-	-	-	502,000	-
TR0008 - 4th-6th Avenue SW/SW 148th St. Intersection - Unfunded	-	-	-	3,205,000	-	-	-	-	3,205,000	3,205,000
TR0009 - Signal Controller/Interconnect Upgrades	35,877	120,638	50,000	-	50,000	-	50,000	-	306,515	150,000
TR0010 - NERA Infrastructure - Pilot Program	423,112	49,188	-	-	-	-	-	-	472,300	-
TR0014 - 5th Avenue S. Traffic Calming	183,131	1,446,869	-	-	-	-	-	-	1,630,000	-
TR0015 - S. 156th St./4th Avenue S. Pedestrian HAWK	58,054	326,946	-	-	-	-	-	-	385,000	-
TR0017 - Peter Western Bridge Replacement	1,725,558	7,699,698	-	-	-	-	-	-	9,425,256	-
TR0018 - 4th Avenue SW Sidewalks (between SW 156th-160th St.)	86,188	791,812	-	331,560	-	-	-	-	1,209,560	331,560
TR0018 - 4th Avenue SW Sidewalks (between SW 156th-160th St.) - Unfunded	-	-	-	2,124,440	-	-	-	-	2,124,440	2,124,440
TR0019 - S. 144th Way Improvements	12,409	3,787,591	-	-	-	-	-	-	3,800,000	-
TR0020 - 4th Avenue SW Bike Lanes Striping	-	50,000	-	-	-	-	-	-	50,000	-
TR0021 - 1st Avenue S. - Phase 3	465,059	2,134,941	15,305,000	-	-	-	-	-	17,905,000	15,305,000
TR0022 - S. 128th St. Corridor Study	26,066	17,423	-	-	-	-	-	-	43,489	-
TR0023 - S. 136th St. Sidewalk Improvements - Funded	36,200	763,800	250,000	2,750,000	-	-	-	-	3,800,000	3,000,000
TR0023 - S. 136th St. Sidewalk Improvements - Unfunded	-	-	-	1,505,000	-	-	-	-	1,505,000	1,505,000
30th Ave SW Slope Stabilization - NEW	-	-	-	-	1,000,000	-	-	-	1,000,000	1,000,000
Staff Coordination	86,847	84,000	87,000	90,000	93,000	96,000	99,000	102,000	737,847	\$ 567,000
<b>Total Projects - Funded</b>	<b>\$ 5,378,509</b>	<b>\$ 18,411,012</b>	<b>\$ 16,592,000</b>	<b>\$ 4,071,560</b>	<b>\$ 2,043,000</b>	<b>\$ 996,000</b>	<b>\$ 1,049,000</b>	<b>\$ 1,002,000</b>	<b>\$ 49,543,081</b>	<b>\$ 25,753,560</b>
<b>Total Projects - Unfunded</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,834,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,834,440</b>	<b>\$ 6,834,440</b>

Total Project Resources

	Prior Years	2019	2020	2021	2022	2023	2024	2025	TOTAL PROJECT	2020-2025 Six-Year CIP
<b>Fund Balance</b>	<b>\$ 3,749,099</b>	<b>\$ 6,375,284</b>	<b>\$ 637,000</b>	<b>\$ 376,560</b>	<b>\$ 143,000</b>	<b>\$ 96,000</b>	<b>\$ 149,000</b>	<b>\$ 102,000</b>	<b>\$ 11,627,943</b>	<b>\$ 1,503,560</b>
<b>Transfers</b>										
Surface Water Management Fund	-	325,000	600,000	145,000	300,000	100,000	100,000	100,000	1,670,000	1,345,000
Street Fund	-	500,000	1,155,000	400,000	1,200,000	400,000	400,000	400,000	4,455,000	3,955,000
Capital Projects Reserve	-	-	-	-	-	-	-	-	-	-
Public Works Reserve	-	-	2,100,000	-	-	-	-	-	2,100,000	2,100,000
Transportation Benefit District (TBD)	-	400,000	400,000	400,000	400,000	400,000	400,000	400,000	2,800,000	2,400,000
<b>Grants</b>	<b>1,629,410</b>	<b>10,810,728</b>	<b>11,700,000</b>	<b>2,750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,890,138</b>	<b>14,450,000</b>
<i>Unfunded</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>6,834,440</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>6,834,440</i>	<i>6,834,440</i>
<b>Total Project Resources (excludes unfunded)</b>	<b>\$ 5,378,509</b>	<b>\$ 18,411,012</b>	<b>\$ 16,592,000</b>	<b>\$ 4,071,560</b>	<b>\$ 2,043,000</b>	<b>\$ 996,000</b>	<b>\$ 1,049,000</b>	<b>\$ 1,002,000</b>	<b>\$ 49,543,081</b>	<b>\$ 25,753,560</b>

### 2020 - 2025 Capital Improvement Program Transportation Funding Sources \$25.8 million



**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0002</b>
<b>Project Name:</b>	<b>Pavement Management Program</b>
<b>Project Location:</b>	Various streets citywide.
<b>Project Description:</b>	This project is an annual program for the repair and resurfacing of arterial and residential streets. Pavement preservation locations are determined annually using information generated by the Pavement Management Inventory. The City continues to explore alternative pavement treatments to reduce costs.

<b>Total Project Cost:</b>	<b>\$ 6,731,114</b>	Funded 6,731,114	Unfunded -
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<b>Account No.:</b>	40259530
<b>PM Task Code:</b>	318-0009
<b>TIP Project No.:</b>	38
<b>Comprehensive Plan:</b>	Transportation Element-Goal 1
<b>Strategic Plan:</b>	2.a.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	90,346	128,000	128,000	128,000	128,000	128,000	128,000	128,000	986,346
R-O-W Acquisition									-
Construction Management	66,681	130,000	130,000	130,000	130,000	130,000	130,000	130,000	976,681
Construction	624,087	592,000	592,000	592,000	592,000	592,000	592,000	592,000	4,768,087
<b>Total Project Costs</b>	<b>781,114</b>	<b>850,000</b>	<b>6,731,114</b>						

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	781,114								781,114
<b>Transfers</b>									
Surface Water Mgmt Fund		100,000	100,000	100,000	100,000	100,000	100,000	100,000	700,000
Street Fund		350,000	350,000	350,000	350,000	350,000	350,000	350,000	2,450,000
Transportation Benefit District		400,000	400,000	400,000	400,000	400,000	400,000	400,000	2,800,000
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>781,114</b>	<b>850,000</b>	<b>6,731,114</b>						

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0005</b>
<b>Project Name:</b>	<b>Citywide ADA Barrier Mitigation</b>
<b>Project Location:</b>	Various intersections citywide.
<b>Project Description:</b>	Upgrade curb ramps, driveways, sidewalks, and pedestrian push buttons citywide to meet Americans with Disabilities Act (ADA) requirements. The project includes an update to the ADA Transition Plan.

<b>Total Project Cost:</b>	<b>\$ 1,895,000</b>	Funded 1,545,000	Unfunded 350,000
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Account No.:	40559561
PM Task Code:	318-0039
TIP Project No.:	C
Comprehensive Plan:	6
Strategic Plan:	2, 2.b.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	197,006	20,000	10,000	10,000	10,000	10,000	10,000	10,000	277,006
R-O-W Acquisition									-
Construction Management	207,763								207,763
Construction	716,902	103,329	40,000	40,000	40,000	40,000	40,000	40,000	1,060,231
<b>Total Project Costs</b>	<b>1,121,671</b>	<b>123,329</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>1,545,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	1,121,671	23,329	50,000						1,195,000
Transfers									
Street Fund		100,000		50,000	50,000	50,000	50,000	50,000	350,000
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>1,121,671</b>	<b>123,329</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>1,545,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0008</b>
<b>Project Name:</b>	<b>4th and 6th Avenues SW/SW 148th Street Intersection</b>
<b>Project Location:</b>	Intersection of 4th Avenue SW and SW 148th Street and Intersection of 6th Avenue SW and SW 148th Street.
<b>Project Description:</b>	Upgrade existing signal to add protected left-turn phasing on all approaches. Coordinate new signal with signals on SW 148th Street and 4th and 6th Avenue SW corridors.

<b>Total Project Cost:</b>	<b>\$ 3,707,000</b>	Funded 502,000	Unfunded 3,205,000
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Account No.:	40859564
PM Task Code:	318-0002
TIP Project No.:	31 & 32
Comprehensive Plan:	Transportation Element-Goals 2, 6
Strategic Plan:	2

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change. The King County Metro Mitigation Fee must be spent by October 2021.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	303,143	8,857		20,000					332,000
R-O-W Acquisition	34,080	155,920							190,000
Construction Management				638,000					638,000
Construction				2,547,000					2,547,000
<b>Total Project Costs</b>	<b>337,223</b>	<b>164,777</b>	-	<b>3,205,000</b>	-	-	-	-	<b>3,707,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>		130,679							130,679
Restricted Fund Balance - King County Metro Mitigation Fee*	337,223	34,098							371,321
<b>Unfunded</b>									
City Share				2,950,000					2,950,000
Utility Undergrounding				255,000					255,000
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>337,223</b>	<b>164,777</b>	-	<b>3,205,000</b>	-	-	-	-	<b>3,707,000</b>

\* The King County Metro Mitigation Fee of \$371,321 was collected in a prior year.

