

### City of Burien, Washington Contract Routing Sheet

Name of Contracting Party: Washington State Dept. of Transportation (WSDOT)

Project Name/Description: Preliminary Engineering of EB SR-518 Off-Ramp - JA Account

Contract Amount: \$ 50,000  
(Include Contractor's Proposal Amount and Sales Tax)

Type of Contract:

<input type="checkbox"/> <b>Architectural/Engineering</b> <input type="checkbox"/> From Engineering Roster <input type="checkbox"/> Advertised Bidding Done  <input type="checkbox"/> <b>Professional Services</b> (Non-Engineering) <input type="checkbox"/> 3 Bids received <input type="checkbox"/> Direct Negotiation	<input type="checkbox"/> <b>Construction</b> <input type="checkbox"/> Informal Bidding Process Done-3 bids (less than \$20,000/\$35,000) <input type="checkbox"/> From Small Works Roster (\$20,000/35,000 to \$100,000) <input type="checkbox"/> Competitive/Advertised Bidding Done (Over \$100,000) <input type="checkbox"/> Other: _____	<input type="checkbox"/> <b>Human Services/Arts &amp; Culture/City Match</b>  X <b>Other: Grant #</b> <del>5685</del>  <input type="checkbox"/> <b>Contract Amendment to Contract No.</b> _____
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(Please attach a list of all bids received)

Is this contract authorized in the current year's budget? X Yes  No

If budgeted, list Fund/Dept.: Transportation CIP - NERA Transportation Improvements

Page # in Budget: 4-34 Budget line item amount: \$ \_\_\_\_\_

BARS Account Number: 318.11.595.34

Is a budget amendment needed?  Yes X No Amount? \$ \_\_\_\_\_

Date of Council Approval: 11-5-2012 - Ord. #575

**REVIEWED BY:**

Contract Manager: Brian Roberts Date: 5-13-13

Department Director: \_\_\_\_\_ Date: \_\_\_\_\_

Management Analyst: Ull Fleming Date: 5-14-13

<p><b>Routing Instructions:</b></p> <input type="checkbox"/> Send original to Contractor for their signature and then provide a copy of the fully signed contract to _____	<p><b>Contract File Checklist:</b></p> <input type="checkbox"/> Purchase Order # <u>NA</u> <input type="checkbox"/> Tax ID Form <u>NA</u> <input type="checkbox"/> Current Business License # <u>NA</u> <input type="checkbox"/> Insurance Certificate <u>NA</u> <input checked="" type="checkbox"/> Contract Fully Signed
<input type="checkbox"/> Contract is already signed by Contractor, please provide a copy of the fully signed contract to: _____	
<input type="checkbox"/> Other (Please describe) _____	

Washington State  
Department of Transportation / Northwest Region  
15700 Dayton Avenue North, PO Box 330310  
Seattle, WA 98133-9710

APPLICATION FOR JA ACCOUNT

JA NO. 8138

Date: April 30, 2013

PROJECT : SR 518: EB Off-Ramp to Des Moines Memorial Drive in Northeast Redevelopment Area (NERA)

DESCRIPTION OF WORK : Provide preliminary engineering of a proposed off-ramp from eastbound State Route 518 to Des Moines memorial Drive in Burien.

LOCATION: EB SR 518 mp 0.10 to EB SR 518 mp 0.62, Des Moines Memorial Drive

ESTIMATED COST: \$50,000.00  
(Actual Amount Will Vary)

A JA account must be opened by this office to cover our actual and indirect cost related to this project. By signing this application you agree to pay all Department costs plus an administrative overhead.

A billing will be submitted each month with the charges that are incurred, until the project is completed. Payment is due within 30 days of receipt of each invoice, to avoid any additional charges.

Please return this completed application as soon as possible to avoid delays.

City of Burien  
(Customer Name)

Maiva J. Andrews, P.E.  
(Authorized Representative - Print or Type)

400 SW 152<sup>nd</sup> St, Ste 300  
(Billing Address)

Maiva J. Andrews  
(Signature)

Burien, WA 98166  
(City, State, Zip Code)

\_\_\_\_\_  
(Public Works Director)

(206) 439-3164  
(Telephone Number)

(206) 248-5539  
(Fax Number)

91-1576144  
(Federal Tax ID Number)

FOR DEPARTMENT USE ONLY  
Department's Representative

Phil Szemsi  
(Name)

416001  
(Org. No.)

206-440-4736  
(Phone Number)

JA-8138  
(Job Number)

02  
(Group No.)

0910  
(Work Operation)

**Valerie Stuart**

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**From:** Brian Roberts  
**Sent:** Monday, May 13, 2013 9:14 AM  
**To:** Valerie Stuart  
**Cc:** Maiya Andrews  
**Subject:** FW: Request for JA Account  
**Attachments:** KMBT35020130513072240.pdf

Val,

The attached executed application allows WSDOT to bill the City for services related to the design of the SR 518 eastbound off ramp to DMMD. Please route to Lori to scan into Stellant. File a hard copy with the design file in our office.

Thanks,

-Brian

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**From:** Segami, Phil [<mailto:SegamiP@wsdot.wa.gov>]  
**Sent:** Monday, May 13, 2013 7:41 AM  
**To:** Brian Roberts  
**Cc:** Maiya Andrews  
**Subject:** RE: Request for JA Account

Brian,

Attached is the executed JA Account. Have Hung call me if he needs anything regarding the account. Thanks.

Phil

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**From:** Brian Roberts [<mailto:brianr@burienwa.gov>]  
**Sent:** Friday, May 10, 2013 3:56 PM  
**To:** Segami, Phil  
**Cc:** Maiya Andrews  
**Subject:** Request for JA Account

Phil,

Please see attached signed application for a JA account for the SR 518 EB Offramp to DMMD project. Call me if you have any questions or concerns.

Thanks,

-Brian

**Brian H. Roberts, P.E.**

Assistant Public Works Director

City of Burien

(206)439-3164

[brianr@burienwa.gov](mailto:brianr@burienwa.gov)

[www.burienwa.gov](http://www.burienwa.gov)

400 SW 152nd Street, Suite 300

Burien, WA 98166-2209

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