

City of Burien, Washington City Hall Contract Routing Sheet

Name of Contracting Party: Multiple cities - Lead is City of Seattle
Project Name/Description: Memorandum of Understanding for FY2016 JAG Grant
Contract Amount: \$ Burien's share is \$24,070

Type of Contract: (Includes Agreements, Grants, Interlocals, Leases, MOUs, etc.)

<input type="checkbox"/> <u>Architectural/Engineering</u> <input type="checkbox"/> From MSRC Engineering Roster <input type="checkbox"/> RFQ Process Done	<input type="checkbox"/> <u>Construction/Public Works</u> <input type="checkbox"/> Informal Bidding Process Done-3 bids (less than \$35,000) <input type="checkbox"/> From MRSC Small Works Roster (\$35,000 to \$300,000) <input type="checkbox"/> Competitive/Advertised Bidding Done (Over \$300,000) <input type="checkbox"/> Other: <u>Sole Source - Emergency</u>	<input checked="" type="checkbox"/> <u>Grant</u> <input type="checkbox"/> <u>Lease</u> <input checked="" type="checkbox"/> <u>Other: MOU</u> <input type="checkbox"/> <u>Contract Amendment</u> to Contract No. _____
<input type="checkbox"/> <u>Consulting/Services</u> (Non-Engineering)		
<input type="checkbox"/> <u>Human Svcs/Arts&Culture</u>		

Is this contract authorized in the current year's budget? Yes No

If budgeted, list Fund/Dept.: General Fund - Police Services

Page # in Budget: 2-46 Budget line item amount: _____

BARS Account Number: _____

CONTRACT ROUTING INSTRUCTIONS:

Contract Manager Directions/Review: [Signature] Date: 7-5-16
 Draft contract, get contract file checklist items
 Prepare Contract Package (Contract Routing Sheet, contract, and checklist items)
 Obtain Dept. Director Approval _____ Date: _____

Legal Dept. Directions/Review: _____ Date: _____
 Review insurance
 Review of City Attorney (non-routine contracts)

Finance Dept. Directions/Review: [Signature] Date: 7-5-16
 Review contract budget/administrative review.

City Manager Review if over \$25,000: [Signature] Date: _____
 Return Contract Package to Finance Dept.

Contract Manager Directions:
 Obtain signatures on contract.
 Provide fully signed copy of contract to other party.
 Make copy of contract for own files, if desired.
 Return original Contract Package to Finance Dept.

Finance Dept. Directions:
 Assign contract number.
 Provide contract number to Contract Manager.
 Provide Contract Package to Scanner.

Contract File Checklist:	
<input checked="" type="checkbox"/>	W-9 Taxpayer ID Form <u>N/A</u>
<input type="checkbox"/>	Burien Business License# _____
<input type="checkbox"/>	Insurance Certificate
<input type="checkbox"/>	Bids, if applicable <input type="checkbox"/> N/A
<input checked="" type="checkbox"/>	Contract Fully Signed

Memorandum of Understanding FY 2016 Edward Byrne Memorial Justice Assistance Grant

This Memorandum of Understanding (MOU) outlines the responsibilities and protocols for participating jurisdictions pertaining to the FY 2016 Edward Byrne Memorial Justice Assistance Grant.

I. Participating Jurisdictions

The participating jurisdictions, relevant to this MOU, in the Edward Byrne Memorial Justice Assistance Grant are:

- City of Auburn
- City of Bellevue
- City of Burien
- Des Moines
- City of Federal Way
- City of Kent
- King County
- City of Renton
- City of SeaTac
- City of Seattle
- City of Tukwila

II. Background and Purpose

Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states, tribes, and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. JAG blends previous Byrne Formula and Local Law Enforcement Block Grant (LLEBG) Programs to provide agencies with the flexibility to prioritize and place justice funds where they are most needed.

III. Disparate Certification

Jurisdictions certified as disparate must submit a joint application for the aggregate of funds allocated to them, specifying the amount of funds that are to be distributed to each of the units of local government and the purposes for which the funds will be used, and indicating who will serve as the applicant/fiscal agent for the joint funds. The above jurisdictions are certified as disparate.

IV. Fiscal Agent and Fund Allocation

The City of Seattle will act as the applicant and will serve as the fiscal agent for the joint funds. The City of Seattle will charge a 3% administrative fee for these services.

The allocation of funding is as follows:

Auburn	\$29,014
Bellevue	\$14,764
Burien	\$24,070
Des Moines	\$10,679
Federal Way	\$32,619
Kent	\$42,062
King County	\$203,065
Renton	\$26,542
SeaTac	\$17,374
Seattle	\$254,848
Tukwila	\$18,129
TOTAL	\$673,166



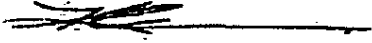



V. Project Allocations and Reporting


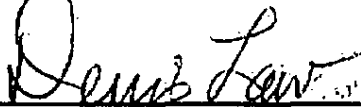


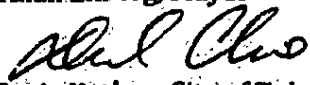
Participating jurisdictions are responsible for identifying their own projects for funding, and for providing project information to the identified fiscal agent, the City of Seattle, for purposes of submitting one joint application on behalf of all participating jurisdictions.

Upon receipt of award documents, and prior to expense of funds pertaining to the JAG Program, the fiscal agent will enter into Interagency Agreements with all participating jurisdictions.

**Memorandum of Understanding
 FY 2016 Edward Byrne Memorial Justice Assistance Grant**

Signature Page

<p>Signature: </p>	<p>Signature: </p>
<p>Name & Title: Nancy Backus, Mayor</p> <p>Jurisdiction: City of Auburn</p>	<p>Name & Title: Brad Miyake, City Manager</p> <p>Jurisdiction: City of Bellevue</p>
<p>Signature: </p>	<p>Signature: </p>
<p>Name & Title: Kamuron Gurol, City Manager</p> <p>Jurisdiction: City of Burien</p>	<p>Name & Title: Tony Piasecki, City Manager</p> <p>Jurisdiction: City of Des Moines</p>
<p>Signature: </p>	<p>Signature: </p>
<p>Name & Title: Jim Ferrell, Mayor</p> <p>Jurisdiction: City of Federal Way</p>	<p>Name & Title: Suzette Cooke, Mayor</p> <p>Jurisdiction: City of Kent</p>

<p>Signature:</p> 	<p>Signature:</p> 
<p>Name & Title: Fred Jarrett, Senior Deputy Executive</p> <p>Jurisdiction: King County</p>	<p>Name & Title: Denis Law, Mayor</p> <p>Jurisdiction: City of Renton</p>
<p>Signature:</p> 	<p>Signature:</p> 
<p>Name & Title: Todd Cutts, City Manager</p> <p>Jurisdiction: City of SeaTac</p>	<p>Name & Title: Edward Murray, Mayor</p> <p>Jurisdiction: City of Seattle</p>
<p>Signature:</p> <p><i>for</i></p> <p>Name & Title: David Cline, City Administrator Allan Ekberg, Mayor</p>  <p>Jurisdiction: City of Tukwila</p>	