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0009</b>
<b>Project Name:</b>	<b>Signal Controller/Interconnect Upgrades Program</b>
Project Location:	Various intersections citywide.
Project Description:	This new program will upgrade out-of-date signal controllers and add them to the City's fiber optic signal interconnect system.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 306,515</b>	306,515	-

Account No.:	40959564
PM Task Code:	318-
TIP Project No.:	F
Comprehensive Plan:	Transportation Element-Goals 1, 6
Strategic Plan:	2

Maintenance Costs:	No change.
Change from prior CIP:	No change.

Project Costs	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	28,976								28,976
R-O-W Acquisition									-
Construction Management									-
Construction	6,901	120,638	50,000		50,000		50,000		277,539
<b>Total Project Costs</b>	<b>35,877</b>	<b>120,638</b>	<b>50,000</b>	-	<b>50,000</b>	-	<b>50,000</b>	-	<b>306,515</b>

Funding Sources	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	35,877	120,638	50,000		50,000		50,000		306,515
									-
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>35,877</b>	<b>120,638</b>	<b>50,000</b>	-	<b>50,000</b>	-	<b>50,000</b>	-	<b>306,515</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0010</b>
<b>Project Name:</b>	<b>North East Redevelopment Area (NERA) Infrastructure Improvements - Pilot Program</b>
<b>Project Location:</b>	The North East Redevelopment Area (NERA) is bounded by South 138th Street on the north, 8th Avenue South on the west, and Des Moines Memorial Drive South on the south/east.
<b>Project Description:</b>	This project will plan and design additional infrastructure improvements for stormwater, streets, and utilities in the NERA area. The City of Burien and Port of Seattle are co-recipients of a \$4 million Federal Aviation Administration (FAA) grant for this pilot program which is managed by the Port of Seattle. Costs shown are the City's share for design.

		Funded	Unfunded
<b>Total Project Cost:</b>	\$ 472,300	472,300	-

Account No.:	41059510
PM Task Code:	318-
TIP Project No.:	
Comprehensive Plan:	Transportation Element-Goals 1, 2, 3, 11
Strategic Plan:	2, 7

<b>Maintenance Costs:</b>	To be determined after final design.
<b>Change from prior CIP:</b>	Total project cost decreased by \$94,200 based on actuals. Costs shown are the City's share. Project is complete.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	423,112	49,188							472,300
R-O-W Acquisition									-
Construction Management									-
Construction									-
<b>Total Project Costs</b>	<b>423,112</b>	<b>49,188</b>	-	-	-	-	-	-	<b>472,300</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	423,112	49,188							472,300
									-
									-
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>423,112</b>	<b>49,188</b>	-	-	-	-	-	-	<b>472,300</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0014</b>
<b>Project Name:</b>	<b>5th Avenue South Traffic Calming (Between South 116th Street and South 124th Street)</b>
<b>Project Location:</b>	5th Avenue South between S. 116th Street and S. 124th Street.
<b>Project Description:</b>	This project evaluates and constructs traffic calming features such as compact roundabouts at intersections, mid-block chicanes, narrowed lanes, and integrated low impact design (LID) features.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 1,630,000</b>	1,630,000	-

Account No.:	41459564
PM Task Code:	318-0043
TIP Project No.:	55
Comprehensive Plan:	Transportation Element-Goals 1, 2, 4, 6
Strategic Plan:	2

<b>Maintenance Costs:</b>	Maintenance and operating costs to be determined.
<b>Change from prior CIP:</b>	Total project cost increased by \$60,000.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	183,131	166,869							350,000
R-O-W Acquisition									-
Construction Management		230,000							230,000
Construction		1,050,000							1,050,000
<b>Total Project Costs</b>	<b>183,131</b>	<b>1,446,869</b>	-	-	-	-	-	-	<b>1,630,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	183,131	1,171,869							1,355,000
Transfers									-
Surface Water Mgmnt Fund		225,000							225,000
Street Fund		50,000							50,000
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>183,131</b>	<b>1,446,869</b>	-	-	-	-	-	-	<b>1,630,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0015</b>
<b>Project Name:</b>	<b>South 156th Street at 4th Avenue South Pedestrian HAWK Signal</b>
<b>Project Location:</b>	South 156th Street at 4th Avenue South, near Highline High School.
<b>Project Description:</b>	This project will install a pedestrian actuated high intensity activated crosswalk (HAWK) signal to replace the always-on crosswalk beacon.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 385,000</b>	385,000	-

Account No.:	41559564
PM Task Code:	318-0044
TIP Project No.:	05
Comprehensive Plan:	Transportation Element-Goals 1 , 4, 6, 7
Strategic Plan:	2

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change. The City was awarded a Ped-Bike Program Grant that does not have match requirements.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	57,443								57,443
R-O-W Acquisition		10,000							10,000
Construction Management		28,100							28,100
Construction	611	288,846							289,457
<b>Total Project Costs</b>	<b>58,054</b>	<b>326,946</b>	-	-	-	-	-	-	<b>385,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	26,093	73,907							100,000
<b>Grants</b>									-
State Ped-Bike Program Grant	31,961	253,039							285,000
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>58,054</b>	<b>326,946</b>	-	-	-	-	-	-	<b>385,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0017</b>
<b>Project Name:</b>	<b>Peter Western Bridge Replacement Project</b>
<b>Project Location:</b>	The Peter Western Bridge is located at the 2200 block of South 116th Street (between Military Road and 24th Avenue South.)
<b>Project Description:</b>	The Peter Western Bridge experienced severe erosion to the footings, with emergency measures undertaken to stabilize the bridge and then demolished it on May 19, 2017. Design and construction of the new bridge will start in late 2017, with federal, state, and local funding.

<b>Total Project Cost:</b>	<b>\$ 9,425,256</b>	Funded 9,425,256	Unfunded -
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<b>Account No.:</b>	41759550
<b>PM Task Code:</b>	318-
<b>TIP Project No.:</b>	
<b>Comprehensive Plan:</b>	
<b>Strategic Plan:</b>	

<b>Maintenance Costs:</b>	To be determined after final design.
<b>Change from prior CIP:</b>	Total project cost was increased by \$860,256

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Emergency Measures/Demo	775,656								775,656
Design and Engineering	949,902	478,698							1,428,600
R-O-W Acquisition		150,000							150,000
Construction Management		1,571,000							1,571,000
Construction		5,500,000							5,500,000
<b>Total Project Costs</b>	<b>1,725,558</b>	<b>7,699,698</b>	-	-	-	-	-	-	<b>9,425,256</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	128,109	542,009							<b>670,118</b>
<b>Transfers</b>									-
Public Works Reserve									-
<b>Grants</b>									-
State Legislative Approp.	111,269	388,731							500,000
FHWA Federal Funds	1,486,180	6,768,958							8,255,138
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>1,725,558</b>	<b>7,699,698</b>	-	-	-	-	-	-	<b>9,425,256</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0018</b>
<b>Project Name:</b>	<b>4th Avenue SW Sidewalks (between SW 156th Street and SW 160th Street)</b>
<b>Project Location:</b>	4th Avenue SW between SW 156th Street and SW 160th Street.
<b>Project Description:</b>	Widen 4th Avenue SW between SW 156th Street and SW 160th Street and construct bike lanes and east side sidewalks.

<b>Total Project Cost:</b>	\$ 3,334,000	Funded 1,209,560	Unfunded 2,124,440
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Account No.:	41859561
PM Task Code:	318-
TIP Project No.:	20.0, 20.1
Comprehensive Plan:	Transportation Element-Goals 1, 2, 4, 6
Strategic Plan:	2.b.

<b>Maintenance Costs:</b>	Maintenance and operating costs to be determined.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	86,188	513,812							600,000
R-O-W Acquisition		278,000							278,000
Construction Management				232,000					232,000
Construction				2,224,000					2,224,000
<b>Total Project Costs</b>	<b>86,188</b>	<b>791,812</b>	<b>-</b>	<b>2,456,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,334,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	<b>86,188</b>	<b>791,812</b>		<b>286,560</b>					<b>1,164,560</b>
<b>Transfers</b>									<b>-</b>
Surface Water Mgmt Fund				45,000					45,000
<b>Unfunded</b>				<b>2,124,440</b>					<b>2,124,440</b>
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>86,188</b>	<b>791,812</b>	<b>-</b>	<b>2,456,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,334,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0019</b>
<b>Project Name:</b>	<b>South 144th Way Improvements</b>
Project Location:	South 144th Way from 11th Avenue South to Des Moines Memorial Drive.
Project Description:	This project re-aligns South 144th Way to facilitate commercial traffic into and out of the North East Redevelopment Area (NERA). The project will install new pavement, bike lanes, curb, gutter, sidewalk, storm drainage, street lighting, and utility undergrounding. Design is being funded through the Port Pilot Program in 2016.

