

City of Burien
400 SW 152nd Street
Suite 300
Burien, WA 98166-1911

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F 206.248.5539
burienwa.gov



Memorandum

To: Honorable Mayor and Members of the City Council
From: Brian J. Wilson, City Manager
Date: November 18, 2019
Subject: City Manager's Report

I. INTERNAL CITY INFORMATION

A. It's a Wonderful Burien (Page 7)

As part of an economic development effort to draw visitors and shoppers to our retail center during the high retail season, the City of Burien will be utilizing 2019 Port of Seattle Economic Development Partnership Grant dollars for a public space activation program called "It's a Wonderful Burien" during the month of December.

The winter public space activation program aims to drive more economic activity and visitor spending to our local businesses, and provide a winter attraction for Burien residents, and airport travelers and tourists who stay in hotels around the airport. Plans for activating the town square public space include holiday lighting, a winter market in the plaza organized by Discover Burien, and coordination with Small Business Saturday®, Miracle on 152nd St, and other planned programming for maximum benefit.

We appreciate the Burien businesses and community organizations who came together to organize this series of events. And special thanks to Economic Development Specialist Lorraine Chachere, Communications Officer Emily Inlow-Hood, and Recreation Coordinators Amanda Morales and Gabbi Gonzales for all of their hard work organizing this program of winter events!

B. Business and Economic Development Partnership (BEDP) November 8, 2019 Meeting: Community Court Presentation (Page 8)

At the November 8, 2019 BEDP meeting, Calista Welbaum from King County provided an update on progress with the Burien Community Court. (Presentation attached).

C. Economic Development Social Media Channels

Economic Development staff has launched two social media platforms (Facebook and Instagram) to disseminate information and engage the public. Posts and events on the new pages will showcase why Burien is a special place to live, work, and visit.

Economic Development social media outreach will also:

- Support small businesses and be used to increase visibility for small business
- Provide a welcoming and business-friendly atmosphere
- Amplify the messaging of new businesses coming to Burien, celebrate the longevity of existing ones
- Share resources on technical assistance opportunities to benefit existing businesses and to inspire prospective new businesses
- Recognize and celebrate the stories and diverse business communities around town
- Increase opportunities for generating awareness of Burien businesses, cultivating community via public feedback and engagement on positive topics
- Share workforce development opportunities, career fairs, youth training, internship postings and job postings from partner stakeholders such as the Highline School District, Port of Seattle, etc.
- Inform businesses and community residents of any new city policies that affect businesses and consumers alike.

The economic development social media presence will be a new forum to share positive stories about why Burien is a great place to start and grow a business.

D. StART Meeting Recap: October 23, 2019 (Page 29)

A recap of the October 23, 2019 Sea-Tac Stakeholder Advisory Round Table (StART) meeting is attached. The next meeting is scheduled for December 11, 2019, from 6-8:00 p.m. at the Sea-Tac International Airport Conference Center.

E. City Awarded E2SHB 1923 Grant (Page 31)

Attached is a letter from the Department of Commerce (DOC) to Mayor Matta announcing that the City was successful in the application for the “E2SHB 1923 – Increasing Residential Capacity” grant program and has been awarded \$100,000.00. These funds will assist with our housing assessment efforts. Congratulations to Senior Planner Thara Johnson and Human Services Manager Colleen Brandt-Schluter for their thorough grant application!

F. Emerald Pointe Update (Page 32)

The contractor has completed the erosion control plan with oversight from Public Works and Community Development staff. Staff will continue to visit the site periodically throughout the season.

G. New Planner Hire

The Community Development department is hoping to have a much-needed new planner on board in December or January. The bulk of the new planner’s time will be spent on current planning (permitting), with approximately 25% of their time devoted to long-range planning.

H. Long-Range Planning

November and December are important months for long-range planning activities. Of particular note are Comprehensive Plan amendments, including amendments associated with the urban center vision document. The Comprehensive Plan provides a general framework

for how we regulate land in the City. The Plan is substantially out-of-date. While the next major update of the Plan is not due until 2023, we will be making incremental amendments through our annual amendments process this year and in 2020. Council will hear from our staff on the Enhanced Services Facilities zoning code amendments in January, in advance of the expiration of the moratorium expiration.

I. Commute Trip Reduction

Planner Brandi Eyerly is the Commute Trip Reduction coordinator for the City of Burien. King County undertakes an employee survey of commute trip behaviors every two years. Results show that we are higher for non-drive alone trip percentage (11.3%) for 2019-20 as compared to the 2017-18 survey (3.5%). Burien's non-drive alone target is 23%. In 2010, Burien's non-drive alone rate was 29.9% (almost 1/3 of employees).

J. PaRCS Teen Afterschool Programs Staff Training

The Parks, Recreation, and Cultural Services (PaRCS) Teen Afterschool Program staff will be participating with School's Out Washington (SOWA) on an "Expanded Learning Opportunity Quality Initiative" during the 2019/2020 school year. The program will bring trainings to afterschool staff at Glacier and Sylvester Middle Schools with the goal of engaging youth-serving programs in a continuous quality improvement process, utilizing the Social Emotional Learning Program Quality Assessment, developed by the David P. Weikart Center for Youth Program Quality. Due to generous grants, this program is being offered to the Burien program staff free of charge and will provide staff trainings, workshops, and in person and virtual coaching.

K. PaRCS FREE Teen Programs

The PaRCS Teen Programs have been very successful so far this school year. The Friday Late Night program has been averaging 200+ youth. The program operates most Fridays at Sylvester Middle School from 7:30-10:30 p.m. for grades 6–12. Activities include sports, crafts, video games, board games, music and free snacks. For a calendar of upcoming activities visit Burienwa.gov.

The Glacier and Sylvester Middle School Afterschool programs have been averaging 40 to 50 youth per session. These programs are offered Tuesday–Thursday 2:45-5:30 p.m. and Fridays 1:05-4:00 p.m. Activities include physical and enrichment activities as well as clubs, games, arts & crafts and a hot meal.

L. Park Clean-Up

PaRCS staff worked with King County Solid Waste to remove 40 cubic yards of garbage from Salmon Creek Ravine (12540 Shorewood Drive SW) over two weekends. Salmon Creek Ravine is an open space park that is undeveloped. It features 88 acres of river bank vegetation set along the Salmon Creek drainage, popular for hikers with its mostly primitive trail system. The main trail is accessible from Shorewood Drive SW, and immediately to the left of the gated entrance to the waste treatment plant.

M. Sports In Schools

PaRCS is offering a new Sports in Schools program for Burien elementary schools. Soccer was the first sport in the school year, and will be followed by basketball in February and volleyball in the late spring. During each sport, the participants will be coached by a teacher from their school two to three days a week for four weeks. At the end of the four weeks, all of the schools participating will come together in a jamboree to put their learned skills to play. Our first sport program had almost 60 kids registered in four participating schools. Those schools include Hazel Valley, Seahurst, Southern Heights, and Hilltop. The jamboree for soccer was held on Saturday, November 9, 2019 at Moshier fields.

N. October 2019 Permit Activity Report (Page 34)

Attached are the monthly reports for Construction Permits Issued and Construction Permit Applications Received during the month of October 2019. Included in the reports are information regarding tenant improvements and major projects.

Construction Permits Issued:

The City issued 197 permits in October 2019 which is 13 less than last month and 61 less than those reported in October 2018. The total project valuation of \$3.1 million is \$1.9 million less than reported last month and \$0.7 million less than the valuation reported in October 2018.

Construction Permit Applications Received:

The City received 223 permit applications in October 2019 which is the same as last month and 26 less than those reported for October 2018. The total project valuation of \$3.6 million is \$0.4 million more than reported last month and \$2.0 million more than reported in October 2018.

Tenant Improvements:

Tenant Improvements issued for October include Boulevard Park Presbyterian Church, Mercer Logistics, Countryside Café, Lynden International and 3 other various Tenant Improvements. Tenant Improvement applications were received from Humble Vine, Regal Cleaners, Trojan Lithograph, Lynden International and 3 other tenant improvements for various work this month.

Major Projects:

Permit applications were received in October for Mercer Logistics Electrical (\$350k), Trojan Lithograph (\$250k), 2 Duplexes (\$1.04m) and 1 new single family residence (\$500K). Mercer Logistics Electrical (\$350k) and 2 single family residence (\$1.1m) were issued this month.

II. COUNCIL REVIEW/ACTION REQUESTED

A. K4C Joint Commitments Update (Page 40)

Following a recent elected officials meeting, it is anticipated the City of Burien will be asked to sign on to this final draft establishing a set of commitments for jurisdictions to strive for in reducing our climate impacts. Councilmember Tosta has asked that our Council consider

adopting these commitments. Present on the Council Future Agenda Items is a Discussion Regarding Preliminary Options to Develop a Sustainability and Climate Action Plan (establishing a plan, implementation steps, and engaging the community in the effort). Based on current staff workload, this item remains on the Council Future Agenda Item list on our planning calendar.

