

CITY OF BURIEN, WASHINGTON
Parks and Recreation Advisory Board
MEETING MINUTES
Date January 9, 2008
Time: 7:00 PM

BOARD MEMBERS PRESENT:

Mark Flynn Ted Fosberg Larry Moormeier Jean Spohn

BOARD MEMBERS ABSENT:

Vacant position Gwen Benedict Chris Ndifon

STAFF PRESENT:

Scott Thomas, Parks Acquisition and Development Planner

GUESTS PRESENT: No guests were present

Scott Thomas called the meeting to order at approximately 7:05 PM.

MEETING MINUTES: The minutes from the November 2007 meeting were approved 4/0/0.

CITIZEN COMMENT: None

ADDITIONS TO AGENDA: None

AGENDA ITEMS:

Officer Elections

Jean Spohn was elected Chair and Larry Moormeier was elected Vice-Chair. There were no candidates for the Secretary Position. Staff will provide minutes until a Secretary is selected.

Department 2008 Work Program – Scott Thomas

Scott Thomas reviewed the 2008 Department Work Program. In previous years the City has used a Work Program database to identify and track key projects for each department. However, the database is no longer being used and the Initiatives and Accomplishments page from the budget will be used instead. A new system of identifying priorities and tracking progress may be developed as part of the City's "Good to Great" process. In the meantime, Board members can follow progress on the department's activities through reading the department update that is provided to the City Manager and Council on a monthly basis.

The Board would like additional information about the department's goals, priorities and tracking system, and also information about how goals and activities of recreation, park

maintenance and capital development are coordinated/synchronized. As city management moves forward with developing the new system, staff will provide further information.

2009 Capital Improvement Program

Scott Thomas provided the current adopted 2008 CIP as the starting point for developing the 2009 CIP. Scott pointed out that compared to previous years we have fewer but larger projects in the CIP – the Community Recreation Center and the Seahurst North Shoreline projects dominate the next six years.

For the near term, in 2008 we are finishing park improvements at Jacob Ambaum Park, Seahurst Park south shoreline and the Seahurst Park restroom. We anticipate design and possibly construction of the trail system at Mathison Park. We are currently planning improvements at the Seahurst North Shoreline and the Community Recreation Center. We may undertake a bond measure for the Community Recreation Center along with planning efforts for Dottie Harper Park and the parks trail system. We have funding for Parks and Open Space Stewardship (reforestation) and the department's share of citywide Strategic Information Systems improvements. In 2009 we should be constructing the Mathison Park trail, designing improvements to the park trail system, designing Seahurst Park north shoreline improvements, and designing the new community recreation center.

Notably, at this time we do not have sufficient funding to move forward with acquiring land for a new neighborhood park in South Burien, which has been a priority acquisition for several years. Scott expressed his concern about this, as one possible park property is now a subdivision (Beckstrom). Another possible park location recently applied for approval of a subdivision. Possibilities remain, but two of the best locations have already been taken and there is no guarantee that the remaining options will be available in the future.

Scott Hardin, Finance Director, is developing a new process and schedule for the CIP and budget and will come to a future meeting to discuss it and receive comments from the Board.

FUTURE AGENDA ITEMS AND/OR QUESTIONS: No changes were proposed for the long term agenda.

FOR THE GOOD OF THE ORDER

- Parks/Arts Social – Wednesday, January 23. Ted and Larry plan to attend
- City 15th Anniversary – Saturday, March 29
- No Board terms expire – need candidates for An's position. Perhaps send the recruitment notice to Lisa Auman's volunteer e-mail list.
- Burien TV Seahurst Video is available on-line. Jean and Larry viewed it and liked it. Larry suggested a video covering park trails would be good.
- The King Conservation District, a grant funding and technical assistance agency, produced a video of their project and included Seahurst Park. The video is too long to post on line, so Scott provided the disk to Ted and it will be routed to other interested Board members.

ADJOURNMENT: The meeting was adjourned at 8:52 PM

NEXT MEETING:

Date: February 13, 2008

Time: 7:00 PM

Place: Burien Community Center

Respectfully submitted by Scott Thomas, Parks Acquisition and Development Planner.