<b>Total Project Cost:</b>	<b>\$ 3,800,000</b>	Funded 3,800,000	Unfunded -
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Account No.:	41959530
PM Task Code:	318-
TIP Project No.:	05
Comprehensive Plan:	Transportation Element-Goals 1, 4, 6, 7
Strategic Plan:	2

Maintenance Costs:	Maintenance and operating costs to be determined.
Change from prior CIP:	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	3,909	76,091							80,000
R-O-W Acquisition									-
Construction Management	8,500	611,500							620,000
Construction		3,100,000							3,100,000
<b>Total Project Costs</b>	<b>12,409</b>	<b>3,787,591</b>	-	-	-	-	-	-	<b>3,800,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	12,409	387,591							400,000
<b>Transfers</b>									-
Street Fund									-
<b>Grants</b>									-
TIB Grant (awarded)		3,400,000							3,400,000
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>12,409</b>	<b>3,787,591</b>	-	-	-	-	-	-	<b>3,800,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0020</b>
<b>Project Name:</b>	<b>4th Avenue SW Bike Lanes Striping</b>
<b>Project Location:</b>	4th Avenue SW between SW 116th Street and SW 128th Street.
<b>Project Description:</b>	Restripe to add bike lanes along 4th Avenue SW between SW 116th Street and SW 128th Street.

		Funded	Unfunded
<b>Total Project Cost:</b>	\$ 50,000	50,000	-

Account No.:	42059530
PM Task Code:	318-
TIP Project No.:	48
Comprehensive Plan:	Transportation Element-Goals 1, 2, 4, 6
Strategic Plan:	2

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	Total project cost increased by \$20,000.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction		50,000							50,000
<b>Total Project Costs</b>	-	50,000	-	-	-	-	-	-	50,000

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance		50,000							50,000
									-
									-
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	-	50,000	-	-	-	-	-	-	50,000

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0021</b>
<b>Project Name:</b>	<b>1st Avenue South - Phase 3</b>
Project Location:	1st Avenue South from SW 128th Street to SW 140th Street.
Project Description:	This project will reconstruct 1st Avenue S. to principal arterial standards with access control. The project includes reconstruction of pavement; installation of curb, gutter, sidewalk, traffic signal modifications, storm drainage; utility undergrounding; and landscaping between SW 128th Street to SW 132nd Street. The project also includes full width asphalt overlay between SW 128th Street to SW 140th Street.

<b>Total Project Cost:</b>	<b>\$ 17,905,000</b>	Funded 17,905,000	Unfunded -
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Account No.:	42159530
PM Task Code:	318-
TIP Project No.:	05
Comprehensive Plan:	Transportation Element-Goals 1, 4, 6, 7
Strategic Plan:	2

Maintenance Costs:	No change.
Change from prior CIP:	Project was changed to fully funded and total project cost was updated.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering	465,059	2,134,941							2,600,000
R-O-W Acquisition			1,500,000						1,500,000
Construction Management			2,500,000						2,500,000
Construction			11,305,000						11,305,000
<b>Total Project Costs</b>	<b>465,059</b>	<b>2,134,941</b>	<b>15,305,000</b>		-	-	-	-	<b>17,905,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	465,059	2,134,941	200,000						2,800,000
<b>Transfers</b>									-
Capital Projects Reserve									-
Public Works Reserve			2,100,000						2,100,000
Surface Water Management CIP			500,000						500,000
Street Fund			805,000						805,000
<b>Grants</b>									-
WSDOT Federal Asset Management Grant (awarded)			3,700,000						3,700,000
TIB Grant (applied for)			8,000,000						8,000,000
									-
									-
<b>Total Funding Sources</b>	<b>465,059</b>	<b>2,134,941</b>	<b>15,305,000</b>	-	-	-	-	-	<b>17,905,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0022</b>
<b>Project Name:</b>	<b>South 128th Street Corridor Study</b>
<b>Project Location:</b>	South 128th Street from Ambaum Boulevard SW to Des Moines Memorial Drive.
<b>Project Description:</b>	This project analyzes traffic operations on the South 128th Street corridor between Ambaum Boulevard SW and Des Moines Memorial Drive. The study will identify changes to improve traffic operations and safety along the corridor.

		Funded	Unfunded
<b>Total Project Cost:</b>	\$ 43,489	43,489	-

Account No.:	42254440
PM Task Code:	318-
TIP Project No.:	
Comprehensive Plan:	
Strategic Plan:	

<b>Maintenance Costs:</b>	Not applicable.
<b>Change from prior CIP:</b>	Total project cost decreased by \$36,511 based on actuals. Project was completed in 2019.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning	26,066	17,423							43,489
Design and Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction									-
<b>Total Project Costs</b>	<b>26,066</b>	<b>17,423</b>	-	-	-	-	-	-	<b>43,489</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	26,066	17,423							43,489
									-
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>26,066</b>	<b>17,423</b>	-	-	-	-	-	-	<b>43,489</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>TR0023</b>
<b>Project Name:</b>	<b>South 136th Street Sidewalk Improvements</b>
<b>Project Location:</b>	South 136th Street from 1st Avenue South to Des Moines Memorial Drive.
<b>Project Description:</b>	This project includes construction of bicycle lanes on both sides of the road, repair of existing sidewalk, striping, and trees along the street. The City continues to seek grant sources.

<b>Total Project Cost:</b>	<b>\$ 5,305,000</b>	Funded 3,800,000	Unfunded 1,505,000
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<b>Account No.:</b>	42359561
<b>PM Task Code:</b>	318-
<b>TIP Project No.:</b>	05
<b>Comprehensive Plan:</b>	Transportation Element-Goals 1, 4, 6, 7
<b>Strategic Plan:</b>	2

<b>Maintenance Costs:</b>	Maintenance and operating costs to be determined.
<b>Change from prior CIP:</b>	Project costs were adjusted to change some of the construction costs to unfunded. City funds were moved to 1st Ave S. - Phase 3.

<b>Project Costs</b>	<b>Total Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
Planning									-
Design and Engineering	36,200	763,800							800,000
R-O-W Acquisition			250,000						250,000
Construction Management				705,000					705,000
Construction				3,550,000					3,550,000
<b>Total Project Costs</b>	<b>36,200</b>	<b>763,800</b>	<b>250,000</b>	<b>4,255,000</b>	-	-	-	-	<b>5,305,000</b>

<b>Funding Sources</b>	<b>Total Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
<b>Fund Balance</b>	36,200	763,800	250,000						1,050,000
<b>Transfers</b>									-
Capital Projects Reserve									-
Street Fund									-
<b>Grants</b>									-
TIB Grant (applied for)				2,750,000					2,750,000
<b>Unfunded</b>				1,505,000					1,505,000
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>36,200</b>	<b>763,800</b>	<b>250,000</b>	<b>4,255,000</b>	-	-	-	-	<b>5,305,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	
<b>Project Name:</b>	<b>30th Avenue Southwest Slope Stabilization</b>
<b>Project Location:</b>	30th Avenue Southwest, south of Seola Beach Drive Southwest in northwest Burien.
<b>Project Description:</b>	This project includes stabilization of the slope at 30th Ave SW, south of Seola Beach Drive Southwest.

<b>Total Project Cost:</b>	\$ 1,000,000	Funded 1,000,000	Unfunded -
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<b>Account No.:</b>	
<b>PM Task Code:</b>	318-
<b>TIP Project No.:</b>	05
<b>Comprehensive Plan:</b>	Transportation Element-Goals 1, 4, 6, 7
<b>Strategic Plan:</b>	2

<b>Maintenance Costs:</b>	Maintenance and operating costs to be determined.
<b>Change from prior CIP:</b>	New project.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design and Engineering					100,000				100,000
R-O-W Acquisition									-
Construction Management					100,000				100,000
Construction					800,000				800,000
<b>Total Project Costs</b>	-	-	-	-	<b>1,000,000</b>	-	-	-	<b>1,000,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance									-
Transfers									-
Street Fund					800,000				800,000
Surface Water Mgmt Fund					200,000				200,000
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	-	-	-	-	<b>1,000,000</b>	-	-	-	<b>1,000,000</b>

**2020-2025 Capital Improvement Program  
Transportation CIP**

<b>Project Number:</b>	<b>Not applicable.</b>
<b>Project Name:</b>	<b>Staff Coordination of Transportation CIP Projects</b>
<b>Project Location:</b>	Citywide.
<b>Project Description:</b>	This project is for salary and benefit costs of Public Works staff to plan, coordinate, and manage Transportation Capital Improvement Projects.