As a staff, we do send a representative to the K4C staff group (Senior Planner Thara Johnson) and the Regional Code Collaborative. From a land use and building code perspective, there is much that can be accomplished to advance this initiative. “Lower-hanging-fruit” includes advocating for state legislation along with items in the Transportation and Land Use category. As an example, there are work programs already in place in Burien to enact TOD-focused zoning and development standards.

Some challenges are that some of our practices may challenge the way we view development and infrastructure. We will need Council direction to adopt more aggressive energy practices. Additionally, discussion about green development requirements or incentives often presents a tradeoff between affordable housing, carbon reduction and other priorities.

It will be important to ensure our budget reflects the level of effort and costs with some of the suggested projects or programs. This will be true for our Public Works Department as well.

It will also be important to identify what we can do and seek policy direction and develop smart strategies around how we manage our City resources to accomplish these commitments to reduce climate impacts.

Is there interest by Council to examine these proposed commitments to reduce climate impacts and incorporate this work into the future discussion item regarding preliminary options to develop a Sustainability and Climate Action Plan?

B. December Meetings with State and Federal Legislators

In December there are two opportunities to meet with our legislators to discuss Burien’s 2020 Legislative Priorities:

Legislative Breakfast, Monday, December 2, 2019

Councilmembers are cordially invited to join the City’s legislative delegation and state lobbyist Lyset Cadena for breakfast on Monday, December 2, 2019. The breakfast will be held from 8-9:30 a.m. in Miller Creek Conference Room at Burien City Hall. This meeting will provide an opportunity to share your interests regarding the 2020 legislative session and Burien’s priorities.

To avoid a quorum, Councilmembers will alternate half-way through the breakfast. Councilmembers may RSVP for one of two sessions: 8-8:45 a.m. or 8:45-9:30 a.m. If Councilmembers are interested in attending, please notify Executive Assistant Allread in order for arrangements to be made.

Meeting with Federal Legislators, Tuesday, December 10, 2019

Councilmembers are invited to meet with federal lobbyist Mike Doubleday and the City's federal legislative delegation on Tuesday, December 10, 2019, 10:30 a.m.-Noon to discuss Burien's 2020 legislative priorities.

To avoid a quorum, Councilmembers may need to alternate half-way through the meeting. If Councilmembers are interested in attending, please notify Executive Assistant Allread in order for arrangements to be made.

III. COUNCIL UPDATES/REPORTS

- A. Business and Economic Development Partnership (BEDP) Agenda and Final Minutes (Page 48)** Attached for Council's review is the November 8, 2019 BEDP Agenda, as well as the final meeting minutes for the October 11 and October 25, 2019 meetings.

IV. NOTICES: (PAGE 56)

The following (attached) Notices were published:

- Notice of Application (Corrected): PLA 19-2028; Paul Multani. Short plat 1 lot into 2 lots.
- SEPA Determination of Non-significance (DNS) WAC 197-11-970. The lead agency for this proposal has determined that the proposal to amend the zoning code to establish a definition and locational criteria for siting Enhanced Service Facilities does not have a probably significant adverse impact on the environment.

It's a WONDERFUL Burien

Come to downtown Burien to support local businesses and celebrate the magic and wonder of the winter season. Winter lights will illuminate Town Square Park every night in December, inspiring people to come to downtown Burien for unique dining, shopping, and seasonal experiences. Come check out what Burien has to offer!

SELECT DATES FROM FRIDAY, NOVEMBER 29 - SUNDAY,
DECEMBER 22, 2 P.M. AND 8 P.M. PERFORMANCES

The Christmas Spirit

BURIEN ACTORS THEATRE, BURIEN

Old resentments surface, new connections are made, and everyone, even Death, feels the magic of the Christmas spirit. A touching and hilarious look at the things that really make life worth living.

NOVEMBER 30 - DECEMBER 31, 4 P.M.

Bright Nights in Burien

TOWN SQUARE PARK, BURIEN

Burien's Town Square will be illuminated by winter twinkly lights every night in December.

NOVEMBER 30, NOON - 7 P.M.

Miracle On 152nd Street

TOWN SQUARE PARK, BURIEN

Discover Burien kicks off the holiday season in downtown Burien to coincide with Small Business Saturday®. With craft vendors, Santa's workshop, winter lights, and a movie in the park—it's a full day of holiday happenings!

DECEMBER 1, 8, 15, 22, NOON - 4 P.M.

Burien Winter Market

TOWN SQUARE PARK, BURIEN

Discover Burien's weekly Winter Market offers free photos with Santa at his workshop, craft vendors, music, and more!

DECEMBER 6, 5:30 - 8 P.M.

Family Fun Run: Winter Edition

TOWN SQUARE PARK, BURIEN

Free scavenger hunt style event for runners and walkers of all ages. Holiday attire and colorful lights encouraged!

DECEMBER 7, 10 A.M.-3 P.M.

Moshier Holiday Pottery Sale

MOSHIER ART CENTER, BURIEN

Come to this amazing sale to find hundreds of handmade items such as mugs, bowls, serving dishes, garden art, jewelry, and more!

DECEMBER 7, 1 P.M. AND 6 P.M.

The Nutcracker Ballet

HIGHLINE PERFORMING ARTS CENTER, BURIEN

Momentum brings the classic tale of Clara and the Nutcracker to life. A holiday treat with lush music, beautiful costumes, and magical dancing.

DECEMBER 8, 4 - 6 P.M.

Las Posadas

HIGHLINE HERITAGE MUSEUM, BURIEN

A rich Mexican cultural holiday tradition for the whole family featuring the posadas, a special art exhibit, and a mini-pop up mercado of local artists coordinated by Napanla Cultural Arts Gallery. Hosted by Para los Niños & Highline Heritage Museum.

DECEMBER 14, 2 P.M. AND DECEMBER 15, 2 P.M.

ChristmasSounds in Burien

HIGHLINE PERFORMING ARTS CENTER, BURIEN

Northwest Associated Arts proudly presents their annual Christmas tradition, ChristmasSounds in Burien. Five choruses totaling nearly 150 singers, ages 9 to 90, sing in the season, delighting audience members of all ages!

Holiday Bazaars

Many schools and community organizations will be offering craft and bake sales. Make sure to support your local community!

See full event details at
burienwa.gov/burienwonderful



Burien Community Court & Resource Center

CALLISTA WELBAUM

KING COUNTY DISTRICT COURT

THERAPEUTIC COURTS MANAGER

BURIEN ECONOMIC DEVELOPMENT PARTNERSHIP

NOVEMBER 8, 2019



King County
District Court

Community.

The Heart of Community

Court



Mission

To use public resources more productively in reducing crime ***through service provision and increased community engagement and connection.***



Community partnerships

- City of Burien
- 36 service providers
- Conscious Eatery
 - Lunches for community court participants
- Safeway
 - Cupcakes
- Starbucks
 - Coffee and related supplies



Populations served

- Burien Community Court
 - People who have committed low-level (“quality of life”), misdemeanor crimes within Burien
- Burien Community Resource Center
 - Anyone in the community interested in obtaining information and access to an array of social services



Burien Community Court

February – October 2019



24

**Total
participants**



2

**Graduations
resulting in
dismissals**



305

**Lunches
provided**

Burien Community Resource Center

- Co-located with community court at the Burien Community Center
- 36 providers offer array of services
 - Healthcare/insurance
 - Education
 - Job training
 - Behavioral health
- Neutral / safe space without stigma of courthouse
- **Open to entire community**



Burien Community Resource Center

- Asian Counseling & Referral Service
- CCS Mental Health Outreach
- Career Pathways
- Community Health Plan
- Cowlitz Tribal Health
- Crisis Connections
- Dispute Resolution Center of King County
- DSHS
- Evergreen Reach Outreach
- FareStart
- Health Point Mobile Medical Services
- Highline Support Center & Women's Programs & WorkFirst
- Hospitality House
- KC Family Support Division
- King County Library System
- King County Elections
- Multi-Service Center
- NAMI South King County
- Nature Stewards Program
- NAVOS
- NW Justice Project
- ORCA-to-Go
- ORION Industries
- Pioneer Human Services
- Public Health (ORCA Lift / Health Insurance)
- Reconnect to Opportunity
- Refugees NW (ORCA Lift / Health Insurance)
- Safe Futures
- Smart Talent
- SoCo Culture
- Sound Generations
- St. Vincent de Paul
- United Health Care
- WA Veterans Affairs
- WorkSource Affiliate – South Seattle College
- YMCA Accelerator Program
- Youth Source



“By being co-located with other service providers, visitors get ‘one-stop shopping’ for their needs.”

