



Burien

Washington, USA

Permit Application Review Timelines

400 SW 152nd Street, Suite 300 Burien, WA 98166
 Phone: (206) 241-4647 • FAX: (206) 248-5539
 www.burienwa.gov

Pursuant to Burien Municipal Code (BMC) Section 19.65.050 and Revised Code of Washington (RCW) Section 36.70B.080, the City of Burien’s goal is to issue a decision within the time periods listed below. **These time periods begin when a complete application is submitted and are extended when additional information is requested by the City.** To assist applicants, we are providing with timeframes below for our “target issuance date”—when you can expect a decision on your application, and an “initial comments due” date—when you can expect to receive initial review comments from us.

Permit Type	Initial Comments Due:	Target Issuance Date:
Binding Site Plan	4 weeks	150 days
Critical Area Determination—Administrative	3 weeks	60 days
Critical Area Review—Type 1	3 weeks	120 days
Land Use Review—Type 1	3 weeks	120 days
Land Use Review—Type 2	3 weeks	120 days
Land Use Review—Type 3	3 weeks	150 days
Lot Line Adjustment	2 weeks	30 days
Short Plat, Preliminary	3 weeks	120 days
Short Plat, Final	2 weeks	Varies, depending on when submitted
Subdivision, Preliminary	4 weeks	180 days
Subdivision, Final	2 weeks	Varies, depending on when submitted
SEPA Determination	3 weeks	60 days
Shoreline Permits	3 weeks	120 days
Shoreline Exemption	2 weeks	30 days

The following types of permit applications are exempt from the requirements of BMC 19.65.050. The City of Burien has established the following goals for issuance of a decision on the following permits. While the time line for resubmittals appears to be the same as the initial submittal, resubmittals are moved to the front of the review line ahead a permits which have not had first review and are usually processed well ahead of the published time line.

Permit Type	Comments Due on Initial Submittals	Comments Due on Resubmittals	Target Issuance Date:
<u>Permits Requiring Plan Review: Building, Clearing & Grading, Electrical, Plumbing, Mechanical</u>			
Single-family, new	4 weeks	4 weeks	6 weeks
Single-family, addition	3 weeks	3 weeks	6 weeks
Single-family, remodel	2 weeks	2 weeks	4 weeks
Multi-family/commercial, new	6 weeks	6 weeks	10 weeks
Multi-family/commercial, addition	4 weeks	4 weeks	8 weeks
Multi-family/commercial, remodel or tenant improvement	3 weeks	3 weeks	6 weeks
Sign permits	1 week	1 week	2 weeks
Plumbing, Electrical, Mechanical permits—plan review not required	Same day	Same day	Same day
Right-of-Way or Street Use permits	2 weeks	2 weeks	3 weeks