<b>Total Project Cost:</b>	<b>\$ 737,847</b>	Funded 737,847	Unfunded -
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Account No.:	40040000
PM Task Code:	318-
TIP Project No.:	
Comprehensive Plan:	
Strategic Plan:	

<b>Maintenance Costs:</b>	<b>Not applicable.</b>
<b>Change from prior CIP:</b>	<b>No change.</b>

Project Costs	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Staff Coordination	86,847	84,000	87,000	90,000	93,000	96,000	99,000	102,000	737,847
Design & Engineering									-
R-O-W Acquisition									-
Construction Mgmt									-
Construction									-
<b>Total Project Costs</b>	<b>86,847</b>	<b>84,000</b>	<b>87,000</b>	<b>90,000</b>	<b>93,000</b>	<b>96,000</b>	<b>99,000</b>	<b>102,000</b>	<b>737,847</b>

Funding Sources	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance	86,847	84,000	87,000	90,000	93,000	96,000	99,000	102,000	737,847
									-
									-
									-
									-
									-
									-
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>86,847</b>	<b>84,000</b>	<b>87,000</b>	<b>90,000</b>	<b>93,000</b>	<b>96,000</b>	<b>99,000</b>	<b>102,000</b>	<b>737,847</b>

**Unfunded Transportation CIP Projects. These are very preliminary estimates.**

<b><u>1st Avenue South - Phase 4 (116th to 128th)</u></b> .....	<b>\$11,400,000</b>
Reconstruct roadway to Principal Arterial standards, including pedestrian, stormwater detention and water quality facilities, center medians and left-turn lanes, signal improvements and interconnections, landscaping and irrigation, and driveway consolidation where feasible. Convert utilities from overhead to underground. Replace drainage system.	
<b><u>SW 136th Street (1st Ave S. to Ambaum Blvd SW)</u></b> .....	<b>9,980,000</b>
Reconstruct road including storm drainage, bike lanes, parking, curb, gutter, and sidewalks.	
<b><u>8th Avenue S. (S. 128th St. to S. 136th St.)</u></b> .....	<b>1,160,000</b>
Improve pedestrian access. Install sidewalk, curb and gutter, bike lanes, drainage, landscaping, and illumination. Note: Consider phases along this corridor based on funding sources.	
<b><u>8th Avenue S. (S. 136th St. to Des Moines Memorial Drive (DMMD))</u></b> .....	<b>16,800,000</b>
Reconstruct road to include curb, gutter, sidewalks, bicycle lanes, parking, drainage, landscaping, and illumination. Note: Consider phases along this corridor based on funding sources.	
<b><u>S. 152nd Street (1st Ave S. to 8th Ave S.)</u></b> .....	<b>1,260,000</b>
Construct sidewalks on both sides of street. Fill in gaps in intermittent sidewalk and ensure implementation of American with Disabilities Act (ADA) standards. Construct bicycle lanes on both sides of street. Connect to Highline High School.	
<b><u>S. 152nd Street (8th Ave S. to Des Moines Memorial Drive)</u></b> .....	<b>790,000</b>
Evaluate existing three intersections (8th Ave S/S 152nd St, DMMD/8th Ave S, and S 152nd St/DMMD) for comprehensive revisions to improve safety and general awkwardness; consider eliminating an intersection.	
<b><u>Ambaum Blvd SW Corridor Study (SW 116th St to 1st Ave S.)</u></b> .....	<b>60,000</b>
Study Ambaum corridor for safety, capacity, and non-motorized issues.	
<b><u>SR 518/Des Moines Memorial Drive Westbound On-Ramp</u></b> .....	<b>73,500,000</b>
Construct westbound on-ramp from SR 518 to DMMD. Note: Ensure design is consistent with the DMMD Corridor Management Plan.	
<b><u>Pedestrian and Bicycle Facilities (Citywide)</u></b> .....	<b>60,000</b>
Construct bicycle/pedestrian/shared use facilities in unopened rights of way that are not being used for, and not planned to be used for, vehicle access.	
<b><u>Pedestrian Access Near Schools Study (Citywide)</u></b> .....	<b>60,000</b>
Evaluate and prioritize pedestrian access needs near schools, giving consideration to parking and surface water impacts.	
<b><u>S. 132nd Trail Completion (10th Ave S to 12th Ave S.)</u></b> .....	<b>190,000</b>
Install a multi-use bike path on unopened right of way. Completes the physical connection for the 1st Ave S to DMMD neighborhood bikeway.	
<b><u>S. 132nd Trail Completion (1st Ave SW to 1st Ave S.)</u></b> .....	<b>730,000</b>
Install a multi-use bike path on unopened right of way. Install a pedestrian-actuated HAWK signal on 1st Ave South. Completes the physical connection for the 8th Ave SW to 1st Ave S neighborhood bikeway.	
<b><u>SW 152nd St Downtown Sharrow (10th Ave SW to 1st Ave S.)</u></b> .....	<b>170,000</b>
Revise pavement markings to provide sharrow lanes and restripe parking for back-in angle parking.	
<b><u>Pedestrian Improvements for 21st Ave SW Mid-Block Crosswalk (SW 152nd St. to SW 154th St.)</u></b> .....	<b>80,000</b>
Install a Rectangular Rapid Flashing Beacon and bulb-outs to serve the existing mid-block crosswalk.	

**UNFUNDED PROJECTS TOTAL**

**\$116,240,000**

**Surface Water Management (SWM) Capital Improvement Program  
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**2020 - 2025 Capital Improvement Program**

**SURFACE WATER MANAGEMENT**

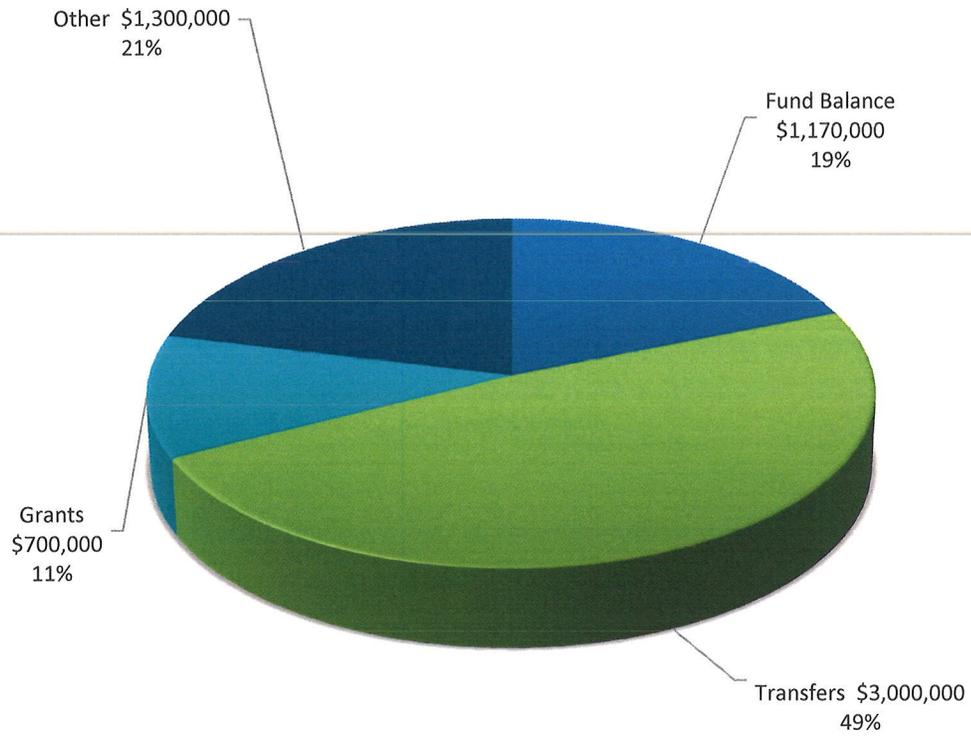
**Total Project Expenditures**

	Prior Years	2019	2020	2021	2022	2023	2024	2025	TOTAL PROJECT	2020-2025 Six year CIP
SW0001 - Residential Drainage Imp. Program (RDIP)	\$ 236,363	\$ 100,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 2,136,363	\$ 1,800,000
SW0004 - SW 151st Street and 8th Ave SW Drainage Improvements	517,316	-	-	-	-	-	-	-	517,316	-
SW0006 - SW 165th Street Drainage Improvements	599,404	1,609	-	-	-	-	-	-	601,013	-
SW0007 - 8th Ave S. Sub-basin Retrofit Improvements	1,722,024	-	-	-	-	-	-	-	1,722,024	-
SW0008 - King County Courthouse Stormwater Project	-	80,000	-	-	-	-	-	-	80,000	-
SW0009 - 20th Ave. S. Drainage Improvements	14,050	135,950	20,000	550,000	-	-	-	-	720,000	570,000
SW0010 - Cove Point Outfall Repair	24,170	195,830	-	-	-	-	-	-	220,000	-
SW0011 - Hermes Outlet Improvements	130,039	619,961	-	-	-	-	-	-	750,000	-
SW0012 - Storm Drainage Master Plan	28,988	141,012	-	-	-	-	-	-	170,000	-
SW0013 - Miller Creek Enhancements	-	50,000	3,500,000	-	-	-	-	-	3,550,000	3,500,000
SW0014 - Eagle Landing Park Storm Drainage Improvements	71,166	998,834	-	-	-	-	-	-	1,070,000	-
S. 140th/DMMD Trunkline - NEW	-	700,000	-	-	-	-	-	-	700,000	-
Staff Coordination	14,946	50,000	50,000	50,000	50,000	50,000	50,000	50,000	364,946	300,000
<b>Total Projects</b>	<b>\$ 3,358,466</b>	<b>\$ 3,073,196</b>	<b>\$ 3,870,000</b>	<b>\$ 900,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 12,601,662</b>	<b>\$ 6,170,000</b>