~ *Cindy Mai, Public Health Seattle & King County*

“Our mission is transforming lives. It was a natural fit for us to be part of the Burien Community Resource Center, especially given the large population of homeless people in this area.”

~ *Shana Curran, Washington State DSHS*



Burien Community Resource Center

February – October 2019



15

**Service providers
on-site
each week**



776

Volunteer hours



539

**Visits to the
resource center**

Therapeutic Courts Model Proven to Improve Quality of Life



“My experience here has saved my life. Not only am I off the drugs and staying clean by taking the healthy steps to live life clean, I also have been able to get myself back in a healthy structured living situation. I am so blessed to have the honor to be a part of this program.”

~Community Court in Redmond graduate

What is the impact on crime?

- Too early to tell yet any changes in local recidivism rates
 - Will take another year or two to quantify
 - Results from other community courts promising (Spokane, Brooklyn)
- King County District Court partnering with King County Office of Performance, Strategy and Budget to quantify community court outcomes in our region



Reducing crime

- Lower recidivism than traditional court

Spokane Community Court



Commission of new crimes

New charges within 6 months:

↓ 12 percentage points (20% vs. 32%)

New charges within 12 months:

↓ 16 percentage points (30% vs. 46%)



Reducing crime

- Lower recidivism than traditional court

Red Hook Community Justice Center, Brooklyn, New York



Commission of new crimes

Adults: ↓ 10%

Juveniles: ↓ 20%

Red Hook
Community
Justice
Center

Reducing crime

- Cost savings for residents

Spokane Community Court

“We would save money and be more effective if the majority of our misdemeanor court system was problem-solving based like community court is. You’re handling the public safety aspect of it with law enforcement and prosecutors, but you’re also handling the underlying problem with the social services side of it.”

~ *Spokane City Councilmember Breean Beggs*



Reducing crime

- Cost savings for residents

Red Hook Community Justice Center, Brooklyn, New York



\$4,756 per defendant in avoided victimization costs
X 3,210 defendants
= \$15 million savings

Red Hook
Community
Justice
Center

Community courts & resource centers – existing & in progress

Shoreline

Redmond

Burien



The vision



**2 more in 2020,
depending on funding –
Likely Auburn & Bellevue**

**Enabling everyone in
King County to access
community courts &
resource centers**

Thank you!



**King County
District Court**



Burien



SEA-TAC STAKEHOLDER ADVISORY ROUND TABLE

October 23, 2019 Recap

The Sea-Tac Stakeholder Advisory Round Table (StART) meeting took place on October 23, 2019 with a focus on discussing the results of the Aviation Noise Working Group's recent efforts, recapping the Federal Policy Working Group's latest meeting, introducing the new FAA Community Engagement Officer, and providing input to the scope of the ground noise analysis. This voluntary, advisory roundtable, convened by Seattle-Tacoma International Airport Managing Director Lance Lyttle, is a venue for the Port of Seattle to engage with the communities of SeaTac, Burien, Des Moines, Normandy Park, Tukwila and Federal Way. Representatives from Delta Air Lines, Alaska Airlines, and Lynden Transport are also members. The Federal Aviation Administration (FAA) participates as a non-member. The cities of Burien, Des Moines, and Federal Way have temporarily suspended their involvement in StART.

The Airport Managing Director, Lance Lyttle, provided an update on the effort to re-engage the suspended cities. Letters have been sent to each city requesting meetings to discuss community concerns, with the hope that the suspended cities return to StART.

Lyttle also shared that the Runway Use Agreement was enacted on September 4, 2019 and that results are encouraging. Since enactment, there is significantly less use of the third runway during the late-night hours (12 a.m. – 5 a.m.). He also stated that the Port has sent a second letter to air carriers regarding the A320 whistle noise fix and has received responses from United Airlines, Alaska Airlines, Air Canada, and Spirit Airlines.

Justin Biassou was introduced as the new FAA Community Engagement Officer by Dave Suomi, the Northwest Regional FAA Administrator. Biassou provided a summary of his background and experience in the aviation industry and reviewed his role and responsibilities. He will operate as part of a national team, working on outreach in the NW Mountain Region. His focus will be on outreach, public engagement, and collaboration on noise concerns and he will attend airport related round tables.

The Aviation Noise Working Group (Working Group) reported on their October 14 meeting. The summary, provided by Tom Fagerstrom, Port of Seattle, focused on the status and results of several of the Working Group's recommended efforts including:

- The Noise Abatement Departure Profiles analysis is nearing its conclusion. Based on the consultant's analysis, the distant procedure appears to provide the most benefit in noise reduction for surrounding communities.
- Revised Runway Use Agreement implementation. Since September 4th (date of the agreement's enactment), there is an average of less than two operations per night on the third runway during the late-night hours. (compared to the previous average of ten).

The Federal Policy Working Group (FP Working Group), met on September 9. Marco Milanese, Port of Seattle, provided an overview of the meeting.



SEA-TAC STAKEHOLDER ADVISORY ROUND TABLE

- The work-plan was updated to include the development of potential legislation to allow for secondary noise insulation packages in limited situations where the initial infrastructure has “failed”.
- Joint letters to Congress and the FAA on the Port’s and airport cities shared federal advocacy priorities were discussed. The Port looks forward to finalizing these letters in the coming weeks.

Tom Fagerstrom, Port of Seattle, provided a detailed summary of the Late-Night Noise Limitation Program’s 3rd Quarter Results. Data is posted on the Port’s website (<https://www.portseattle.org/programs/late-night-noise-limitation-program>). He reviewed which air carriers had the most exceedances. 6% of all late-night flights exceeded noise thresholds, and of these 62% were cargo with FedEx Express and China Airlines Cargo having the most. Eva Air made up the majority of passenger flight exceedances and had the highest overall number of exceedances among all carriers during late night hours. Letters will be sent to all air carriers that operated during these hours and in-person meetings will be scheduled with air carriers that had the most exceedances.

The focus of the meeting was on the Airfield Noise Assessment. Brad Nicholas, HMMH, was introduced as the consultant who will be carrying out the assessment. Brad provided a brief overview of the general nature of the noise issues that frame the study. He shared a draft of the scope of the study and solicited input from StART participants on the scope. He specifically requested feedback on: identification of which sources of ground noise should be included as part of the analysis; and suggestions for specific locations and times for where and when ground noise monitoring should occur.

Public comment was heard. The next meeting is scheduled for December 11 at 6 pm, at the Conference Center at Seattle-Tacoma International Airport. The public is invited to attend.

All October 23 StART meeting documents can be found on the Port of Seattle [website](#).



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

November 5, 2019

The Honorable Jimmy Matta
Mayor of Burien
400 SW 152nd Street Suite 300
Burien, Washington 98166

RE: E2SHB 1923 Grant – Increasing Residential Building Capacity

Dear Mayor Matta:

I am pleased to inform you that the city of Burien has been awarded \$100,000.00 in grant funds for the 2019-21 Biennium to assist with increasing urban residential building capacity and streamlining regulations. The Washington State Legislature created this new grant program under Engrossed Second Substitute House Bill (E2SHB) 1923 (Chapter 348, Laws of 2019), which provides a number of eligible land use planning activities for cities to consider implementing to increase housing capacity.

Your jurisdiction recently submitted a grant application, identifying actions it intends to develop and adopt, as well as its grant funding need to assist with this work. Your scope of work and budget must be consistent with the scope of work and budget included in your grant application.

This grant will be administered by the Washington Department of Commerce, Growth Management Services unit. Before we disburse the funds, a contract with an agreed upon scope of work and budget will need to be executed between your organization and the Department of Commerce. Funds may be retroactively applied to project costs related to your grant scope of work, beginning July 28, 2019, the effective date of E2SHB 1923.

Eric Guida, Senior Planner is available to help you if you have any questions. Please call (360) 725-3044 or eric.guida@commerce.wa.gov for assistance with this contract going forward.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Andersen".

Dave Andersen, AICP
Managing Director
Growth Management Services

cc: Thara Johnson
Brian Wilson, City Manager
Eric Guida

Daily Field Report



Corporate Office
17522 Bothell Way Northeast
Bothell, Washington 98011
425.415.0551
www.riley-group.com

Project No: 2011-532A
Report No: 3
RGI rep: Phil Lefaive
Date: 11/8/2019 Friday
Page No. 1 of 2
Subject: Site Walk, Erosion Control Observations, etc.
Contractor:
Superintendent Ted Thomas 206-391-1025
Visitors:
Weather: partly Sunny

Permit No: _____

Project: Emerald Pointe Apartments

Location: SW 136th ST & 12th Ave SW, Burien, WA

Client Name: Westmark Emerald Point, LLC

& Address: 32124 25th Avenue South
Federal Way, WA 98003

OBSERVATIONS:

As Requested, A Riley Group representative visited the site to observe the following:

A weekly sitewalk was conducted today to assess current site conditions and where final ESC measures had been completed. The following ESC measures that had been discussed in last weeks sitewalk have been implemented and are as follows:

Extension of quarry spalls past the last check dam (along N-S silt fence) to help direct water toward/into the brush pile, which will allow for any surface water to filter out through the pile as it heads downslope (towards the west) into the southern cleared area, where hay and the additional straw wattle have been established.

