

City of Burien, Washington Contract Routing Sheet

Name of Contracting Party: King County Office of Emergency Management
 Project Name/Description: Letter of Agreement for Multi-Jurisdictional Regional Hazard Mitigation Plan

Contract Amount: \$ N/A
 (Include Contractor's Proposal Amount and Sales Tax)

Type of Contract:

<input type="checkbox"/> Architectural/Engineering <input type="checkbox"/> From Engineering Roster <input type="checkbox"/> Advertised Bidding Done <input type="checkbox"/> Professional Services (Non-Engineering) <input type="checkbox"/> 3 Bids received <input type="checkbox"/> Direct Negotiation	<input type="checkbox"/> Construction <input type="checkbox"/> Informal Bidding Process Done-3 bids (less than \$20,000/\$35,000) <input type="checkbox"/> From Small Works Roster (\$20,000/35,000 to \$100,000) <input type="checkbox"/> Competitive/Advertised Bidding Done (Over \$100,000) <input type="checkbox"/> Other: _____	<input type="checkbox"/> Human Services/Arts & Culture/City Match <input checked="" type="checkbox"/> Other: _____ <input type="checkbox"/> Contract Amendment to Contract No. _____
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(Please attach a list of all bids received)

Is this contract authorized in the current year's budget? Yes No

If budgeted, list Fund/Dept.: _____

Page # in Budget: _____ Budget line item amount: \$ _____

BARS Account Number: _____

Is a budget amendment needed? Yes No Amount? \$ _____

Date of Council Approval: _____

REVIEWED BY:

Contract Manager: _____ Date: _____

Department Director: Larry Blanchard Date: _____

Management Analyst: _____ Date: _____

<p style="text-align: center;"><u>Routing Instructions:</u></p> <p><input type="checkbox"/> Send original to Contractor for their signature and then provide a copy of the fully signed contract to _____</p> <p><input type="checkbox"/> Contract is already signed by Contractor, please provide a copy of the fully signed contract to: _____</p> <p><input type="checkbox"/> Other (Please describe) _____</p>	<p style="text-align: center;"><u>Contract File Checklist:</u></p> <p><input type="checkbox"/> Purchase Order # _____</p> <p><input type="checkbox"/> Tax ID Form</p> <p><input type="checkbox"/> Current Business License # _____</p> <p><input type="checkbox"/> Insurance Certificate</p> <p><input checked="" type="checkbox"/> Contract Fully Signed</p>
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King County Regional Hazard Mitigation Plan

MULTI-JURISDICTIONAL MITIGATION PLAN LETTER OF AGREEMENT

THIS AGREEMENT is made and entered into by and between King County Office of Emergency Management and City of Burien committing the jurisdiction's participation in the process to review, amend, and update a Multi-Jurisdictional Regional Hazard Mitigation Plan, formalizing the planning process, and establishing a Hazard Mitigation Planning Committee providing for a public involvement process and setting a schedule for completion, pursuant to the Disaster Mitigation Act of 2000 (44 CFR 201.6).

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires that for all disasters declared on or after November 1, 2004, local and tribal government applicants for sub-grants following any disaster, must have an approved local mitigation plan in accordance with 44 CFR 201.6 prior to receipt of Hazard Mitigation Grant Program project funding; and

WHEREAS, the Federal Disaster Mitigation Act of 2000 requires that for Hazard Mitigation Grant Program project funding on or after November 1, 2003, local and tribal government applicants must have an approved local mitigation plan in accordance with 44 CFR 201.6 prior to receipt of project funding; and

WHEREAS, the City of Burien in partnership with other entities including King County, is participating in the review, amend, and update of an existing Multi-Jurisdictional Regional Hazard Mitigation Plan; and

WHEREAS, the local mitigation plan represents the commitment of jurisdictions to reduce risks from multiple hazards, serving as a guide for decision makers as they commit resources to reducing the effects of natural hazards, and is in the public interest to proceed with the multi-jurisdictional grant application and planning process in a timely manner; and

WHEREAS, an open public involvement process is essential to the development of an effective plan, and the process will be coordinated with affected jurisdictions, agencies, businesses, academia and other private and non-profit interests in the county to insure a comprehensive approach to mitigating the effects of natural disasters; and

WHEREAS, the plan shall include a documentation of the planning process, and a risk assessment that provides the factual basis for activities proposed in the strategy to reduce losses, sufficient to enable each jurisdiction to identify and prioritize appropriate mitigation actions, a detailed mitigation strategy that provides the blueprint for reducing the potential losses identified in the risk assessment, a five-year cycle for plan maintenance, and documentation of formal adoption by each participating jurisdiction; and

THEREFORE, is mutually agreed that

- 1) The jurisdiction of City of Burien authorizes participation in a Multi-Jurisdictional Hazard Mitigation Plan review, amend, and update process;
- 2) That the planning process be organized to prepare the plan through a Hazard Mitigation Planning Committee composed of public representatives and staff from those jurisdiction departments that will be implementing the majority of the plan's recommendations;
- 3) That the public be involved through invitation to comment during the planning process using a variety of means such as public meetings, public information activities, and written comments;
- 4) That a draft plan will be presented to each jurisdiction for consideration and action;
- 5) That the process be concluded by the end of the grant agreement.

Signature: Jerry R. Blanchard

For: CITY OF BURIEN - PUBLIC WORKS

Date: 10-14-10

Signature: Dillon Smith

For: King County Office of Emergency Management

Date: 10/19/10