**Total Project Resources**

	Prior Years	2019	2020	2021	2022	2023	2024	2025	TOTAL PROJECT	2020-2025 Six year CIP
<b>Fund Balance</b>	\$ 1,406,015	\$ 1,873,196	\$ 1,170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,449,211	\$ 1,170,000
<b>Transfers</b>										
Surface Water Mgmt Fund	-	1,200,000	700,000	900,000	350,000	350,000	350,000	350,000	4,200,000	3,000,000
<b>Grants</b>	1,952,451	-	700,000	-	-	-	-	-	2,652,451	700,000
<b>Other</b>										
Intergovernmental	-	-	1,300,000	-	-	-	-	-	1,300,000	1,300,000
<b>Total Projects</b>	<b>\$ 3,358,466</b>	<b>\$ 3,073,196</b>	<b>\$ 3,870,000</b>	<b>\$ 900,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 12,601,662</b>	<b>\$ 6,170,000</b>

### 2020 - 2025 Capital Improvement Program Surface Water Management Funding Sources \$6.2 million



**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0001</b>
<b>Project Name:</b>	<b>Residential Drainage Improvement Program (RDIP)</b>
<b>Project Location:</b>	Citywide.
<b>Project Description:</b>	Numerous gaps exist in Burien's drainage and surface water management facilities, resulting in problems that impact residential property. This annual project provides for smaller additions to or rehabilitation/ replacement of the City's drainage systems.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 2,136,363</b>	2,136,363	-

<b>Account No.:</b>	70159540
<b>PM Task Code:</b>	319-0004
<b>SDMP Project No.:</b>	
<b>Comprehensive Plan:</b>	Storm Water Element-Goal 2
<b>Strategic Plan:</b>	7.a.

<b>Maintenance Costs:</b>	Maintenance costs vary with each project.
<b>Change from prior CIP:</b>	Funding was reduced by \$200,000 in 2019 to provide funding for the SW0013 Miller Creek Enhancements project.

<b>Project Costs</b>	<b>Total Prior Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
Planning									-
Design & Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction	236,363	100,000	300,000	300,000	300,000	300,000	300,000	300,000	<b>2,136,363</b>
<b>Total Project Costs</b>	<b>236,363</b>	<b>100,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>2,136,363</b>

<b>Funding Sources</b>	<b>Total Prior Year</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
<b>Fund Balance</b>	236,363								<b>236,363</b>
<b>Transfers</b>									-
Surface Water Mgmt Fund		100,000	300,000	300,000	300,000	300,000	300,000	300,000	<b>1,900,000</b>
									-
									-
									-
<b>Total Funding Sources</b>	<b>236,363</b>	<b>100,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>2,136,363</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0004</b>
<b>Project Name:</b>	<b>SW 151st Street and 8th Avenue SW Drainage Improvements</b>
<b>Project Location:</b>	SW 151st Street and 8th Avenue SW.
<b>Project Description:</b>	Provide capacity improvements to the City’s stormwater system in the vicinity of SW 151st Street and 8th Avenue SW. Phase 1 in 2013-2014 mitigated a flooding problem on private property caused by the City’s capacity issues. Phase 2 will resolve long-term capacity issues.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 517,316</b>	517,316	-

Account No.:	70459540
PM Task Code:	319-0019
SDMP Project No.:	CIP #6
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	2, 7

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	Total project cost was reduced by \$122,684 to reflect actuals. Project is complete.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	118,400								118,400
R-O-W Acquisition									-
Construction Mgmt	51,690								51,690
Construction	347,226								347,226
<b>Total Project Costs</b>	<b>517,316</b>	-	-	-	-	-	-	-	<b>517,316</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	149,604								149,604
<b>Grants</b>									-
King Cty Flood Control Grant	367,712								367,712
									-
									-
									-
<b>Total Funding Sources</b>	<b>517,316</b>	-	-	-	-	-	-	-	<b>517,316</b>

Note: Combined 2019 Flood grant revenue with prior years.

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0006</b>
<b>Project Name:</b>	<b>SW 165th Street Drainage Improvements</b>
Project Location:	SW 165th Street between 16th Avenue SW and 19th Avenue SW.
Project Description:	This project provides for storm conveyance and road regrading to eliminate road ponding during heavy rain. Water quality and/or low impact development (LID) elements may be included as well.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 601,013</b>	601,013	-

Account No.:	70659540
PM Task Code:	319-0021
SDMP Project No.:	
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	7.a.

Maintenance Costs:	No change.
Change from prior CIP:	Total project cost was reduced by \$110,596 to reflect actuals. Project is complete.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	79,000								79,000
R-O-W Acquisition									-
Construction Management	106,491	1,609							108,100
Construction	413,913								413,913
<b>Total Project Costs</b>	<b>599,404</b>	<b>1,609</b>	-	-	-	-	-	-	<b>601,013</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	599,404	1,609							601,013
									-
									-
									-
									-
<b>Total Funding Sources</b>	<b>599,404</b>	<b>1,609</b>	-	-	-	-	-	-	<b>601,013</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0007</b>
<b>Project Name:</b>	<b>8th Avenue South Sub-basin Retrofit Improvements</b>
<b>Project Location:</b>	8th Avenue S. between S. 146th Street and S. 152nd Street.
<b>Project Description:</b>	Reroute an existing storm drain trunk line that runs down 8th Avenue S. in the North East Redevelopment Area (NERA) and crosses a private parcel to a new pipe within the 8th Avenue Right-of-Way. Project includes constructing water quality and flow control for this basin, as well as the portion of NERA south of State Route 518 if deemed feasible.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 1,722,024</b>	1,722,024	-

Account No.:	70759540
PM Task Code:	319-0020
SDMP Project No.:	CIP #6
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	7.a.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	Total project cost was reduced by \$478,821 to reflect actuals. Project is complete.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	350,000								350,000
R-O-W Acquisition									-
Construction Mgmt	177,771								177,771
Construction	1,194,253								1,194,253
<b>Total Project Costs</b>	<b>1,722,024</b>	-	-	-	-	-	-	-	<b>1,722,024</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	137,285								137,285
<b>Grants</b>									-
State Dept. of Ecology Grant	1,318,347								1,318,347
Port of Seattle	266,392								266,392
									-
									-
<b>Total Funding Sources</b>	<b>1,722,024</b>	-	-	-	-	-	-	-	<b>1,722,024</b>

Note: Combined 2019 DOE grant revenue with prior year.

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0008</b>
<b>Project Name:</b>	<b>King County Courthouse Stormwater Retrofit</b>
<b>Project Location:</b>	601 SW 149th Street (King County District Court).
<b>Project Description:</b>	King County will be managing this Low Impact Development retrofit project at the King County District Court property including a portion of City drainage from SW 148th Street.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 80,000</b>	80,000	-

Account No.:	70859540
PM Task Code:	319-
SDMP Project No.:	
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	7.a.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change. Costs shown are City's share.

<b>Project Costs</b>	<b>Total Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
Planning									-
Design & Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction		80,000							80,000
<b>Total Project Costs</b>	-	<b>80,000</b>	-	-	-	-	-	-	<b>80,000</b>

<b>Funding Sources</b>	<b>Total Prior Years</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Total Project</b>
<b>Fund Balance</b>									-
<b>Transfers</b>									-
Surface Water Mgmt Fund		80,000							80,000
									-
									-
									-
<b>Total Funding Sources</b>	-	<b>80,000</b>	-	-	-	-	-	-	<b>80,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0009</b>
<b>Project Name:</b>	<b>20th Avenue South Drainage Improvements (Between South 120th - 124th Streets)</b>
<b>Project Location:</b>	20th Avenue S. between S. 120th Street and S. 124th Street.
<b>Project Description:</b>	Replace the existing stormwater system along 20th Avenue S. between S. 120th Street and S. 124th Street. The project includes 1,300 linear feet of a new 12 inch stormwater pipe and eight new catch basins. Water quality and/or Low Impact Development (LID) elements may be included.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 720,000</b>	720,000	-

Account No.:	70959540
PM Task Code:	319-0022
SDMP Project No.:	CIP #3
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	7.a.