Addition of a silt fence slightly downhill from the large cut stump (southern open cut) to the brush pile adjacent to where the low point of the road currently exists.

Hay placement for exposed surface protection (where needed), as well as along the northern side (exposed slope area) of the silt fence.

Silt fence installation completed along west side of road between the 2 large logged wood piles, along the north open clearing.

Pictures below and on following page (2 of 2) for reference:



Daily Field Report



Corporate Office
 17522 Bothell Way Northeast
 Bothell, Washington 98011
 425.415.0551
 www.riley-group.com

Project No: 2011-532A
 Report No: 3
 RGI rep: Phil Lefaive
 Date: 11/1/2019 Friday
 Page No. 2 of 2
 Subject: Site Walk, Erosion Control Observations, etc.
 Contractor: _____
 Superintendent Ted Thomas 206-391-1025
 Visitors: _____
 Weather: Partly Sunny

Permit No: _____

Project: Emerald Pointe Apartments

Location: SW 136th ST & 12th Ave SW, Burien, WA

Client Name: Westmark Emerald Point, LLC

& Address: 32124 25th Ave South
Federal Way, WA 98003



RGI Rep sign: Phil Lefaive

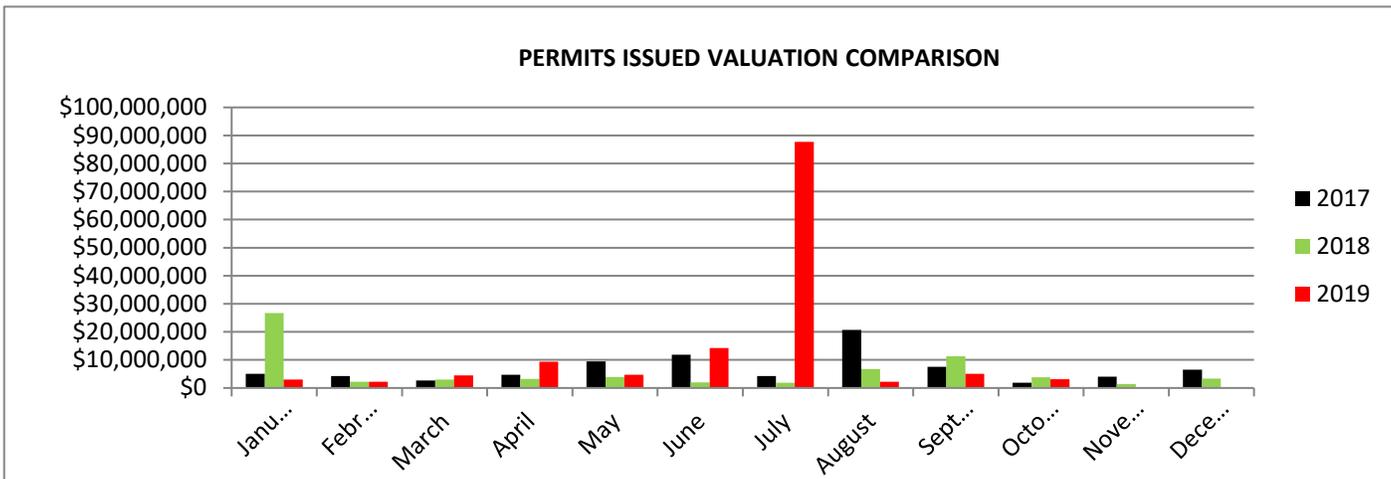
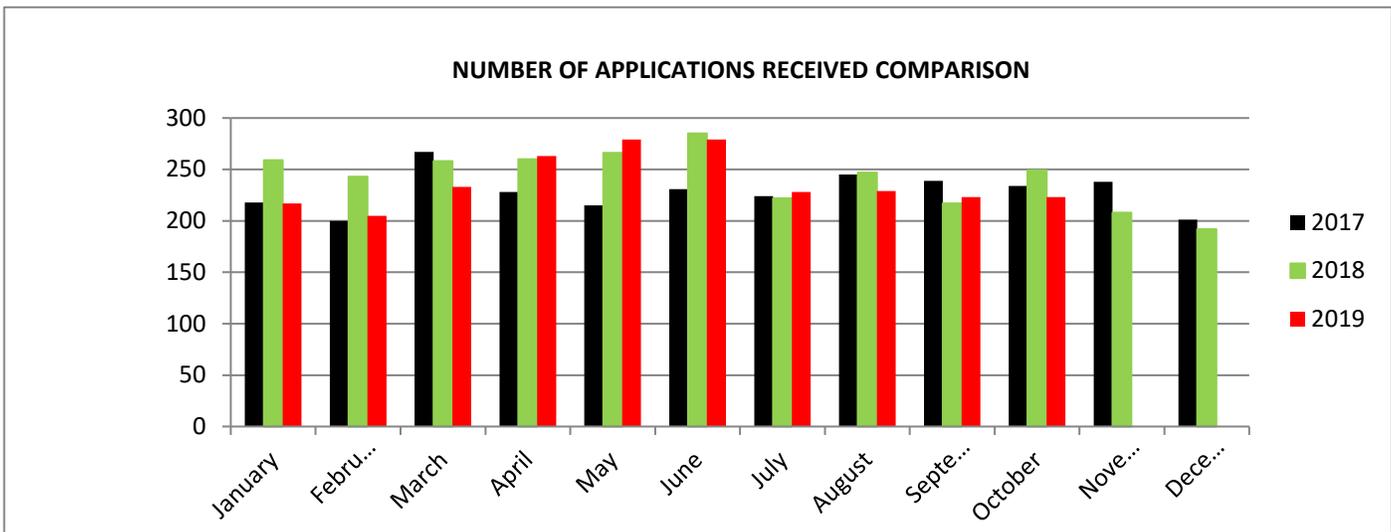
Copies To: _____

Reviewed by [Signature]

Summary of Permits Issued

October 2019

Type Permit	Count	Valuation
Building	23	\$2,315,979
Demolition	1	
Electrical	80	\$620,831
Fire Protection	6	\$129,905
Mechanical	40	\$58,255
Plumbing	8	\$15,000
Right of Way	35	
Sign	2	\$20,000
Totals:	197	\$3,159,971



TI PERMITS ISSUED

Project Name	Description	Date Issued	Address	Valuation
BOULEVARD PARK PRESBYTERIAN CHURCH REMODEL	MINOR REMODEL OF EXISTING CHURCH BUILDING	10/02/2019	1822 S 128TH ST	\$180,928.00
VALUE VILLAGE	INSTALL NEW AWNING OVER SOUTH SIDE LOADING DOCK	10/09/2019	131 SW 157TH ST	\$3,000.00
MERCER LOGISTICS DOCK LEVELERS	DELIVER & INSTALL (15) 6'x8' MECHANICAL DOCK LEVELERS / CONCRETE CUTTING REQUIRED TO CREATE REQUIRED PITS TO SUPPORT DOCK LEVELERS	10/10/2019	1201 S 140TH ST STE 140	\$135,000.00
COUNTRYSIDE CAFE REMODEL	PARTIAL DEMO AND RECONSTRUCTION TO DAMAGED BUILDING. SEE DMG-18-2530	10/11/2019	14901 AMBAUM BLVD SW	\$142,466.00
DOLLAR TREE	STRUCTURAL DAMAGE REPAIR DUE TO VEHICLE IMPACT	10/17/2019	250 SW 152ND ST	\$17,000.00
GO VIP FENCE PROJECT	INSTALL 8' CHAIN LINK FENCE, POSTS SET IN CONCRETE AT 3' DEPTH AND 10' APART W/BARBED WIRE ON TOP. 17' INWARD SWINING GATE.	10/21/2019	14644 9TH AVE SW	\$7,600.00
LYNDEN INTERNATIONAL	REPAIR OF EXISTING ROOF STRUCTURE	10/25/2019	18343 8TH AVE S [TEMP]	\$150,000.00

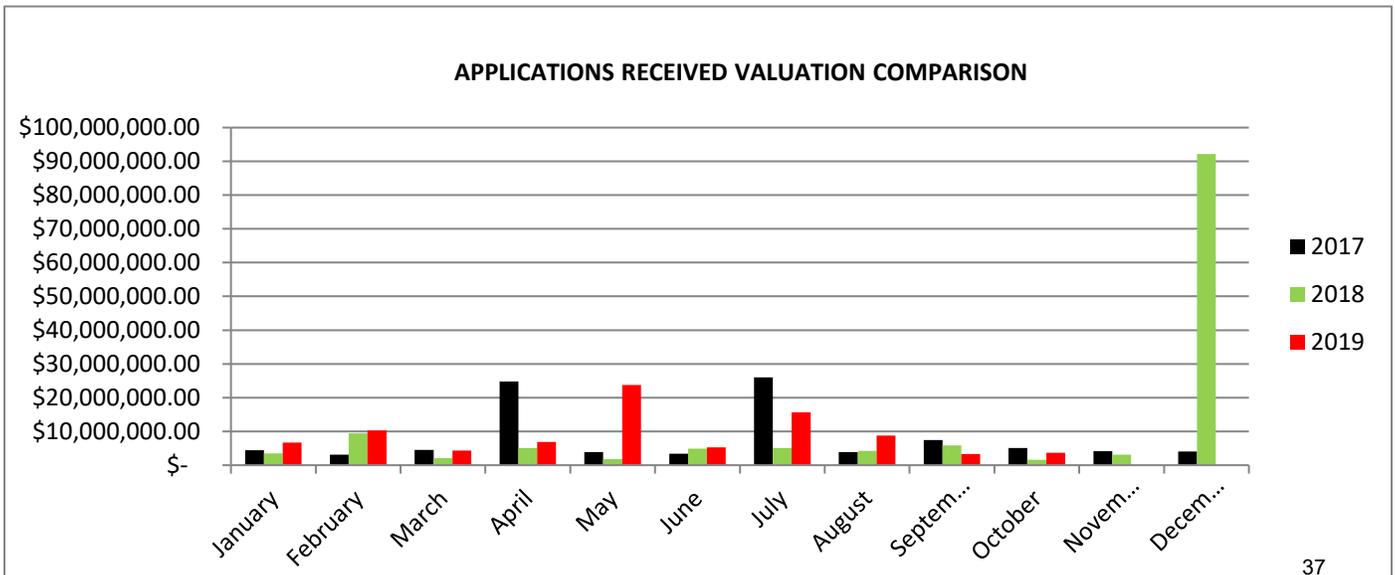
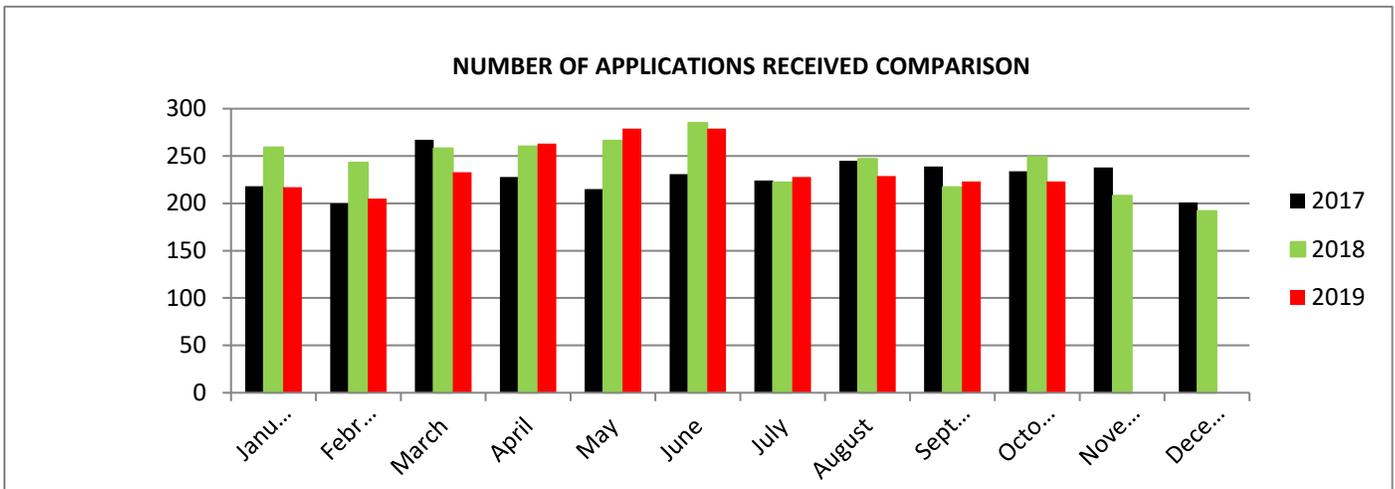
MAJOR PERMITS ISSUED

Project Name	Description	Date Issued	Address	Valuation
KHAIRA NEW SFR	DEMOLITION OF EXISTING HOME / CONSTRUCT NEW 6000 SQ. FT. SFR WITH ATTACHED ADU	10/04/2019	12219 MILITARY RD S	\$726,685.81
EMERALD CITY HOUSING SOUTH LOT	NEW SINGLE FAMILY RESIDENCE WITH ATTACHED GARAGE ON VACANT LOT	10/01/2019	14426 11TH AVE SW [TEMP]	\$450,000.00
MERCER LOGISTICS ELECTRICAL	800 AMP SERVICE, OFFICE BUILDOUTS, AND LIGHTING IN WAREHOUSE	10/10/2019	1201 S 140TH ST STE 140	\$350,000.00

Summary of Applications Received

October 2019

Permit Type	Count	Valuation
Building	38	\$2,645,211
Damage	2	
Demolition	0	
Electrical	86	\$659,131
Fire Protection	7	\$86,549
Mechanical	42	\$129,571
Plumbing	12	\$78,980
Right of Way	33	
Sign	3	\$90,642
Totals:	223	\$3,698,084



TI PERMIT APPLICATIONS

Project Name	Description	Date Received	Address	Valuation
HUMBLE VINE TI	TI: RECONFIGURATION OF WALLS, CASEWORK, AND EQUIPMENT, FOR AN EATING & DRINKING ESTABLISHMENT	10/02/2019	824 SW 152ND ST	\$10,000.00
REGAL CLEANERS	REPAIR FIRE DAMAGED ROOF & CONSTRUCT SHED TO CONTAIN NEW BOILER	10/03/2019	12825 DES MOINES MEMORIAL DR S	\$45,000.00
TROJAN LITHOGRAPH TI	OFFICE BUILD-OUT WITHIN EXISTING INDUSTRIAL SHELL	10/09/2019	1201 S 140TH ST STE 120	\$250,000.00
AFRICAN BEAUTY SALON	TI: OFFICE TO HAIR SALON: EXTENDING DOOR OPENING & REMOVING 4 PARTITION WALLS ONLY	10/14/2019	201 SW 153RD ST	\$600.00
ADDIS APARTMENTS RE-ROOF	RE-COVER EXISTING ASPHALT ROOF WITH 1/2" EPS UNDERLAYMENT AND NEW 60MIL TPO SINGLE PLY MEMBRANE.	10/29/2019	1224 SW 124TH ST	\$49,286.00
DOLLAR TREE	STRUCTURAL DAMAGE REPAIR DUE TO VEHICLE IMPACT	10/17/2019	250 SW 152ND ST	\$17,000.00
GO VIP FENCE PROJECT	INSTALL 8' CHAIN LINK FENCE, POSTS SET IN CONCRETE AT 3' DEPTH AND 10' APART W/BARBED WIRE ON TOP. 17' INWARD SWINING GATE.	10/21/2019	14644 9TH AVE SW	\$7,600.00
LYNDEN INTERNATIONAL	REPAIR OF EXISTING ROOF STRUCTURE	10/10/2019	18343 8TH AVE S [TEMP]	\$150,000.00

MAJOR PERMIT APPLICATIONS

Project Name	Description	Date Received	Address	Valuation
MERCER LOGISTICS ELECTRICAL	800 AMP SERVICE, OFFICE BUILDOUTS, AND LIGHTING IN WAREHOUSE	10/02/2019	1201 S 140TH ST STE 140	\$350,000.00
TROJAN LITHOGRAPH TI	OFFICE BUILD-OUT WITHIN EXISTING INDUSTRIAL SHELL	10/09/2019	1201 S 140TH ST STE 120	\$250,000.00
VILLA TOWNHOMES - DUPLEX 2	CONSTRUCT 1 NEW DUPLEX TOWNHOME BUILDING	10/11/2019	12213 DES MOINES MEMORIAL DR S UNIT A [TEMP]	\$520,000.00
VILLA TOWNHOMES - DUPLEX 3	CONSTRUCT 1 NEW DUPLEX TOWNHOME BUILDING	10/11/2019	12201 DES MOINES MEMORIAL DR S UNIT A [TEMP]	\$520,000.00
TEEM #1 NEW SFR	CONSTRUCT NEW 2511 SQ. FT. SFR	10/11/2019	16519 9TH AVE SW	\$500,000.00

Joint Letter of Commitment: Climate Change Actions in King County

Climate change is a paramount challenge of this generation and has far-reaching and fundamental consequences for our economy, environment, public health, and safety.