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	Total project cost was increased by \$20,000 for additional design services and construction moved to 2021.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	14,050	135,950	20,000						170,000
R-O-W Acquisition									-
Construction Mgmt				80,000					80,000
Construction				470,000					470,000
<b>Total Project Costs</b>	<b>14,050</b>	<b>135,950</b>	<b>20,000</b>	<b>550,000</b>	-	-	-	-	<b>720,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	14,050								14,050
<b>Transfers</b>									-
Surface Water Mgmt Fund		135,950	20,000	550,000					705,950
									-
									-
									-
<b>Total Funding Sources</b>	<b>14,050</b>	<b>135,950</b>	<b>20,000</b>	<b>550,000</b>	-	-	-	-	<b>720,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0010</b>
<b>Project Name:</b>	<b>Cove Point Outfall Repair</b>
<b>Project Location:</b>	SW Cove Point Road in Seahurst Park.
<b>Project Description:</b>	An existing stormwater outfall pipe from SW Cove Point Road is causing significant erosion to a steep slope within Seahurst Park. This project includes filling and stabilizing the area of erosion below the outfall. The site will be monitored post-project to assess ongoing stability of the repairs.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 220,000</b>	220,000	-

Account No.:	71059540
PM Task Code:	319-0023
SDMP Project No.:	
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	24,170	25,830							50,000
R-O-W Acquisition									-
Construction Mgmt									-
Construction		170,000							170,000
<b>Total Project Costs</b>	<b>24,170</b>	<b>195,830</b>	-	-	-	-	-	-	<b>220,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	24,170								24,170
<b>Transfers</b>									-
Surface Water Mgmt Fund		195,830							195,830
									-
									-
<b>Total Funding Sources</b>	<b>24,170</b>	<b>195,830</b>	-	-	-	-	-	-	<b>220,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0011</b>
<b>Project Name:</b>	<b>Hermes Outlet Improvements</b>
<b>Project Location:</b>	Hermes Depression is located in the vicinity of SW 130th Street and 6th Avenue SW. The outlet flows from Hermes Depression east to 1st Avenue S. through several private properties.
<b>Project Description:</b>	This project will design and construct a new conveyance for the outlet flows from Hermes Pond that will take significant flows out of private property and keep them in the right-of-way to reach 1st Avenue South. The project includes Hermes Pond pump replacement.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 750,000</b>	750,000	-

Account No.:	71159540
PM Task Code:	319-0024
SDMP Project No.:	
Comprehensive Plan:	Storm Water Element-Goals 1, 2, 3
Strategic Plan:	2, 7

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	Project cost decreased by \$100,000.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	130,039	19,961							150,000
R-O-W Acquisition									-
Construction Management		100,000							100,000
Construction		500,000							500,000
<b>Total Project Costs</b>	<b>130,039</b>	<b>619,961</b>	-	-	-	-	-	-	<b>750,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	130,039								130,039
<b>Transfers</b>									-
Surface Water Mgmt Fund		619,961							619,961
									-
									-
									-
<b>Total Funding Sources</b>	<b>130,039</b>	<b>619,961</b>	-	-	-	-	-	-	<b>750,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0012</b>
<b>Project Name:</b>	<b>Storm Drainage Master Plan Update</b>
<b>Project Location:</b>	City-wide.
<b>Project Description:</b>	The Storm Drainage Master Plan will be updated to include elements required in the current National Pollutant Discharge Elimination System (NPDES) Phase II Permit.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 170,000</b>	170,000	-

<b>Account No.:</b>	71253100
<b>PM Task Code:</b>	319-
<b>SDMP Project No.:</b>	
<b>Comprehensive Plan:</b>	Storm Water Element-Goals 1, 2
<b>Strategic Plan:</b>	7

<b>Maintenance Costs:</b>	Not applicable.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning	28,988	141,012							170,000
Design & Engineering									-
R-O-W Acquisition									-
Construction Mgmt									-
Construction									-
<b>Total Project Costs</b>	<b>28,988</b>	<b>141,012</b>	-	-	-	-	-	-	<b>170,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	28,988	72,753							101,741
<b>Transfers</b>									-
Surface Water Mgmt Fund		68,259							68,259
									-
									-
									-
<b>Total Funding Sources</b>	<b>28,988</b>	<b>141,012</b>	-	-	-	-	-	-	<b>170,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0013</b>
<b>Project Name:</b>	<b>Miller Creek Enhancements</b>
<b>Project Location:</b>	This project is located within and adjacent to Burien's Northeast Redevelopment Area (NERA). The project area includes the section of Miller Creek near South 144th Street, South 144th Way, and Des Moines Memorial Drive South.
<b>Project Description:</b>	This project includes construction costs to realign a portion of Miller Creek, daylighting it from existing enclosed culverts, rebuilding, and restoring the stream channel and adjacent riparian areas, floodplains, and wetlands. It is known as Project "O" in the NERA Pilot Project, which includes design of multiple projects.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 3,550,000</b>	3,550,000	-

<b>Account No.:</b>	71359540
<b>PM Task Code:</b>	319-
<b>SDMP Project No.:</b>	
<b>Comprehensive Plan:</b>	Storm Water Element-Goals 1, 2
<b>Strategic Plan:</b>	

<b>Maintenance Costs:</b>	Maintenance costs will be approximately \$500 annually starting in 2020.
<b>Change from prior CIP:</b>	Funding resources were refined to update actual grant award amounts.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering		50,000							50,000
R-O-W Acquisition									-
Construction Management			500,000						500,000
Construction			3,000,000						3,000,000
<b>Total Project Costs</b>	-	50,000	3,500,000	-	-	-	-	-	3,550,000

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>		50,000	1,120,000						1,170,000
<b>Transfers</b>									-
Surface Water Mgmt Fund			380,000						380,000
<b>Grants</b>									-
State Dept. of Ecology Water Quality Grant (awarded)			200,000						200,000
State Dept. of Ecology Centennial Grant (awarded)			500,000						500,000
<b>Intergovernmental</b>									-
City of SeaTac			800,000						800,000
Port of Seattle			500,000						500,000
<b>Total Funding Sources</b>	-	50,000	3,500,000	-	-	-	-	-	3,550,000

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>SW0014</b>
<b>Project Name:</b>	<b>Eagle Landing Park Storm Drainage Improvements</b>
<b>Project Location:</b>	This project is located at Eagle Landing Park at 14641 - 25th Avenue SW, Burien, WA 98166.
<b>Project Description:</b>	This project includes design and construction costs to improve the drainage at Eagle Landing Park. The project consists of the design and installation of a high-density polyethylene (HDPE) pipe to tight-line the existing open drainage through the park and connect to an existing outfall at the southern edge of the park. The project may also include improvements to the existing outfall at the south end of the park, and water quality improvements near the current outfall at the parking lot.

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 1,070,000</b>	1,070,000	-

Account No.:	71459540
PM Task Code:	319-
SDMP Project No.:	
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	No change.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering	71,166	63,834							135,000
R-O-W Acquisition									-
Construction Management		135,000							135,000
Construction		800,000							800,000
<b>Total Project Costs</b>	<b>71,166</b>	<b>998,834</b>	-	-	-	-	-	-	<b>1,070,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	71,166	998,834							1,070,000
<b>Transfers</b>									-
Surface Water Mgmt Fund									-
									-
									-
<b>Total Funding Sources</b>	<b>71,166</b>	<b>998,834</b>	-	-	-	-	-	-	<b>1,070,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	
<b>Project Name:</b>	<b>South 140th Street and Des Moines Memorial Drive Trunkline</b>
<b>Project Location:</b>	This project is located at South 140th Street and Des Moines Memorial Drive in the NorthEast Redevelopment Area (NERA).
<b>Project Description:</b>	This project includes design and construction costs to install a stormwater trunkline to facilitate development. Latecomers fees of approximately \$300,000 to be paid by developers in future years will help offset the cost of this project.

		Funded	Unfunded
<b>Total Project Cost:</b>	\$ 700,000	700,000	-

Account No.:	
PM Task Code:	319-
SDMP Project No.:	
Comprehensive Plan:	Storm Water Element-Goals 1, 2
Strategic Plan:	

<b>Maintenance Costs:</b>	No change.
<b>Change from prior CIP:</b>	New project.

Project Costs	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Planning									-
Design & Engineering		100,000							100,000
R-O-W Acquisition									-
Construction Management									-
Construction		600,000							600,000
<b>Total Project Costs</b>	-	<b>700,000</b>	-	-	-	-	-	-	<b>700,000</b>

Funding Sources	Total Prior Years	2019	2020	2021	2022	2023	2024	2025	Total Project
Fund Balance		700,000							700,000
<b>Transfers</b>									-
Surface Water Mgmt Fund									-
									-
									-
<b>Total Funding Sources</b>	-	<b>700,000</b>	-	-	-	-	-	-	<b>700,000</b>

**2019 - 2024 Capital Improvement Program  
Surface Water Management**

<b>Project Number:</b>	<b>Not applicable.</b>
<b>Project Name:</b>	<b>Staff Coordination of Surface Water Management (SWM) CIP Projects</b>
Project Location:	Citywide.
Project Description:	This project is for salary and benefit costs of Public Works staff to plan, coordinate, and manage Surface Water Management Capital Improvement Projects (CIP).

		Funded	Unfunded
<b>Total Project Cost:</b>	<b>\$ 364,946</b>	364,946	-

Account No.:	319-00
PM Task Code:	319-
SDMP Project No.:	
Comprehensive Plan:	
Strategic Plan:	

Maintenance Costs:	Not applicable.
Change from prior CIP:	No change.