Across King County and its cities, we are already experiencing the impacts of climate change: warming temperatures, acidifying marine waters, rising seas, decreasing mountain snowpack, and less water in streams during the summer.



These changes have the potential for significant impacts to public and private property, resource based economies like agriculture and forestry, and to residents' health and quality of life.

The decisions we make locally and regionally, such as where our communities will grow and how they will be served by transportation, will set the stage for success or failure in reducing carbon pollution, making sound long-term investments, and ensuring our communities are livable and resilient to climate change impacts.

The Intergovernmental Panel on Climate Change, the United Nations body responsible for assessing the science related to climate change, implications, and adaptation and mitigation efforts, released a report in 2018 calling for rapid reductions in carbon emissions to reduce the impacts of global warming. The King County Growth Management Planning Council – a formal body of elected officials from across King County – voted in 2014 to adopt a shared target to reduce countywide sources of greenhouse gas (GHG) emissions, compared to a 2007 baseline, by 25% by 2020, 50% by 2030, and 80% by 2050. In 2019, the Washington State Legislature passed, and the Governor signed into law, bills that will transition the electricity sector to clean sources by 2045, accelerate efficiency in the built environment, and reduce transportation related emissions.

Based on our shared assessment of emissions in King County, and review of potential strategies to reduce emissions, we believe that these targets are ambitious but achievable.

Building on the work of the King County-Cities Climate Collaboration (K4C) – a partnership between the County and partners to coordinate and enhance local government climate and sustainability efforts – more than a dozen cities and the County came together in the first half of 2014 to chart opportunities for joint actions to reduce GHG emissions and accelerate progress towards a clean and sustainable future. In 2019, K4C partners seek to refresh these commitments to reflect changes in the regulatory landscape, technical developments, and updated emissions information.

The attached Principles for Collaboration and Joint County-City Climate Commitments are focused on practical, near-term, collaborative opportunities between partners and King County. These shared commitments build on the significant work that many of our partners and County are already taking. By signing this letter, we pledge our support for the shared vision that these principles and actions represent. All partners commit to actively pursue those strategies, policies, and actions to make the most impact given the size, location, and development patterns of their jurisdictions.

Through focused, coordinated action, we will maximize the impact of our individual and shared efforts.



Principles for Collaboration

1. Climate change is the paramount challenge of our generation, and has fundamental and far-reaching consequences for our economy, environment, and public health and safety.
2. Strong action to reduce GHG emissions is needed, and the time is now.
3. Local governments can reduce greenhouse gas (GHG) emissions through many decisions related to transportation and land use, energy and green building, forests and farms, and consumption and materials management.
4. All partners support the shared vision that the Joint County-City Climate Commitments represent, but it is not the intention that each partner will pursue every action. Each partner will actively pursue strategies where action, investment, and policy will have the most impact and influence.
5. Many cities in King County have set individual climate goals and are taking steps to reduce local GHG emissions, and we need to build on this leadership.
6. Local solutions need to be implemented in ways that build a cleaner, stronger, and more resilient regional economy, and support the health of communities and our natural environment.
7. Reaching our goals will require collaboration, and trust between the County, cities, utilities, businesses, nonprofit organizations, and other public sector agencies.
8. Building an equitable clean energy economy will require deeper engagement with communities of color and low income, immigrant, and youth populations. These communities are more vulnerable to the impacts of climate change – from increasing flood risks to rising costs of fossil fuels – and historically less likely to be included in community-scale solutions or as leaders. We are committed to work in ways that are fair, equitable, empowering, and inclusive, and will seek solutions in concert with highly impacted communities. Solutions should prioritize low- and no-income people, people of color and indigenous people, immigrants and refugees, people with disabilities, and limited-English speaking communities. Solutions should include provisions for a just transition for workers.

9. Solutions to reduce carbon emissions require action at local, state, and federal government levels. We have the responsibility to lead at the local level, and we have the power to influence and advocate for change at the state and federal level that supports and advances the work we undertake at the local level.
10. We can accomplish more with a shared vision and coordinated action; collaboration will increase the efficiency of our efforts and magnify the impact of our strategies beyond what each of us could achieve on our own.
11. As of 2019, King County and 17 partners are members of the King County-Cities Climate Collaboration, and we will work to build on this membership, in both increased action and participation from additional partners.
12. Elected and staff representatives will reconvene at least twice a year to share our individual and collective successes, and develop plans for continued action and investment in carbon emission reduction solutions. Elected officials have the opportunity at their discretion to engage more actively in advancing the shared goals, such as through joint comment letters, with support by King County staff. All partners also dedicate a staff member to coordinate implementation of the following Joint County-City Climate Commitments, and to serve as a representative to the K4C. Staff will meet regularly to share best practices and develop tools and strategies for implementing shared goals.

Joint County-City Climate Commitments



I. Shared Goals

Pathway: Achieve shared countywide GHG reduction targets that reduce direct countywide sources of greenhouse gas (GHG) emissions by at least 50% by 2030, and 80% by 2050, compared to a 2007 baseline. Pursue additional goals and actions to sequester carbon and reduce emissions from consumption of goods and services.

Policy Commitment: Adopt GHG reduction targets that are consistent with those established by the Growth Management Planning Council and that support countywide emission reduction goals.

Project or Program: Build on King County's commitment to measure and report on countywide GHG emissions by sharing data between partners, informing the public of our individual and collective progress, and using the information to inform regional climate action.



II. Climate Policy

Pathway: Support strong federal, regional, state, countywide, and local climate policy.

Policy Commitment: Advocate for comprehensive federal, regional, and state science-based limits and a market-based price on carbon pollution and other greenhouse gas (GHG) emissions. A portion of revenue from these policies should support local GHG reduction efforts that align with these Joint County-City Climate Commitments, such as funding for transit service, renewable energy and energy efficiency projects, green building, and forest protection and restoration initiatives.



III. Transportation and Land Use

Pathway: Align planning for employment, affordable housing, and mobility taking into consideration impacts to GHG emissions. Increase transit service and mobility with a goal of reducing countywide driving per capita by 20% by 2030 and 50% by 2050, compared to 2017 levels, understanding that different areas of the county have varying levels of transit access.

Policy Commitment: Partner to secure state authority for funding to sustain and grow transit service and support travel by walking and biking through development of dedicated trails and bike lanes in King County. Support increased mobility through land use and street planning that provides for faster travel times, easier connections, and broader reach of transit services. Work to ensure new mobility services supplement transit services and prioritize outcomes for communities where mobility needs are greatest.

Policy Commitment: Update and implement Vision 2050, the region's growth strategy, to focus growth inside the Urban Growth Area cities and centers served by high capacity transit and create vibrant urban centers, protect natural resource lands and rural areas, and direct public investments in support of efficient land use. Implement land use strategies in ways that help us achieve shared climate goals, more closely link housing and jobs, and encourage dense, healthy, sustainably developed mixed-use neighborhoods near transit that minimize displacement. Increase mobility and accessibility options for biking, rolling, and walking so more people have fast, convenient, and low GHG emissions ways to travel.

Project or Program: As practical, for King County and cities developing equitable transit-oriented communities around high capacity light rail and transit projects, adopt the Puget Sound Regional Council's Growing Transit Communities Compact.



IV. Clean Fuels and Electric Vehicles

Pathways: (1) Protect Federal Vehicle Efficiency Standards. (2) Adopt a regional or statewide Clean Fuels Standard that reduces transportation fuel emissions intensities by at least 20% by 2030, compared to 2017 levels. (3) Increase use of electric vehicles such that 100% of light duty vehicles, and at least 60% of medium duty, and 40% of heavy-duty vehicles are electric by 2050.

Policy Commitment: Reduce climate pollution, build our renewable energy economy, and lessen our dependence on imported fossil fuels by supporting the adoption of a statewide or regional low carbon fuel standard that gradually lowers pollution from transportation fuels.

Policy Commitment: Support engagement and partnerships with utilities and organizations to develop regional pilots to incent the transition to electric vehicle ownership for all sectors, through development of infrastructure, education, and grants and incentives.

Policy Commitment: Enact local code and programs to incent or require electric vehicle charging within buildings or on development sites.



V. Energy Supply

Pathway: Implement the Washington State Clean Energy Transformation Act, which phases out coal-fired electricity sources by 2025 and requires 80% carbon neutral electricity by 2030, and 100% clean electricity by 2045; limit construction of new natural gas based electricity power plants, and seek to establish a more resilient energy system.

Policy Commitment: Build on existing state renewable energy commitments including the Washington State Renewable Portfolio Standard (RPS) and the Clean Energy Transformation Act that provide for 100% Clean electricity supply by 2045 by partnering with local utilities, state regulators, and other stakeholders on a countywide commitment to clean energy resources. This includes meeting future energy needs through deep energy efficiency improvements and improved management of peak demands, and supporting renewable generation and fuel resources while phasing-out fossil fuels.

Project or Program: In partnership with utilities, develop a package of local jurisdictional commitments and initiatives that support renewable and distributed energy sources that direct the region toward a robust and resilient utility system. Actions include supporting community solar development, green power community challenges, streamlined local renewable energy installation permitting, district energy, code development, and renewable energy incentives.

Project or Program: Participate in utility Integrated Resource Plan and Energy Plan development processes, and emphasize interests for acceleration of transition and equitable distribution of benefits through regulatory and rulemaking forums.



VI. Green Building and Energy Efficiency

Pathways: (1) Reduce energy use in all existing buildings 25% by 2030 and 45% by 2050 compared to 2017; (2) Implement Washington State Energy Code which requires new buildings constructed to move incrementally towards stronger efficiency performance including a 70% energy reduction and net-zero GHG emissions in new buildings by 2031; (3) Strengthen conservation, and use of renewable natural gas, and support the transition to electrical systems to reduce natural gas and other fossil fuel use in existing buildings by at least 20% by 2030 and 80% by 2050.

Policy Commitment: Participate in the Regional Code Collaboration and adopt code pathways that build on the Washington State Energy Code, leading the way to “net-zero carbon” buildings, reduced water consumption, and the use of building materials with low carbon emissions. Support efforts at state and national level to develop stronger residential energy codes that save energy and money and take supporting actions such as to adopt building energy benchmarking and disclosure ordinances for non-residential and multi-family buildings within local jurisdiction, and residential energy disclosure at point of sale.

Project or Program: Develop a multi-city partnership to build a regional energy efficiency retrofit economy, including tactics such as: collaborating with energy efficiency and green building businesses, partnering with utilities, working with community partners, and expanding on existing retrofit programs. Foster opportunities for economic development, job creation, community-based representations, and pro-equity strategies.

Policy Commitment: Support state legislation that advances conversion to clean energy sources in the built environment. Collaborate with stakeholders, including labor and utilities, to develop energy codes that support the transition to highly efficient and low carbon non-residential and multifamily buildings through the conservation of fossil fuels, use of renewable natural gas, and electrification.



VII. Consumption and Materials Management

Pathway: Achieve a 70% recycling rate countywide; by 2030, achieve zero waste of resources for materials that have economic value for reuse, resale, and recycling.

Policy Commitment: Partner through the Metropolitan Solid Waste Management Advisory Committee on policy, projects, and programs focused on (1) waste prevention and reuse, (2) product stewardship, recycling, and composting, and (3) beneficial use.

Project or Program: Develop a regional strategy through the adopted 2019 Comprehensive Solid Waste Management Plan to reach zero waste of resources by 2030 through a combination of education, incentives, and regulatory tools aimed at single-family, multi-family residents, businesses, and construction projects in King County.



VIII. Forests and Farming

Pathway: Reduce sprawl and associated transportation related GHG emissions, and sequester biological carbon by focusing growth in urban centers and protecting and restoring forests and farms.

Policy Commitment: Partner on Transfer of Development Rights (TDR) initiatives to focus development within the Urban Growth Area, reduce development pressure on rural lands, and protect our most valuable and important resource lands as part of the Land Conservation Initiative.

Project or Program: Protect and restore the health of urban and community trees and forests. Collaborate on the development and implementation of goals and strategies that improve urban tree canopy, forest health, and carbon sequestration informed by the King County Land Conservation Initiative and the countywide 30-year forest plan. Collaborate with private and community efforts such as Forterra’s Green Cities Partnerships.

Project or Program: Partner on collaborative efforts to expand forest and farm stewardship and protection, for example through King Conservation District’s farm management planning, landowner incentive, and grant programs.

Project or Program: Expand our local food economy, for example by supporting urban and community farming, buying locally produced food, and participating in the Local Food Initiative.



IX. Operations

Pathway: Reduce GHG emissions from operations in support of countywide goals.

Policy Commitment: Develop operational GHG reduction targets that support shared countywide goals and implement actions that reduce each partners’ GHG footprint.

Project or Program: Demonstrate commitment and contribute to countywide goals through operational actions to: implement energy efficiency projects and initiatives at existing facilities; measure existing

building performance through EPA’s Energy Star or equivalent program; implement high-efficiency street and traffic light replacement projects; construct new buildings to LEED, Living Building Challenge or other high performance standards and infrastructure to equivalent carbon – neutral and sustainability standards; reduce waste and purchase sustainable materials and services; and electrify municipal vehicles.



X. Climate Preparedness

Pathway: Increase community resilience by planning and preparing for the impacts of climate change on K4C communities and the King County region.

Policy commitment: Expand the K4C model for collaboration to include climate preparedness topics and issues.

Project or Program: Identify shared climate impact concerns and related needs, and opportunities for addressing those concerns. Engage elected officials and the public on local climate impacts and priorities for action. Consider participating in the Puget Sound Climate Preparedness Collaborative to advance climate preparedness work in the region.



XI. Collaboration

Policy Commitment: Participate in or join the King County-Cities Climate Collaboration (K4C) – focused on efforts to coordinate and enhance local government climate and sustainability efforts – to share case studies, subject matter experts, resources, tools, and to collaborate on grant and funding opportunities.

Project or Program: Engage and lead public-private collaborative action through relationships developed with business, not for profit organizations, other local government agencies and coalitions, and citizen advocacy groups.



AGENDA

Business & Economic Development Partnership

Friday, November 8, 2019 - 7:30 a.m.
City Hall, 400 SW 152nd St., Ste. 300

1. PUBLIC COMMENT
2. APPROVAL OF MINUTES
 - a) [Business & Economic Development Partnership - Draft 11 Oct 2019 Minutes](#)
[Business & Economic Development Partnership - Draft 25 Oct 2019 Minutes](#)
3. CHAIR'S REPORT
4. PRESENTATION: 2019 WORK PLAN PROGRESS
5. DISCUSSION: 2020 WORK PLAN
6. PRESENTATION: COMMUNITY COURT UPDATE; CALISTA WELBAUM
7. CITY REPORT
8. DISCOVER BURIEN REPORT
9. AROUND THE TABLE
10. ADJOURNMENT
11. REMINDER
The next meeting is Friday, November 22, 2019, 7:30 a.m.

BUSINESS & ECONOMIC DEVELOPMENT PARTNERSHIP MEMBERS

Joshua Halpin, Chair

Phoenix Cavalier, Vice-Chair

Linda Akey

Robin Desimone

Anthony Hayes

Rose Symotiuk

Discover Burien, Debra George

King County Labor Council, Vacant

Dean Anderson

Garry Crane

Hugo Garcia

Nancy Scholl

Matthew Wendland

Seattle Southside Chamber of
Commerce, Andrea Reay

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MINUTES

Business & Economic Development Partnership Meeting

October 11, 2019

400 SW 152nd St., Ste. 300, Miller Creek Conference Room

PRESENT: Joshua Halpin, Chair, Phoenix Cavalier, Vice-Chair, Dean Anderson, Garry Crane, Robyn Desimone, Debra George, and Nancy Scholl.

EXCUSED: Hugo Garcia, Andrea Reay, and Rose Symotiuk.

ABSENT: Anthony Hayes and Matthew Wendland.

GUESTS: Thara Johnson, Senior Planner.

1. PUBLIC COMMENT

None given.

2. APPROVAL OF MINUTES

1. The July 12, July 26, August 9, and September 13, 2019, BEDP meeting minutes were unanimously approved as written.

3. PRESENTATION & DISCUSSION: URBAN CENTER PLAN, THARA JOHNSON, SENIOR PLANNER

Thara Johnson began her presentation by sharing that the vision for the Urban Center Plan has been developed via community feedback surveys, conversations with stakeholder groups, focus groups, community workshops, and at Council's request to be shared with all City committees. The intent of her presentation today is to obtain feedback from Committee members.

The consultant has provided three alternatives for the urban center in which density close to transit and the city core is being considered and which may require rezoning. The first option (Alternative A) was minimal density and growth, the second alternative (Alternative B) has mixed use opportunities, and has generated feedback for incorporating Dottie Harper and the Community Center into the urban core. Strong community sentiment also voiced support for improving 153rd Street with street scale improvements.

Thara explained that developers are more inclined to want density and taller heights for projects to pencil in which would require a zoning switch to make projects feasible. Alternative C would expand housing density to the West and South; include 153rd as a festival street; and aim for the highest employment possible through office space availability.