Project Costs	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
Staff Coordination	14,946	50,000	50,000	50,000	50,000	50,000	50,000	50,000	<b>364,946</b>
Design & Engineering									-
R-O-W Acquisition									-
Construction Management									-
Construction									-
<b>Total Project Costs</b>	<b>14,946</b>	<b>50,000</b>	<b>364,946</b>						

Funding Sources	Total Prior Year	2019	2020	2021	2022	2023	2024	2025	Total Project
<b>Fund Balance</b>	14,946	50,000	50,000						<b>114,946</b>
<b>Transfers</b>									-
Surface Water Mgmt Fund				50,000	50,000	50,000	50,000	50,000	<b>250,000</b>
									-
									-
									-
<b>Total Funding Sources</b>	<b>14,946</b>	<b>50,000</b>	<b>364,946</b>						

# 20192020 Financial Policies

## City of Burien

The City's Financial Policies are intended to serve as a Council-approved set of values and expectations for Council Members, City staff, citizens, and other interested parties who may do business with the City. The use of the term "City" refers to all City officials and staff who are responsible for the activities to carry out these policies. The policies describe expectations for financial planning, budgeting, accounting, reporting, and other management practices. They have been prepared to assure prudent financial management and responsible stewardship of the City's financial and physical resources.

### A. City Funds

The City shall utilize "governmental fund accounting" as the organizational structure for its financial activities. The following funds have been established for budgeting, accounting, and reporting.

#### OPERATING FUNDS

1. The *General Fund* is the general operating fund of the City. It accounts for all financial resources and transactions except those required to be accounted for in another fund.
2. The *Street Fund* is required by state law to account for dedicated state-shared gas tax revenue. The City's parking and solid waste utility tax collections and solid waste franchise fees are also deposited into this fund. Monies in the Street Fund are used for street maintenance and transportation capital projects.
3. The *Surface Water Management Fund* accounts for the maintenance and capital improvements to the City's storm and surface water drainage system. Revenues come from fees collected from residential and commercial property owners.
4. The *State Drug Enforcement Forfeiture Fund* accounts for State seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.
5. The *Federal Drug Enforcement Forfeiture Fund* accounts for Federal seizure funds received by the City. The use of these funds is restricted to purchases that will enhance the ability of the City's police to investigate drug related crimes and incidents.
6. The *Transportation Benefit District Fund* accounts for revenue collected from the vehicle license fee. The use of the fee is restricted for the construction, maintenance, or operational costs of transportation improvements. This may include debt service payments related to the funding of transportation improvements.

#### RESERVE FUNDS

1. The *Equipment Replacement Reserve Fund* provides monies for the orderly replacement of City assets with a value over \$5,000 and with an estimated service life of three or more years. All monies come from the City's Operating Funds (General, Street, and Surface Water Management).
2. The *Public Works Reserve Fund* is utilized for debt service or to accumulate monies for future Capital Improvement Program projects. Funding sources include the Real Estate Excise Tax (REET), Park Mitigation Fees, and transfers from the General Fund.
3. The *Capital Project Reserve* was established to accumulate monies from the City's annual property tax levy

for future Capital Improvement Program projects.

4. The *Art in Public Places Fund* was established to provide funds for acquiring and maintaining public art. It is funded by an annual transfer from the General Fund of an amount equal to \$0.50 per capita based on the most recent population estimate.
5. The *Local Improvement District (LID) Guaranty Fund* is required by State law to maintain a balance of not less than 10% of the City's outstanding LID assessments. All monies in the fund come from the Street Fund; any monies in excess of the needs of the LID Guaranty Fund are returned to the Street Fund.

#### DEBT SERVICE FUND

1. The City maintains a single *Debt Service Fund* to account for the resources necessary to pay principal and interest when due on the City's outstanding General Obligation Bonds, Local Improvement District Bonds, and Public Works Trust Fund Loans.

#### CAPITAL IMPROVEMENT PROGRAM FUNDS

Three Capital Improvement Program Funds have been established to account for the revenues and expenditures associated with the following Capital Improvement Program project areas:

1. Parks and General Government;
2. Transportation; and
3. Surface Water Management.

### **B. Resource Planning**

1. To assure stability and continuity in City services, the City will prepare and update on a biennial basis a six-year financial forecast for all City Operating and Reserve Funds. This biennial planning process will enable citizens, staff, advisory committees, and the City Council to discuss current and future programs, service levels, and capital facility needs.
2. The relationship between the Operating and Capital Budgets will be incorporated into the financial forecasts and budgets. Maintenance and operating costs associated with new Capital Improvement Program projects shall be disclosed in the Capital Budget when projects are being considered and included in the Operating Budget when the projects are complete.
3. The City Manager shall develop on a biennial basis a financial planning calendar that will provide for the timely update of the six-year financial forecasts for all City Operating and Reserve Funds along with the biennial process to develop, review, and adopt the City's Operating and Capital Budgets.
4. The City's Operating and Capital Budgets will implement City Council adopted goals and policies, long-range plans, and service choices for the community. To the extent financially feasible, the City Manager shall develop a proposed budget that implements the adopted Strategic Plan. The City Council shall use the adopted Strategic Plan and other applicable policies and plans to inform and guide their review and adoption of the biennial budget.
5. The City will use "prudent revenue and expenditure assumptions" in the development of the six-year financial forecasts, and Operating and Capital Budgets. Revenue and expenditure estimates shall be conservative to generally produce variances from budget estimates in the 3% to 5% range for overall

fund revenues and 3% to 5% range for overall fund expenditures.

6. One-time resources shall be identified and shall be used to support one-time expenditures. Ongoing expenditure programs shall only be supported by ongoing resources.
7. Where estimated expenditures and fund balances exceed estimated resources for any financial forecast, potential options to bring the six-year financial forecasts into balance shall be included as an integral part of the budget process.

### **C. Fund Balance and Reserve Levels**

Budgeted fund balances shall be established at a minimum of 20% of budgeted recurring revenues for the General Fund and 5% of budgeted recurring revenues for the Street and Surface Water Management Funds.

The City hereby establishes and will maintain reservations of Fund Balance, as defined in accordance with Governmental Accounting and Financial Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This policy shall only apply to the City's governmental funds. Fund Balance shall be composed of the following five categories:

1. Non-Spendable Fund Balance – Amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the principal of an endowment fund).
2. Restricted Fund Balance – Amounts that can be spent only for the specific purposes stipulated by external resource providers (such as grantors), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Restrictions may only be changed or lifted with the consent of the resource providers.
3. Committed Fund Balance – Amounts that can be used only for the specific purposes determined by formal action of the City Council. Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally.
4. Assigned Fund Balance – Amounts the City intends to use for a specific purpose.
5. Unassigned Fund Balance – The residual classification for the General Fund and includes all amounts not contained in the other classifications. Unassigned amounts are the portion of fund balance that is not obligated or specifically designated and is available for any purpose.

The Finance Director shall have the authority to assign amounts of fund balance to a specific purpose; however, before expenditure, amounts must be appropriated by the City Council.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first.

When expenditures are incurred for purposes for which amounts in any of unrestricted fund balance classifications can be used, committed amounts shall be reduced first, followed by assigned amounts and then unassigned amounts.

The General Fund includes a \$7.5 million dollar Capital Partnership Reserve. This reserve is in the General Fund and will be leveraged to partner with other agencies on shared capital facilities. An additional \$1 million is set aside for a Capital Equipment Reserve to purchase furnishings and/or equipment for new City facilities. The funds are available for appropriation if the first criteria is met and one or more of the following criteria is also met.

1. Partnership with a public or private entity.
2. The project or the need is identified in an adopted plan or the adopted budget.
3. The estimated cost of the project is a minimum of \$1 million and Burien's share is at least \$500,000.
4. The project can be accomplished better and/or faster with a partnership.

#### **D. Resource Allocation**

The City Council has established the following allocations for designated revenues:

1. Not less than \$6.50 per capita will be for Human Services programs. The per capita amount shall increase each biennium by the same cost of living adjustment according to section F.2. of the Financial Policies.
2. A minimum of 40% and a maximum of 50% of Business and Occupation Tax Revenues are dedicated to expanded Economic Development programs and activities.

#### **E. Accounting, Budget, and Financial Practice Policies**

1. The City will maintain an accounting and financial reporting system that fully meets professional standards, state accounting requirements, and standards used by debt rating agencies.
2. Financial procedures shall be developed to assure appropriate controls are in place to protect City assets and to provide for the development of timely financial reporting.
3. Procurement policies and procedures shall be developed and periodically updated as needed to meet legal requirements and assure effective and competitive purchasing practices.
4. The City will strive to maintain at least an "A1" bond rating from Moody's Investor Services.
5. The Finance Director shall provide to the City Council not less than quarterly a financial status report for all City Funds. This report will include comparisons of actual revenue and expenditure performance to the respective budget estimates. Where revenue collections are, or are anticipated to be significantly less than budget estimates, and/or, where expenditures are, or are anticipated to be significantly greater than budget estimates, the Finance Director shall include recommendations for possible adjustments or actions.
6. In accordance with state law, the City Manager is authorized to transfer budgeted amounts within any fund; however, any revisions that alter the total expenditure authority (appropriation) of a fund, that increase the total number of authorized employee positions, or that increase any salary range within the pay classification system in the budget by more than 5% must be approved by the City Council.
7. City checks for the payment of claims may be issued prior to the City Council's review and approval of such claims, provided that the City Manager and/or Finance Director have put in place the provisions of RCW 42.24.180 which include the following:
  - a. The Auditing Officer and individuals designated to sign checks shall have in place an official bond for the faithful discharge of his or her duties in an amount equal to or exceeding \$50,000;
  - b. The City Manager shall adopt contracting, hiring, purchasing, and disbursing policies that implement effective internal controls;

- c. The City Council shall provide for its review of the documentation supporting claims paid and for City Council approval of all checks issued for payment of claims at a Council meeting within one month of issuance of the checks; and
- d. The City Council shall require that if, upon its review, it disapproves some claims, the Finance Director and individuals designated to sign checks shall jointly establish the disapproved claims as receivables of the City and pursue collection diligently until the amounts disapproved are collected or until the City Council is satisfied and approves the claims.