Council has requested 3D renderings of these options. It was asked if developers have been invited to be part of the discussion for the redevelopment of the urban core. Thara confirmed that they had through interviews and in an advisory capacity, and that they would want more flexibility. It was asked if there is a desired design guideline, and Thara confirmed that there is an existing one that the newest projects in Town Square abided by as well as one that promotes pedestrian walkability.

A BEDP member voiced it was important to include 1st Avenue as well.

Chair Joshua Halpin took a poll of BEDP members on their preferred alternative and a majority favored Alternative C.

4. PRESENTATION & DISCUSSION: BUSINESS TO BUSINESS COMMUNICATIONS/SLACK PRESENTATION

Vice-Chair Phoenix Cavalier gave an overview of utilizing Slack for potential use as a business to business communication system. It connects quickly for small groups and would be free.

Full engagement from businesses would be required for a Slack account to be successful. Possible challenges were discussed such as users who are averse to using new platforms and employees unable to gain access. Phoenix volunteered to offer trainings to demonstrate the value in creating a community dialogue.

5. DISCOVER BURIEN REPORT

A Miracle on 152nd Street will occur on November 30, 2019, at Town Square Park with vendors, Santa's workshop, and a movie (Elf). The Winter Market will take place the first four Sundays of December from Noon – 4:00 p.m. featuring micro businesses, Santa's workshop, and a festive ambiance in Town Square Park.

6. AROUND THE TABLE

In Hugo Garcia's absence, Lorraine Chachere shared Hugo's questions submitted prior to the meeting:

- For discussion, will recently passed Rental Housing Policies have any positive impacts on business owners who rent Commercial space?
- Are there any policies within this passed ordinance that do the same for business owners leasing commercial space?

Economic Development Manager Chris Craig indicated that the rental policy pertains to residential property and not to commercial space.

7. ADJOURNMENT

The meeting adjourned at 9:10 a.m.

8. REMINDER

The next meeting is Friday, October 25, 2019, 7:30 a.m.

BUSINESS & ECONOMIC DEVELOPMENT PARTNERSHIP MEMBERS

Joshua Halpin, Chair

Phoenix Cavalier, Vice Chair	Dean Anderson
Vacant	Garry Crane
Robin Desimone	Hugo Garcia
Anthony Hayes	Nancy Scholl
Rose Symotiuk	Matthew Wendland
Discover Burien, Debra George	Seattle Southside Chamber of Commerce, Andrea Reay
King County Labor Council, Vacant	



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Las reuniones del Concejo Municipal son accesibles a personas con discapacidades. Interpretación de lengua de señas americana y aparatos de escucha asistida están disponibles bajo petición. Por favor de llamar al número 206-248-5517 por lo menos 48 horas antes de la reunión para solicitar asistencia.



MINUTES

Business & Economic Development Partnership Meeting

Friday, October 25, 2019

400 SW 152nd St., Ste. 300, Miller Creek Conference Room

PRESENT: Joshua Halpin, Chair, Phoenix Cavalier, Vice Chair, Linda Akey, Dean Anderson, Garry Crane, Robyn Desimone, Hugo Garcia, Debra George, Andrea Reay, Nancy Scholl, Rose Symotiuk, and Matthew Wendland.

ABSENT: Anthony Hayes

1. PUBLIC COMMENT

None given.

2. CHAIR'S REPORT

None given.

3. REVIEW AND DISCUSSION: TARGETED BUSINESS ATTRACTION REPORT

Economic Development Manager Chris Craig gave an overview of a summary of the recommended suggestions for targeted industries provided by the consultant. It will serve as a blueprint for next year in terms of marketing and coordination of these targeted industries in a coordinated, strategic, and thoughtful way.

Feedback from BEDP members included:

- Inclusion of growing the auto industry (dealerships, not auto service centers) in the consultant's recommendations.
- Attracting new development while keeping the neighborhood character is important.

4. PRESENTATION: BUSINESS-TO-BUSINESS COMMUNICATIONS, NEXT STEPS

A Burien Business SLACK group has been created to test for potential use as a business-to-business communication system. It was reiterated that no BEDP business could be conducted via this service.

Phoenix Cavalier and Debra George discussed utilizing a call service which would allow dispatchers trained to assess calls to determine if messaging gets broadcasted out to businesses that sign up for the messaging system. Debra will bring back a matrix listing issues that may be broadcast out to businesses for BEDP review. The desire was expressed for the messaging format be one-way communication as a way of informing, not encouraging a discussion on topics via a text. That way a

business could learn quickly of safety issues in real time.

5. PRESENTATION AND DISCUSSION: BOULEVARD PARK CORRIDOR

At the request of City Council, the BEDP will work with staff to create a vision for the commercial area in Boulevard Park and along Ambaum. With the latter currently in the planning stages and work slated to take place next year, the Boulevard Park corridor study would follow.

A brief background of Boulevard Park was given, including new businesses and housing developments, library enhancements, and soon to be changes in nearby businesses. Current challenges the area faces include driving customer traffic to businesses, lack of customer density, changing commute patterns, and zoning height limits.

Dean Anderson motioned to table the discussion and have the November 22 BEDP meeting in Boulevard Park. Andrea Reay seconded the motion. Motion passes unanimously.

6. CITY REPORT

None given.

7. DISCOVER BURIEN REPORT

Boo in Burien is this weekend and it is anticipated 3,000 children will be trick or treating on Saturday. The Creepy Crawlers Pub Crawl is also on Saturday.

8. AROUND THE TABLE

Economic Development Specialist Lorraine Chachere shared that the City of Burien Economic Development page was launched. It will be used to share news about new businesses, recognition of legacy businesses, notifications of resources for business owners and aspiring entrepreneurs, job fairs, and internship opportunities.

9. ADJOURNMENT

The meeting adjourned at 9:02 a.m.

10. REMINDER

The next meeting is Friday, November 8, 2019 at 7:30 a.m.

BUSINESS & ECONOMIC DEVELOPMENT PARTNERSHIP MEMBERS

Joshua Halpin, Chair

Phoenix Cavalier, Vice-Chair

Linda Akey

Robin Desimone

Anthony Hayes

Rose Symotiuk

Discover Burien, Debra George

King County Labor Council, Vacant

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Hugo Garcia

Nancy Scholl

Matthew Wendland

Seattle Southside Chamber of Commerce,
Andrea Reay

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NOTICE OF APPLICATION CORRECTED

City of Burien WA

Date	November 8, 2019
Applicant	Paul Multani
Proposal	Short plat 1 lot into 2 lots
File No.	PLA 19-2028 File is available for viewing at Burien City Hall during regular business hours.
Location	305 SW 134 th Street, Burien WA
Tax Parcel No.	182304-9248
Current Zoning	Residential Single-family 7,200 (RS-7,200)
Application Submitted/Complete	Submitted: August 27, 2019 Complete: October 10, 2019
Other Permits Needed	None
Other Studies Needed	None
Existing Environmental Information	N/A
Review Process and Public Comment	The decision on this application will be made by the Community Development Director. Prior to the decision, there is an opportunity for the public to submit written comments. Written comments must be received prior to 5:00 p.m. Monday, December 9, 2019. Send written comments to the project planner at the address or email below. Please indicate your name and address and refer to the file indicated above. Only people who submitted comments as indicated above may appeal the decision on this application.
Project Planner	Thara Johnson, Senior Planner Department of Community Development City of Burien 400 SW 152nd St. (Suite 300) Burien, WA 98166 Phone: (206)436-5574 E-Mail: tharaj@burienwa.gov

cc: Burien City Council
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SEPA Determination of Non-significance (DNS) WAC 197-11-970

City of Burien Washington

Date November 5, 2019

Applicant City of Burien

Proposal The proposed amendments to the zoning code will establish a definition and locational criteria for siting Enhanced Services Facilities.

File No. 2019 Zoning Code Amendments for Enhanced Services Facilities.
A summary of the proposed zoning regulations and the project file are available for viewing at Burien City Hall during regular business hours.

Lead Agency City of Burien

Environmental Determination

The lead agency for this proposal has determined that the proposal does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after a review of a completed environmental checklist and other information on file with the lead agency.

This Determination of Non-significance is specifically conditioned on compliance with the applicable regulations set forth in the Burien Municipal Code.

All information relating to this proposal is available to the public upon request.

Public Comment and Appeal Process

This DNS is issued under 197-11-340 (2). The lead agency will not act on this proposal for 14 days from the date above. Written comments must be submitted by November 19, 2019. Questions regarding the DNS or proposal above may be directed to David Johanson at 206-248-5522 or davidj@burienwa.gov.

SEPA Responsible Official

Susan McLain
Community Development Director
City of Burien
400 SW 152nd St, Suite 300
Burien, WA 98166

Signature: _____

Date of Notice: November 8, 2019

Publishes in the Seattle Times

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