## **F. Revenue Policies**

1. To minimize the impact of cyclical economic downturns on General Fund revenues and services, the City will attempt to diversify its economic base.
2. Where the City has authority to establish and change fees and charges, all such fees and charges shall be adjusted annually for inflation, based on the change in the Seattle-Tacoma-Bellevue Consumer Price Index - All Urban Consumers for all items for the twelve-month period ending June 30, or other applicable index or measure.
3. The City will establish cost recovery policies for fee supported services which consider the relative public/private benefits received from the services being provided and/or the desirability of providing access to services for specialized populations. These policies will determine the percentage of full service costs to be recovered through fees. The level of cost recovery may be adjusted to ensure that rates are current, equitable, and competitive and cover that percentage of the total cost deemed appropriate. Staff shall submit periodic financial reports to the City Council on the progress in meeting the policies.
4. Grant revenue will be included in the City's financial forecasts and budgets when it is probable the City will receive the grant award.
5. As a general guideline, property taxes levied for general government operations will be at least 1% more than levied in the prior year plus the amount received as a result of new construction. Effective January 1, 2020, 100% of the Property Tax Levy shall be allocated to the General Fund.

## **G. Capital Improvement Program Policies**

1. The City will plan for capital improvements over a multi-year period. The Capital Improvement Program will directly relate to the City's long-range plans and policies. When capital improvements are being planned, maintenance & operating costs will be estimated and identified within the City's financial forecasts. When the capital projects are complete, monies will be included in the City's Operating Budget to provide for maintenance and operating costs.
  2. To plan for replacement of the City's physical assets, the City shall maintain a current inventory of all of the City assets, their condition, and estimated replacement costs. The City shall maintain an Equipment Replacement Reserve Fund consisting of cash reserves set aside each year to provide for the timely and orderly replacement of assets. The Equipment Replacement Reserve Fund shall be included in the update of the City's financial forecasts.
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3. A capital project is defined as a project of a nonrecurring nature with a cost of \$25,000 or more and estimated service life of at least 10 years including major renovations of existing facilities. Routine maintenance of existing facilities, however, should not be included in capital requests.
4. The Adopted Capital Facilities Element of the Burien Comprehensive Plan provides guidance regarding the development of the City's Capital Improvement Program.
5. For each Fund included in the Capital Improvement Program (Parks and General Government, Transportation, and Surface Water Management), funding sources will be identified so that it will be clear what local funds, grant funds, and other revenue sources are supporting each program.
6. The City will use Community Development Block Grant capital funds for eligible capital projects that are included in the City's adopted Capital Improvement Program. The funds will only be spent on eligible projects that benefit low and moderate income individuals as defined in the Community Development Block Grant regulations.
7. To help improve competitiveness for capital project construction grants and loans, the City should identify and budget resources for project design and matching funds. Potential sources may include water and sewer district franchise fees or utility taxes, and new or updated impact fees for streets and parks to be imposed on new development.

#### **H. Debt Policies**

1. When evaluating the use of councilmanic debt and the associated debt service obligations, a financial feasibility analysis will be performed including the City's ability to make debt service payments, taking into account revenue fluctuations associated with periodic economic cycles.
2. Voted and councilmanic debt will be used prudently in a manner to avoid any adverse impact on the City's credit rating.
3. The City will establish appropriate procedures to assure compliance with its bond covenants and all other applicable federal, state, and local laws, policies, or regulations.
4. Debt may be used on a limited basis for specific short-term cash flow needs. Debt will not be used to fund long-term revenue shortages. For major capital projects with long-term useful lives (normally 20 years or more) and where costs exceed short-term cash flows, debt may be used provided there is sufficient discretionary revenue within the financial forecasts plan to service the debt without disrupting the City's existing service delivery programs.

#### **I. Investment Policies**

1. The City will follow state law and the following criteria in priority order when investing City monies:
  - a. Preserve capital through prudent financial investments;
  - b. Maintain sufficient liquidity so that monies are available when needed;

- c. Achieve the best available rate of return;
  - d. Manage the investment yields of bond proceeds to avoid the potential for payment of rebates; and
  - e. Ensure that investment instruments acquired with bond proceeds are purchased at fair market value.
2. The City will provide the appropriate accounting and reporting for any private donations or monies held in trust by the City.

#### **J. Financial Management and Organizational Review Policies**

1. The City Manager will periodically review the City's organizational structure to assure that it is responsive to current conditions; and to eliminate service duplication within the organization and with other local government jurisdictions. Periodic performance audits may be used to assess organizational costs and effectiveness. Periodic budget reviews shall be made to examine departmental and/or program line-item costs. The City Manager has the authority to revise the organizational structure to improve performance and address opportunities, within the adopted budget.
  2. The City Manager will periodically evaluate the City's administrative and direct service delivery systems to determine whether a service should be provided by the City, by agreement with a qualified and competitively priced private or public contractor, or eliminated due to changes in community needs and expectations.
  3. The City Council will adopt, through the biennial budget, service levels, a work program, and performance standards that reflect City revenues, community expectations, and legal requirements. The City is committed to examining how it provides services so that service levels and performance standards are met or exceeded at the least cost to the public.
  4. The City's compensation structure (salaries and benefits) will be reviewed at least every three years. The City's compensation structure shall be competitive with that of comparable public sector employers in the relevant recruiting or market area; however, no adjustments shall be made if it is determined the City does not have the ability to pay. The criteria for reviewing employee salaries and benefits will also include internal comparability for similar jobs. If relevant private sector comparisons are available, they will be considered. Annual cost of living adjustments will be based on 100% of the change in the Seattle-Tacoma-Bellevue Urban Wage Earners and Clerical Workers Consumer Price Index for all items the twelve-month period ending June 30, or other applicable index or measure, rounded to the nearest one-tenth percent.
  5. The City will, within available resources, maintain the productivity of staff through a supportive working environment, which includes appropriate equipment, supplies, materials, and professional staff development.
  6. The City will evaluate its use of intergovernmental service contracts to prevent duplication of services and to assure an effective and efficient service delivery system to the community.
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7. The City adopts biennial budgets at the start of every odd-numbered year. The biennial budget provides a two-year expenditure appropriation with side-by-side one-year budget displays. To avoid overspending the two-year appropriation too quickly, departments are held to single-year budgets and are generally not able to commit funds from the second year of the biennium before it begins. The City Manager may approve the carryover of unspent funds from the first year to the second year if it is determined that a program and/or project was not complete at the end of the year and funds are available.

#### **K. Contract Approval Authority**

The approval authority for execution of City contracts is as follows:

1. The City Manager will have authority to sign contracts up to \$25,000.
2. The City Manager will have authority to sign contracts over \$25,000 for equipment, goods, and services that are included in the Adopted Budget. The City Manager shall provide a report of such contracts signed as part of the quarterly financial report.
3. Contracts that exceed Adopted Budget spending authority must be placed on the Council agenda for discussion and approval.
4. Contracts over \$25,000 for initiatives not included in the Adopted Budget must be placed on the Council agenda for discussion and approval.
5. All capital projects in which there is a material change in scope must be placed on the Council agenda for discussion and approval

#### **L. Debt Collection**

1. The Finance Director shall establish and maintain policies and procedures relating to the collection of debt.
2. The Finance Director shall establish policies and procedures governing the assignment or other referral of delinquent accounts or debt to a collection agency that has entered into a contract with the City for that purpose.
3. In certain cases, amounts which are due any City department, from an individual or a corporate debtor may remain unpaid for long periods of time. After the Finance Director and the City Manager have determined that there is no cost effective means of collecting the debt, the debt may be cancelled, written off, or reduced.
4. Amounts due to the City which are \$1,000 or less, after reasonable efforts for collection and or settlement have been made, may be written off upon approval of the City Attorney and the Finance Director. Any debts that are approved for discharge shall be reported as part of the quarterly financial reports.
5. Amounts due to the City between \$1,001 and \$5,000, after reasonable efforts for collection and or settlement have been made, may be written off by the City Manager upon the recommendation of the City Attorney and the Finance Director. Any debts that are approved for discharge shall be reported as part of the quarterly financial reports.

6. Amounts due to the City greater than \$5,000, after reasonable efforts for collection and or settlement have been made, will be presented to the City Council for approval to be written off.